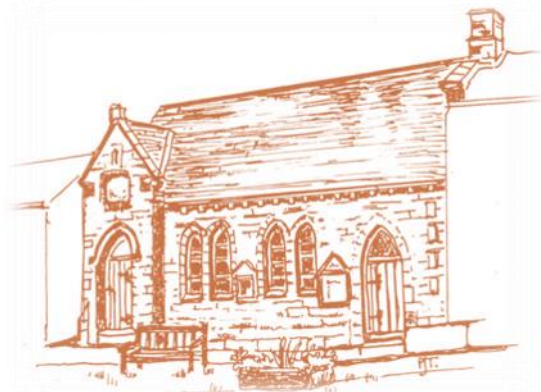


Hampsthwaite Parish Council

The Village Room, High Street, Hampsthwaite HG3 2ET
clerk@hampsthwaiteparishcouncil.gov.uk
07935 378544



Dear Councillors,

SUMMONS TO MEETING

You are hereby summoned to attend a meeting of the
Full Parish Council
at the Village Room

to be held at 7:30 PM on Tuesday, 8 September 2026

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public participation shall not exceed 15 minutes, and no member of the public shall speak for more than 3 minutes (please see the Council's Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below. As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

for the purpose of transacting the business set out in the agenda below. This summons is issued under paragraph 10(2) of Schedule 12 to the Local Government Act 1972.

(Members are also reminded of their obligation to declare any disclosable pecuniary or other interests under the Localism Act 2011 and the Council's Code of Conduct.)

Yours sincerely,

Rob Bareham

Clerk to Hampsthwaite Parish Council

Issued: Thursday, 3 September 2026

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Agenda

1. Welcome by the Chair:

2. Absence and Apologies:

2.1 To Receive Apologies:

To receive apologies for absence from members unable to attend the meeting.

2.2 To approve the reason(s) for absence given by Councillors:

To consider and approve the reasons for absence submitted by Councillors unable to attend the meeting, in accordance with Section 85 of the Local Government Act 1972.

3. Dispensations & Pecuniary Interests:

3.1 To receive, consider and decide upon any applications for dispensations:

To receive and consider any applications from members for dispensations under the Localism Act 2011, where a member has a disclosable pecuniary interest in a matter and wishes to participate in the discussion or vote.

3.2 To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests:

Cllr members are invited to declare any interests in items on the agenda not already recorded in their Register of Disclosable Pecuniary Interests or under the Councillors' Code of Conduct.

4. Minutes for approval from Previous Meetings:

For the council to resolve that the minutes of the previous meeting, with the minutes having been circulated. Agreed minutes must be confirmed as a correct record and signed by the Chair (LGA 1972 Schedule 12 para 41).

4.1 Confirmation of minutes – Tuesday, 11 August 2026

(Document attached: Full Parish Council-Draft-Minutes.pdf — p. 13)

5. Public Participation Session:

*To provide members of the public with an opportunity to raise matters of concern, make representations, or ask questions relating to items on the agenda or other issues affecting the parish. The Council may note matters raised and consider them for discussion or inclusion on a future agenda where appropriate. *

6. For the council to receive the County Councillors Report:

6.1 For the Committee to receive a report from County Councillor Cllr M Harrison.

The Council to receive a verbal or written report from the County Councillor, Cllr M Harrison, on matters of relevance to the parish, including any updates from the County Council that may be of interest to members. Members are invited to ask questions arising from the report.

7. To receive the Clerk's report:

*To receive the Clerk's report on actions taken since the previous meeting, updates on ongoing matters, correspondence received, administrative issues, and any other items requiring the Council's attention or decision. *

(Document attached: 7.0 Clerks Summary Report.pdf — p. 24)

7.1 To consider the re-consultation on neighbourhood plan proposals and agree the Council's response to North Yorkshire Council.

For:

- Knaresborough
- Terrington
- Bradleys Both (proposal for a modified plan)

(Document attached: North Yorkshire Council_ New consultation - Neighbourhood Plan Consultation, comment by 1 September.pdf — p. 25)

7.2 To consider neighbourhood plan submission proposals and agree the Council's response to North Yorkshire Council.

For:

- Husthwaite
- Tadcaster
- Whitby

(Document attached: North Yorkshire Council_ New consultation - Neighbourhood Plan Submission Consultation, comment by 28 September.pdf — p. 27)

7.3 To note that instances of damaged and missing street signage within the parish have been reported to North Yorkshire Council for investigation and action as appropriate.

(Document attached: Merged Street Furniture.pdf — p. 29)

7.4 To consider concerns regarding dogs off lead in Hampsthwaite Churchyard and whether the Parish Council can support community awareness measures to encourage respectful use of the churchyard.

8. Matters Arising from Previous Meetings:

*To receive updates on matters arising from previous meeting minutes that are not covered elsewhere on the agenda, review progress on agreed actions, and consider any further action required by the Council. *

9. Items for Discussion from Councillors or a Member of the Public:

*To consider matters submitted by Councillors or raised by members of the public for discussion, information, or possible action by the Council. Any items requiring a formal decision may be considered for inclusion on a future agenda, where appropriate and in accordance with statutory requirements. *

9.1 For the council to consider Cllr Pinkney's proposal for the council to produce Parish a Council newsletter for distribution within the parish.

9.2 For Cllr Pinkney to update the council on Renewing the Playground Equipment

9.3 For the Council to consider holding the Annual Parish Meeting on the same evening as the Memorial Hall AGM, subject to the requirements of the Local Government Act 1972, and the Council's Standing Orders.

10. Area 6 Highways:

10.1 For the Council to Receive the Clerk's Report on Matters Relating to Highways 6.

*To receive and consider updates, correspondence, notifications, and consultations from Area 6 Highways relating to highways, road safety, maintenance, traffic management, public rights of way, and transport matters affecting the parish, and to determine any actions required by the Council. *

11. Planning Consultations to Consider:

The Council to consider planning applications received from the Local Planning Authority and to determine whether to support, object to, or make observations on the following consultations. Members are asked to consider each application in turn.

11.1 For the council to consider Planning Consultation 26/04671/REM and, pursuant to the Town and Country Planning Act 1990 and the Local Government Act 1972, agree the Parish Council's response to the Local Planning Authority.

Land Off Brookfield Fold Hampsthwaite Harrogate North Yorkshire HG3 2FZ

(Document attached: Planning Consultation 26-04671-REM.pdf — p. 35)

11.2 For the council to consider Planning Consultation 26/04358/FUL and, pursuant to the Town and Country Planning Act 1990 and the Local Government Act 1972, agree the Parish Council's response to the Local Planning Authority.

(Document attached: Planning Consultation 26-04358-FUL.pdf — p. 37)

12. Planning Decisions to Note:

*To note planning decisions, appeal outcomes, and other planning determinations issued by the Local Planning Authority since the previous meeting. Councillors may discuss the implications of such decisions for the parish and consider any consequential actions where appropriate. *

12.1 The Council has received and recorded the Local Planning Authority's decision on Tree Preservation Order TPO 05/2026 (HAR).

(Document attached: TPO No 05-2026 (HAR) Notice of Confirmation.pdf — p. 39)

(Document attached: TPO No 05-2026 (HAR) Notify-Agt,pc ward, consultees.pdf — p. 40)

13. Planning Enforcements to Note:

*To note any planning enforcement cases, investigations, notices, or updates received from the Local Planning Authority relating to alleged breaches of planning control within the parish. Councillors may discuss the information provided and consider any appropriate representations or actions within the Council's remit. *

13.1 For the council to note the current position in relation to Planning Enforcement case 26/00982/PR.

14. Update on Matters Relating to S106 / CIL Funding:

*To receive an update on matters relating to Section 106 (S106) Agreements and Community Infrastructure Levy (CIL) funding affecting the parish, including details of funds received, potential funding opportunities, eligible projects, expenditure proposals, and any actions required to maximise the benefit of developer contributions for the local community. *

15. Update on Matters Relating to the Memorial Hall and The Arts & Craft Studio:

*To receive updates on matters relating to the Memorial Hall and the Arts & Craft Studio, including management, maintenance, improvements, bookings, community use, financial matters, and any ongoing or proposed projects. Councillors may consider any recommendations, issues requiring attention, and actions necessary to support the continued operation and development of these community facilities. *

16. Update on Matters Relating to Parish Assets & Maintenance:

To receive updates on matters relating to Parish Council assets and maintenance responsibilities, including inspections, repairs, replacement programmes, grounds maintenance, street furniture, play areas, buildings, equipment, and other parish-owned facilities. Councillors may review ongoing works, identify maintenance requirements, consider associated costs, and agree any actions necessary to ensure assets remain safe, compliant, and fit for purpose.

16.1 For the council to note EDF has issued a credit note of £24.42 in respect of the electrical supply to the Village Green, and the Council's account remains in credit at £174.42.

(Document attached: edf Village Green invoice KI-44460AEC 007 2.pdf — p. 41)

16.2 Feast Field Portakabins: Repair and Refurbishment Programme

(Document attached: Merged Cabins on Feast Field Report.pdf — p. 46)

16.3 Bridge over the beck into the playground - to note the bridge is leaning and in need of repair or replacement, and to consider whether Section 106 monies may be used to fund the necessary works.

(Document attached: 16.3 merged footbridge report.pdf — p. 54)

16.4 To consider the Notice pursuant to Section 75 of the Water Industry Act 1991, received on 13 August 2026, and agree any response or further action by the Council.

16.5 To consider a request from Nidd United Maroons U12s for the temporary use of Hampsthwaite Feast Field for football training and to determine the Council's response.

(Document attached: Use of Feast Field.pdf — p. 57)

17. Update on Matters Relating to the Budget, Banking & Policy Matters:

17.1 For the Council to receive the Bank Reconciliation for August 2026

The Council will receive and consider the bank reconciliation for August 2026, prepared by the Responsible Financial Officer (RFO), confirming that the council's cash book balances agree with the bank statements for the period.

(Document attached: merged Bank Reconciliation August 2026.pdf — p. 58)

17.2 For the Council to Receive the Financial Report for August 2026

The Responsible Financial Officer (RFO) had prepared the Financial Report for August 2026 for the Council to receive and consider.

(Document attached: Merged Financial Report for August 2026.pdf — p. 61)

18. Payments to Consider:

*To consider and approve payments due since the previous meeting, including invoices, salaries, reimbursements, direct debits, standing orders, and any other expenditure requiring authorisation. Councillors will review supporting financial information, ensure expenditure is in accordance with the approved budget and financial regulations, and resolve to approve payments for processing. *

(Document attached: Clerks Financial Report for August 2026.pdf — p. 68)

18.1 For the council to consider approval of the Clerk's salary for August 2026 (£620.93), pursuant to the Council's power to incur expenditure and manage staff costs under the Local Government Act 1972, and in accordance with the Council's Financial Regulations and approved budget.

(Document attached: redacted Payslip for Month Ending 31 Aug 2026.pdf — p. 70)

18.2 For the council to consider approval of the payment to HMRC for Month 5 (£197.81), pursuant to the Council's power to incur expenditure and meet statutory payroll liabilities under the Local Government Act 1972, and in accordance with the Council's Financial Regulations and approved budget.

(Document attached: P30 Employer's Payslip - Month 5 (Ending 05-09-2026).pdf — p. 71)

19. Payments to Note:

*To note payments made since the previous meeting under delegated authority, including direct debits, standing orders, approved recurring expenditure, staff salaries, HMRC payments, and other authorised transactions. Councillors will receive details of these payments for information and to ensure transparency and accountability in the Council's financial management. *

19.1 The Clerk has purchased a replacement keyboard and the Council is asked to note the retrospective expenditure under section 111 of the Local Government Act 1972. Inv GB694HSSFAEUD (£26.66 + £5.33 Vat)

(Document attached: invoice GBB694HSSFAEUD.pdf — p. 72)

19.2 For the Council to note the payment to Microsoft for M365 Business Standard for 17/08/2026 to 16/08/2027, invoice GB-TI2604047224, (£129.60 plus £25.92 VAT), in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015.

(Document attached: redacted_G178659395_dd9d52d78ece4e38b715b892514bd715.pdf — p. 73)

19.3 For the Council to note emergency repairs to the Council's laptop by Pase 4 in the sum of £54.17 plus £10.83 VAT, in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015.

(Document attached: Phase4 InvMGRINVO-3334-3459-3773.pdf — p. 77)

19.4 For the council to note that the Clerk has upgraded the laptop to Windows 11 Pro, Invoice Inv-6392299823825570145, £99.99 plus £20.00 VAT, as a one-off purchase required for access to necessary features.

(Document attached: MS Pro Inv- 6392299823825570145.pdf — p. 80)

19.5 For the council to note that payment of Invoice No. 6293 (£7480.40 + £1496.08 Vat) from Tableform Ltd, due on 28 August 2026, be made in accordance with the invoice payment terms, under section 111 of the Local Government Act 1972.

