

Hampsthwaite Parish Council

Parish Clerk: Robert Bareham

Tel: 07935 378544

Email: clerk@hampsthwaite-pc.org.uk

URL: <https://www.hampsthwaite-pc.org.uk/>



Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held in the Village Room, High Street, Hampsthwaite on Tuesday 14th January 2025 @ 7:30pm

Abbr: JC = Cllr J Carney (Chairman), JJ = Cllr J Jennings (Vice Chair), BT = Bryan Thompson GH = Cllr G Howard, KA = Cllr K Andrews, RS = Cllr R Shrimpton, PB = Cllr P Bollards, RB = R Bareham (Parish Clerk), MH = M Harrison (Councillor)

Key: CPT = Community Payback Team, DoI = Declaration of Interest, HAG = Hampsthwaite Action Group, HF = Hampsthwaite Feast, IA = Internal Auditor, JTL = Jake Turnball Landscapes, MoP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association

In Attendance: Cllr J Carney (Chairman), Cllr J Jennings (Vice Chair), Cllr G Howard, Cllr K Andrews, R Bareham (Parish Clerk).

Members of the Public: 1

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.001	Welcome by the Chairman The Chairman welcomed everyone and opened the meeting at 7:30pm	
2025.002	Absence and Apologies a) To Receive Apologies Apologies were received from: Cllr Shrimpton and Cllr Thompson. Cllr Bollards was absent without apologies. b) To approve the reason(s) for absence given by Councillors. The reasons given for absence by Cllr Shrimpton and Cllr Thompson were accepted.	
2025.003	Dispensations & Pecuniary Interests a) To receive, consider and decide upon any applications for dispensations. None received.	

- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
None received.

2025.004 Minutes for approval from Previous Meetings

- a) To consider approving the minutes of the Parish Council meeting of the 12th November 2024

Resolved: The minutes were signed as a true record.

- b) To consider approving the minutes of the Parish Council meeting on the 10th December 2024

Resolved: The minutes were signed as a true record.

- c) To consider approving the minutes of the Parish Council meeting on the 19th December 2024

Resolved: The minutes were signed as a true record.

2025.005 Public participation Session (for the public to talk to councillors about items on the agenda)

The was no Public Participation

2025.006 To receive the Councillors report

- a) For the council to receive the report from Cllr M Harrison

Resolved: The councillors report was received (See Appendix A)

2025.007 Councillor Vacancies

- a) RB to update on the councillor vacancy.

Resolved: The clerk reported that there were no further vacancies.

2025.008 To receive the Clerks report

- a) For the council to note the presentation from the Parks and Grounds Team regarding S106 funds

Resolved: The council noted the presentation

- b) For the council to note the York and North Yorkshire Precept Survey 2025/2026

Resolved: The council noted the survey.

- c) For the council to consider the 2025 Parish Council meeting dates.

Resolved: The council approved the Council meeting dates but asked for August to be removed.

- d) For the council to note the complaint from a MoP regarding VAS

Resolved: The council noted the complaint.

2025.009 Correspondence Report (Items received after publication of the agenda or for items needing discussion)

There were no members of the public present.

2025.010	Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)	
a)	<p>GH to update the council on the filling of the two grit bins and for the council to consider any further action.</p> <p>Ongoing: GH advised that the bins at the Memorial Hall and The Bungalows had not been filled as requested to NYC. GH will inform the clerk of the location of all bins and the clerk will get the request to NYC to fill them intime for next winter.</p>	GH/RB
b)	<p>JC to update on the VAS Signs from SWARCO</p> <p>Ongoing: JC informed the council that the sign was on order, and he will update the council when it arrives.</p>	JC
2025.011	<p>Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)</p>	
a)	<p>For the council to consider HBJFC's request to have advertising attached to the playground fence</p> <p>Ongoing: The council agreed in principle but wanted to know the size of the intended signs and where they will be positioned. The clerk will reply to the enquiry.</p>	RB
b)	<p>BT to inform the council on fund raising towards the Memorial Hall</p> <p>Deferred: This item was deferred at the request of BT.</p>	
c)	<p>BT to propose to the council introducing council representatives to local groups and committees</p> <p>Deferred: This item was deferred at the request of BT.</p>	
d)	<p>BT to propose provision of sandbags to the village shop and for the council to consider any further action.</p> <p>Deferred: This item was deferred at the request of BT.</p>	
e)	<p>BT to propose to the council a request for emergency volunteers and a co-ordinator for emergency events, and for the council to consider any further action.</p> <p>Deferred: This item was deferred at the request of BT.</p>	
f)	<p>BT to update the council on potholes in the village and for the council to consider any further action.</p> <p>Deferred: This item was deferred at the request of BT.</p>	
g)	<p>For the council to consider the offer from W Bowers Funeral Directors, to rebuild/replace the damaged seat on the green and a plaque, on the seat from W Bowers Funeral Directors.</p> <p>Ongoing: The council was pleased with the offer from W Bowers, Funeral Directors. GH and JJ will arrange for the 3 quotes.</p>	GH/JJ
2025.012	Area 6 Highways	
a)	<p>For the clerk to update on any Highway 6 matters.</p> <p>There was no update from the clerk for this item.</p>	

