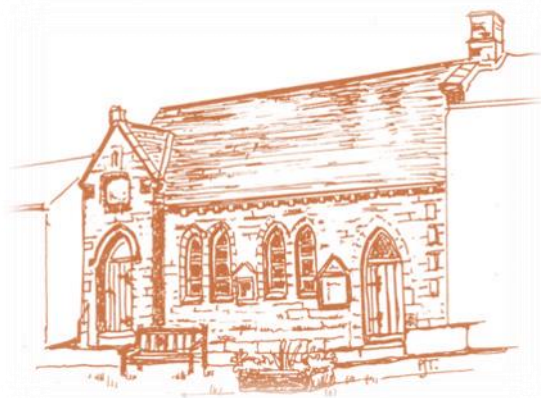


Hampsthwaite Parish Council

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Minutes of the Full Parish Council at the Village Room Held at 7:30 PM on Tuesday, 11 August 2026

Issued: Thursday, 3 September 2026

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Minutes

Attendance

Present: Cllr Billy Kirby, Cllr Katy Pinkney, Cllr Geoff Howard, Cllr Rob Selby, Cllr Peter Bishop, Cllr Richard Shrimpton

Apologies: Cllr Paul Bollands

Also present: Clerk Rob Bareham

Min. 2026/08/142 — 1. Welcome by the Chairperson:

The Chair opened the Council at 7:30 pm and welcomed all those present. It was **NOTED** that one member of the public was in attendance.

Min. 2026/08/143 — 2. Absence, Apologies and Vacancies:

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Min. 2026/08/144 — 2.1 To receive apologies.

Apologies for absence were received from Cllr Paul Bollands.

Min. 2026/08/145 — 2.2 To approve the reason(s) for absence given by Councillors.

It was **RESOLVED** that the reason for absence given by Cllr Paul Bollands be approved.

Min. 2026/08/146 — 2.3 For the clerk to update on any vacancies.

It was **NOTED** that the Council currently has no vacancies.

Min. 2026/08/147 — 3. Dispensations & Pecuniary Interests:

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Min. 2026/08/148 — 3.1 To receive, consider and decide upon any applications for dispensations.

It was **NOTED** that no applications for dispensations had been received.

Min. 2026/08/149 — 3.2 To receive any declarations of interest not already declared under the Councillors' Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

No declarations of interest were received in respect of items on the agenda.

Min. 2026/08/150 — 4. Minutes for approval from previous meetings:

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Min. 2026/08/151 — 4.1 For the Council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 14th July 2026.

It was **RESOLVED** that the minutes of the Ordinary Meeting of the Parish Council held on 14th July 2026 be approved as a correct record.

Min. 2026/08/152 — 5. Public participation session:

One member of the public was present. No representations, questions or matters of concern were raised.

It was **NOTED** with the deepest thanks that Bill Atkinson and John Exley had painted the bus shelter.

Min. 2026/08/153 — 6. To receive County Councillors' reports:

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Min. 2026/08/154 — 6.1 For the Council to receive the report from Cllr M Harrison.

The report was presented in the absence of the councillor responsible for the item. It was **NOTED** that apologies had been received.

The Council recorded its appreciation for the donation made to the Memorial Hall from the locality fund.

No questions were raised and the report was **NOTED**.

Min. 2026/08/155 — 7. To receive the Clerk's report:

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Min. 2026/08/156 — 7.1 For the council to consider the final demand notice from SSE (£653.40)

The Council considered a final demand notice received from SSE in the sum of £653.40.

The Chair proposed that the amount be paid in order to avoid further action, and requested that further copies of the invoices be obtained to establish whether the invoices are valid. It was **NOTED** that, should the invoices prove not to be valid, the Council would seek recompense from SSE accordingly.

It was **RESOLVED** that the sum of £653.40 be paid to SSE in response to the final demand notice, and that further copies of the invoices be obtained.

Min. 2026/08/157 — 7.2 For the council to note that the clerk has requested ROSPA Inspection of the Playground (£70.50 + £14.10 Vat)

It was **NOTED** that the Clerk had requested a Royal Society for the Prevention of Accidents (RoSPA) inspection of the playground at a cost of £70.50 plus £14.10 VAT. The Chair asked whether a tree on the site would also be inspected; it was confirmed that it would.

Min. 2026/08/158 — 7.3 For the council to note NYC's Polling District Review 2026

It was **NOTED** that North Yorkshire Council's Polling District Review 2026 had been received.

Min. 2026/08/159 — 8. Matters arising from previous meetings:

It was **NOTED** that there were no matters arising from previous meetings.