(Document attached: Invoice 6293 from Tableform Ltd - 29_07_2026.pdf — p. 81)

20. Receipts, Remittance and Credits to Note:

*To note all receipts and income received since the previous meeting, including grants, Community Infrastructure Levy (CIL) payments, Section 106 funds, precept instalments, hall hire income, donations, bank interest, and any other revenue received by the Council. Councillors will review the details of receipts for information and to ensure transparency and effective financial management. *

20.1 For the council to note remittance from NYC £6720.00 (\$106 for Verge Access)

(Document attached: NYC Remittance Advice 10479564.pdf — p. 82)

20.2 For the Council to note receipt of the VAT reclaim for Q1 in the sum of £6,681.18, in accordance with the Accounts and Audit Regulations 2015.

(Document attached: VAT Receipt Q1.pdf — p. 83)

20.3 For the Council to note receipt from North Yorkshire Council for the Playground Inspection payment (invoice to follow), under the Open Spaces Act 1906 and the Public Health Acts Amendment Act 1907.

(Document attached: 2026PlaygroundInspectionReceipt- Hampsthwaite Parish Councils.pdf — p. 84)

21. Staffing & Training Matters:

*To consider matters relating to Council staffing and training, including employee welfare, recruitment, contracts, performance, succession planning, and professional development. Councillors may receive updates on completed or proposed training, identify future training requirements, and consider any actions necessary to ensure staff and councillors have the skills, knowledge, and resources required to fulfil their roles effectively and in accordance with relevant legislation and best practice. Where confidential staffing matters are to be discussed, the Council may resolve to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960. *

21.1 For the council to note the automatic NJC pay increase to he clerks salary, backdated to April 2026

22. To Confirm the Date(s) of the Next Council Meeting(s):

22.1 Ordinary Meeting of the Parish Council 13th October 2026 @ 7:30pm (Cut-off for agenda items 6th October 2026)

*To **NOTE** the date of the next Ordinary Meeting of the Parish Council.*

22.2 Ordinary Meeting of the Parish Council 10th November 2026 @ 7:30pm (Cut-off for agenda items 3rd November 2026)

Details of the next but one, Ordinary Meeting of the Parish Council, including the date, time, and cut-off deadline for the submission of agenda items, are provided for information.

APPENDIX I — Public Documents

4.1 Confirmation of minutes – Tuesday, 11 August 2026

Full Parish Council-Draft-Minutes.pdf

7. To receive the Clerk's report:

7.0 Clerks Summary Report.pdf

7.1 To consider the re-consultation on neighbourhood plan proposals and agree the Council's response to North Yorkshire Council.

North Yorkshire Council _ New consultation - Neighbourhood Plan Consultation, comment by 1 September.pdf

7.2 To consider neighbourhood plan submission proposals and agree the Council's response to North Yorkshire Council.

North Yorkshire Council _ New consultation - Neighbourhood Plan Submission Consultation, comment by 28 September.pdf

7.3 To note that instances of damaged and missing street signage within the parish have been reported to North Yorkshire Council for investigation and action as appropriate.

Merged Street Furniture.pdf

11.1 For the council to consider Planning Consultation 26/04671/REM and, pursuant to the Town and Country Planning Act 1990 and the Local Government Act 1972, agree the Parish Council's response to the Local Planning Authority.

Planning Consultation 26-04671-REM.pdf

11.2 For the council to consider Planning Consultation 26/04358/FUL and, pursuant to the Town and Country Planning Act 1990 and the Local Government Act 1972, agree the Parish Council's response to the Local Planning Authority.

Planning Consultation 26-04358-FUL.pdf

12.1 The Council has received and recorded the Local Planning Authority's decision on Tree Preservation Order TPO 05/2026 (HAR).

TPO No 05-2026 (HAR) Notice of Confirmation.pdf

TPO No 05-2026 (HAR) Notify-Agt,pc ward, consultees.pdf

16.1 For the council to note EDF has issued a credit note of £24.42 in respect of the electrical supply to the Village Green, and the Council's account remains in credit at £174.42.

edf Village Green invoice KI-44460AEC 007 2.pdf

16.2 Feast Field Portakabins: Repair and Refurbishment Programme

Merged Cabins on Feast Field Report.pdf

16.3 Bridge over the beck into the playground - to note the bridge is leaning and in need of repair or replacement, and to consider whether Section 106 monies may be used to fund the necessary works.

16.3 merged footbridge report.pdf

16.5 To consider a request from Nidd United Maroons U12s for the temporary use of Hampsthwaite Feast Field for football training and to determine the Council's response.

Use of Feast Field.pdf

17.1 For the Council to receive the Bank Reconciliation for August 2026

merged Bank Reconciliation August 2026.pdf

17.2 For the Council to Receive the Financial Report for August 2026

Merged Financial Report for August 2026.pdf

18. Payments to Consider:

Clerks Financial Report for August 2026.pdf

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invoice GBB694HSSFAEUD.pdf

19.2 For the Council to note the payment to Microsoft for M365 Business Standard for 17/08/2026 to 16/08/2027, invoice GB-TI2604047224, (£129.60 plus £25.92 VAT), in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015.

redacted_G178659395_dd9d52d78ece4e38b715b892514bd715.pdf

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Phase4 InvMGRINVO-3334-3459-3773.pdf

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MS Pro Inv- 6392299823825570145.pdf

19.5 For the council to note that payment of Invoice No. 6293 (£7480.40 + £1496.08 Vat) from Tableform Ltd, due on 28 August 2026, be made in accordance with the invoice payment terms, under section 111 of the Local Government Act 1972.

Invoice 6293 from Tableform Ltd - 29_07_2026.pdf

20.1 For the council to note remittance from NYC £6720.00 (S106 for Verge Access)

NYC Remittance Advice 10479564.pdf

20.2 For the Council to note receipt of the VAT reclaim for Q1 in the sum of £6,681.18, in accordance with the Accounts and Audit Regulations 2015.

VAT Receipt Q1.pdf

20.3 For the Council to note receipt from North Yorkshire Council for the Playground Inspection payment (invoice to follow), under the Open Spaces Act 1906 and the Public Health Acts Amendment Act 1907.

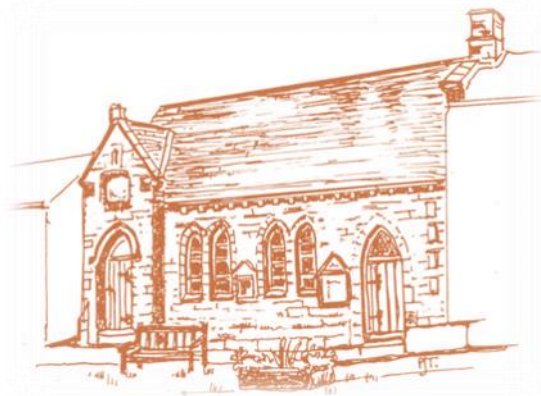
2026PlaygroundInspectionReceipt- Hampsthwaite Parish Councils.pdf

Pending supporting documents

Item 16.4 To consider the Notice pursuant to Section 75 of the Water Industry Act 1991, received on 13 August 2026, and agree any response or further action by the Council. — Report to Follow (no document supplied)

Hampsthwaite Parish Council

The Village Room, High Street, Hampsthwaite HG3 2ET
clerk@hampsthwaiteparishcouncil.gov.uk
07935 378544



Minutes of the Full Parish Council at the Village Room Held at 7:30 PM on Tuesday, 11 August 2026

Issued: Thursday, 3 September 2026

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MoP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS = Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Minutes

Attendance

Present: Cllr Billy Kirby, Cllr Katy Pinkney, Cllr Geoff Howard, Cllr Rob Selby, Cllr Peter Bishop, Cllr Richard Shrimpton

Apologies: Cllr Paul Bollands

Also present: Clerk Rob Bareham

Min. 2026/08/142 — 1. Welcome by the Chairperson:

The Chair opened the Council at 7:30 pm and welcomed all those present. It was **NOTED** that one member of the public was in attendance.

Min. 2026/08/143 — 2. Absence, Apologies and Vacancies:

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Min. 2026/08/144 — 2.1 To receive apologies.

Apologies for absence were received from Cllr Paul Bollands.

Min. 2026/08/145 — 2.2 To approve the reason(s) for absence given by Councillors.

It was **RESOLVED** that the reason for absence given by Cllr Paul Bollands be approved.

Min. 2026/08/146 — 2.3 For the clerk to update on any vacancies.

It was **NOTED** that the Council currently has no vacancies.

Min. 2026/08/147 — 3. Dispensations & Pecuniary Interests:

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Min. 2026/08/148 — 3.1 To receive, consider and decide upon any applications for dispensations.

It was **NOTED** that no applications for dispensations had been received.

Min. 2026/08/149 — 3.2 To receive any declarations of interest not already declared under the Councillors' Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

No declarations of interest were received in respect of items on the agenda.

Min. 2026/08/150 — 4. Minutes for approval from previous meetings:

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Min. 2026/08/151 — 4.1 For the Council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 14th July 2026.

It was **RESOLVED** that the minutes of the Ordinary Meeting of the Parish Council held on 14th July 2026 be approved as a correct record.

Min. 2026/08/152 — 5. Public participation session:

One member of the public was present. No representations, questions or matters of concern were raised.

It was **NOTED** with the deepest thanks that Bill Atkinson and John Exley had painted the bus shelter.

Min. 2026/08/153 — 6. To receive County Councillors' reports:

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Min. 2026/08/154 — 6.1 For the Council to receive the report from Cllr M Harrison.

The report was presented in the absence of the councillor responsible for the item. It was **NOTED** that apologies had been received.

The Council recorded its appreciation for the donation made to the Memorial Hall from the locality fund.

No questions were raised and the report was **NOTED**.

Min. 2026/08/155 — 7. To receive the Clerk's report:

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Min. 2026/08/156 — 7.1 For the council to consider the final demand notice from SSE (£653.40)

The Council considered a final demand notice received from SSE in the sum of £653.40.

The Chair proposed that the amount be paid in order to avoid further action, and requested that further copies of the invoices be obtained to establish whether the invoices are valid. It was **NOTED** that, should the invoices prove not to be valid, the Council would seek recompense from SSE accordingly.

It was **RESOLVED** that the sum of £653.40 be paid to SSE in response to the final demand notice, and that further copies of the invoices be obtained.

Min. 2026/08/157 — 7.2 For the council to note that the clerk has requested ROSPA Inspection of the Playground (£70.50 + £14.10 Vat)

It was **NOTED** that the Clerk had requested a Royal Society for the Prevention of Accidents (RoSPA) inspection of the playground at a cost of £70.50 plus £14.10 VAT. The Chair asked whether a tree on the site would also be inspected; it was confirmed that it would.

Min. 2026/08/158 — 7.3 For the council to note NYC's Polling District Review 2026

It was **NOTED** that North Yorkshire Council's Polling District Review 2026 had been received.

Min. 2026/08/159 — 8. Matters arising from previous meetings:

It was **NOTED** that there were no matters arising from previous meetings.

Min. 2026/08/160 — 9. Items for discussion from Councillors or a member of the public:

No items were raised by councillors or members of the public under this agenda item. It was **NOTED** that any matters requiring a formal decision would be considered for inclusion on a future agenda, where appropriate and in accordance with statutory requirements. The report at Appendix was received and **NOTED**.

Min. 2026/08/161 — 10. Area 6 Highways:

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Min. 2026/08/162 — 10.1 For the council to note the report on Highways 6.

The Highways 6 report was received. It was **NOTED** that bollards outside the joiner's premises remained laid down and had not yet been reinstated.

Action: The Clerk would resolve this matter with North Yorkshire Council.

Min. 2026/08/163 — 11. Planning Consultations to consider:

It was **NOTED** that no planning consultations had been received from the Local Planning Authority for consideration at this meeting.

Min. 2026/08/164 — 12. Planning decisions to note:

It was **NOTED** that no planning decisions, appeal outcomes or other planning determinations had been received from the Local Planning Authority since the previous meeting.

Min. 2026/08/165 — 13. Planning enforcements to note:

It was **NOTED** that no planning enforcement cases, investigations, notices or updates had been received from the Local Planning Authority during the period.

Min. 2026/08/166 — 14. Update on matters relating to S106 / CIL Funding:

It was **NOTED** that the Clerk would arrange a meeting with the Section 106 (S106) team to discuss the monies available to the parish. It was further **NOTED** that Cllr Katy Pinkney would also attend, and that meetings would be arranged on a Friday where possible. It was additionally **NOTED** that the potential use of the funding to replace the Feast Field bridge had been identified as a possible eligible project.