2025.013

Planning Matters

- a) For the council to consider Planning Application ZC24.03683.FUL
Saltergate Hill Farm
Skipton Road
Hampsthwaite
North Yorkshire
HG3 2BU
(See 2025.013 (f) – Planning Withdrawal)
Resolved: The council noted withdrawal of the Planning Application.
- b) For the Council to consider Planning Application ZC24.03924.PBR
Saltergate Hill Farm
Skipton Road
Hampsthwaite
North Yorkshire
HG3 2BU
(See 2025.013 (g) – Planning Withdrawal)
Resolved: The council noted withdrawal of the Planning Application.
- c) For the council to consider Planning Application ZC24.04078.PBR
Saltergate Hill Farm
Skipton Road
Hampsthwaite
North Yorkshire
HG3 2BU
(See 2025.013 (h) – Planning Withdrawal)
Resolved: The council noted withdrawal of the Planning Application.
- d) For the council to note Planning Decision ZC24.03286.FUL
32A Hollins Lane
Hampsthwaite
North Yorkshire
HG3 2EG
(Decision: Granted)
Resolved: The council noted Planning Decision.
- e) For the council to consider Planning Decision ZC24.03527.TPO
Car Park
St Thomas A Becketts Church
Church Lane
Hampsthwaite
North Yorkshire
(Decision: Approved)
Resolved: The council noted Planning Decision.
- f) For the council to note Planning Withdrawal ZC24.03683.FUL
Resolved: The council noted Planning Withdrawal.
- g) For the council to note Planning Withdrawal ZC24.03924.FUL
Resolved: The council noted Planning Withdrawal.
- h) For the council to note Planning Withdrawal ZC24.04078.PBR
Resolved: The council noted Planning Withdrawal.

2025.014**S106 / CIL Funding**

- a) GH to update the council on the Memorial Hall Heating
Resolved: GH confirmed that the heating boiler had failed and has no been replaced.
- b) For the council to note the three quotes obtained by GH for a new boiler
Resolved: The council noted the three quotes that were obtained by GH.
- c) For the council to consider ratifying the PID document (completed by GH), to utilise S106 funding for the boiler replacement in the name of the Parish Council
Resolved: The council ratified the PID document that was completed to request S106 funding for the boiler.

2025.015**Memorial Hall and The Arts & Craft Studio**

- a) For the council to note The Title Register and Title Plan from .GOV.UK to establish "who owns the Memorial Hall" .
Ongoing: The council agreed for the clerk to further investigate the question of ownership of the Memorial Hall. **RB**
- b) GH to propose that the Council considers insurance of the Memorial Hall as a "PC Asset" on the understanding that this will incur no extra cost to the PC.
Ongoing: This item was deferred pending 2025.015 (a) **RB**
- c) GH to propose that the clerk as RFO to the PC, is the signatory for the FCC Funding Agreement
Resolved: The council agreed to this proposal
- d) GH to propose the "preferred contractor for The Arts & Crafts Studio and for the council to consider any further action
Resolved: The council referred to Appendix B and agreed Contractor 1 – Nidderdale Construction -
- e) GH to propose the start date, milestones and publicity plan for the council's consideration and for the council to consider any further action.
Resolved: GH advised that the expected start time was estimated to be around the start of April 2025.
- f) GH to propose that contractor invoices can be addressed directly to the PC for payment and subsequently claimed back from FCC
Resolved: The council agreed to this proposal
- g) GH to propose that the PC will seek to reclaim VAT where possible and for the council to consider any further action
Deferred: This item was deferred pending item 2025.015 (a).
- h) GH to propose that in the event of any VAT reclaimed on behalf of the Memorial Hall, it is re-imbursed to the Memorial Hall and for the council to consider any further action.
Deferred: This item was deferred pending item 2025.015 (a).

