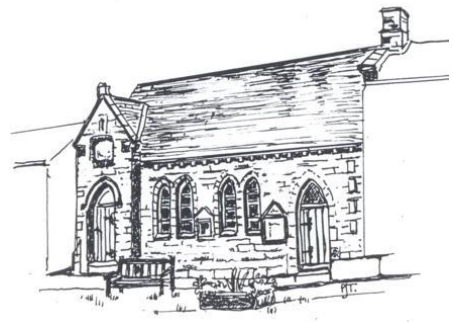


HAMPSTHWAITE PARISH COUNCIL



Minutes of the ordinary meeting of HAMPSTHWAITE PARISH COUNCIL on Monday 15th February 2021 which was held remotely via a Zoom meeting.

Commenced: 6.00pm

Concluded: 6.50pm

Present: Cllr Brown (Chairman)

Cllr Howard

Cllr Fairfoot

Cllr Collett

County Cllr M Harrison

Clerk: R. Crabtree

2021/062 Introduction from the Chairman

Cllr Brown welcomed all to the meeting.

2021/063 Public participation

No public were present.

2021/064 To receive apologies and approve reasons for absence

No apologies received.

2021/065 Declarations of interest

a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications of dispensation

None received.

2021/066 To confirm the minutes of the meeting held on 11th January 2021 as a true and correct record
Resolved to approve the minutes of the meeting held on 11th January 2021 as a true and accurate record.

2021/067 To receive a report from Cllr Harrison

Cllr Harrison gave the following updates:

- The COVID rates are dropping slowly locally and care home numbers remain a concern. NYCC are supporting the vaccination centres. There is ongoing lateral flow testing.
- The planning application for the road to be re-aligned at Kex Gill has been approved. There will be no public enquiry and funding has been confirmed. The road should be re-routed by Summer 2022.
- The Government is going to decide this month whether they are going to consult on re-organising local government in North Yorkshire. They will only do this if they think either of the proposals from HBC and NYCC are viable. If that is the case, the May elections will be cancelled. A decision should be made by early Summer 2021.
- Repair works are going to be completed on the bridge in Hampsthwaite in the next financial year. The bridge is currently deemed safe.

- Cllr Harrison confirmed that the dog bin at the Church has been added to the list to be emptied by NYCC waste disposal team. Cllr Harrison has also raised at a NYCC meeting that further waste bins are required in the district due to current problems and the increase in housing, he will continue to raise this going forward. This was discussed including the waste bin near the play area.
- Cllr Howard requested Cllr Harrison to pass on his thanks to the organisers and volunteers at the Yorkshire Showground vaccination centre.

2021/068 To note the Clerks Report

The Clerks report was noted.

2021/069 Financial matters

a) To approve the bank reconciliation and budget comparison

Resolved to approve the bank reconciliation and budget comparison (See Appendix 1)

b) To note the Clerk has received her Cilca qualification and to approve a pay increase as per the Clerks contract

Resolved to increase the Clerks salary by one point.

c) To agree to contribute £41 towards the Clerks SLCC membership

Resolved to contribute £41 towards the SLCC membership.

d) To agree to appoint R. Pearson to carry out the Parish Councils Internal Audit for 2020-2021 at a cost of £175

Resolved to appoint R. Pearson to carry out the internal audit.

2021/070 To receive information on the following ongoing issues and agree action where necessary:

a) To receive an update about the bench on the Village Green

Resolved the bench will be added to the Parish Councils Asset Register and all agreed for it to be repaired.

b) To receive an update about the church gate

Resolved to carry out the repair works to the gate post, once approved by the Diocese, and the Clerk will obtain quotes

2021/071 Matters requested by councillors and Clerk

a) To consider and agree to install a speed sign (HB)

Resolved to investigate installing a speed sign on Hollins Lane and re-siting the 30MPH sign to another position.

b) To discuss NYCC Community Partnership scheme and agree any other necessary action regarding adverse weather procedures (GH)

Resolved to defer this item to the next meeting.

c) To consider involvement in Keep Britain Tidy campaign and agree any necessary action (HB)

Resolved to defer this item to the next meeting.

d) To consider the cycle route and agree any necessary action

Cllr Howard made all aware that a resident had worked on a safe cycle route in the village for children. This was discussed.

Resolved that the councillors supported the scheme and wished to thank the resident. The Clerk was requested to send a letter of thanks and offer the PC's support if it was needed.

