



Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held in the Village Room, High Street, Hampsthwaite on 14th October 2025 @ 7:30pm

Abbr: JC = Cllr J Carney (Chairman), GH = Cllr G Howard, KP = Cllr K Pinkney, RS = Cllr R Shrimpton,
PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MoP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

In Attendance: Cllr J Carney, Cllr R Shrimpton, Cllr G Howard, Cllr K Pinkney, Cllr P Bollands, R Bareham (Parish Clerk).

Members of the Public: 5

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.181	Welcome by the Chaiman	
2025.182	Absence and Apologies	
a)	To Receive Apologies. Apologies received from Cllr Selby.	✓
b)	To approve the reason(s) for absence given by Councillors. Resolved: The council approved the reason for absence	✓
2025.183	Dispensations & Pecuniary Interests	
a)	To receive, consider and decide upon any applications for dispensations. There were no applications for dispensation received.	✓
b)	To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. There were no declarations of interest received.	✓

2025.184	Minutes for approval from Previous Meetings a) For the council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 9 th September 2025. Resolved: The council agreed to the minutes being a true record and were signed by the Chairman.	✓
2025.185	Public participation Session (for the public to talk to councillors about items on the agenda) a) For the council to receive the presentation from Nidderdale Plus. Resolved: The council received the presentation from Nidderdale Plus and it was left for councillors to consider standing for election to the executive board and to let the clerk know if they had any interest. b) Resolved: HAG asked the council to note that a TPO request has been submitted for trees at Park View on Hollins Lane	✓ ✓
2025.186	To receive the Councillors report a) For the council to receive the report from Cllr M Harrison. See Appendix A b) Resolved: JC asked MH for his opinion on 2025.190 (e). MH confirmed that this was a long and difficult process. But will revert with further information.	✓ MH
2025.187	To receive the Clerks report a) For the council to consider the donation request to Citizens Advice. Resolved: The council decline a donation to Citizens Advice on this occasion. However, would consider during the next financial year. b) For the council to note the Memorial Hall Accounts Report for 2024. Resolved: The accounts were noted from the Memorial Hall c) For the council to note the Memorial Hall Charity Commission Report 2024. Resolved: The council noted that the Commission Report 2024 has now been updated. d) For councillors to consider nominating a councillor to stand on the North Yorkshire Police, Fire and Crime Panel. Resolved: The council had no nomination at this time for the Fire & Crime Panel.	✓ ✓ ✓ ✓
2025.188	Councillor Vacancies a) For the clerk to update the council on vacancies matters. Resolved: The clerk informed the council that there was still 1 councillor vacancy.	✓
2025.189	Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved) a) For the clerk to update the council on the defibrillator at Feast Field Cabins. Ongoing: The clerk involved the council that the next step is to provide an electrical supply for the Defibrillator's Cabinet. GH will provide details of a local electrician.	GH/RB

2025.190**Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) KP to discuss with the council on the “Playground Equipment” and for the council to consider any further action.
Ongoing: KP highlighted that the current equipment was installed in 2006 and was coming to the end of its life. The council supported KP to obtain 3 quotes to replace the equipment with a review to its replacement. **KP**
- b) For KP to update the council on its Facebook page and for the council to consider any further action.
Ongoing: KP informed the council that the FB page was now up and running which highlighted the need for a Media Policy for the council to adopt. The clerk will draft a copy for the next meeting. **RB**
- c) KP to discuss with the council on a “Wildlife Friendly Village” (WV) and for the council to consider any further action.
Ongoing: The council was not opposed to Hampsthwaite becoming a WV and welcomed KP to draft a proposal for the council to consider. **KP**
- d) KP to discuss with the council hedges on Hollins Lane
Resolved: The clerk will report to NYC for further action. **RB**
- e) JC to discuss with the council increasing the 20mph speed limit from the school, up Hollins Lane to the bend at Anakins Corner
Resolved: See 2025.186 (b) ✓
- f) JC to discuss with the council the purchase of a ride on mower for the parish
Deferred: This item was deferred to allow JC to obtain 3 quotations for the council to consider. **JC**

2025.191**Area 6 Highways**

- a) For the clerk to update on Curb Stones (awaiting sourcing).
Ongoing: The clerk had no update from Highways on this item. **RB**

