



Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held in the Village Room, High Street, Hampsthwaite on Tuesday 8th April 2025 @ 7:30pm

Abbr: JC = Cllr J Carney (Chairman), JJ = Cllr J Jennings (Vice Chair), BT = Bryan Thompson GH = Cllr G Howard, KA = Cllr K Andrews, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RB = R Bareham (Parish Clerk), MH = M Harrison (Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MoP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

In Attendance: Cllr J Carney (Chairman), Cllr R Shrimpton, Cllr P Bollands, R Bareham (Parish Clerk).

Members of the Public: 1

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.058	Welcome by the Chairman The Chair welcomed everyone and opened the meeting at 7:30pm	✓
	a) The chair informed the council that he had received Cllr J Jennings resignation from the council. He thanked her for her hard work over the years and wished her well for the future. The clerk will inform Democratic Services and post the notices when received.	RB
2025.059	Absence and Apologies	
	a) To Receive Apologies Apologies were received from Cllr G Howard, Cllr K Andrews, Cllr B Thompson	✓
	b) To approve the reason(s) for absence given by Councillors. The reasons given for absence from Cllr G Howard, Cllr K Andrews and Cllr B Thompson were accepted by the council.	✓

2025.060	Dispensations & Pecuniary Interests	
	a) To receive, consider and decide upon any applications for dispensations. None received.	
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. None received.	
2025.061	Minutes for approval from Previous Meetings	
	a) For the council to consider approving the minutes of the Parish Council Meeting of the 11 th March 2025. Resolved: The minutes were signed as a true record.	✓
2025.062	Public participation Session (for the public to talk to councillors about items on the agenda) There were no matters raised by the MoP	✓
2025.063	To receive the Councillors report	
	a) For the council to receive the report from Cllr M Harrison Resolved: The council noted MH's report.	✓
2025.064	To receive the Clerks report	
	a) To update the council on the Boundary Commission Recommendations and consider any further action Resolved: The council decided to take no further action on this for the moment.	✓
2025.065	Correspondence Report (Items received after publication of the agenda or for items needing discussion)	
	a) For the clerk to update on any correspondence There was no further correspondence received.	✓
2025.066	Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)	
	a) For the clerk to update of the Grit Bins within the Parish Deferred: The council agreed to defer this item until the next meeting	RB
	b) GH/JJ to update the council on the replacement of the Tree & seat on Hampsthwaite Village Green and for the council to consider the public donations to repair the bench. Deferred: The council agreed to defer this item until the next meeting	RB
2025.067	Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)	
	a) BT to inform the council on fund raising towards the Memorial Hall Deferred: In BT's absence, the council agreed to defer this item.	RB
	b) BT to propose to the council introducing council representatives to local groups and committees Deferred: In BT's absence, the council agreed to defer this item.	RB
	c) BT to propose provision of sandbags to the village shop and for the council to consider any further action. Deferred: In BT's absence, the council agreed to defer this item.	RB
	d) BT to propose to the council a request for emergency volunteers and a coordinator for emergency events, and for the council to consider any further action. Deferred: In BT's absence, the council agreed to defer this item.	RB

- e) BT to update the council on potholes in the village and for the council to consider any further action.
Deferred: In BT's absence, the council agreed to defer this item. **RB**

- f) JC to update the council on the Hampsthwaite to Birstwith footpath and for the council to consider any further action.
Resolved: JC updated the council on the desire of Birstwith to (re)establish a footpath between the two villages with the help of NYC's "Pathfinders" groups. The council agreed to support this project where it could, and the clerk will forward details to JC of the Pathfinders group in NYC. **RB**

2025.068

Area 6 Highways

- a) For the clerk to update on Curb Stones (NYC Ref 101010789100)
Ongoing: The informed the council that the stones are on order and a scheme of work has been allocated by NYC. **RB**
- b) For the clerk to update on Road Hump Markings (NYC Ref 101010903314)
Resolved: The road markings have been replaced. ✓

2025.069

Planning Matters (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)

- a) For the council to consider planning application ZC25.00859.FUL
 1 Park View Cottages
 Hollins Lane
 Hampsthwaite
 North Yorkshire HG3 2HN
 (Closing date 19th April 2025)
Resolved: "The council has no objections" to the application. ✓
- b) For the council to consider Planning Application ZC25.00818.TPO
 Saddlers Cottage
 Church Lane
 Hampsthwaite
 North Yorkshire HG3 2HB
 (Closing date 12th April 2025)
Resolved: "The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below: The council supports the pruning of the trees but objects to excessive lateral reduction." **RB**
- c) For the council to consider Planning Application ZC25.00996.FUL
 5 Peckfield Close
 Hampsthwaite
 North Yorkshire
 HG3 2ES
 (Closing date 25th April 2025)
Resolved: "The council has no objections" to the application. ✓
- d) For the council to note Planning Decision ZC25.00666.AMENDS
 Hampsthwaite Memorial Hall
 Hollins Lane
 Hampsthwaite
 North Yorkshire HG3 2EH
 (Decision: Approved)
Resolved: The council note the Planning Decision. ✓