2021/072 Councillor Activities

a) To note reports from outside bodies, councillor activities and training and decide action where necessary

Cllr Howard asked if the PC could thank Nidderdale Plus for their involvement with the vaccination centres. The councillors discussed the excellent work carried out by all voluntary organisations in the district helping with the COVID pandemic and all agreed to send an official letter of thanks from the Parish Council.

2021/073 To consider the following new correspondence received and decide action where necessary

a) To note the Harrogate District Climate Change Survey

Noted.

b) To note the NALC's Right to Regenerate consultation

Resolved that this will be looked into further and the councillors will send comments to the Clerk.

2021/074 To consider and decide upon the following planning applications:

HBC Reference	Address	Description	Comments
20/02143/FUL	18 Finden Gardens	Erection of a detached dwelling with new drive.	Resolved the Parish Councils previous comment remains the same.

2021/075 To consider ongoing/current Highway issues and decide action where necessary

No further issues were discussed.

2021/076 To note matters for information and items for inclusion on the agenda of the next meeting

- Speed signs
- NYCC Community Partnership scheme and adverse weather procedures

2021/077 To confirm the date of the next meeting

Resolved that the Clerk will arrange a meeting once she has received all the information required for the Council to make a decision on the issues raised.

Appendix 1

Bank Reconciliation

Financial year 2020/2021

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date: 9th February 2021

BANK STATEMENTS		
Bank balance as at 1st February 2021	£21,850.97	
Total		£21,850.97
Unpresented cheques: 1746, 1754 and 1758	£145.88	
Closing balance per bank statements		£21,705.09
CASH BOOK		
Opening balance		£17,026.98
Receipts to date		£15,039.37
Payments to date		£10,361.26
Closing balance per cash book as at 1st February 2021		£21,705.09

Unpresented cheques

Cheque no.	Details	Amount
1746	A. Saul	£30.10
1754	R. Inman	£100.00
1758	G. Howard	£15.78

The table below shows the current expenditure to the end of January 2021

Items	Proposed Budget 2020/2021	Current
PAYE	£80.00	
Clerk's Salary (incl Tax)	£3000.00	£2388.25
General Expenses (Mileage, Postage, Stationary)	£300.00	£53.68
Insurance	£700.00	790.93
Internal Audit	£200.00	£140.00
YLCA Membership	£420.00	
Feast Field Rent to NYCC	£700.00	
Feast Field/Cabins Maintenance/H&S	£500.00	£490.95
Village Grass Cutting	£3500.00	£3069.79
Village Green Inspection, Maintenance	£200.00	
Bus Shelter Maintenance	£100.00	
Medieval Way	£100.00	£100.00
Community Payback Materials	£200.00	£31.75
Village Planting	£300.00	£162.19
Newsletters	£300.00 (Received £500 Grant)	£521.60
Village Room Rent	£180.00	£192.00
Play Area Inspection, Maintenance and repairs	£500.00	£55.00
Staff & Councillor Training/Books	£500.00	£15.00
Councillor Expenses	£100.00	
New Grit Bins and Maintenance	£225.00	
Tree Inspections and Maintenance	£500.00	
Snow Clearing/Leaf Clearing	£200.00	
Clear and maintain Cockhill Beck	£100.00	
Seating/Bench Inspection, Maintenance & Repairs	£100.00	
Noticeboard Inspection, Maintenance & Repair	£50.00	
Signage Inspection, Maintenance & Repair	£50.00	
Planting Troughs Inspection, Maintenance & Repair	£50.00	
Electricity and Water for Village Green/Field	£300.00	£623.97 (Received refund of £263.60)
Feast Bridge Inspection, Maintenance & repair	£100.00	
IT (Laptop/Printer/ Software)	£150.00	
Village Christmas Tree (Installation, Removal, Lights)	£600.00	£85.00
Dog Bins	£100.00	£100.00
VE Day 75 Celebration	£500.00	
Website & HPC Email	£550.00	£125.00
Information Commissioners Office	£40.00	£40.00
Neighbourhood Plan	£200.00	
Total	15695.00	£9535.85
Contingency	£18,300.00	
RESERVE ACCRUALS		

Medieval Way	£500.00	£550.74
HAG - Planning Fund	£5062.11	
NYCC Grant - Medieval Way	£550.00	

Please note: The difference is £825.41 in VAT.