

Hampsthwaite Parish Council

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**Minutes of the Ordinary Meeting of
Hampsthwaite Parish Council
held at the Village Room, Hampsthwaite
on Tuesday 10th March 2026 @ 7:30pm**

Abbr: JC = Cllr J Carney (Chairman), BK = Cllr B Kirby, GH = Cllr G Howard, KP = Cllr K Pinkney, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

In Attendance: Cllr J Carney, Cllr G Howard, Cllr K Pinkney, Cllr R Shrimpton, Cllr R Selby, Cllr Kirby, Cllr P Bollands, R Bareham (Parish Clerk)

Members of the Public: 1

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.041	Welcome by the Chaiman The chair welcomed everyone and opened the meeting at 7:30pm	✓
2026.042	Absence and Apologies	
a)	To Receive Apologies. There were no apologies received.	✓
b)	To approve the reason(s) for absence given by Councillors. n/a	✓

2026.043	<p>Dispensations & Pecuniary Interests</p> <p>a) To receive, consider and decide upon any applications for dispensations. There were no applications for dispensation received. ✓</p> <p>b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. There were no further declarations of interest made. ✓</p>	
2026.044	<p>Minutes for approval from Previous Meetings</p> <p>a) For the council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 10th February 2026. Resolved: The Council agreed that the minutes were a true and accurate record. ✓</p>	
2026.045	<p>Public participation Session (for the public to talk to councillors about items on the agenda) There was no public participation. ✓</p>	
2026.046	<p>To receive the Councillors report</p> <p>a) For the council to receive the report from Cllr M Harrison. See Appendix A ✓</p>	
2026.047	<p>To receive the Clerks report</p> <p>a) For the council to note that the AGM of Nidd Action Group's AGM is n the 18th March 2026 5:30pm Resolved: The council noted the item ✓</p> <p>b) For the council to note that NYC has updated its Call for Sites v3 Feb 2026 Resolved: The council noted the item ✓</p> <p>c) For the council to note closure to closure and/or disruption to Hollins Lane for sewage works Resolved: The council noted the item ✓</p>	
2026.048	<p>Councillor Vacancies & Co-option <small>Matters (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy)</small></p> <p>a) For the clerk to update the council on vacancies matters. Decision: This item was withdrawn and the clerk will withdraw this item from future agendas, unless needed. RB</p>	
2026.049	<p>Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)</p> <p>a) For the council to consider any further action(s) on entering "Yorkshire in Bloom 2026" Ongoing: Cllr Pinkney was arranging a meeting to promote Hampsthwaite's village planting and would see if there was any interest generated and let the clerk know. If there was sufficient support, then the council supported the village entry into the competition. KP/RB</p> <p>b) For the clerk to update the council on the footpath from Hampsthwaite to Birstwith Ongoing: The clerk confirmed that he had been in contact with the interested parties and was going to arrange a Teams Meeting once availability was agreed. RB</p> <p>c) For the clerk to update the council on insuring the Memorial Hall Building fabric. Ongoing: The informed the council a request had been submitted to Zurich and will update the council of any decision. RB</p>	

2026.050	<p>Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)</p> <p>There were no items for discussion.</p>	✓
2026.051	<p>Area 6 Highways</p> <p>a) For the council to note the filling of grit bins by NYC and consider any further actions Ongoing: The clerk was still awaiting a meeting with Highways to update on this item.</p> <p>b) For the clerk to update the council on extending the 20mph speed limit through the village Ongoing: The clerk was still awaiting a meeting with Highways to update on this item.</p> <p>c) For the clerk to update the council on the yellow lines at the entrance to Finden Gardens and for the council to consider any further action Ongoing: The clerk was still awaiting a meeting with Highways to update on this item.</p>	✓ ✓ ✓
2026.052	<p>Planning Matters (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)</p> <p>a) For the council to consider Planning Consultation 26.00661.DVCON 1 Thimbleby Cottages Church Lane Hampsthwaite HG3 2HB (Closing 13th March 2026) Resolved: Option A) The Parish Council has no objections.</p> <p>b) For the council to consider Retrospective Planning Consultation 26.00515.FUL Granary House Hampsthwaite To Bracken Bridge Hampsthwaite North Yorkshire (Closing 26th March 2026) Resolved: Option A) The Parish Council has no objections.</p> <p>c) For the council to note the granting of TPO 46/2025 (HAR) Resolved: The council noted the item</p> <p>d) For the council to consider its response to the NPPF consultation that closes on the 13th March 2026 Resolved: The council agreed for the clerk to complete the consultation using option B) answers that are reflective of the parish.</p> <p>e) For the council to note the consultation comments have been submitted to the Local Enforcement Plan consultation Resolved: The council noted the item</p>	✓ ✓ ✓ RB ✓
2026.053	<p>S106 / CIL Funding</p> <p>a) For GH to update the council on any applications in progress for S106 Resolved: GH updated the council had been approved for the Feast Filed to be aerated, and apart of the verge's allocation has been agreed to improve access to the new Memorial Hall extension.</p>	✓