Min. 2026/08/167 — 15. Update on matters relating to the Memorial Hall and The Arts & Craft Studio:

Cllr Geoff Howard presented the report that had been circulated in advance of the Council (see appended document). It was **NOTED** that the last large invoice in connection with the project had now been received, and Cllr Geoff Howard requested that the Council approve payment accordingly. It was further **NOTED** that the project was nearing completion, with only minor remaining purchases outstanding. A Grand Opening is anticipated to take place in October.

Min. 2026/08/168 — 16. Update on matters relating to Parish Assets & Maintenance:

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Min. 2026/08/169 — 16.1 For the council to note the bridge over the beck into the playground, is in need of repair or replacement, and consider any further action.

It was **NOTED** that the bridge over the beck into the playground is leaning and in need of repair or replacement. The Council considered whether Section 106 of the Local Government Act 1972 (S.106) monies might be diverted to fund the necessary works.

It was further **NOTED** that road signs in the area are in need of replacing. Councillors agreed to report back to the Clerk with details.

Min. 2026/08/170 — 16.2 For the council to receive the clerks supporting paper titled "Feast Field Report 2026" and consider any further action.

The Council received the Clerk's supporting paper titled "Feast Field Report 2026". It was **NOTED** that the Council would monitor access requests, although it was acknowledged that some information in the report could be regarded as hearsay.

Min. 2026/08/171 — 16.3 To consider instructing the Clerk to investigate and report on the health and safety, fire safety, and statutory compliance requirements relating to the portacabins on Feast Field, including any risk assessments, inspections, policies and equipment that may be required.

It was **RESOLVED** that the Clerk investigate and report back to the next meeting on the health and safety, fire safety, and statutory compliance requirements relating to the portacabins on Feast Field, including any risk assessments, inspections, policies and equipment that may be required.

Min. 2026/08/172 — 17. Update on matters relating to the Budget, Banking & Policy Matters:

.

Min. 2026/08/173 — 17.1 For the Council to receive the Bank Reconciliation for July 2026

The Bank Reconciliation for July 2026 was received. It was **NOTED** that the reconciliation had been reviewed by the Council.

Min. 2026/08/174 — 17.2 For the council to receive the Financial Report for July 2026

The Financial Report for July 2026 was received. It was **NOTED** that an error had been identified in the calculation, and the Clerk was asked to make the necessary correction.

Min. 2026/08/175 — 17.3 For the council to note the VAT Reclaim for Q1 2026/2027, has been submitted. (£6681.18)

It was **NOTED** that the VAT reclaim for Q1 2026/2027, totalling £6,681.18, had been submitted.

Min. 2026/08/176 — 18. Payments to Consider:

.

Min. 2026/08/177 — 18.1 For the council to consider the clerks salary for July 2026 (£928.91)

It was **RESOLVED** t08/177 that the Clerk's salary for July 2026, in the sum of £928.91, be approved for payment.

Min. 2026/08/178 — 18.2 For the council to consider payment to HMRC for month 4 (£342.63)

It was **RESOLVED** that payment of £342.63 be made to HMRC in respect of month 4.

Min. 2026/08/179 — 18.3 For the council to consider payment to GCG for Inv-822 (£8400.00)

It was **RESOLVED** that payment be made to GCG in respect of Invoice Inv-822 at a revised cost of £6,720.00, in place of the invoiced amount of £8,400.00.

Min. 2026/08/180 — 19. Payments to Note:

.

Min. 2026/08/181 — 19.1 For the council to note payment to Ostia Tools Ltd for Inv-1818 (£666.67 + £133.33 Vat)

It was **NOTED** that a payment to Ostia Tools Ltd for invoice Inv-1818, in the sum of £666.67 plus £133.33 VAT, had been made.

Min. 2026/08/182 — 19.2 For the council to note payment to Cloudy Group Ltd for Inv-D-12414 (£347.50 + £69.50 Vat) Payment was authorised under 2026.128 (e)

It was **NOTED** that payment to Cloudy Group Ltd for invoice Inv-D-12414 (£347.50 plus £69.50 VAT) had been authorised under minute reference 2026.128(e).

Min. 2026/08/183 — 19.3 For the council to note payment to HP Inv-IIUKDN1133623740 (£6.49 + £1.08 Vat)

It was **NOTED** that payment to HP (Invoice Inv-IIUKDN1133623740) in the sum of £6.49 plus £1.08 VAT had been made.

Min. 2026/08/184 — 19.4 For the council to note payment to Logic Fire & Security Inv-42591 (£3245.18 + £649.04 Vat)

It was **NOTED** that payment had been made to Logic Fire & Security, invoice Inv-42591, in the sum of £3,245.18 plus VAT of £649.04.

Min. 2026/08/185 — 20. Receipts and Credit-Notes, to Note:

.

Min. 2026/08/186 — 20.1 For the council to note the credit note KCR44460AEC00041 (£42.04 - against the account)

It was **NOTED** that credit note KCR44460AEC00041, to the value of £42.04, had been received against the account.

Min. 2026/08/187 — 20.2 For the council to note inv KID767396E0005 (£68.70 - Acc still in credit -£316.80)

Invoice KID767396E0005, in the amount of £68.70, was **NOTED**. It was further **NOTED** that the account remains in credit at -£316.80.

Min. 2026/08/188 — 20.3 For the council to note S106 Remittance (£6720.00)

It was **NOTED** that a Section 137 of the Local Government Act 1972 remittance of £6,720.00 had been received.

Min. 2026/08/189 — 20.4 For the council to note Virgin money Cashback (£00.26)

It was **NOTED** that a Virgin Money cashback payment of £0.26 had been received.

Min. 2026/08/190 — 21. Staffing & Training Matters:

There were no staffing or training matters to report. It was **NOTED** that there were no updates to consider under this item.

Min. 2026/08/191 — 22. To confirm the date of the next Council meeting(s):

.

Min. 2026/08/192 — 22.1 Ordinary Meeting of the Parish Council 8th September 2026 @ 7:30pm (Cut-off for agenda items 1st September 2026)

It was **NOTED** that the next Ordinary Meeting of the Parish Council is scheduled for 8th September 2026 at 7:30pm, with the cut-off for agenda items being 1st September 2026.

Min. 2026/08/193 — 22.2 Ordinary Meeting of the Parish Council 13th October 2026 @ 7:30pm (Cut-off for agenda items 6th October 2026)

It was **NOTED** that the next Ordinary Meeting of the Parish Council would be held on 13th October 2026 at 7:30pm, with the cut-off for agenda items being 6th October 2026.

The meeting closed at 20:29.

Signed: _____

Chair of the Full Parish Council

Date: _____

Supplementary Documents

UNAPPROVED MINUTES

MEMORIAL HALL : ARTS AND CRAFTS STUDIO (aka COMMUNITY SHED) UPDATE July 2026

All landscaping and building work is completed, including stainless steel handrails leading into the hall Main Entrance, the front entrance to the Shed and the wheelchair ramps. Funding for this work has been received from Section106 (Verges).

Grand Opening now being planned for Saturday October 3rd. because of:

- availability of musicians
- need to avoid Bank Holidays, Tour of Britain Cycle Race, and Pateley Show.

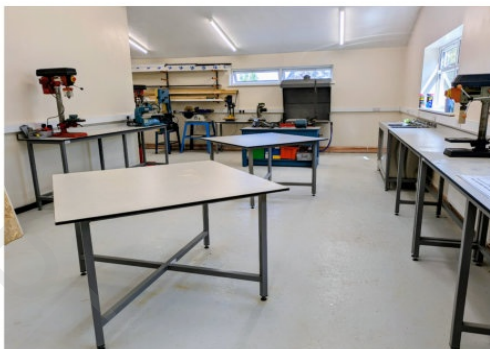
All equipment required now positioned on site and undergoing maintenance. Custom made work-surfaces now delivered and installed by TableForm Ltd of Summerbridge. Shelving and small tool racking now in process.

Planning ahead for public accessibility from October, the Community Shed is now a member of the UK Mens Shed Association (UKMSA – see <https://menssheds.org.uk/>) and the Repair Cafe Foundation (see <https://www.repaircafe.org/en/>). These two organisations, together with other professional contacts, and availability of BS: 4163 (see <https://dt.cleapss.org.uk/resources/all/?search=bs4163>), will provide valuable advice and guidance on H&S and insurance matters.

The first public event following its Open Day is planned to be another 'Kids Can Do It' Craft Day during October Half Term..

A residents' group continues to organise working groups to manage the Memorial Hall as a whole, and the Community Shed in particular from October onwards (a small initial Steering Group will meet on Aug 13th).

MEMORIAL HALL : ARTS & CRAFTS STUDIO (aka COMMUNITY SHED) : PROGRESS THROUGHOUT JULY 2026



Front entrance ramps now fitted with stainless steel handrails, leading into a spacious Shed interior



Work-surfaces in place, preparations made for 'Kids Can Do It' in October, and equipment installed

Budget:

Invoices been received and paid for in full to meet all costs of building works, equipment purchase and fire safety modifications. An invoice to meet the cost of the custom-made work-surfaces has been received. Funding to meet this, mainly from the NYC Locality budget and a Knabs Ridge main grant award, has been transferred to the PC from the Memorial Hall.

An application is in process to register the Memorial Hall Charity with HMRC in order to claim Gift Aid for the many individual donations made. It is anticipated this will result in a budget of some £4,000 plus to meet the cost of further fitting out and finishing.

Geoff Howard 11th Aug 2026



Cllr Report

I had hoped to come Rob but an urgent meeting has just dropped into my diary, so please accept my apologies.

A short report as follows:

Local Plan Timetable – the parish council should have received an invitation to a Teams briefing on the local plan. There were two identical meetings, the first was on 4th August, but there is another on 12th August (19.00-20.00) if councillors missed it. The attached briefing note has also been prepared to assist parish councils.

Extreme wildfire risk - Last week the council has installed new road signs across the county in a concerted effort to highlight the continued very high risks of wildfires in our countryside. We welcome responsible visitors and recognise the importance of our tourism economy, but it's very disappointing to still be getting reports of near misses and actual fires linked to people choosing to light campfires and disposable BBQs etc. It is less than a year since North Yorkshire experienced its worst ever wildfire and sadly, we can see huge fires causing havoc across the UK and Europe. These signs are at key locations across the county and are part of this very coordinated partnership campaign.

Bin Fires - Residents are being reminded not to place batteries or unwanted electrical items containing batteries in their household waste or recycling bins to help to prevent fires. There have been six bin wagon fires in the last year, with the most recent in Harrogate which is believed to have been caused by a battery left inside a discarded set of toy building bricks. The incidents highlight the growing risk posed by hidden batteries in everyday household items. When batteries are crushed, punctured or damaged during collection and processing, they can ignite and cause fires in refuse vehicles, recycling facilities and waste transfer sites. Lithium-ion batteries are particularly hazardous and are increasingly found in toys, electronic devices, vapes, electric toothbrushes and other household products.

Digital Creative Hub - A new digital creative hub is now live at culturenorthyorkshire.co.uk, featuring news, events, projects and opportunities and a dedicated sector support section which will continue to be populated with digital resources and assets including research, data and guidance. I hope this will prove helpful in providing information to residents and visitors about what is going on and how to get involved. Furthermore it aims to underline the councils commitment to developing the creative sector in North Yorkshire and highlighting opportunities for all, sharing best practise and providing guidance for the sector.

Michael

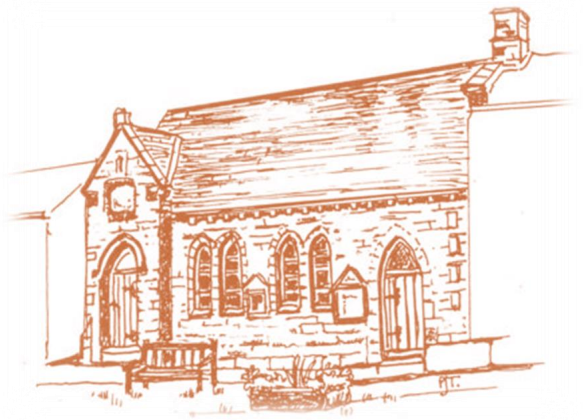
Councillor Michael Harrison

Killinghall, Hampsthwaite & Saltergate Division

Executive Member for Health & Adult Services



UNAPPROVED MINUTES



Clerk's Summary Report

7.1 Re-consultation on Neighbourhood Plan Proposals

North Yorkshire Council has undertaken a re-consultation on proposed modifications to the Hampsthwaite Neighbourhood Plan. Members are asked to consider the proposals and agree the Parish Council's response for submission to North Yorkshire Council within the consultation period.

7.2 Neighbourhood Plan Submission Proposals

The Council is invited to consider the submitted Neighbourhood Plan proposals and determine whether any further comments or representations should be made to North Yorkshire Council as part of the submission process.

