



**Minutes of HAMPSTHWAITE PARISH COUNCIL
on Tuesday 10th May at Village Rooms, Hampsthwaite.**

Commenced: 7:32pm

Concluded: 9:15 pm

Present:

Parish Cllr G Howard (Chairperson)
Parish Cllr J Carney
Parish Cllr D Collett
Parish Cllr P Bolland (Arrived 2223/005)
Parish Councillor J Backhouse
Cllr M Harrison (County Councillor)

Clerk: M Garner

Apologies: Parish Cllr J Jennings

2223/001 To confirm the uncontested election of Parish Councillors G Howard, J Jennings, D Collett, J Carney and P Bolland.

Confirmed

2223/002 To receive the Declarations of Acceptance of Office and Registers of Interest from the Parish Councillors

Received

2223/003 To elect a chairperson and vice chairperson to Hampsthwaite Parish Council and to receive the Chairman's Declaration.

Parish Cllr D Collett proposed Parish Cllr G Howard to be chair. This was seconded by Parish Cllr J Carney.

To revisit the election of vice chair at July's meeting.

2223/004 To receive proposals of individuals to be co opted into the 2 vacant seats on the Parish Council

Parish Cllr G Howard proposed J Backhouse to be co opted to the Parish Council. This was seconded by Parish Cllr J Carney.

The remaining vacant to be reviewed prior to July's meeting and receive proposals for new councillors to be co opted.

2223/005 Public Participation

A local resident was in attendance to inform the Parish Council of a boundary issue concerning 2 properties in the village, of which the individual is resident within 1.

Background info: At the time the resident moved into the property there was some historic adverse possession. In 2019 a planning application from the resident's neighbour was submitted and granted permission. No objections or comments were submitted at the time as the resident was not aware there was an issue. There has since been a change in planning submitted to change the roof from a pitched roof to a flat roof. The plans from 2019 do not show that the work would encroach on the neighbouring property.

Action: The Parish Council to contact HBC planning to note their concern of a potential encroachment of a boundary and to request to be kept informed of any decisions.

2223/006 To receive any apologies and approve reasons for absence

Parish Councillor J Jennings absent.

2223/007 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

Chairperson G Howard is also Chairperson of the Memorial Hall

b) To receive, consider and decide upon any applications for dispensation

None received

2223/008 To confirm the minutes of the full council meeting held on 8th March 2022 as a true and accurate record.

Confirmed

2223/009 To receive an update from the County Councillor M Harrison

- Michael Harrison has been elected as the County Councillor for Killinghall, Hampsthwaite and Saltergate, and the District Councillor for Killinghall and Hampsthwaite for 1 year. From 2023 Councillor Harrison will be the Unitary Councillor for the following 4 years. 90 Councillors have been elected to the Unitary Council for North Yorkshire. During the next 5 years a boundary review will occur. The Conservative Party has a majority of 47 of the 90 councillors in the Unitary Council. The Unitary Council are to elect their leader, deputy leader and executive committee. HBC will continue to provide services until April 2023 after which time the 7 district councils will come under the Unitary Council and provide services centrally to make efficiencies.
- The road surfacing at Brookfield Estate is to be repaired from the damage caused by heavy vehicles. There is a suggestion for the developers to pay for Council Contractors to perform the repair.
- There is £10000 locality funding available for the whole district for local projects to benefit the community. Monies will be available for The Feast. Suggestions to assign monies for the Memorial Hall. Monies could be used towards playground refurbishment and then combine with a grant for match funding. A quote needs to be sourced for repairs.

2223/010 Financial matters:

a) To review and approve the payments in Appendix 1.

Approved

2223/011 To receive information on the following ongoing issues and agree action where necessary:

a) To review the ongoing maintenance requirements to PROW

- The works have now been completed following the storm damage.
- Aggregate still distributed along the path.
- Parish Cllr J Carney has requested NYCC Paths Team to survey the paths for surfacing requirements.
- A bush has become established and grown in the graveyard. Permissions have been received from the relevant bodies. A quote has been received from JC Trees for £500 (Parish Cllr G Howard to confirm). Agreed to proceed with the quote received.

b) To receive an update on the Memorial Hall refurbishments

- The washrooms and kitchen are now complete
- A local resident provided Italian Tiles at a discounted rate, however this did stretch the budget for the refurbishments.
- The Accessible WC is still to be refurbished. Memorial Hall (via Parish Cllr G Howard) to provide a quote. Parish Councillors J Carney, D Collett, and P Bollands agreed to the Parish Council providing up to £5000 towards the accessible WC.

c) To confirm the laying of conduit on Feast Fields was approved by email by a quorum of Parish Councillors. This is to reduce trip hazards and make it easier to run cabling for The Feast.