2025.192**Planning Matters** (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)

- a) For the council to note Planning Decision 25.02917.FUL
1 Thimbleby Cottages
Church Lane
Hampsthwaite HG3 2HB
(Permission Granted)
Resolved: The council noted the Planning Decision. ✓
- b) For the council to note Planning Decision 25.02947.FUL
31 High Street
Hampsthwaite HG3 2EP
(Permission Granted)
Resolved: The council noted the Planning Decision. ✓
- c) For the council to note Planning Enforcement 25.00287.PR15
Resolved: The council noted the Planning Enforcement. ✓

2025.193	S106 / CIL Funding	a) For the clerk to update the council on the transfer of monetary amounts to “Verges” noting the clerk’s business proposal to NYC. Ongoing: The council welcomed NYC’s decision to allow the consolidation of Verge funding to provide a more “versatile” pool of money. The council will consider where to spend this money.	RB/GH
2025.194	Memorial Hall and The Arts & Craft Studio	a) For GH to update the council on the progress of the extension to the Memorial Hall and for the council to consider any further action. Ongoing: The council received Appendix B b) GH to provide a financial briefing to the council on projected income and anticipated expenditures ahead of the November PC Meeting. The council will also review and consider pre-approving payments for expected costs. Ongoing: The council agreed to the next payment to New Lodge for building works estimated to be £60k providing the funding from S106 and/or grants, had been received.	RB/GH
2025.195	Parish Asset Maintenance	a) For the council to consider the signing of the weekend agreement with HBJFC. Ongoing: The council agreed for the “weekend agreement” with HBJFC to be signed. The document was left with the Chairman of HBJFC to be counter signed and completed with key holders. b) For the council to consider the signing of the midweek agreement with HBJFC. Resolved: The chairman of HBJFC would like to further consider this agreement. The council agreed and it would be considered again at a future meeting. c) For the council to consider the signing of the rental agreement with HFSC. Ongoing: The council agreed for this document to be signed, and it would require counter signing by HFSC at the next meeting. d) For the clerk to update the council on the Tree Survey within the parish. Resolved: The clerk informed the council that after various conversations with NYC, it has been established that the parish council has no responsibility to any trees in its parish. All trees on public land are to be maintained by NYC. Any concerns should be reported to NYC through their portal. e) For the clerk to update the council on the repair to the damaged playground equipment. Ongoing: The clerk confirmed that the “rocking elephant” was being repaired by Park Lane Services. f) For the council to note the offer from CRUX Tree Care to attend to the trees on the High St as a contribution to the community. Ongoing: The council thanked the offer from CRUX Tree Care. The clerk will update once a reply is received from NYC.	RB ✓ RB/RSB ✓ RB RB

	g) For the clerk to update the council on further repairs to the children's play equipment. Ongoing: See item 2025.190 (a) which will be considered on any future repairs needed.	KP
	h) For GH to update the council on maintenance of 1. benches overlooking the green and 2. opposite the shop 3. Clearance of weeds from Hollins Bench 4. Pruning of bushes near bench overlooking the green Resolved: GH confirmed that all maintenance was "in hand" with the CPT and if not done, would be done with the next CPT.	✓
2025.196	Budget, Banking & Policy Matters	
	a) For the council to consider the Bank Reconciliation for September 2025. Resolved: The council noted the Bank Reconciliation	✓
	b) For the council to consider the Budget Report dated 9 th October 2025. Resolved: The council noted the Budget Report	✓
	c) For the council to consider the clerk drafting a Parish Council Continuity Planning. Ongoing: The council agreed for the clerk to draft a Continuity Plan for consideration at December's finance meeting.	RB
	d) For the council to consider the Mid-Year Internal Control Review Report from RSB and to consider any further action. Deferred: The council agreed to defer this item as RSB was not in attendance.	RSB/RB
	e) For the clerk to update the council on obtaining a debit card from Virgin Money. Ongoing: The clerk confirmed that a request had been submitted but was awaiting a response from Virgin Money and would chase up.	RB
2025.197	Financial Matters	
	a) For the council to consider the clerks salary for September 2025 (£721.57). Resolved: The council considered and approved the payment.	✓
	b) For the council to consider the HMRC payment for month 6 (£241.88). Resolved: The council considered and approved the payment.	✓
	c) For the council to consider payment for PKF Littlejohn Inv SB20252656 (£210.00 + £42.00 Vat). Resolved: The council considered and approved the payment.	✓
	d) For the council to consider payment to SALC Inv 30520 (£45.00 + £9.00 Vat). Resolved: The council considered and approved the payment.	✓
	e) For the council to consider payment to SSE Energy Solutions Inv IV03303846 (£262.00 + £13.10 Vat). Resolved: The council considered and approved the payment if required but welcomed the clerks attempt for the invoice to be discounted by SSE.	RB