2025.016**Policy Matters**

- a) For the clerk to update on any policy matters.
There was no update from the clerk for this item.

2025.017**Financial Matters**

- a) For the council to note the Bank Reconciliation Oct – Nov 2024
Resolved: The council noted the Bank Reconciliation
- b) For the council to consider adding Cllr Carney as a payment's approver on the Virgin Money Bank Account.
Resolved: The council agreed to Cllr Carney being added as a "payment approver" on the Virgin Money Bank Account.
- c) For the council to consider approving the removal of the 2 previous clerks from the banking records
Resolved: The council agreed to removing the two previous clerks from the Bank Mandate.
- d) For the council to consider payment to Hirstsigns Inv 53463 (£80.29 + £16.05 Vat)
Resolved: The council agreed to the payment.
- e) For the council to consider payment to Hirstsigns Inv 53544 (£165.87 + £33.17 Vat)
Resolved: The council agreed to the payment.
- f) For the council to consider the clerks expenses £19.40
Resolved: The council agreed to the Clerk's expenses.
- g) For the council to note the receipt of £8000.00 from the Memorial Hall as a contribution towards the Funding Contribution and the subsequent payment as previously agreed, to FCC of £8815.00 (The difference being the contribution from the Parish Council towards The Arts & Craft Studio).
Resolved: The council noted both the payment to FCC and the receipt from the Memorial Hall funds.
- h) For the council to consider the replacement quotations for the Laptop
Ongoing: The council agreed to a budget of £1000.00 for the clerk to purchase the laptop, printer & portable hard drive.
- i) For the council to consider the purchase of a printer from the quotations supplied.
Ongoing: See 2025.018 (h)

2025.018**Summary Payments to consider:**

	Amount
d) Hirstsigns (Inv 53463)	£96.34
e) Hirstsigns (Inv 53544)	£199.04
f) R Bareham (Dec Expenses)	£19.40
Total	£314.78

Resolved: The payments were approved.

2025.019

To confirm the date of the next Council meeting(s):

Ordinary Meeting of the Parish Council 11th February 2025 @ 20:00pm

(Cut-off date for agenda items 4th February 2025 please)

Resolved: The council noted the date of the next meeting.

Ordinary Meeting of the Parish Council 11th March 2025 @ 7.30pm

(Cut-off date for agenda items 4th March 2025 please)

Resolved: The council noted the date of the meeting in March

The Chair closed the meeting at 8:47pm

Signed: *JS Carney*

Signed: 11th February 2025

Appendix A

Local government finance

On Wednesday 18th of December the government published the provisional local government finance settlement. Whilst significant additional funding had been indicated to support local government nationally, there has been a fundamental shift in the allocation methodology used by government and this has been very much to North Yorkshire councils detriment. There is a worrying indication that “need” will be determined by reference to deprivation. “Need” is not best determined by crude deprivation indices and the majority of spending pressures that the council is facing results from volatile and difficult markets in social care, rising demand for SEND and demand for home to school transport amongst others.

A rural services grant of £14.5m annually has been removed completely. (This grant was to reflect the increased cost of providing services in rural areas).

Whilst government has said “on average, places with a significant rural population will receive around a 5% increase in their Core Spending Power next year,” the overall core spending power for North Yorkshire Council will increase by a mere 3.47% (against an all-England average increase of 6.0%). This is the **fourth lowest increase of any council** with upper tier responsibilities. It should be noted too that this is predicated on the assumption that the Council will increase council tax up to the referendum limit (4.99).

The cost of the increase in employers National Insurance contributions is estimated at £12m per annum and while we await our allocation of a £515m national pot, it is clear that our allocation will fall well short of the expected costs. This will therefore have the result of requiring increased savings on services.