Min. 2026/08/160 — 9. Items for discussion from Councillors or a member of the public:

No items were raised by councillors or members of the public under this agenda item. It was **NOTED** that any matters requiring a formal decision would be considered for inclusion on a future agenda, where appropriate and in accordance with statutory requirements. The report at Appendix was received and **NOTED**.

Min. 2026/08/161 — 10. Area 6 Highways:

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Min. 2026/08/162 — 10.1 For the council to note the report on Highways 6.

The Highways 6 report was received. It was **NOTED** that bollards outside the joiner's premises remained laid down and had not yet been reinstated.

Action: The Clerk would resolve this matter with North Yorkshire Council.

Min. 2026/08/163 — 11. Planning Consultations to consider:

It was **NOTED** that no planning consultations had been received from the Local Planning Authority for consideration at this meeting.

Min. 2026/08/164 — 12. Planning decisions to note:

It was **NOTED** that no planning decisions, appeal outcomes or other planning determinations had been received from the Local Planning Authority since the previous meeting.

Min. 2026/08/165 — 13. Planning enforcements to note:

It was **NOTED** that no planning enforcement cases, investigations, notices or updates had been received from the Local Planning Authority during the period.

Min. 2026/08/166 — 14. Update on matters relating to S106 / CIL Funding:

It was **NOTED** that the Clerk would arrange a meeting with the Section 106 (S106) team to discuss the monies available to the parish. It was further **NOTED** that Cllr Katy Pinkney would also attend, and that meetings would be arranged on a Friday where possible. It was additionally **NOTED** that the potential use of the funding to replace the Feast Field bridge had been identified as a possible eligible project.

Min. 2026/08/167 — 15. Update on matters relating to the Memorial Hall and The Arts & Craft Studio:

Cllr Geoff Howard presented the report that had been circulated in advance of the Council (see appended document). It was **NOTED** that the last large invoice in connection with the project had now been received, and Cllr Geoff Howard requested that the Council approve payment accordingly. It was further **NOTED** that the project was nearing completion, with only minor remaining purchases outstanding. A Grand Opening is anticipated to take place in October.

Min. 2026/08/168 — 16. Update on matters relating to Parish Assets & Maintenance:

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Min. 2026/08/169 — 16.1 For the council to note the bridge over the beck into the playground, is in need of repair or replacement, and consider any further action.

It was **NOTED** that the bridge over the beck into the playground is leaning and in need of repair or replacement. The Council considered whether Section 106 of the Local Government Act 1972 (S.106) monies might be diverted to fund the necessary works.

It was further **NOTED** that road signs in the area are in need of replacing. Councillors agreed to report back to the Clerk with details.

Min. 2026/08/170 — 16.2 For the council to receive the clerks supporting paper titled "Feast Field Report 2026" and consider any further action.

The Council received the Clerk's supporting paper titled "Feast Field Report 2026". It was **NOTED** that the Council would monitor access requests, although it was acknowledged that some information in the report could be regarded as hearsay.

Min. 2026/08/171 — 16.3 To consider instructing the Clerk to investigate and report on the health and safety, fire safety, and statutory compliance requirements relating to the portacabins on Feast Field, including any risk assessments, inspections, policies and equipment that may be required.

It was **RESOLVED** that the Clerk investigate and report back to the next meeting on the health and safety, fire safety, and statutory compliance requirements relating to the portacabins on Feast Field, including any risk assessments, inspections, policies and equipment that may be required.

Min. 2026/08/172 — 17. Update on matters relating to the Budget, Banking & Policy Matters:

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Min. 2026/08/173 — 17.1 For the Council to receive the Bank Reconciliation for July 2026

The Bank Reconciliation for July 2026 was received. It was **NOTED** that the reconciliation had been reviewed by the Council.

Min. 2026/08/174 — 17.2 For the council to receive the Financial Report for July 2026

The Financial Report for July 2026 was received. It was **NOTED** that an error had been identified in the calculation, and the Clerk was asked to make the necessary correction.

Min. 2026/08/175 — 17.3 For the council to note the VAT Reclaim for Q1 2026/2027, has been submitted. (£6681.18)

It was **NOTED** that the VAT reclaim for Q1 2026/2027, totalling £6,681.18, had been submitted.

Min. 2026/08/176 — 18. Payments to Consider:

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Min. 2026/08/177 — 18.1 For the council to consider the clerks salary for July 2026 (£928.91)

It was **RESOLVED** t08/177 that the Clerk's salary for July 2026, in the sum of £928.91, be approved for payment.

Min. 2026/08/178 — 18.2 For the council to consider payment to HMRC for month 4 (£342.63)

It was **RESOLVED** that payment of £342.63 be made to HMRC in respect of month 4.

Min. 2026/08/179 — 18.3 For the council to consider payment to GCG for Inv-822 (£8400.00)

It was **RESOLVED** that payment be made to GCG in respect of Invoice Inv-822 at a revised cost of £6,720.00, in place of the invoiced amount of £8,400.00.