2026.054	Memorial Hall and The Arts & Craft Studio	
	a) For GH to update the council on the progress of the extension to the Memorial Hall and for the council to consider any further action. See Appendix B	✓
	b) GH to provide a financial briefing to the council on projected income and anticipated expenditures ahead of the PC Meeting. The council will also review and consider pre-approving payments for expected costs. Resolved: GH advised the council that Valuation 8 was expected and estimated at £25k. The Memorial Hall will transfer supporting fund to meet the payment. The council approved the expenditure upto £25k.	✓
2026.055	Parish Asset Maintenance	
	a) For the clerk to update the council on the dispute with SSE regarding electricity usage on the Village Green and consider any further action. Resolved: The Ombudsman ruled in favour of SSE, confirming the charges were valid under the contract. The Ombudsman did recommend a £75 goodwill refund. The clerk noted that settlement invoice CN01131783 (£635.92) was paid on 2 March 2026 to avoid further charges.	✓
	b) For the council to consider moving electrical energy supplier away from SSE and changing the type of supply contract to use Resolved: The council mandated the clerk and KP, to move energy supplier from SSE to EDF Energy.	KP/RB
	c) For GH to update the council on the “picnic table”/oak tree stump on the village green and for the council to consider any further action. Ongoing: GH will arrange for the stump to be ground out (Item 2025.235 (f)) as and when time allows.	GH
	d) For the council to consider the parishioner’s offer to transform the phone box into a children’s library. Ongoing Once restored, the council prefers the phone box to be used as an information point for walkers and visitors rather than a library, as the parish already has sufficient libraries. GH will update the council once restoration is complete.	GH/RB
	e) For the clerk to update the council on the grass cutting in the parish, and for the council to consider any further action. Resolved: The council considered the item and agreed for NYC to continue the miscellaneous cutting for the forthcoming season. The clerk will inform NYC accordingly.	RB
	f) KP to update the council on the “Playground Equipment” refurbishment and for the council to consider any further action. Ongoing: KP reported that refurbishment estimates were being received and requested approval to begin community consultation on the play area. The council welcomed the progress and authorised KP to proceed with the consultation.	KP
	g) KP to update the council on becoming a “Wildlife Friendly Village” and for the council to consider any further action. See 2026.049 (a)	✓
	h) For the clerk to update the council on the defibrillator at Feast Field Cabins. Ongoing: BK will check for FA grant funding, while the clerk obtains quotes for a defibrillator power supply.	✓

- 2026.056 Budget, Banking & Policy Matters**
- a) For the council to consider the Bank Reconciliation for February 2026.
Resolved: The council noted the item ✓
- b) For the council to consider the Budget Report dated 5th March 2026.
Resolved: The council noted the item ✓
- c) For the clerk to update the council on the “Audit Action Plan for 2024/2025 and consider any actions
Deferred: The clerk requested this item be deferred as no progress had been made on this item. **RB**
- 2026.057 Financial Matters**
- a) For the council to consider the clerks salary for February 2026 (£611.38)
Resolved: The council approved the payment. ✓
- b) For the council to consider payment to HMRC for month 11 (£193.62)
Resolved: The council approved the payment. ✓
- c) For the council to note the payment to Calverts Inv-22416 (£1108.80 + £221.76 Vat)
Resolved: The council noted the payment ✓
- d) For the council to note the payment to B&Q Inv-2102337819 (£555.49 + £111.11 Vat)
Resolved: The council noted the payment ✓
- e) For the council to note payment to Sensory Equipment Inv-991258771 (£848.32 + £169.67 Vat)
Resolved: The council noted the payment ✓
- f) For the council to consider the clerks expenses Oct – March 2026 (£103.87 + £13.67 Vat)
Resolved: The council approved the payment. ✓
- 2026.058 Summary of Payments:**
- | Payments to Consider: | | Amount |
|---------------------------------------|---------------------------|-----------------|
| a) R Bareham (February 2026) | | £611.38 |
| b) HMRC (Month 11) | | £193.62 |
| f) Clerks Expenses (Oct – March 2026) | | £117.54 |
| | Total Payments (a) | £922.54 |
| Payments to Note: | | |
| c) Calverts (Inv-22416) | | £1330.56 |
| d) B&Q (Inv-2102337819) | | £666.60 |
| e) Sensory Equipment (Inv-991258771) | | £1017.99 |
| | Total Payments (b) | £3015.15 |
| | Total (a + b) | £3937.69 |
- Resolved:** The council noted the payment summary. ✓
- 2026.059 Staffing & Training Matters**
- a) For the clerk to update the council on any staffing matters.
There were no matters for this item ✓

