

**Minutes of Hampsthwaite Parish Council on Tuesday 7th May 2024 at the Village rooms Hampsthwaite.****Commenced:** 7.30 pm**Concluded:** 8.32 pm**Present:** Parish Cllr J Carney (Chair)  
Parish Cllr G Howard  
Parish Cllr K Andrew  
Parish Cllr J Jennings  
Parish Cllr P Bollards  
Clerk: S Price

3 members of the public

**Apologies:** Parish Cllr R Shrimpton

**2425/001 To elect a chairperson and vice chair person to Hampsthwaite Parish Council.** The AGM commenced prior to the Parish Council with Cllr Carney (Chair) thanking the meeting for voting him in last time. It was noted that Cllr Collett had chosen to step down after many years of service as a Councillor.

Cllr Carney went on to point out the things that we have tried to achieve in the last year included work to the playground, the vehicle activated speed sign. The council have also made North Yorkshire aware of the deterioration of footpaths and there have been several trees which have seen considerable damage due to inclement weather. While it was acknowledged that in many of these areas there had been less progress than the council had hoped there had been changes to the clerk which had come with issues in the hand over. Cllr Carney also noted that the grass cutting is costing the council more than is necessary and should be seriously considered for next year. There is also now an opening for a new councillor to join the parish council and the Parish council would be keen to welcome members of the community who wanted to play an active role, making a real difference.

Cllr Howard nominated Cllr Carney to be reelected as Chair. This was seconded by Cllr Jennings. Cllr Howard nominated Cllr Jennings to be vice chair. Cllr Andrew seconded.

**2325/002 Public Participation**

Members of the public were in attendance to discuss the new local plan, the report of the playground and the request from the Feast Committee.

Member of the public was permitted to speak regarding the Local Plan and that we need to collectively fight to stop overdevelopment in the area. Cllr Howard pointed out that while we are not against some development we now don't have the amenities in the village that there was once such as a post office and a doctors surgery. Parish Clerk to locate the funds previous ring fenced for HAG (the action group that worked on the last plan). Another member of the public was permitted to speak and asked why the end of year accounts were not presented at the meeting. The Parish Council was transparent in the fact that due to the well documented issues of having a new clerk that members of the public could be assured that the Parish Council would bring anything outstanding to the next meeting.

**2425/003 To receive any apologies and approve reasons for absence**

Approved absence for Parish Cllr's R Shrimpton

**2425/004 Declaration of Interests**

**a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests**

None received

**b) To receive, consider and decide upon any applications for dispensation**

None received.

**2425/005 To confirm the minutes of the full council meeting held on 14th March 2024 as a true and accurate record.**

All agreed as correctly notes with an amendment due to the information being different

**2425/006 To receive an update from the North Yorkshire Councillor**

North Yorkshire Cllr M Harrison was not present at the meeting on this occasion. Parish clerk to check email address used to send the agenda to.

**2425/007 Financial matters:**

**a) To review and approve the payments in Appendix 1.**

All payments approved. Proposed Cllr Jennings, Seconded Cllr Andrew

**b) Parish Clerk informed the meeting that due to the time it had taken to sort out the bank, we were not yet ready with our end of year reports but that the new software would allow the reporting process to be more streamlined once up and running.**

**c) Form signed by councillors**

**d) See agenda item 2425/008 c**

**2425/008 To receive information on the following ongoing issues and agree action where necessary:**

**a) To receive an update on purchase of VAS**

It was noted that the £3000 from the requested grant would leave an extra £1000 required to install the VAS. It was also mentioned that Birstwith has one which was approved by North Yorkshire. To be discussed further at the next meeting.

**b) To record in minutes end of project report for the Memorial Hall**

Parish Clerk had written an official letter regarding the end of project report and received confirmation that this was sufficient to mark the project as complete.

**c) To discuss annual review of policies-**

Policies to be updated and signed off at the next parish council meeting

**d) To discuss playground inspection (circulated prior to meeting) and necessary works to be carried out**

Cllr Howard had used the report circulated before the meeting to assess the areas most in need of repair. In particular tubes secured around the posts to prevent strimmer damage, two new swings seats were needed. As we have commuted sums to fix the fence that is part of the sports field we need to secure competitive quotes to commence this work. There are also gaps in the soft pore which needs filling. Playdale had quoted £12,000 to complete the work which seemed higher than necessary.

**e) To discuss official stance on local plan and consultations in response to local community action group (HAG)**

See previous item 2425/002

**f) To discuss commuted sums**

It was noted that the amounts allocated to certain areas of the parish were in excess of what could be spent where there were other areas with no allocation of funds. It was also noted that since the amalgamation of the councils there was a shortfall of £100,000 between previous assurances made.

**g) To discuss repairs to the cabin prior to the Feast following receipt of a letter from the Feast Committee**

Cllr Howard has previously spoken about this and assurance is given that the repairs shall be complete before the feast. There was confusion on the matter as there had been two separate requests from the feast and so Parish Clerk had not added one of the requests to

the agenda. The feast had written a separate letter asking for a donation of £500 towards the feast which shall be added to the next agenda.

**2425/009 To receive the report from the local school.**

Nothing to report

**2425/010 To confirm receipt and review minutes from The Feast Committee**

Minutes not received before the meeting so shall be confirmed at the next meeting instead.

**2425/011 Planning matters:**

**a) To consider and decide upon the following planning applications:**

NYC Reference:	Address	Description:	Parish Council Response

**b) Review of planning applications received and responded to by the Parish Council since the March 2024 meeting**

NYC Reference:	Address	Description:	Parish Council Response
22/04500/FUL	Land comprising OS Field 3100 Hollins Lane	Change of use of agricultural building to B8	Parish council asked for further clarification but it was till unclear what exactly the storage was being used for

**c) Review of planning decisions issued by North Yorkshire Council since the March 2024 meeting**

NYC Reference:	Address	Description:	NYC decision
ZC24/00400/FUL	Knox Hill Rowden Lane HG3 2ER	Demolition of rear and side extensions, alterations to the main house roof and erection of rear and side extensions	Grant permission subject to conditions
ZC23/02586/FUL	Hampsthwaite Memorial Hall HG3 2EH	Single storey front, side and rear extensions	Grant permission subject to conditions

**d) Review of planning enforcement notifications received from North Yorkshire Council:**

None received

**2425/012 To note matters for information and items for inclusion on the agenda of the next meeting**

Things that were noted for inclusion at the next meeting were:

- Review the feast minutes missing from this meeting
- To sign off the end of year accounts
- Lease agreements for the users of the Feastfield including issues with key holders and invoices.

- **To discuss the aforementioned request from the Feast Committee to contribute £500 towards the event.**

**2425/013 To confirm the date of the next meeting as Tuesday 9th July 2024**

**Confirmed**