Min. 2026/08/180 — 19. Payments to Note:

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Min. 2026/08/181 — 19.1 For the council to note payment to Ostia Tools Ltd for Inv-1818 (£666.67 + £133.33 Vat)

It was **NOTED** that a payment to Ostia Tools Ltd for invoice Inv-1818, in the sum of £666.67 plus £133.33 VAT, had been made.

Min. 2026/08/182 — 19.2 For the council to note payment to Cloudy Group Ltd for Inv-D-12414 (£347.50 + £69.50 Vat) Payment was authorised under 2026.128 (e)

It was **NOTED** that payment to Cloudy Group Ltd for invoice Inv-D-12414 (£347.50 plus £69.50 VAT) had been authorised under minute reference 2026.128(e).

Min. 2026/08/183 — 19.3 For the council to note payment to HP Inv-IIUKDN1133623740 (£6.49 + £1.08 Vat)

It was **NOTED** that payment to HP (Invoice Inv-IIUKDN1133623740) in the sum of £6.49 plus £1.08 VAT had been made.

Min. 2026/08/184 — 19.4 For the council to note payment to Logic Fire & Security Inv-42591 (£3245.18 + £649.04 Vat)

It was **NOTED** that payment had been made to Logic Fire & Security, invoice Inv-42591, in the sum of £3,245.18 plus VAT of £649.04.

Min. 2026/08/185 — 20. Receipts and Credit-Notes, to Note:

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Min. 2026/08/186 — 20.1 For the council to note the credit note KCR44460AEC00041 (£42.04 - against the account)

It was **NOTED** that credit note KCR44460AEC00041, to the value of £42.04, had been received against the account.

Min. 2026/08/187 — 20.2 For the council to note inv KID767396E0005 (£68.70 - Acc still in credit -£316.80)

Invoice KID767396E0005, in the amount of £68.70, was **NOTED**. It was further **NOTED** that the account remains in credit at -£316.80.

Min. 2026/08/188 — 20.3 For the council to note S106 Remittance (£6720.00)

It was **NOTED** that a Section 137 of the Local Government Act 1972 remittance of £6,720.00 had been received.

Min. 2026/08/189 — 20.4 For the council to note Virgin money Cashback (£00.26)

It was **NOTED** that a Virgin Money cashback payment of £0.26 had been received.

Min. 2026/08/190 — 21. Staffing & Training Matters:

There were no staffing or training matters to report. It was **NOTED** that there were no updates to consider under this item.

Min. 2026/08/191 — 22. To confirm the date of the next Council meeting(s):

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Min. 2026/08/192 — 22.1 Ordinary Meeting of the Parish Council 8th September 2026 @ 7:30pm (Cut-off for agenda items 1st September 2026)

It was **NOTED** that the next Ordinary Meeting of the Parish Council is scheduled for 8th September 2026 at 7:30pm, with the cut-off for agenda items being 1st September 2026.

Min. 2026/08/193 — 22.2 Ordinary Meeting of the Parish Council 13th October 2026 @ 7:30pm (Cut-off for agenda items 6th October 2026)

It was **NOTED** that the next Ordinary Meeting of the Parish Council would be held on 13th October 2026 at 7:30pm, with the cut-off for agenda items being 6th October 2026.

The meeting closed at 20:29.

Signed: _____

Chair of the Full Parish Council

Date: _____

Supplementary Documents

UNAPPROVED MINUTES

MEMORIAL HALL : ARTS AND CRAFTS STUDIO (aka COMMUNITY SHED) UPDATE July 2026

All landscaping and building work is completed, including stainless steel handrails leading into the hall Main Entrance, the front entrance to the Shed and the wheelchair ramps. Funding for this work has been received from Section106 (Verges).

Grand Opening now being planned for Saturday October 3rd. because of:

- availability of musicians
- need to avoid Bank Holidays, Tour of Britain Cycle Race, and Pateley Show.

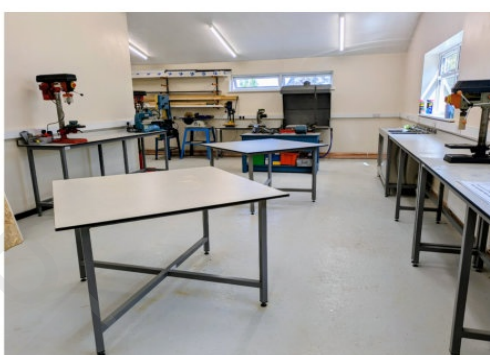
All equipment required now positioned on site and undergoing maintenance. Custom made work-surfaces now delivered and installed by TableForm Ltd of Summerbridge. Shelving and small tool racking now in process.