- f) For the council to consider payment to Nurture Landscapes Ltd Inv 1NE3022640 (£575.33 + £115.07 Vat).
Resolved: The council considered and approved the payment. ✓
- g) For the council to consider payment to Business Stream Water Inv8834818 (£2244.57).
Resolved: The council considered and approved the payment as a last resort noting that the clerk is appealing the invoice.. **RB**
- h) For the council to consider payment to Cllr Howard Expenses (£114.04 + £13.71 Vat).
Resolved: The council considered and approved the payment. ✓
- i) For the council to consider the Clerks Expenses for September 2025 (£37.89).
Resolved: The council considered and approved the payment. ✓
- j) For the council to note payment to Asgard Storage Inv PF60054 (£2162.90 + £432.58 Vat).
Resolved: The council considered and approved the payment. ✓
- k) For the council to note payment to New Lodge Inv 1348) (£47718.83 + £9543.76).
Resolved: The council noted the payment to New Lodge ✓
- l) For the council to note the S106 payment from NYC (£2595.48).
Resolved: The council noted the receipt from NYC ✓
- m) For the council to note the S106 payment from NYC (£34544.99.)
Resolved: The council noted the receipt from NYC ✓
- n) For the council to note receipt of the Precept Pt2 from NYC (£8815.00).
Resolved: The council noted the receipt from NYC ✓
- o) For the council to consider approving the return of HAG Funds (£5062.00) to a HAG bank account.
Resolved: The council considered and approved the return of the HAG funds. ✓

2025.198

Summary Payments to consider:

Payments to Consider	Amount
a) R Bareham (September 2025 Salary)	£721.57
b) HMRC (Month 6)	£241.88
c) PKF Littlejohn (Inv SB20252656)	£252.00
d) SALC (Inv 30520)	£54.00
e) SSE Energy Solutions (Inv IV03303846)	£275.10
f) Nurture Landscape (Inv1NE3022640)	£690.40
g) Business Stream (Inv 8834818)	£2244.57
h) Cllr G Howard (Expenses)	£127.75
i) Clerks Expenses (September 2025)	£37.89
Total	£4645.16

Payments Made Since Last Meeting

j) Asgard Storage (Inv PF60054)	£2595.48
k) New Lodge (Inv1348)	£57262.59
Total	£59858.07

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| 2025.199 | Staffing & Training Matters
a) For the clerk to update the council on any staffing matters.
There were no staffing matters to consider | ✓ |
| 2025.200 | To confirm the date of the next Council meeting(s):
Ordinary Meeting of the Parish Council 5th November 2025 @ 7.30pm
<i>(Cut-off date for agenda items 29th October 2025 please)</i>

Finance Meeting of the Parish Council 9th December 2025 @ 7.30pm
<i>(Cut-off date for agenda items 3rd December 2025 please)</i> | ✓

✓ |

The meeting was closed at 9:20pm

Signed.....

Dated.....

Appendix A

Planning Proposals

I wanted to update Hampsthwaite parish council as there have been a number of developer consultations taking place in Killinghall, although as far as I know there have not been any circulated around Hampsthwaite. None of the sites currently being advertised by developers in Killinghall are in the adopted local plan, which went through a democratic process, an independent inspection, and was declared sound. Having an adopted plan with at least a 5 year supply of housing permissions makes it relatively easy for councils to resist development proposals outside of their local plan.

In late 2024 the government doubled the county's housing target, applied it retrospectively, and as a result there is insufficient land allocated in the adopted local plan to meet these new housing targets. This will significantly weaken the councils ability to control development in a plan-led manner – with the 'presumption in favour of sustainable development' applying - requiring applications to be approved unless: (i) policies in the NPPF that protect areas or assets of particular importance provides a strong reason for refusing the proposal; OR (ii) any adverse impacts of doing so would significantly and demonstrably outweigh the benefits as the planning framework.