7.3 Street Signage

Members are advised that a number of damaged and missing street signs within the parish have been reported to North Yorkshire Council. The relevant locations have been notified, and the matter is now awaiting investigation and any remedial action deemed appropriate by the highway authority.

7.4 Churchyard Dog Control Concerns

The Clerk has been approached by a local resident regarding concerns about dogs being exercised off lead within Hampsthwaite Churchyard. Incidents reported include dogs fouling and urinating on graves, and disturbance of memorial items placed on graves. As responsibility for the churchyard rests with the Church, the resident is pursuing the matter directly with the relevant church authorities. The item is presented for Members' awareness and to consider whether the Parish Council wishes to support any community awareness measures to encourage respectful use of the churchyard.

Subject: North Yorkshire Council | New consultation - Neighbourhood Plan Consultation, comment by 1 September
From: localplannyc.consultations@northyorks.gov.uk
Date: 14/08/2026, 10:06
To: clerk@hampsthwaiteparishcouncil.gov.uk



Dear Mary-Ann Garner,

North Yorkshire Council is re-consulting on neighbourhood plan proposals for:

- Knaresborough
- Terrington
- Bradleys Both (proposal for a modified plan)

This follows changes to the Basic Conditions and other legal requirements neighbourhood plans are required to meet.

Each of these neighbourhood plans aims to shape future development in their respective areas.

We'd like to hear your views on whether the plans meet the updated legal requirements. **Comments relating to other matters will not be accepted.**

All comments will be sent to an independent examiner for consideration

Comments made when we originally consulted on these plans should not be made again.

Comments received previously will also be considered by the examiner in light of the updated

requirements.

Please comment by: **End Date:** 01/09/2026 11:59 pm BST

Have your say at:

- Knaresborough – <https://northyorks-consult.objective.co.uk/kpse/event/927955DE-08CB-4AC9-8089-DEDC11B3E9E3>
- Terrington – <https://northyorks-consult.objective.co.uk/kpse/event/46F2F649-9592-4C03-83C2-923F318C28F8>
- Bradleys Both – <https://northyorks-consult.objective.co.uk/kpse/event/166AC00A-22F0-4445-B068-24F386EB12AF>

If a link appears to be broken, please try copying the entire link into the address bar on your web browser.

This notification email has been sent to all those who have registered to receive emails when a new planning policy consultation starts, have commented on previous planning policy consultations or those we are legally required to consult.

If you are not interested in these consultations, please disregard this email.

North Yorkshire Council

Planning Policy and Place

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<https://northyorks-consult.objective.co.uk/kse/userdetails>

Subject: North Yorkshire Council | New consultation - Neighbourhood Plan Submission Consultation, comment by 28 September

From: localplannyc.consultations@northyorks.gov.uk

Date: 14/08/2026, 10:05

To: clerk@hampsthwaiteparishcouncil.gov.uk



Dear Mary-Ann Garner,

North Yorkshire Council has received independent neighbourhood plan proposals from:

- Husthwaite;
- Tadcaster; and
- Whitby

Each of these neighbourhood plans aims to shape future development in their respective areas.

We'd like to hear your views on the plans before they go to independent planning examiners.

Please comment by:

End Date: 28/09/2026 11:59 pm BST

Have your say at:

- Husthwaite – <https://northyorks-consult.objective.co.uk/kpse/event/AE7425A8-659B-4A9D-AE62-DAC16FB9F2C3>

- Tadcaster - northyorks-consult.objective.co.uk/kpse/event/78F414F4-66DD-4B63-81B3-196B299F8CCA
- Whitby - northyorks-consult.objective.co.uk/kpse/event/2CEB8BB8-323F-4F64-B60A-C9D30364C4EC

If a link appears to be broken, please try copying the entire link into the address bar on your web browser.

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If you are not interested in these consultations, please disregard this email.

North Yorkshire Council

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<https://northyorks-consult.objective.co.uk/kse/userdetails>

From: donotreply myaccount <donotreply.myaccount@northyorks.gov.uk>
Sent: 01 September 2026 15:32
To: clerk@hampsthwaiteparishcouncil.gov.uk
Subject: Your highway issue report



Dear Rob,

Thank you for your highway service request.

Highways issue: Other

Street: CRUET FOLD

Town: HAMPSTHWAITE

It has now been passed to the local highway area office. We aim to complete a safety inspection of all reported issues within five working days. Once an inspection has been completed an update will be provided in your account history.

Due to the number of reports we get, we regret we are unable to provide individual responses.

[Further information on our highway services and answers to frequently asked questions can be found here.](#)

View your account history

[View updates on your reported highway issue and details of services you have previously applied, booked and paid for.](#)

We welcome your feedback about how useful you have found our online reporting system. Please take a couple of minutes to [complete a short survey to tell us what you think](#).

Kind regards,

North Yorkshire Council

Find out more about our services at www.northyorks.gov.uk

Any opinions or statements expressed in this email are those of the author of the email, and do not necessarily reflect those of North Yorkshire Council.

This email (and any files transmitted with it) is confidential, may contain privileged information and is intended for the addressee only. If you are not the intended recipient, please be aware that any disclosure, copying or distribution is prohibited and may be unlawful – you must not disclose the information to anyone, but must instead notify the sender at the above address and then destroy all copies.

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If you receive an automated response stating that the recipient is away from the office and you wish to request information under the Freedom of Information Act, the Data Protection Act or the Environmental Information Regulations, please resend your email to the Council's Information Governance Team(infogov@northyorks.gov.uk) who will process your request.

For information about how we process data, please see our Privacy Notice at www.northyorks.gov.uk/privacynotice.

From: donotreply myaccount <donotreply.myaccount@northyorks.gov.uk>
Sent: 01 September 2026 15:26
To: clerk@hampsthwaiteparishcouncil.gov.uk
Subject: Your highway issue report



Dear Rob,

Thank you for your highway service request.

Highways issue: Other

Street: HOLLINS CLOSE

Town: HAMPSTHWAITE

It has now been passed to the local highway area office. We aim to complete a safety inspection of all reported issues within five working days. Once an inspection has been completed an update will be provided in your account history.

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From: donotreply myaccount <donotreply.myaccount@northyorks.gov.uk>
Sent: 01 September 2026 15:28
To: clerk@hampsthwaiteparishcouncil.gov.uk
Subject: Your highway issue report



Dear Rob,

Thank you for your highway service request.

Highways issue: Other

Street: CHURCH LANE

Town: HAMPSTHWAITE

It has now been passed to the local highway area office. We aim to complete a safety inspection of all reported issues within five working days. Once an inspection has been completed an update will be provided in your account history.

Due to the number of reports we get, we regret we are unable to provide individual responses.

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Parish Clerk
Hampsthwaite Parish

Planning Services
North Yorkshire Council
PO Box 787
Harrogate
HG1 9RW
Tel: 0300 131 2 131
Email: dmst.har@northyorks.gov.uk
Web: www.northyorks.gov.uk

Your Ref:

Our Ref: DCPARISH 26/04671/REM

Date: 20 August 2026

PARISH COUNCIL NOTIFICATION - PLEASE RETURN NOT LATER THAN 13 September 2026

APPLICATION NO: 26/04671/REM

PROPOSAL: Reserved Matters application for the erection of 3 no. dwellings with access, appearance, landscaping, location and scale considered under outline planning permission 22/01392/OUT

LOCATION: Land Off Brookfield Fold Hampsthwaite Harrogate North Yorkshire HG3 2FZ

GRID REF: E 425814 N 458483

APPLICANT: Mr J Harr

PUBLIC ACCESS: [view file](#)

Please be aware that in a small minority of cases some documents will only be available 24 hours after the issue of this letter, therefore please do not formulate your response until you have been able to access all the information.

If you require any further information or assistance about this particular application please contact me by email, Mike.parkes@northyorks.gov.uk.

Please indicate A, B, C or D as appropriate and input any comments below.

- A The Parish Council has no objections.
- B The Parish Council objects on the planning grounds set out below:
- C The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:
- D The Parish Council supports the application.

Date of Response

There is no need to sign this consultation response

Please send your comments by email to planningconsultation.har@northyorks.gov.uk
or to North Yorkshire Council, PO Box 787, Harrogate HG1 9RW.

Do not send the views of individual Parish Councillors, either as a list of (possibly conflicting) points or as a batch of separate letters. The Parish Council must form a corporate view.

Parish Clerk
Hampsthwaite Parish

Planning Services
North Yorkshire Council
PO Box 787
Harrogate
HG1 9RW
Tel: 0300 131 2 131
Email: dmst.har@northyorks.gov.uk
Web: www.northyorks.gov.uk

Your Ref:
Our Ref: DCPARISH 26/04358/FUL
Date: 21 August 2026

PARISH COUNCIL NOTIFICATION - PLEASE RETURN NOT LATER THAN 14 September 2026

APPLICATION NO: 26/04358/FUL
PROPOSAL: Demolition of existing adjoining garage and single-storey rear extension and replacement with a new single-storey rear extension. Alterations to fenestration. Reinstatement of railings. Erection of new four bay garage. Erection of single storey summerhouse and alterations to existing double garage. Landscaping works including tree removals.
LOCATION: Thimbleby House Church Lane Hampsthwaite North Yorkshire HG3 2HB
GRID REF: E 425999 N 458937
APPLICANT: Mr & Mrs Whitworth
PUBLIC ACCESS: [view file](#)

Please be aware that in a small minority of cases some documents will only be available 24 hours after the issue of this letter, therefore please do not formulate your response until you have been able to access all the information.

If you require any further information or assistance about this particular application please contact me by email, sam.fleming@northyorks.gov.uk.

Please indicate A, B, C or D as appropriate and input any comments below.

- A The Parish Council has no objections.
- B The Parish Council objects on the planning grounds set out below:
- C The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:
- D The Parish Council supports the application.

Date of Response

There is no need to sign this consultation response

Please send your comments by email to planningconsultation.har@northyorks.gov.uk
or to North Yorkshire Council, PO Box 787, Harrogate HG1 9RW.

Do not send the views of individual Parish Councillors, either as a list of (possibly conflicting) points or as a batch of separate letters. The Parish Council must form a corporate view.



**THE TOWN AND COUNTRY PLANNING ACT 1990
THE NORTH YORKSHIRE COUNCIL
TREE PRESERVATION ORDER**

**TPO NO. 05/2026 (HAR) – BARTON HOUSE, HOLLINS LANE, HAMPSTHWAITE, NORTH
YORKSHIRE, HG3 2HW**

NOTICE OF CONFIRMATION

NOTICE IS HEREBY GIVEN that The North Yorkshire Council in pursuance of its powers as Local Planning Authority under the Town and Country Planning Act 1990 as amended has on 18 August 2026 confirmed without modification the above Tree Preservation Order made by the said Council on 5 June 2026.

Dated 24 August 2026

Signed on behalf of The North Yorkshire Council

A handwritten signature in black ink, appearing to read "M. I. Grainger".

Martin Grainger
Head of Development Management

Authorised by the Council to sign in that behalf

IMPORTANT THIS COMMUNICATION MAY AFFECT YOUR PROPERTY

Dear Sir/Madam

**THE NORTH YORKSHIRE COUNCIL
TPO NO. 05/2026 (HAR)**

I write further to my earlier letter advising you of the provisional Tree Preservation Order made by the Council.

The Council recently considered the merits of the Order and, after due consideration of representations made, determined that it was expedient to confirm the Order without modification. I now enclose by way of service Notice of Confirmation, the effect of which is to bring the Order into full operation.

If you disagree with the Council's decision you can challenge it by applying to the High Court under Sections 284 and 288 of the Town and Country Planning Act 1990. You can apply to the High Court if you believe:

- 1) the order is not within the powers of the Town and Country Planning Act 1990; or
- 2) the requirements of the 1990 Act or Town and Country Planning (Tree Preservation) (England) Regulations 2012 have not been met.

You must apply to the High Court within six weeks from the date of our decision.

Should you have any queries, in respect of either the confirmation of this Order or about obtaining consent for works to the protected trees in the future, please do not hesitate to contact me.

Yours faithfully

Molly Metherringham
Career Grade Planning Officer
molly.metherringham@northyorks.gov.uk
01609 536779

Smell Gas - Immediately call **0800 111 999** (24hrs)
Power cut? Call **105** to get through to your electricity distributor



Hampsthwaite Parish Council
Hampsthwaite Village Green Hampsthwaite
Harrogate
N.Yorkshire
HG3 2GT

P

Your VAT invoice

Invoice number: KI-44460AEC-0007
Account number: A-44460AEC
Date issued: 17 August 2026

Gas emergency
If you smell gas, think you have a gas leak or have any concerns regarding carbon monoxide, immediately open all windows and doors and extinguish any naked flames including cigarettes, then call the Gas Emergency Services free on 0800 111 999 (free 24 hour national emergency line)

Your charges: 16 March 2026 - 01 August 2026

	Net charges	Climate Change Levy (CCL)	VAT	Total
Electricity	£23.26	£0.00	£1.16	£24.42
Electricity	£0.00	£0.00	£0.00	£0.00
Total charges for this period				£24.42 credit
Current balance				£174.42 credit

This invoice is for your records only.