S106 / CIL Funding

- RB

Memorial Hall and The Arts & Craft Studio

- RB**

Parish Asset Maintenance

- RB**

- ✓

- RB

- RB

Budget & Banking Matters

- ✓

Financial Matters

- ✓

- ✓

- ✓

- ✓

- ✓

- f) For the council to consider payment of YLCA Subscription Invoice for 2025–2026, Inv 3455 (£479.00)
Resolved: The council considered and agreed to the payment ✓
- g) For the council to consider payment of SALC pay-role services Inv 29659 (£37.50 + £7.50 Vat)
Resolved: The council considered and agreed to the payment ✓
- h) For the council to note the purchase of the Clerks new laptop Serial No 6WRC9FFY200001 (£499.17 + £99.83 Vat) and to ratify reimbursement to the clerk for the purchase.
Resolved: The council welcomed the purchased and ratified the reimbursement to the clerk. ✓
- i) For the council to note the purchase of 2yrs McAfee (40.83 + £8.17 Vat) and for the council to ratify reimbursement to the clerk for the purchase.
Resolved: The council welcomed the purchased and ratified the reimbursement to the clerk. ✓

2025.075

Summary Payments to consider:

Payment to	Amount
c) R Bareham (Mar Salary)	£686.89
d) HMRC (Month 12)	£174.60
e) My Business (Inv 7461580)	£55.02
f) YLCA (Inv3455)	£479.00
g) SALC (Inv 29659)	£45.00
h) R Bareham (laptop reimbursement)	£599.00
i) R Bareham (Virus Protection reimbursement)	£49.00
Total	£2088.51

Resolved: The council agreed to the payments. ✓

2025.076

Year End 2024 - 2025

- a) For the clerk to update on matters relating to the Year End
Ongoing: The clerk advised that there would be matters for discussion at the next meeting. **RB**

2025.077

Staffing & Training Matters

- a) For the council to approve the clerk's additional hours worked for March 2025 of 24hrs.
Resolved: The council agreed to the additional hours worked by the clerk ✓
- b) For the council to consider increasing the clerk's hours to 8 hours per week from April 1st 2025
Resolved: The council agreed to increase the clerk's hours to 8hrs per week w.e.f. from the 1st April 2025 ✓
- c) For the council to consider contributing 40% (£180.00) of the cost for the clerk to train towards their CiLCA qualification with the balance of 60% (£270.00) being paid by Killinghall Parish Council
Resolved: The council fully supported the clerks training and development agreeing to the share of costs with Killinghall Parish Council, 60/40 split. ✓

2025.078

- a) **To confirm the date of the next Council meeting(s):**
Annual Meeting of the Parish Council 13th May 2025 @ 7.00pm
Resolved: The council noted the date of the Annual Meeting of the Parish Council ✓
- Ordinary Meeting of the Parish Council 13th May 2025 @ 7.30pm**
(Cut-off date for agenda items 6th May 2025 please)
Resolved: The council noted the date of May's meeting ✓
- Ordinary Meeting of the Parish Council 10th June 2025 @ 7.30pm**
(Cut-off date for agenda items 3rd May 2025 please)
Resolved: The council noted the date of May's meeting ✓

The Chair closed the meeting at 8:25pm

Signed.....

Dated.....

Appendix A

Waste changes

The parish council should have received a briefing on some waste collection changes. A key point to draw out is that the crews are moving to a 4 day working week, and this will be consistent across the county. 7 district councils all operated their waste collection service differently, so harmonising this will improve the resilience of the service and also reduce the need for bank holiday disruptions, providing a more consistent service. These are behind the scenes, long term changes that are a direct result of local government reorganisation. The only change residents might notice is if their collection day changes.

Boundary Review

The Boundary Commission has published revised proposals for consultation, which started on 1st April and will run until 9th June. Full details are on <https://www.lgbce.org.uk/all-reviews/north-yorkshire>. The current proposal would see Hampsthwaite be in a 1 member division called Lower Nidderdale.

Hollins Lane

Yorkshire Water have completed the works to make good the sewer connection from Cruet Fold. The sewers on Cruet Fold are no longer connected to Cockhill Beck.



Church Lane

Works to repair the outfall and drainage problems by the bridge were completed last month.

Local Fund

THE LOCAL FUND for the Harrogate District is now open for applications of up to **£3000** until the **19 May**. Detail about the fund can be found on the Two Ridings Community Foundation website here: [THE LOCAL FUND for the Harrogate District](#). The core investment areas remain the same as the previous years, including Inequality and hidden poverty; Loneliness and social isolation; Health and wellbeing and following a new donation to the fund, **Support and wellbeing activity for children and young people** has been added as an area for investment this year.

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