I believe this to be undemocratic, and is an attempt by government to overturn locally determined development plans. That said, whilst the council has no choice but to determine applications in accordance with these principles, if the adverse impacts are so great that they outweigh the benefits (of providing the housing) then applications can be refused.

Developer consultations will eventually become actual planning applications, and as this happens it is important that residents respond to any formal consultation that the council undertakes, of which the parish council is a statutory consultee. At this stage, an application for 55 homes at Picking Croft Lane in Killinghall is the only current major application locally (25/03104/OUTMAJ). Please let me know if you become aware of any proposals in Hampsthwaite.

Traffic Diversions/Tesco's New Park

The negative impact of the traffic diversion route for the Tesco development at New Park (which is diverting Westbound A59/Skipton Road traffic up the A61 to Killinghall village and along the B6161 towards the Curious Cow) has not been as significant as expected. I suspect this is because traffic is dispersing around the wider network as well as following the diversion route. For instance, the A61 between the New Park roundabout and Jennyfield Drive has been heavily congested, and there is a significant increase in traffic on Grainbeck Lane, Jenny Field Drive, Crowberry Drive and Harewood Road. The roadworks were scheduled to reverse the direction of travel in the latter weeks of the works, which would have resulted in Eastbound A59 traffic being diverted towards Killinghall along the B6161 to turn right at the junction with the A61. I think the impact of this would have been unacceptable, and have persuaded highways officers and the Tesco developers to maintain the existing one-way traffic routing through the roadworks by switching the Eastbound A59 traffic to the opposite/Westbound carriageway as the works 'move' across to the other side of the road. The works are set to continue until the end of November, and the developer has been given permission to work on Saturdays and Sundays.

Waste Collection Arrangements

I previously informed the parish council about changes to waste collection days. So far, over 200,000 homes had a change to their collection day. Further changes to some routes are being made as the new arrangements bed in, and I understand Hampsthwaite is having some changes this month.

Michael

Councillor Michael Harrison

Killinghall, Hampsthwaite & Saltergate Division

Executive Member for Health & Adult Services



Appendix B

MEMORIAL HALL : ARTS AND CRAFTS STUDIO – UPDATE October 14th

The main build continues to progress well. The walls, gables and roof structure are now completed. The roof is sheeted over, battened and tiling has started. The roof valleys have been leaded and sealed to the point where Storm Amy did not add to the Sun Room ceiling damage caused by previous storms. This is in hand and the plasterer will make good when here to work on the main project.

The expectation now is that all tiling will be completed this week, the scaffolding will be removed, windows and doors will be fitted next week onwards to create a fully sealed structure after which internal works can continue at a pace. Meetings to agree layouts have been held on site with the plumbing and electrical contractors to ensure services are laid in prior to flooring being completed and ceilings plastered.

New Lodge are aware that our immediate priority is to ensure that the stage area is made good and facilities installed in time for our village pantomime at the end of November. This they are addressing positively and have already started to break through from the main stage area to the new extension. This will be a boon to The Players in terms of easier scene changing during the performance.



The most recent valuation, and consequent invoice, from New Lodge has been submitted to FCC for reclaiming. Our payment of this latest invoice has resulted in all of our £140K Section 106 allocation being drawn down and claims made against our £82K FCC grant leaving £29,363.4 still to be claimed. When added to the £25,824.12 of VAT reclaimed from the original invoices which we have received, or soon will do, that leaves a total of £55,187.52 remaining from our original outside funding.

There should be sufficient to cover our next invoice so we can pay it on receipt and quickly draw down more, perhaps all, the remaining FCC funding. Beyond that both the PC and the Memorial Hall have agreed to make a contribution and there have been significant donations from individual residents plus village groups. Applications for further grant funding continue and we can take encouragement from invitations to apply, or even reapply, recently received now that the Charity Commission Report has been submitted.

Beyond that, the worst case scenario, if additional funding cannot be found, remains much the same as stated previously – i.e. the completion of the basic shell of the building, with all backstage facilities finished, but the work-areas left much like garage spaces until finished and fitted out as funding permits.

Geoff Howard
14 October 2025