Distributor enquiries:
Northern PowerGrid, Manor
House, Station Road,
Penshaw,
Houghton-le-Spring, Tyne
and Wear, DH4 7LA.
Call 0800 011 3332

Your charges in detail

⚡ Electricity	Supply number	S	03	0393	2B
		1591062278603			

Supply address: Hampsthwaite Village Green Hampsthwaite Harrogate, N.Yorkshire, HG3 2GT
Rota Disconnections Alpha Identifier: P

Fixed Online 3 Year Zero Standing Charge (16 March 2026 - 31 March 2026)

Electricity charges for meter 20E5156662		
16 Mar 2026	167.0000	Opening reading
1 Apr 2026	95.0000	Customer reading
Electricity used	-72.0000 kWh @ 32.300p/kWh	-£23.26
Standing charge	16 days @ 0.000p/day	£0.00
Government Climate Change Levy	-72.0 kWh @ 0.000 £/kWh	£0.00
Subtotal of charges before VAT		-£23.26
VAT @ 5% on -£23.26		-£1.16
Total electricity charges for this period		-£24.42

About your tariff

Electricity

Tariff name	Fixed Online 3 Year Zero Standing Charge
Payment type	Non-Direct Debit
Contract end date	16 March 2029
Early exit fee	Yes
Estimated yearly usage	2700.0 kWh

CCL
Any PP11 Supplier Certificate logged with us has been considered in CCL calculations.
VAT charge at reduced rate
Any VAT declaration logged with us has been considered.

⚡ ElectricitySupply
number

S	03	0393	2B
	1591062278603		

Supply address: Hampsthwaite Village Green Hampsthwaite
Harrogate, N.Yorkshire, HG3 2GT
Rota Disconnections Alpha Identifier: P

Fixed Online 3 Year Zero Standing Charge (1 April 2026 - 30 July 2026)

Electricity charges for meter 20E5156662

1 Apr 2026	95.0000 Customer reading	
8 Apr 2026	95.0000 Customer reading	
24 Apr 2026	95.0000 Customer reading	
14 Jul 2026	95.0000 Customer reading	
31 Jul 2026	95.0000 Customer reading	
Electricity used	0.0000 kWh @ 32.300p/kWh	£0.00
Standing charge	121 days @ 0.000p/day	£0.00
Government Climate Change Levy	0.0 kWh @ 0.000 £/kWh	£0.00
Subtotal of charges before VAT		£0.00
VAT @ 5% on £0.00		£0.00
Total electricity charges for this period		£0.00

About your tariff**Electricity**

Tariff name	Fixed Online 3 Year Zero Standing Charge
Payment type	Non-Direct Debit
Contract end date	16 March 2029
Early exit fee	Yes
Estimated yearly usage	2700.0 kWh

CCL

Any PP11 Supplier Certificate logged with us has been considered in CCL calculations.

VAT charge at reduced rate

Any VAT declaration logged with us has been considered.

Tariff notice statement

If you wish to opt out of your renewal, you can provide notice. You will be free to transfer your supply after your end date, you must have cleared any outstanding balance. You can provide notice by phone, online or in writing. See clause 6 of your Terms and Conditions for more information at [edfenergy.com/business/terms](https://www.edfenergy.com/business/terms)

Get in touch

Here's your account number in case you need it when you get in touch: A-44460AEC.

Drop us an email

Our team of energy specialists are ready to answer your questions by email – we'll aim to get back to you within 48 hours. Please include your account number.

Email hellobusiness@edfenergy.com

Get your questions answered

Take a look at our frequently asked questions. Go to edfenergy.com/sme-faqs

Get help with your bills

Find the help you need to manage your energy bills and keep costs down. Go to edfenergy.com/sme-help

Tell us you're moving

Give us a call to let us know you're moving – and ask us about energy plans for your new premises at the same time. Remember to give us a call with your final meter readings too.

Call 0330 912 9959

Other ways to get in touch

- **WhatsApp or text:** send your question to 0778 256 9959 (we'll get back as soon as we can)
- **Call:** 0330 912 9959
- **Call from abroad:** +44 191 743 9959
- **Post:** Freepost EDF CUSTOMER CORRESPONDENCE

Manage your energy the easy way

MyAccount

MyAccount lets you view and pay your invoices, submit meter readings, change tariffs, change your billing address, and more.

EDF app

Get all the benefits of MyAccount, and manage your energy on the go with our mobile app. Find out more at edfenergy.com/sme-manage-account

Independent advice and support

If you're struggling to pay your energy bill or have an energy problem you can speak with the Citizens Advice consumer service for independent energy advice.

- Go to citizensadvice.org.uk/energy
- Call **0808 223 1133** (Monday to Friday, 9am to 5pm, closed bank holidays, calls are free)
- Call **0808 223 1144** to speak to a Welsh speaking adviser (Monday to Friday 9am-5pm, closed bank holidays, calls are free)
- Call **18001** followed by **0808 223 1133** for Relay UK - helping people with hearing and speech difficulties communicate.
- Speak to an energy adviser online at citizensadvice.org.uk/energychat (Monday to Friday, 9am to 5pm, closed bank holidays)

If you live in Scotland

- Go to energyadvice.scot
- Call **0808 196 8660** (Monday to Friday 9am to 5pm, calls are free)
- For British Sign Language enquiries go to contactscotland-bsl.org

Micro businesses

If you have a complaint about an energy broker, please raise it directly with your broker. Find out more about micro businesses at edfenergy.com/microbusiness

Make a complaint

Please get in touch with our energy specialists if you have a complaint. They'll do everything they can to put things right as quickly as possible, keeping you updated along the way. Let them know if you're unhappy with progress. They'll get your complaint reassessed, and tell you the outcome. Go to edfenergy.com/sme-complaint for our full complaints procedure.

Unresolved complaints

Has your complaint with us or your energy broker taken more than eight weeks to resolve, or do you have a 'deadlock' letter? You can get in touch with the Energy Ombudsman. The service is free and independent, and any decision the Ombudsman makes is binding on us – not you. Call **0330 440 1624**; email enquiry@energyombudsman.org; visit energyombudsman.org

If you are a Small Business or Micro Business who has appointed a TPI, they'll be a member of a qualifying dispute settlement scheme and can direct you to that service. If you are unable to contact your TPI, you can contact us at <http://edfenergy.com/complaints>

Climate Change Levy (CCL)

From 1 April 2026 Climate Change Levy (CCL) rates have changed; see our FAQs for more information. The Climate Change Levy (CCL) is a Government-imposed tax on energy delivered to non-domestic users in the UK. It is designed to incentivise energy efficiency and to reduce carbon emissions. We collect CCL from our customers on the Government's behalf.

What are the new CCL rates?

Gas

Previous rate up to 31 March 2026 – 0.775p per kWh
NEW RATE from 1 April 2026 – 0.801p per kWh

Electricity

Previous rate up to 31 March 2026 – 0.775p per kWh
NEW RATE from 1 April 2026 – 0.801p per kWh

Where can I find out more about CCL?

Visit <http://edfenergy.com/cclexplained> to read our VAT and CCL explained guide. Our CCL registration number is 5523 0142. Further information is available from HMRC at <http://hmrc.gov.uk>

Your privacy

To find out how we protect and use your data, please see our Privacy Notice Policy at edfenergy.com/yourprivacy. You can ask us to post you a copy, by calling 0333 200 5100.

Energy theft

Interfering with meters and connections to steal electricity or gas is a crime. It's also extremely dangerous and increases costs for all our customers. Call Stay Energy Safe on 0800 023 2777 if you suspect energy theft; calls are free and confidential.

Information booklets

Our free booklets cover things like paying your bills,

edfenergy.com/sme-business

VAT no. 523 0412 02

Email: hellobusiness@edfenergy.com

Phone: 0330 912 9959

energy efficiency, gas safety, how to complain, priority services and prepayment meters. You can download them from <https://edfenergy.com/info-booklets> or order copies by calling us on 0333 006 9950

VAT

Our VAT registration number is 523 0412 02.

Our Fuel Mix

Find out more at edfenergy.com/fuel-mix

April 2024 - March 2025	Fuel mix and carbon contributions (%)					Environment impact (g/kWh)	
	Coal	Gas	Nuclear	Renewable	Other	CO2	Radioactive waste
EDF fuel mix	4.2	21.0	54.8	18.2	1.8	135	0.0038
EDF carbon contributions	28.3	59.3	0.0	0.0	12.4	-	-
UK average fuel mix*	5.9	33.3	16.2	42.1	2.5	154	0.0011

*Data from the Department for Energy Security and Net Zero (DESNZ)



Feast Field Portakabins: Repair and Refurbishment Programme

Dated: 31st August 2026

Agenda Item: 16.2

Purpose of report:

To ask the Parish Council to agree in principle to a repair and refurbishment programme for the portakabins on Feast Field, beginning with urgent health and safety and security works.

Background:

When I attended Feast Field recently, I was shocked and disappointed by the condition of the left-hand cabin. The cabin was found open, which may in part have been due to the lock not being easy to operate. On inspection, it was clear that the cabins have suffered from a lack of routine maintenance and general upkeep over a number of years.

The left-hand cabin, in particular, is in poor condition. The floor immediately behind the external door appears to be damaged, most likely as a result of water ingress, and this presents a potential health and safety risk. The cabin also contains old or unwanted items, and there is evidence of rodent activity. Taken together, these issues mean the cabins are not currently in a condition that reflects well on the Council or provides a safe, secure and hygienic facility for users.

Proposal:

It is recommended that the Parish Council agrees a phased repair and refurbishment programme for the portakabins, with priority given to the left-hand cabin. The programme should include:

1. Replacement of the external lock to improve security and ease of access.
2. Urgent repair of the floor and investigation/remediation of any source of water ingress.
3. Deep cleaning of the cabin.
4. Removal of redundant or unusable items.
5. Rodent proofing and treatment measures.
6. Review of internal fittings and equipment, with repair or replacement where necessary.
7. A review of access arrangements and ongoing responsibility for cleaning and upkeep.

Recommendation:

That the Parish Council:

- agrees in principle to a repair and refurbishment programme for the Feast Field portakabins;
- gives priority to urgent works in the left-hand cabin;
- authorises the Clerk to obtain quotations and bring back a detailed programme and costings;
- agrees that no further alterations are made without Council approval.



Suggested resolution:

“That the Parish Council agrees to a repair and refurbishment programme for the Feast Field portakabins, commencing with urgent health and safety works to the left-hand cabin, and authorises the Clerk to obtain quotations and report back with a detailed plan and costings.”

From: billy.kirby@hampsthwaite-pc.org.uk
Sent: 21 August 2026 14:27
To: Rob Bareham (Hampsthwaite PC)
Subject: Re: Cabin on feast field
Attachments: PC.docx; PC2.docx

Hi Rob, please see the attached docs outlining a proposal for the left hand cabin moving forward. Happy to discuss either in or outside of the next PC meeting.

Fitting a new key to the cabin is a priority as this will allow a reset, and anybody wanting to use the field and cabin would need to get in touch with the PC to request access, and at this point the PC can discuss a formal arrangement.

Anyway, I hope you got the car sorted and will speak soon

On 2026-08-12 16:41, Rob Bareham (Hampsthwaite PC) wrote:

Hi Billy

I'm not aware of any other group using the huts....and if there is anyone you come across, please let know as they are using without any agreement!

Obviously we need to bring the cabins up to a usable standard for all...

Will let you know on a date/time....any preference on days/times?

Rob

On 12/08/2026 12:48, billy.kirby@hampsthwaite-pc.org.uk wrote:

No problem, and feel free to forward to Katy.

Out of interest, how often is it used by other groups? If the kitchen itself is barely used, if at all, then I think the Club would be happy to take 'ownership' as part of the lease agreement and could look at using Club funds for improving facilities there potentially (typing this with the caveat that I've not discussed this with the committee!) With sixty or so players so I'd like to think that between us there would be someone with the right skills to sort the floor out, make good the cupboards etc

The floor is a priority though, and should be made safe before we start using it properly next season. Happy to meet at some point so just let me know some times that suit and I will pop down there.

On 2026-08-12 11:31, Rob Bareham wrote:

Thanks Billy and agree that the PC should be providing a facility that is fit for purpose!

I could kick myself for not addressing this before but I didn't think of the cabins as assets of the parish. So I must apologise to the football club for this.