2026.060

To confirm the date of the next Council meeting(s):

- a) **Annual Meeting of the Parish 17th March 2026 @ 7.30pm**

Resolved: The council noted the meeting date

- b) **Ordinary Meeting of the Parish 14th April 2026 @ 7:30pm
Council**

(Cut-off date for agenda items 7th April 2026 please)

Resolved: The council noted the meeting date

- c) **Annual Meeting of the Parish 12th May 2026 @ 7:30pm
Council**

(Cut-off date for agenda items 5th May 2026 please)

Resolved: The council noted the meeting date

The Meeting was closed at 8:44pm

Signed.....

Dated.....

Appendix A

Finance:

The budget for the forthcoming year has been set. A useful video has been produced which explains it in more detail, along with some FAQ's:

<https://youtu.be/rdbwjCcPiDM>

www.northyorks.gov.uk/budgetPTC

Kex Gill:

We are in the final stages of the scheme there will be some temporary restrictions on the both the eastern and western end of the existing A59.

- North Moor Road will be closed for eight weeks at the junction of the A59 from 2 March and a section of the A59 will be controlled by two-way traffic lights adjacent to this junction for the same period
- Two-way traffic light will remain on Blubberhouses bridge (A59) until mid-May
- Church Hill will be closed at the junction of the A59 for a period of eight weeks to allow the new layout to be constructed, currently scheduled for early May
- Finally, overnight road closures will be needed towards the end of the scheme to allow final surfacing to be installed at each of the two tie-in points. This will likely be June.

Michael

Councillor Michael Harrison

Killinghall, Hampsthwaite & Saltergate Division

Executive Member for Health & Adult Services



Appendix B

MEMORIAL HALL : ARTS AND CRAFTS STUDIO (aka COMMUNITY SHED) UPDATE March 10th 2026

Progress throughout January and February has continued at a steadier, gentler pace as a consequence of the need by specialist subcontractors to work around each other and between several other projects. Nonetheless, plumbing and heating, plus 2nd fix joinery is all but complete; the work area floor is now painted with epoxy resin; the installation of lighting and 13A power supply trunking is currently underway.



The Community PayBack Team are now engaged each week painting out the Chair Store, Brew Station area, Costume Store and Accessible W.C. They are assisting also with fitting out these spaces with shelving where needed, and ultimately will paint the Chair Store floor with epoxy resin.

Meanwhile, additional kitchen units to complement those gifted recently have been delivered, together with laminate flooring to cover both the Brew Station area and The Costume Store. The installation of these items will be undertaken by local volunteers assisted by the Community Playback Team over the course of the next few weeks.

Budget:

No Valuations have been completed during February and therefore no Invoice yet received from New Lodge Contractors. The general funding position therefore remains much the same as was reported at the February PC meeting.

The exceptions to this include a donation of £395.57 as a result of the late Bryan Thompson's JustGiving initiative and a successful application to North Yorkshire which enables £8000.00 of Section106 allocation for 'Verges' to be assigned to improve the Hollins Lane entrance to the new extension.

The cost of the laminate flooring has been met fully by the Memorial Hall and, in addition, £8000.00 was transferred to the PC to enable the purchase of the additional kitchen units together with French Doors and Carpet for the Sun Room to complete grants awarded from the Yorkshire Dales Millennium Trust and Nidderdale Plus respectively. For additional information, work continues with the purchase of IT related equipment to fulfil the requirements of a Knabs Ridge award granted last year for this purpose.

Geoff Howard 10 March 2026