

## Hampsthwaite Parish Council

### RFOs Report

#### Bank Reconciliation

Financial year 2019/2020

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date: 8<sup>th</sup> February 2020

<b>BANK STATEMENTS</b>		
Bank balance as at 31st January 2020	£17,234.04	
Total		£17,234.04
Unpresented cheques: 1704	£13.91	
<b>Closing balance per bank statements</b>		<b>£17,220.13</b>
<b>CASH BOOK</b>		
Opening balance		£18,307.60
Receipts to date (£14113.64, HBC, £34.20 x 2)		£14,202.04
Payments presented from 2018/2019		£309.46
Payments to date		£14,980.05
<b>Closing balance per cash book as at 31st January 2020</b>		<b>£17,220.13</b>

Unpresented cheque = Business Stream £13.91

#### Unpresented cheques

<b>Cheque no.</b>	<b>Details</b>	<b>Amount</b>
1704	Businss stream	£13.91

The table below shows the current expenditure to the end of January 2020.

<b>Expenditure</b>	<b>2019-2020 Budget</b>	<b>2019-2020 Current</b>
<b>Budget Heading</b>		
Salary and related costs	£3,027.00	£2,955.40
Office Expenses	£200.00	£246.12
Cllr Expenses	£200.00	£0.00
Room Hire	£180.00	0
Audit	£200.00	£96.00
Newsletters	£200.00	£142.00
IT	0	£448.89
Subscription/Fees	£400	£1,445.00
Training	500	£310.00
Insurance	1447.24	629.43
Feast Field	£661.00	£1,318.95
Play Area	500	£812.52
Community Payback	500	£16.71
Trees	500	£0.00
Asset Maintenance	525	£990.00
Grass cutting	3084	£3,768.56
Village Planting	200	£134.00
Village Green	200	£0.00
Medieval Way	100	£0.00
Open Spaces	1000	£425.00
Grants	100	£0.00
S137	0	£0.00
VAT	0	£1,241.47
	<b>£13,724.24</b>	<b>£14,980.05</b>