Planning ahead for public accessibility from October, the Community Shed is now a member of the UK Mens Shed Association (UKMSA – see <https://menssheds.org.uk/>) and the Repair Cafe Foundation (see <https://www.repaircafe.org/en/>). These two organisations, together with other professional contacts, and availability of BS: 4163 (see <https://dt.cleapss.org.uk/resources/all/?search=bs4163>), will provide valuable advice and guidance on H&S and insurance matters.

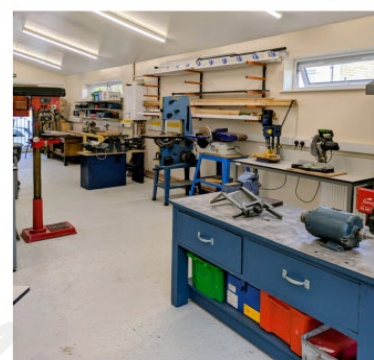
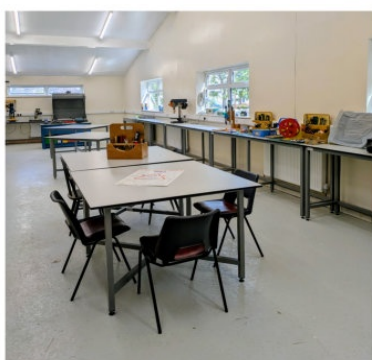
The first public event following its Open Day is planned to be another 'Kids Can Do It' Craft Day during October Half Term..

A residents' group continues to organise working groups to manage the Memorial Hall as a whole, and the Community Shed in particular from October onwards (a small initial Steering Group will meet on Aug 13th).

MEMORIAL HALL : ARTS & CRAFTS STUDIO (aka COMMUNITY SHED) : PROGRESS THROUGHOUT JULY 2026



Front entrance ramps now fitted with stainless steel handrails, leading into a spacious Shed interior



Work-surfaces in place, preparations made for 'Kids Can Do It' in October, and equipment installed

Budget:

Invoices been received and paid for in full to meet all costs of building works, equipment purchase and fire safety modifications. An invoice to meet the cost of the custom-made work-surfaces has been received. Funding to meet this, mainly from the NYC Locality budget and a Knabs Ridge main grant award, has been transferred to the PC from the Memorial Hall.

An application is in process to register the Memorial Hall Charity with HMRC in order to claim Gift Aid for the many individual donations made. It is anticipated this will result in a budget of some £4,000 plus to meet the cost of further fitting out and finishing.

Geoff Howard 11th Aug 2026



Cllr Report

I had hoped to come Rob but an urgent meeting has just dropped into my diary, so please accept my apologies.

A short report as follows:

Local Plan Timetable – the parish council should have received an invitation to a Teams briefing on the local plan. There were two identical meetings, the first was on 4th August, but there is another on 12th August (19.00-20.00) if councillors missed it. The attached briefing note has also been prepared to assist parish councils.

Extreme wildfire risk - Last week the council has installed new road signs across the county in a concerted effort to highlight the continued very high risks of wildfires in our countryside. We welcome responsible visitors and recognise the importance of our tourism economy, but it's very disappointing to still be getting reports of near misses and actual fires linked to people choosing to light campfires and disposable BBQs etc. It is less than a year since North Yorkshire experienced its worst ever wildfire and sadly, we can see huge fires causing havoc across the UK and Europe. These signs are at key locations across the county and are part of this very coordinated partnership campaign.

Bin Fires - Residents are being reminded not to place batteries or unwanted electrical items containing batteries in their household waste or recycling bins to help to prevent fires. There have been six bin wagon fires in the last year, with the most recent in Harrogate which is believed to have been caused by a battery left inside a discarded set of toy building bricks. The incidents highlight the growing risk posed by hidden batteries in everyday household items. When batteries are crushed, punctured or damaged during collection and processing, they can ignite and cause fires in refuse vehicles, recycling facilities and waste transfer sites. Lithium-ion batteries are particularly hazardous and are increasingly found in toys, electronic devices, vapes, electric toothbrushes and other household products.

Digital Creative Hub - A new digital creative hub is now live at culturenorthyorkshire.co.uk, featuring news, events, projects and opportunities and a dedicated sector support section which will continue to be populated with digital resources and assets including research, data and guidance. I hope this will prove helpful in providing information to residents and visitors about what is going on and how to get involved. Furthermore it aims to underline the councils commitment to developing the creative sector in North Yorkshire and highlighting opportunities for all, sharing best practise and providing guidance for the sector.

Michael

Councillor Michael Harrison

Killinghall, Hampsthwaite & Saltergate Division

Executive Member for Health & Adult Services



UNAPPROVED MINUTES