- Confirmed
- d) To confirm the appointment of Skeltons for grass cutting throughout the village including Feast Fields.**
- Confirmed
- e) To consider removing the bin from outside the playground and placing a new smaller bin within the play area**
- Confirmed to purchase a smaller bin
- Suggestion for the Community Payback Team to move the current bin into the playground.
- f) To consider new signage for Feast Fields**
- Parish Cllr G Howard provided signage to consider - Approved by all councillors
- Parish Cllr G Howard to request quotes for plastic signs to be more long lasting.
- g) To review plans for Jubilee Celebrations**
- The Memorial Hall is to host Jubilee Celebrations with a grant from HBC for events on the Saturday. A Local Community group running the event on Sunday.
- h) To review proposals for Blue Plaques to be erected in the village.**
- Approved via email prior to the meeting
- i) To review support of the 20s Plenty Campaign.**
- Confirmed that NYCC are currently carrying out speed monitoring throughout the village. To revisit when data is available. Revisited discussion on Vehicle Activated Speed Signs and confirmed not to proceed with at this time.
- j) To review available commuted sums and projects that can utilise the funding**
- Parish Councillor G Howard in contact with NYCC about commuted sums. Funds are available to spend on the following areas:
 - Churchyards; Green Spaces; Memorial Halls; Areas of Natural & Semi Natural green spaces including the access to them; Sports Provisions; Provisions for Children & Young people.
- Community Infrastructure Levy is to replace Commuted Sums
- k) To receive an update on the adopted telephone box**
- The phone has now been removed.
- The box needs to be painted.
- To get suggestions from the community (Facebook page) for ideas as to what the phone box can be repurposed to.

2223/012 To receive the report from the local school.

None received.

2223/013 Planning matters:

a) To consider and decide upon the following planning applications:

HBC Reference	Address	Description	Parish Council Decision
6.92.356.OUT	Land at Grid Ref: 425814 458483	Erection of 3no. detached dwellings and garages	The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below: The Parish Council wish to seek assurances on access to the site for both the works to be carried out and subsequently for the residents as this is currently a frequently used road. The Parish Council wish to seek assurances that utilities including sewerage will have

			adequate provision without having any detrimental impact to any nearby properties.
6.92.39.J.FUL 22/00718/FUL	Hall Garth, Elton Lane, HG3 2HA	Conversion of existing stables, stores and workshop into a single storey dwelling to include new fenestration, rooflights, and external materials. Installation of an air source heat pump and package plant treatment	The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below: The Parish Council wish to raise a concern around sewerage as septic tanks are currently used with an overflow into neighbouring fields and wish for assurance to be given that any further accommodation will have sufficient provision for sewerage.

b) Review of planning applications received and responded to since the March meeting

HBC Reference:	Address	Description:	Parish Council Response:
6.92.216.D.FUL 22/01262/FUL	1 York Cottages Hollins Lane Hampsthwaite HG3 2HH	Erection of a single storey outbuilding to rear	No objections

c) Review of planning decisions issued by Harrogate Borough Council since the March meeting

HBC Reference:	Address	Description:	HBC Decision
22/00677/FUL	74 Hollins Lane, HG3 2HH	Replacement of roof and raising of ridge height	Permission granted subject to conditions
22/00618/FUL	2 Finden Gardens	Two storey side and rear extension. Porch extension to front. (Revised Scheme)	Permission refused
22/00484/FUL	7 Finden Gardens	Erection of a single storey rear extension with formation of ground floor link between dwelling and garage	Permission granted subject to conditions
22/00408/FUL	60 Hollins Lane	Erection of rear extension to outbuilding with associated works	Permission granted subject to conditions

d) Review of planning enforcement notifications received from Harrogate Borough Council:

None received

2223/014 To note matters for information and items for inclusion on the agenda of the next meeting

- To review restarting the Parish Newsletter
- To revisit footpaths / PROW
- To consider provision for young people
- To review suggestions for the use of the telephone box
- To review invoicing for the use of the Feast fields.

2223/015 To confirm the date of the next meeting as Tuesday 12th July 2022

Confirmed