I fear this could be the proverbial can of worm's BUT it does need to be addressed and the PC take responsibility for the facility. Hence my insistence last night.

I'm happy to meet with you at the cabins so that we can get this moving in the right direction!

Take care Billy and again thank you for your email and if ok with you I would like to include Katy for the sake of transparency.

Thanks again
Rob

On 12 Aug 2026 09:51, billy.kirby@hampsthwaite-pc.org.uk wrote:

Morning Rob.

In last night's meeting there was an item about the cabin, and whose responsibility for any fire extinguishers etc so wanted to put down some thoughts from HBJFC's perspective.

As far as we're concerned we pay a fee for the use of the field including cabin. Previously we have used some of the space inside the cabin for storage, although the majority has been moved out into the storage lockers with the remaining items due to be moved at the start of the season (bit of tidying to do first!). We use the toilet facilities each Saturday we're training, and on matchdays (approx 7 or 8 per year) we use the kitchen area to provide catering. Some items are stored in the fridge all year round, i.e. condiments, but otherwise everything is brought in fresh on those days.

I suppose we'd expect any necessary equipment (e.g. fire blankets, extinguishers), to be provided as part of the annual fee we pay to the PC, in the same way as if you rented say the Memorial Hall for a party you would expect those kinds of things to be there for use.

In terms of health and safety the floor at the entrance of the cabin needs urgent attention; water ingress has meant some of it has rotted and there is a danger of somebody putting a foot through it. I can see if there is a volunteer from the Club with the necessary skills to make this right but would want to make sure the Club isn't held responsible if subsequently things go wrong.

The lock to the Cabin could probably do with replacing. I'd be happy to replace the barrel but there is the issue of keyholders and other users. I'm not sure how often it is used but I don't want to become responsible for handing out keys for other users outside of the Club.

Beyond that it could probably do with a general clean and like all these sorts of places there is a lot of stuff that has been brought and left over the years so a lot could probably be discarded. And you may find some of the cupboards need a bit of attention.

Again, happy to see what the Club can do to make things right but want to make sure we're the right side of any subsequent responsibilities, so with my HBJFC hat on happy to work with the PC to see what can be done so just let me know.

Best,

Billy

--

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk/font>k

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PC = Parish Council

HBJFC = Hampsthwaite and Birstwith Junior Football Club

Kitchen Area = left hand cabin, including kitchen and foyer area

Background

The left-hand cabin, as a whole, has been neglected over the years, and there has been little done in the way of ongoing maintenance. Whilst relatively fit for purpose (bar the floor, please see below), there is a need for it to be deep-cleaned and made good so its potential can be maximised.

The floor needs urgent attention (Fig. 1), most likely as a result of water ingress. It won't take much for somebody to put a foot through and the PC would be liable for any injuries/damages.

Context

As a Club we pay an annual rent of the Feast Fields which includes use of the cabin and its facilities. We have been reluctant to invest time and money in maintaining the cabin (beyond replacing sundries such as handwash) as we would argue that we would expect the PC to assume responsibility for doing so, in much the same way as you would expect a certain standard if you were to rent the memorial hall for an event.

In addition, I suspect that over the years copies of keys (and copies of copies) have been made and distributed with no clear track of who has what, and as such there are potentially several people with access to the cabin and its contents. With there being potentially being several people/groups with access, items can go missing, be used/damaged etc, and that is an extra expense for the Club to incur.

As an asset it appears to have historically been well used and enjoyed responsibly over the years as evidenced by the various items left (Fig 2 & 3), but unless the PC know otherwise I suspect the last time the kitchen was used besides by the Club was several years ago. It would be great if between HBJFC and the PC we can get it back to a similar level.

Proposal

My belief is that because up to now it has been a shared asset with no clear ownership, no one group has wanted to take responsibility for its upkeep. I would like the Club to take 'ownership' of the kitchen area, ensure its upkeep and extend its use as a true community asset.

Regardless, two vital actions are:

1. Replace lock on left hand cabin door (URGENT)
2. Make good floor and any sources of water ingress (URGENT)

In addition I would propose:

3. We separate access to the toilet area and kitchen area– *can easily be done by adding a new locks on adjoining door*
4. HBJFC assumes responsibility for the kitchen area and foyer, in much the same way the Feast have responsibility for the right-hand cabin.

5. Once made good, HBJFC will assume responsibility for the left-cabin's upkeep, i.e. keep clean and stocked.
6. Other users of the field can request access to the toilet area via the PC for events, e.g. for the Feast. Any request for use of the kitchen area can be decided jointly by PC and HBJFC (*in reality this is more so that the Club can remove any items not for shared use*). *Any rental fee charged for use by the PC can be retained by the PC, and a deposit charged to ensure it is cleaned afterwards*
7. HBJFC will reserve the right to offer out the use of the kitchen area to community groups on Saturday mornings during season (outside of this by agreement with PC) – *we use the kitchen to provide catering on matchdays and traditionally haven't done anything on days when we are training. However, on occasion I feel it would be good to offer local people/groups use of the kitchen and its facilities if, for example, they are fundraising as a way to support good causes in the community.*

The PC will still retain true ownership of the asset, but HBJFC will assume management of it.

HBJFC will get a clean and secure location to store items needed for its matchday catering, and the PC will have knowledge that its asset is being looked after, and is therefore a safe, hygienic location that can be of use to the community. In addition, it will offer a reset, and both parties will be able to know who has access to the asset and manage use accordingly.

Works required.

1. Deep clean!! (Up to 6 hours at £25 per hour)
2. Replace lock on external door on left hand cabin (high security lock with 6 keys)
3. Replace lock on external door to toilet (std yale lock with 3 keys)
4. New lock on kitchen/toilet access door (std internal lock with 3 keys)
5. New lock on maintenance cupboard (std internal lock with 3 keys)
6. New toilet seats
7. New bins, brooms, dustpan and brush, mop buckets etc
8. Shelf for hand towels.
9. Make good cupboards etc, seal possible rodent entry points
10. Rodent traps, fire safety equipment in line with hygiene requirements (see Fig 4)
11. New urn, and PAT-tested/new microwave
12. Oven serviced/deep cleaned
13. Second sink for handwashing in line with hygiene requirements (NB, this could be a portable one?)
14. Discard all legacy items (e.g. cups, glasses, etc)

Cost (estimate) - £870 in total (tbc)						
1 = £150	2 = £100	3 = £50	4 = £30	5 = £30	6 = £40	7 = £100
8 = £20	9 = in kind	10 = tbc	11 = £100	12 = £150	13 = £100	14 = in kind

NB, the labour costs for fixing the floor, fitting locks etc will (I hope) come from volunteers for the Club so the above are just for the physical items themselves. I would request a small contingency so a total request of £1,000 from the PC.

Fig 1 – Floor immediately behind external door to left hand cabin



Fig 2 & 3 – items discarded by previous users



Fig 4 – Evidence of rodents





****Urgent Councillor Briefing****

Bridge over the beck into the playground

(Risk of inaction, Health & Safety, and insurance exposure)

Purpose:

The photographs show significant deterioration to the timber bridge, including visible decay, splitting, and loss of material at or near key load-bearing sections. On the evidence available, this should be treated as an urgent safety issue and not routine maintenance.

Key risk points:

- Public safety is the primary concern. If the bridge remains in use and fails, the Council could face serious exposure if it is shown the defect was known, or ought reasonably to have been known, and no prompt action was taken.
- The risk is not only injury to a user; it is also criticism that the Council failed to act on a known hazard. Delay or inaction would materially worsen the Council's position.
- Continuing to permit use without a competent inspection may make it difficult to show that the Council took reasonable steps to manage a foreseeable risk.
- Insurance cover and claims handling may be affected if the Council does not respond promptly and sensibly to a known defect. The bridge's location next to the school and playground makes the reputational risk especially acute.

Recommended immediate action

1. Arrange an urgent inspection by a suitably qualified bridge or structural engineer.
2. Notify the Council's insurers and record the actions taken.
3. Consider immediate temporary closure or restriction of access if safety cannot be confirmed at once.
4. Obtain repair/replacement options and indicative costs without delay.

Conclusion:

This matter is urgent because the consequences of ignoring it could be severe. If the bridge is unsafe, or its safety cannot be confirmed immediately, the prudent course is to restrict access and act now.

(prepared for councillor consideration and agenda pack use.)





From: clerk@hampsthwaiteparishcouncil.gov.uk
Sent: 03 September 2026 15:27
To: 'Stephen Escott'
Subject: RE: Use of Hampsthwaite feast field

Thank Stephen

I do not for see a problem if Biily is ok with it, but I will put your request on Tuesday's agenda for consideration and will let you know for certain on Wednesday.

(Billy is a Hampsthwaite Parish Councillor, so I am sure he will brief the council)

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

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From: Stephen Escott <Steve.escott@hotmail.com>
Sent: 03 September 2026 15:14
To: clerk@hampsthwaiteparishcouncil.gov.uk
Subject: Use of Hampsthwaite feast field

Good afternoon ,

I am contacting you with regards to potential use of the Hampsthwaite feast field as a temporary measure for the newly formed nidd united maroons u12's team , formerly the hampsthwaite u11's team . This new team has been formed by myself and Lee MacArthur (lees premier coaching and Hampsthwaite team coach) and Barry Armstrong as a way for local teams to progress after the u11's(currently local children have to join other leagues and teams after 11) . Currently our allocated training grounds are riple , is still in negotiation leaving us at a loose end for a temporary training ground , Billy Kirby the current Hampsthwaite jfc chairman suggested it would be advisable to seek permission from yourselves before accessing any facilities . Any help would be greatly appreciated to allow this fledgling team to get up and running .

Please feel free to contact myself on
Mr Stephen escott
07456997629

Sent from [Outlook for iOS](#)

Bank Reconciliations

Virgin Current Account (16740708)							
	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 14,974.19		
Apr 26	£ 43,500.00	£ 24,024.03	£ -	£ -	£ 34,450.16	£ 34,450.16	✓
May 26	£ 750.15	£ 1,411.49	£ -	£ -	£ 33,788.82	£ 33,788.82	✓
Jun 26	£ 7,829.81	£ 18,475.86	£ -	£ -	£ 23,142.77	£ 23,142.77	✓
Jul 26	£ 6,720.02	£ 2,937.10	£ -	£ -	£ 26,925.69	£ 26,925.69	✓
Aug 26	£ 14,181.44	£ 22,001.78	£ -	£ -	£ 19,105.35	£ 19,105.35	✓
Sep 26	£ -	£ -	£ -	£ -	£ 19,105.35		
Oct 26	£ -	£ -	£ -	£ -	£ 19,105.35		
Nov 26	£ -	£ -	£ -	£ -	£ 19,105.35		
Dec 26	£ -	£ -	£ -	£ -	£ 19,105.35		
Jan 27	£ -	£ -	£ -	£ -	£ 19,105.35		
Feb 27	£ -	£ -	£ -	£ -	£ 19,105.35		
Mar 27	£ -	£ -	£ -	£ -	£ 19,105.35		
Totals	£ 72,981.42	£ 68,850.26	£ -	£ -			

CLUB AND SOCIETY**HAMPSTHWAITE PARISH COUNL**

VILLAGE ROOM HIGH STREET, HAMPSTHWAITE, HARROGATE, HG3 2ET

Account number

16740708

Sort code

05-04-54

Statement date

01 Aug 26 - 31 Aug 26

Date	Description	Type	Debits	Credits	Balance
01 Aug 26	Opening Balance				£26925.69
03 Aug 26	CRD89VM CASHBACK	Unknown		£0.26	£26925.95
03 Aug 26	Card 89, Hpi Instant Ink Uk	Card	£6.49		£26919.46
06 Aug 26	Card 89, Wp*Www.Horticulturalnu	Card	£84.60		£26834.86
06 Aug 26	MOB, Logic Fire And Sec, Inv42591	Transfer	£3894.22		£22940.64
11 Aug 26	FPS, Hampsthwaite Mem H, SHED WORK STATIONS	Transfer		£7500.00	£30440.64
11 Aug 26	MOB, G.C. Groundcare Se, Inv822	Transfer	£6720.00		£23720.64
13 Aug 26	MOB, Hmrc Cumbernauld, 475PZ014529762704	Transfer	£342.63		£23378.01
13 Aug 26	MOB, Sse Energy Supply, 108375224972	Transfer	£675.95		£22702.06
13 Aug 26	MOB, Robert Bareham, July Salary	Transfer	£928.91		£21773.15
18 Aug 26	Card 89, Amazon* Zn1Xx3815	Card	£31.99		£21741.16
18 Aug 26	Card 89, Microsoft-G178659395	Card	£155.52		£21585.64
20 Aug 26	HMRC VTR XVV126000112107	Giro		£6681.18	£28266.82
21 Aug 26	Card 89, Paypal *Phase4	Card	£65.00		£28201.82
24 Aug 26	Card 89, Microsoft*Store	Card	£119.99		£28081.83
27 Aug 26	MOB, Tableform Ltd, Inv6293	Transfer	£8976.48		£19105.35
	Total debits		£22001.78		
	Total credits			£14181.44	
	Closing Balance				£19105.35

Important information about compensation arrangements

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Your deposit is covered by the scheme. Details on the protection of eligible deposits can be found in the information sheet and deposits excluded from the scheme can be found in the exclusion list which can be obtained from your local branch. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

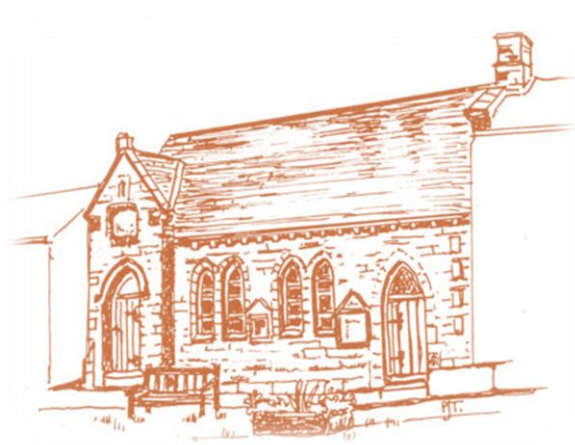
Interest rate information

Planned borrowing interest rates apply to the amount of any borrowing, up to your agreed overdraft limit. Unplanned borrowing interest rates apply to any borrowing which is the result of our agreeing to a request from you for a temporary overdraft or temporary increase to an existing overdraft to cover a Payment Item to which you do not have sufficient Available Funds. Interest rates applicable during the statement period are available on request, please call the team at Virgin Money on **0800 121 7365** or **+44 141 221 7300**.

