

HAMPSTHWAITE PARISH COUNCIL

E: clerk@hampsthwaite.org.uk



NOTICE IS HEREBY GIVEN that the **ORDINARY MEETING** of Hampsthwaite Parish Council will be held on **MONDAY 13 JANUARY 2020 commencing at 7.15pm in The Village Room, 21 High Street, Hampsthwaite, HG3 2EP**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. This will take place at the start of the meeting when 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Dr J Knowles

(Locum Clerk)

07/01/2020

AGENDA

7.15pm

101. Public Participation:

102. Apologies:

a. To Note Apologies and Approve Reasons for Absence

103. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

104. To Receive reports for North Yorkshire County Councillor and Harrogate Borough Council

105. Minutes:

a. To Approve Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held 16/12/2019 as

a true and accurate record of that meeting.

106. Planning

a. To Consider the planning applications received:

HBC Reference:	Address	Description:

- b. To Note HBC Planning Decision Notices received
- c. To Consider any further planning/ enforcement matters

107. Human Resources:

a. To Receive an update from the Chair on the recruitment of a new Clerk and Responsible Financial Officer

108. Finance:

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Bank Reconciliation Statement to 1 January 2020 (Appendix 2)
- c. To Consider Budget proposals and set the Hampsthwaite Parish Council precept for 2020-2021
- d. To Consider conditions on the future use of H.A.G finances
- e. To Consider future arrangements between HPC and Community Payback

109. Policies

a. To approve the Equal Opportunities policy for HPC

110. Hampsthwaite Parish Council Administration Matters:

- a. To Consider Hampsthwaite Parish Council Internal Audit Report and necessary actions to address matters raised
- b. To Approve the appointment of an Internal Auditor from the Yorkshire Local Council's Association Audit Panel
- c. To Approve the HPC asset register/schedule
- d. To consider the schedule and procurement of grass cutting contracts for 2020-2021
- e. To Consider necessary action re: Feast Cabins
- f. To Consider the issue of moles on the playing fields
- g. To Consider actions with regards to the Play Area Inspection Report
- h. To Consider request to establish land ownership on land behind The Bungalows at Cockhill Beck

111. Councillor Activities:

- a. To Confirm membership of councillor representatives on Outside Bodies
- b. To Note reports from outside bodies, councillor activities and training
- c. To Consider any action required arising from Item 111(b)

112. Highways

- a. To Consider ongoing/current Highway issues
- b. To Approve necessary action with regards to the above

113. To Note Correspondence Received

114. To Note matters for Information and items for next monthly meeting agenda

115. To Confirm date, time and venue for next ordinary meeting of Hampsthwaite Parish Council