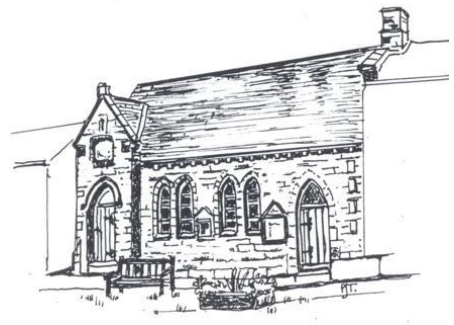


## HAMPSTHWAITE PARISH COUNCIL



Notice is hereby given that the ordinary meeting of Hampsthwaite Parish Council will be held on **Monday 10<sup>th</sup> February 2020 commencing at 7.15pm** in The Village Room, 21 High Street, Hampsthwaite, HG3 2EP

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. This will take place at the start of the meeting when 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

*Rebecca Crabtree*

**Parish Clerk  
04/02/2020**

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### AGENDA

#### **116. Public Participation**

**117. To resolve to appoint Rebecca Crabtree as the Clerk and Responsible Financial Officer and sign the contract**

**118. To receive any apologies and approve the reasons for absence**

#### **119. Declarations of interest**

- a) To receive any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications for dispensation

**120. To Receive reports for North Yorkshire County Councillor and Harrogate Borough Council**

**121. To approve the minutes of the Ordinary Meeting of Hampsthwaite Parish Council held 13<sup>th</sup> January 2020 as a true and accurate record of that meeting**

**122. Planning**

a) To consider and decide upon the following planning applications:

HBC Reference:	Address	Description:
19/05286/FUL	18 Finden Gardens	Erection of detached garage and formation of access from public highway
20/00114/FUL	Flat 1&2, Springhaven, Hollins Way	Erection of two storey detached garage/store
19/05202/FUL	88 Brookfield Crescent	Erection of single storey extension

b) To note any Harrogate Borough Council Planning Decision notices received

HBC Reference:	Address	Description:	Comments	Status
19/04677/FUL	Brook Cottage, 7 High Street	Erection of single storey extension and installation of 1. Roof light	No objection	Approved
19/04981/FUL	9 Hollins Close	Erection of 1No 2 storey extension, single storey extension and first floor extension; installation of dormer window and 2 roof lights; erection of detached garage.	No objection	Approved
19/04961/FUL	8 Hollins Close	Erection of 2 two storey extensions, conversion of existing loft to form additional living space, alterations to fenestration; demolition of existing garage and erection of replacement garage	The Parish Council does not object or support but wishes to make comments: The Council requests conditions that the extension and garage be constructed with appropriate building materials to be in keeping and the roof tiles match the existing	Approved

c) To consider any further planning/enforcement matters

**123. Finance**

a) To note and approve the schedule of payments (Appendix 1)

b) To receive and approve the RFOs report (Appendix 2)

**124. Council Website and E-mail**

a) To receive an update on the Parish Council Website and email addresses

**125. To receive information on the following ongoing issues and decide further action where necessary**

a) To consider Hampsthwaite Parish Council Internal Audit Report and necessary actions to address matters raised

b) To approve the HPC asset register/schedule

c) To consider the schedule and procurement of grass cutting contracts for 2020-2021

- d) To consider necessary action regarding the Feast Cabins
- e) To consider actions with regards to the Play Area Inspection Report
- f) To receive an update on the future arrangements between HPC and Community Payback
- g) To receive an update on the waste bin situated at the play area
- h) To consider and agree a date for the Annual Parish Meeting and decide upon any arrangements
- i) To consider and agree arrangements for the Christmas tree

**126. Councillor Activities**

- a) To note reports from outside bodies, councillor activities and training and decide action where necessary

**127. Highways**

- a) To consider ongoing/current Highway issues and decide action where necessary

**128. To consider the following new correspondence received and decide action where necessary**

- a) To consider planting in verges on Hollins Lane

**129. To note matters for information and items for inclusion on the agenda of the next meeting**

**130. To confirm the date, time and venue for next ordinary meeting of Hampsthwaite Parish Council**