Dispute resolution

If you have a complaint, please talk to us first so that we can try to resolve it. If you are not happy with the way we handled your complaint or the result, you can then refer the matter to the Financial Ombudsman Service. The Financial Ombudsman Service is an independent organisation that helps resolve complaints that

customers and financial institutions haven't been able to solve themselves.



Financial Report for August 2026

(Prepared from management accounts at 3rd September 2026)

1. Introduction:

This report provides Members with an overview of the Council's financial position as at 3rd September 2026, including income and expenditure against budget, reserves, and the overall financial outlook for the remainder of the financial year.

2. Key figures:

Item	Amount
Bank balance	£19,105.35
Income received year to date	£72,981.42
Expenditure year to date	£68,850.26
Committed expenditure	£818.74
VAT to reclaim	£2,326.53
General reserve	£64,586.12
Earmarked funds	£35,935.09
Reserved funds	£11,693.07
Projected carry forward to 2027/28	£1,754.20 deficit

3. Overall position

The Council remains in a sound financial position. Total income received to date amounts to £72,981.42, compared with expenditure of £68,850.26.

The Council continues to maintain healthy reserve balances, with a General Reserve of £64,586.12, together with Earmarked Funds of £35,935.09 and Reserved Funds of £11,693.07.

Members should note that only the first instalment of the annual precept has been received at the reporting date, representing 50% of the budgeted precept income for the year. The second instalment is expected later in the financial year.

Overall, the Council remains well placed to meet its financial commitments and deliver planned projects and services during the remainder of the financial year.

4 Income

Income received to date totals £72,981.42. The Council has received the first instalment of its annual precept, amounting to £30,500.00, representing 50% of the budgeted precept income for the year. The second instalment is expected later in the financial year.



5. Expenditure

Total expenditure incurred to date amounts to £68,850.26, with a further £818.74 committed. The principal area of expenditure continues to be the Memorial Hall project, where expenditure of £54,307.34 has been recorded during the year.

6. Reserves and restricted funds

The General Reserve stands at £64,586.12. In addition, the Council holds earmarked and restricted funds totaling £73,693.07 comprising Memorial Hall Grant Funding and Section 106 funds.

7. Forward-looking position

The current budget forecast indicates a projected carry forward position of £1,754.20 deficit at the end of the financial year.

Members should note that this figure represents a forecast based on expenditure commitments and budget assumptions at the reporting date and should therefore be regarded as an indicative position rather than a definitive year-end outturn.

The projected deficit is modest in the context of the Council's overall budget and is anticipated to be absorbed through underspends within other budget headings as the year progresses. A number of budget lines currently remain either unspent or significantly underspent, and these are expected to offset expenditure pressures elsewhere in the budget.

The Memorial Hall project remains the most significant area of financial activity during the year and expenditure will continue to be monitored closely. At the reporting date there are no immediate concerns regarding cash flow, reserve levels, or the Council's ability to meet its planned commitments.

8. Recommendation

Members are recommended to note the financial position of the Council and the levels of income, expenditure, reserves and committed expenditure detailed within this report.

Hampsthwaite Parish Council Parish Council									
Financial Overview at 03 September 2026									
1. Bank Summaries	Account		Balance	Notes					
	Virgin Current Account (16740708)	(a)	£ 19,105.35	(Balance as of the Financial Review Date)					
	Spare	(b)	£ -	(Balance as of the Financial Review Date)					
	Spare	(c)	£ -	(Balance as of the Financial Review Date)					
	Total	(a:c=d)	£ 19,105.35	(d=n)					
2. Commitments, Liabilities, and Adjustments	Committed Income	(e)	£ -	(Income assured but not received)					
	2026-27 VAT to Reclaim	(f)	£ 2,326.53	(Vat to be reclaimed by 1/4/2027)					
	Liabilities	(g)	£ -	(Funds help by the Parish Council but not belonging to the Parish Council)					
	Committed Expenditure	(h)	£ 818.74	(Expenditure committed but not paid)					
	Grants Remaining	(i)	£ 73,693.07	(Balance of allocated grants to be spent by the Parish Council)					
	Adjusted Available Balance	(e:f)-(g:i=j)	£ 57,732.99						
3. 2026-27 Year to Date Summary	Item		Amount	Notes					
	Opening Balance	(k)	£ 14,974.19	(2026/2027 opening Balance of Bank Accounts)					
	Actual Income	(l)	£ 72,981.42	(Received Income to date)					
	Actual Expenditure	(m)	£ 68,850.26	(Confirmed Expenditure to date)					
	Closing Bank Balance(s)	(k:m=n)	£ 19,105.35	(d=n)					
4a. Earmarked Funds	Earmarked Funds		Amount	Notes					
	Ear - Memorial Hall	(o)	£ 46,376.12	(Residual of 2025/2026) + (Budget for 2026/2027)					
	Ear - Assets & Infrastructure	(p)	£ 1,650.00	(Residual of 2025/2026) + (Budget for 2026/2027)					
	Ear - Elections	(q)	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)					
	Ear - Legal / Professional Fees	(r)	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)					
	Ear - Feast Field	(s)	£ 1,414.94	(Residual of 2025/2026) + (Budget for 2026/2027)					
	Ear - Business Continuity	(t)	£ 1,669.49	(3 Months Operating Costs as recommended)					
	Earmarked Funds Total	(o:t=u)	£ 44,980.67						
4b. Reserved Funds	Reserve		Amount	Notes					
	Res - Grants	(v)	£ 62,000.00	(see 4c. Grants with controlled expenditure)					
	Res - CIL	(w)	£ -	(CIL with controlled expenditure)					
	Res - S106	(x)	£ 11,693.07	(S106 funds that have controlled expenditure)					
	Reserved Funds Total	(v:x=y)	£ 73,693.07						
4c. Grants	Grant		Awarded Amount	Awarded By	Awarded Date	Start of Year Balance	2026-27 Expenditure	Current Balance	
	Res - Grants	(z)	£ -			£ 62,000.00	£ -	£ 62,000.00	
		(aa)	£ -			£ -	£ -	£ -	
		(ab)	£ -			£ -	£ -	£ -	
		(ac)	£ -			£ -	£ -	£ -	
		(ad)	£ -			£ -	£ -	£ -	
	Totals	(z:ad=ae)	£ -			£ 62,000.00	£ -	£ 62,000.00	
5. Estimated General Reserve	Reserve		Amount	Notes					
	Gen - General	(af)	£ 64,586.12	(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)					
	Estimated General Reserve at 31/03/2027	(af:af=ag)	£ 64,586.12						
6. Forward Looking Summary	Item		Amount	Notes					
	Income								
	Opening Balance 1/4/26	(ah)	£ 14,974.19	(2026/2027 opening Balance of Bank Accounts)					
	Precept	(ai)	£ 61,000.00	(Precept Demand for 2026/2027)					
	Other Incomes	(aj)	£ 3,250.00	(Other estimated incomes for 2026/2027)					
	Estimated Income for 2026-27	(ah:aj=ak)	£ 79,224.19						
	Expenditure								
	Budgeted Operational Costs	(al)	£ 19,409.87	(2026/2027 opening balance of unallocated funds available to the Parish Council)					
	Earmarked Funds	(am)	£ 1,395.45	(Carry forward of Earmarked Funds from 2025/2026 + Earmarked Funds from the 2026/2027 Budget)					
	Reserved Funds	(an)	£ 60,173.07	(2026/2027 opening Reserved Funds + Grants)					
	Liabilities	(ao)	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)					
Estimated committed Funds for 2026-27	(al:ao=ap)	£ 80,978.39							
Exstimated Carry Forward to 2027-28	(ak-ap=aq)	£ 1,754.20							

Hampsthwaite Parish Council Parish Council 2026-27 Reserves & Liabilities Sheet

Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Gen - General	£ 19,409.87	£ 59,461.42	£ 14,285.17	£ 64,586.12	(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)
Totals	£ 19,409.87	£ 59,461.42	£ 14,285.17	£ 64,586.12	
Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Ear - Memorial Hall	£ -	£ -	£ 46,376.12	-£ 46,376.12	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Assets & Infrastructure	£ 1,650.00	£ -	£ -	£ 1,650.00	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Elections	£ -	£ -	£ -	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Legal / Professional Fees	£ -	£ -	£ -	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Feast Field	£ 1,414.94	£ -	£ -	£ 1,414.94	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Business Continuity	-£ 1,669.49	£ -	£ -	-£ 1,669.49	(Residual of 2025/2026) + (Budget for 2026/2027)
Total	£ 1,395.45	£ -	£ 46,376.12	-£ 44,980.67	
Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Res - Grants	£ 62,000.00	£ -	£ -	£ 62,000.00	(Grants with controlled expenditure)
Res - CIL	£ -	£ -	£ -	£ -	(CIL with controlled expenditure)
Res - S106	-£ 1,826.93	£ 13,520.00	£ -	£ 11,693.07	(S106 funds that have controlled expenditure)
Total	£ 60,173.07	£ 13,520.00	£ -	£ 73,693.07	
Liabilities	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Lia - Deposits	£ -	£ -	£ -	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)
Total	£ -	£ -	£ -	£ -	
Calculaion Check	£ 80,978.39	£ 72,981.42	£ 60,661.29	£ 93,298.52	

Index: Gen = General Fund, Ear = Earmarked Funds, Res = Reserves, Lia = Liabilities

Hampsthwaite Parish Council Parish Council

Budget Report at 03/09/2026

Income	2025-26		2026-27							2027-28	
	Budget	Actuals	Budget	Actuals	Expected	Total	Variance	% Received of Budget	Over/under Budget %	Budget	+ / -
I. Bank Interest	£ -	£ -	£ -	£ 0.45	£ -	£ 0.45	£ 0.45	0.00%	0.00%	£ -	£ 0.45
I. Commuted Sums/CIL	£ 139,259.07	£ 139,259.07	£ -	£ 6,800.00	£ -	£ 6,800.00	£ 6,800.00	0.00%	0.00%	£ -	£ -
I. Donations	£ 15,000.00	£ 15,000.00	£ -	£ 7,500.00	£ -	£ 7,500.00	£ 7,500.00	0.00%	0.00%	£ -	£ -
I. Grants & Donations	£ 87,000.00	£ 87,000.00	£ -	£ -	£ -	£ -	£ -	0.00%	0.00%	£ -	£ -
I. Memorial Hall	£ -	£ 12,440.17	£ -	£ 20,644.00	£ -	£ 20,644.00	£ 20,644.00	0.00%	0.00%	£ -	£ -
I. Miscellaneous Receipts	£ -	£ 3,800.49	£ 750.00	£ 855.79	£ -	£ 855.79	£ 105.79	114.11%	14.11%	£ 780.00	£ 30.00
I. NYCC Precept	£ 17,630.00	£ 17,630.00	£ 61,000.00	£ 30,500.00	£ -	£ 30,500.00	£ 30,500.00	50.00%	-50.00%	£ 63,440.00	£ 2,440.00
I. VAT Refund	£ 44,104.42	£ 56,017.37	£ 2,500.00	£ 6,681.18	£ -	£ 6,681.18	£ 4,181.18	267.25%	167.25%	£ 2,600.00	£ 100.00
Totals	£ 302,993.49	£ 331,147.10	£ 64,250.00	£ 72,981.42	£ -	£ 72,981.42	£ 8,731.42	113.59%	13.59%	£ 66,820.00	£ 2,570.45