In summary, despite welcome increases in grants for adult social care, children services and homelessness, the combination of employers National Insurance costs with the cessation of Rural Services Grant sees the council's bottom line worse off by £6.7m. The council has received no Recovery Grant at all as the government has used a formula to target those areas with the highest levels of deprivation. Areas of higher deprivation in the county have therefore been “averaged out”. Allocations for children services have also been done on a new formula which places greater emphasis on deprivation and is again at the expense of more rural county areas. Additional funding for those more urban deprived areas has been introduced in advance of the longer-term funding reform for local government yet the cessation of Rural Services Grant has been implemented immediately with no transitioning relief. It has been indicated that government will review rural pressures as part of the longer term funding reform.

National Planning Policy Framework Changes

As you may be aware, North Yorkshire Council is at the early stages of drawing up a new county-wide local plan, and the legacy district council local plans remain in place. For Killinghall, this is the Harrogate Borough Council plan.

This NPPF introduces a new ‘Standard Method’ for calculating housing needs. The local housing need figure for North Yorkshire calculated using the new Standard Method is 4077 homes per annum (pa). For context, this is significantly higher than the combined housing targets of our legacy local plans (2315 pa). It is also higher than our average delivery rate over the last 5 years (3145 pa).

Local planning authorities need to identify and update annually a supply of specific deliverable sites sufficient to provide a minimum of five years’ worth of housing against their housing requirement set out in adopted local plan policies, or against their local housing need (Standard Method) figure where the local plan is over five years old. For Harrogate, we currently have just under 6 years housing supply based on our current local plan housing target. This enables us to control development in accordance with our plan.

However, on 4th March 2025 the Harrogate Local Plan becomes 5 years old and from this point, the 5-year supply will be judged against the new housing target and so from this date the former Harrogate area will no longer have a 5-year supply. This will significantly weaken the councils ability to control development in a plan-led manner – with

the 'presumption in favour of sustainable development' applying - requiring applications to be approved unless: (i) policies in the NPPF that protect areas or assets of particular importance provides a strong reason for refusing the proposal; OR (ii) any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in the NPPF taken as a whole.

On a related note, the outcome of the 'call for sites' will be published in the new year. This will simply be a list of sites that have been put forward by people such as landowners, agents and developers for consideration. The merits of each site are yet to be determined.

Winter Service

Councillors and residents may well be asking about the council service during the recent cold spell. I know from a personal perspective that if the snow that fell overnight on Saturday 4th wasn't cleared on Sunday 5th then it turned to ice, and has not shifted since. Clearly council resources have been stretched, and here is an explanation of efforts from the local highways team:

Resources have quite rightly been focused on ensuring clearance on our priority 1 and 2 carriageway routes. We are still dealing with challenging issues in the high ground on the Priority 2s with drifting snow. All Harrogate rural and urban areas were hit with heavy snow accumulation, not just one area, this has meant resource has been stretched and needed to focus where the need is greater. In historic snow events we've seen rain, sleet and a rise in temperatures to aid the thaw, this is not the situation at the moment and the cold temperatures are set to continue. We are now able to direct resources to Priority 3s and footpaths and have assistance from other departments to help with this. Priority routes are wide spread and those in the rural areas are struggling with difficult conditions. We would ask people to be patient as we tackle the ongoing conditions and address the high volume of service requests. We are making progress with the Priority 3s and footpaths.

In summary, a wide scale event that has impacted both rural and urban, and resource is targeted at the priority areas first. The council cannot do it all in 24 hours. There has been knock on impacts in areas such as waste and recycling.

Church Lane

The drainage crew were scheduled to complete the Church Lane repairs on Monday 6th, but were diverted to deal with the longstanding problems on Lund Lane near Leven Hall/Myers Green Lane. We will have to wait for a rescheduled date.

Michael

Appendix B

MEMORIAL HALL ARTS & CRAFTS STUDIO PROPOSAL

TIMELINE OF THE STORY SO FAR

- **Sept 2019**

General discussion with Memorial Hall Sub-Group members regarding plans for a future extension to the Memorial Hall to create a practical activities area. General agreement that the extension should comprise a wrap around the stage end of the Memorial Hall containing: scene dock and heavy work area to one side, practical crafts area behind stage, and addition hall storage on Hollins Lane side. Some discussion on need or otherwise to move mains electricity and gas entries to be dependent on Costs

- **Sub Committee Meeting of Hampsthwaite Memorial Hall - 28th October 2019**

GH to produce speculative plans MN has suggested Steve Wood as the architect, an informal meeting to take place before the next main meeting with GH,MN and SW.

- **Sub-Group Meeting 17th Dec. 2019**

GH had drawn up plans as a discussion point and the services of an architect was now required.

- **Hampsthwaite Memorial Hall Management Committee - 17th January 2023**

GH advised that SW has drawn up plans. Approval is now required for authorisation for the plans to go before the planning department, if anyone would like the detail of the proposal GH can provide. The plan is currently split into three areas A) Storage B) Arts and crafts area C) storage for big scenery

- **Planning approved 9 April 2024**

- July 2024 – appeal for quotes/estimates – budget estimates received as follows:

- Contractor 1 - £236,000.00 inc VAT
- Contractor 2 - £280,000.00 inc VAT
- Contractor 3 - £264,462.11 inc VAT

- **5 Aug 2024 - Grant Application System - Registration Activated with FCC Community Action Fund**

- advice sought on eligibility of project for funding but delayed due to staff holidays.
- September 4th apologetic email advising that the chosen grant fund is closing and will no longer be available after 5pm today – every effort made to complete but not achieved.
- September 5th “We are allowing an extension if you would like to still apply but you will need to submit your application by 5pm today.” – this new deadline met.
- September 6th “I can confirm we've received your application.”

- **September 6th - Memorial Hall Management Committee - Extra-ordinary Meeting**

- confirmation that the Chair (Geoff Howard) and Treasurer (Peter Capel-Cure) are authorised as the appropriate signatories.
- confirmation that Local Lotto income is pledged as a Contributing Third Party donation.
- confirmation that the Hall is able to contribute from its reserves towards the final cost.

- **Hampsthwaite Parish Council - 10th September 2024 - Appendix 3**

- PC Clerk, Memorial Hall Chair and Treasurer authorised to be signatories for this project.
- Section106 funding to be allocated to it.
- Some funding from PC reserves available if required.
- PC intends to reclaim VAT on this project.
- PC makes pledge to be a Contributory 3rd Party Funder as required by FCC.

- **Throughout October and November a series of exchanges with FCC seeking additional Information**

- **11th December Board of Directors of FCC Communities Foundation**

- “I am pleased to inform you that the Board of Directors of FCC Communities Foundation have allocated a grant of up to £82,000.00 to Hampsthwaite Memorial Hall towards the eligible costs of your project.”
- Conditional on Payment of £8,815.00 third party funding within the next 7 days.
- “Please also note that our grant must be claimed in full before 16 December 2025”.
- Various confirmations and other information required within 8 weeks of 11th Dec.

- **17th December**

- Structural Design Package received.

- **27th December**

- 3rd Party Funding contribution from Hampsthwaite Parish Council transferred on 27th December 2024 and confirmation it was received provided by FCC on January 9th

.

- **30th December**

- Structural design information and latest Building Regs plans sent to all 3 potential contractors together with a request for confirmation they can begin the project in March 2025 for completion by the end of November 2025.

- **12th January 2025 – current position with potential Contractors**

- **Contractor 1**

- £236,000.00 inc VAT - £188,800.00 net.
- currently working on revision of estimate.
- can start end of March 2025.

- **Contractor 2**

- £280,000.00 inc VAT - £224,000.00 net.
- no response yet to email of December 30th.

- **Contractor 3**

- £264,462.11 inc VAT - £211,569.69 net.
- currently working on revision of estimate.
- can start April/June 2025.

- **Funding position**

- Section106 allocation = £140,000.00
- FCC Grant awarded = £82,000.00
- Memorial Hall contribution = ?
- Parish Council contribution = ?
- Knabs Ridge = £3,500.00 max.
- other donations = £?

- **Possible scenarios**

- If no VAT reclaim then Contractor 1 affordable given a contribution for both PC and Memorial Hall – some local funding for minimal fitting out via Knabs Ridge and other donations.
- If VAT reclaimed then each Contractor affordable, albeit with a minimal contribution to Contractor 2, - with Contractor 1 ample funding retained for both fittings our and/or additional work, true also to a lesser extent with Contractor 3.

Geoff Howard 12th January 2025

GENERAL LAYOUT OF PROPOSED ARTS AND CRAFTS STUDIO EXTENSION