Expenditure	2025-26		2026-27							2027-28	
	Budget	Actuals	Budget	Actuals	Committed	Total	Variance	% Spent of Budget	Over/under Budget %	Budget	+ / -
E. Admin Cost - Clerks Expenses	£ 150.00	£ 94.05	£ 100.00	£ 86.94	£ -	£ 86.94	£ 13.06	86.94%	-13.06%	£ 104.00	£ 4.00
E. Admin Cost - Clerk's Salary (incl Tax/PAYE)	£ 6,388.00	£ 9,333.00	£ 11,500.00	£ 4,467.54	£ 792.74	£ 5,260.28	£ 6,239.72	45.74%	-54.26%	£ 11,960.00	£ 460.00
E. Admin Cost - Clerks Working From Home Allowance	£ 312.00	£ 312.00	£ 312.00	£ 78.00	£ 26.00	£ 104.00	£ 208.00	33.33%	-66.67%	£ 324.48	£ 12.48
E. Admin Cost - Payroll Services	£ -	£ 99.00	£ 110.00	£ -	£ -	£ -	£ 110.00	0.00%	-100.00%	£ 114.40	£ 4.40
E. Admin Cost - Councillor Expenses	£ 150.00	£ -	£ 50.00	£ -	£ -	£ -	£ 50.00	0.00%	-100.00%	£ 52.00	£ 2.00
E. Admin Cost - Fees	£ 50.00	£ -	£ 20.00	£ -	£ -	£ -	£ 20.00	0.00%	-100.00%	£ 20.80	£ 0.80
E. Admin Cost - Insurance	£ 1,200.00	£ 1,165.62	£ 1,200.00	£ 2,116.64	£ -	£ 2,116.64	£ 916.64	176.39%	76.39%	£ 1,248.00	£ 48.00
E. Admin Cost - Internal Audit	£ 550.00	£ 570.00	£ 600.00	£ -	£ -	£ -	£ 600.00	0.00%	-100.00%	£ 624.00	£ 24.00
E. Admin Cost - IT & Website	£ 600.00	£ 1,148.00	£ 650.00	£ 876.50	£ -	£ 876.50	£ 226.50	134.85%	34.85%	£ 676.00	£ 26.00
E. Admin Cost - Membership & Supscription	£ 500.00	£ 507.99	£ 500.00	£ 823.51	£ -	£ 823.51	£ 323.51	164.70%	64.70%	£ 520.00	£ 20.00
E. Admin Cost - Newsletter	£ 500.00	£ -	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Admin Cost - Staff & Councillor Training	£ 250.00	£ 443.60	£ 200.00	£ 42.19	£ -	£ 42.19	£ 157.81	21.10%	-78.91%	£ 208.00	£ 8.00
E. Admin Cost - Village Rooms Rental	£ 200.00	£ 220.00	£ 220.00	£ 20.00	£ -	£ 20.00	£ 200.00	9.09%	-90.91%	£ 228.80	£ 8.80
E. Events - Village Events	£ 500.00	£ -	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Fest Field and Cabins - Electricity & Water	£ 5,000.00	£ 3,744.41	£ 4,000.00	£ 3,112.45	£ -	£ 3,112.45	£ 887.55	77.81%	-22.19%	£ 4,160.00	£ 160.00
E. Fest Field and Cabins - Rent to NYCC	£ 700.00	£ -	£ 3,305.00	£ -	£ -	£ -	£ 3,305.00	0.00%	-100.00%	£ 3,437.20	£ 132.20
E. Fest Field and Cabins - Village Christmas Tree	£ 400.00	£ 455.00	£ 455.00	£ -	£ -	£ -	£ 455.00	0.00%	-100.00%	£ 473.20	£ 18.20
E. Fest Fieldand Cabins - Cabins Maintenance/H&S	£ 500.00	£ 2,645.65	£ 500.00	£ 900.45	£ -	£ 900.45	£ 400.45	180.09%	80.09%	£ 520.00	£ 20.00
E. Maintenance - Asset Maintenance	£ 1,000.00	£ 1,139.00	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00	0.00%	-100.00%	£ 1,040.00	£ 40.00
E. Maintenance - Community Payback Materials	£ 300.00	£ 449.67	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Maintenance - Play Area Inspection, Maintenance & Repairs	£ 150.00	£ 2,427.60	£ 150.00	£ 378.60	£ -	£ 378.60	£ 228.60	252.40%	152.40%	£ 156.00	£ 6.00
E. Memorial Hall	£ 259,599.47	£ 293,160.14	£ -	£ 54,307.34	£ -	£ 54,307.34	£ 54,307.34			£ -	£ -
E. Open Spaces - Cockhill Beck Maintenance	£ 100.00	£ 950.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Open Spaces - Grass Cutting	£ 4,000.00	£ 4,832.80	£ 5,000.00	£ 600.00	£ -	£ 600.00	£ 4,400.00	12.00%	-88.00%	£ 5,200.00	£ 200.00
E. Open Spaces - Snow & Leaf Clearing	£ 200.00	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
E. Open Spaces - Tree Inspections and Maintenance	£ 400.00	£ 480.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Open Spaces - Village Green Electricity	£ -	£ 911.02	£ 50.00	£ -	£ -	£ -	£ 50.00	0.00%	-100.00%	£ 52.00	£ 2.00
E. Open Spaces - Village Green & Inspection	£ 200.00	£ -	£ 100.00	£ -	£ -	£ -	£ 100.00	0.00%	-100.00%	£ 104.00	£ 4.00
E. Open Spaces - Village Planting	£ 200.00	£ 222.50	£ 230.00	£ 123.10	£ -	£ 123.10	£ 106.90	53.52%	-46.48%	£ 239.20	£ 9.20
E. Other - Donations & Grants	£ 500.00	£ 500.00	£ 57,000.00	£ 500.00	£ -	£ 500.00	£ 56,500.00	0.88%	-99.12%	£ 59,280.00	£ 2,280.00
E. Reserves - Earmarked	£ 3,000.00	£ 5,062.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Reserves - General	£ 5,607.49	£ 5,607.49	£ 8,500.00	£ 417.00	£ -	£ 417.00	£ 8,083.00	4.91%	-95.09%	£ 8,840.00	£ 340.00
Totals	£ 293,206.96	£ 336,480.54	£ 98,752.00	£ 68,850.26	£ 818.74	£ 69,669.00	£ 29,083.00	£ 12.54	-£ 17.46	£ 102,702.08	£ 3,950.08

Total Expenditure on Payments Sheet £69,669.00

2027-28 Precept	
Income (excl. Precept)	£ 66,820.00
Operating Costs	£ 102,702.08
Precept Required	£ 35,882.08

Hampsthwaite Parish Council Parish Council
(Net) Expenditure Summary at 03/09/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Committed	Total	Budget	Variance	% of Total Expenditure	% of Precept
E. Admin Cost - Clerks Expenses	£ 28.99	£ 6.49	£ 6.49	£ 6.49	£ 38.48								£ 86.94	£ -	£ 86.94	£ 100.00	£ 13.06	0.12%	0.29%
E. Admin Cost - Clerk's Salary (incl Tax/PAYE)	£ 859.00	£ 805.00	£ 779.00	£ 779.00	£ 1,245.54								£ 4,467.54	£ 792.74	£ 5,260.28	£ 11,500.00	£ 6,239.72	7.55%	17.25%
E. Admin Cost - Clerks Working From Home Allowance			£ 26.00	£ 26.00	£ 26.00								£ 78.00	£ 26.00	£ 104.00	£ 312.00	£ 208.00	0.15%	0.34%
E. Admin Cost - Payroll Services													£ -	£ -	£ -	£ 110.00	£ 110.00	0.00%	0.00%
E. Admin Cost - Councillor Expenses													£ -	£ -	£ -	£ 50.00	£ 50.00	0.00%	0.00%
E. Admin Cost - Fees													£ -	£ -	£ -	£ 20.00	£ 20.00	0.00%	0.00%
E. Admin Cost - Insurance			£ 2,116.64										£ 2,116.64	£ -	£ 2,116.64	£ 1,200.00	£ 916.64	3.04%	6.94%
E. Admin Cost - Internal Audit													£ -	£ -	£ -	£ 600.00	£ 600.00	0.00%	0.00%
E. Admin Cost - IT & Website				£ 811.50	£ 65.00								£ 876.50	£ -	£ 876.50	£ 650.00	£ 226.50	1.26%	2.87%
E. Admin Cost - Membership & Supscription	£ 548.00				£ 275.51								£ 823.51	£ -	£ 823.51	£ 500.00	£ 323.51	1.18%	2.70%
E. Admin Cost - Newsletter													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Admin Cost - Staff & Councillor Training	£ 13.99			£ 28.20									£ 42.19	£ -	£ 42.19	£ 200.00	£ 157.81	0.06%	0.14%
E. Admin Cost - Village Rooms Rental	£ 20.00												£ 20.00	£ -	£ 20.00	£ 220.00	£ 200.00	0.03%	0.07%
E. Events - Village Events													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Fest Field and Cabins - Electricity & Water	£ 123.71		£ 2,243.88	£ 68.91	£ 675.95								£ 3,112.45	£ -	£ 3,112.45	£ 4,000.00	£ 887.55	4.47%	10.20%
E. Fest Field and Cabins - Rent to NYCC													£ -	£ -	£ -	£ 3,305.00	£ 3,305.00	0.00%	0.00%
E. Fest Field and Cabins - Village Christmas Tree													£ -	£ -	£ -	£ 455.00	£ 455.00	0.00%	0.00%
E. Fest Fieldand Cabins - Cabins Maintenance/H&S			£ 900.45										£ 900.45	£ -	£ 900.45	£ 500.00	£ 400.45	1.29%	2.95%
E. Maintenance - Asset Maintenance													£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	0.00%	0.00%
E. Maintenance - Community Payback Materials													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Maintenance - Play Area Inspection, Maintenance & Repairs			£ 294.00		£ 84.60								£ 378.60	£ -	£ 378.60	£ 150.00	£ 228.60	0.54%	1.24%
E. Memorial Hall	£ 22,307.24		£ 11,609.40	£ 800.00	£ 19,590.70								£ 54,307.34	£ -	£ 54,307.34	£ -	£ 54,307.34	77.95%	178.06%
E. Open Spaces - Cockhill Beck Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Open Spaces - Grass Cutting		£ 600.00											£ 600.00	£ -	£ 600.00	£ 5,000.00	£ 4,400.00	0.86%	1.97%
E. Open Spaces - Snow & Leaf Clearing													£ -	£ -	£ -	£ -	£ -	0.00%	0.00%
E. Open Spaces - Tree Inspections and Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Open Spaces - Village Green Electricity													£ -	£ -	£ -	£ 50.00	£ 50.00	0.00%	0.00%
E. Open Spaces - Village Green & Inspection													£ -	£ -	£ -	£ 100.00	£ 100.00	0.00%	0.00%
E. Open Spaces - Village Planting	£ 123.10												£ 123.10	£ -	£ 123.10	£ 230.00	£ 106.90	0.18%	0.40%
E. Other - Donations & Grants			£ 500.00										£ 500.00	£ -	£ 500.00	£ 57,000.00	£ 56,500.00	0.72%	1.64%
E. Reserves - Earmarked													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Reserves - General				£ 417.00									£ 417.00	£ -	£ 417.00	£ 8,500.00	£ 8,083.00	0.60%	1.37%
Totals	£ 24,024.03	£ 1,411.49	£ 18,475.86	£ 2,937.10	£ 22,001.78	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 68,850.26	£ 818.74	£ 69,669.00	£ 98,752.00	£ 29,083.00	100.00%	228.42%

Hampsthwaite Parish Council Parish Council
Income Summary at 03/09/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Expected	Total	Budget	Variance	% of Total Income
I. Bank Interest		£ 0.15	£ 0.02	£ 0.02	£ 0.26								£ 0.45	£ -	£ 0.45	£ -	£ 0.45	0.00%
I. Commuted Sums/CIL		£ 500.00	£ 6,300.00										£ 6,800.00	£ -	£ 6,800.00	£ -	£ 6,800.00	9.32%
I. Donations					£ 7,500.00								£ 7,500.00	£ -	£ 7,500.00	£ -	£ 7,500.00	10.28%
I. Grants & Donations													£ -	£ -	£ -	£ -	£ -	0.00%
I. Memorial Hall	£ 13,000.00		£ 924.00	£ 6,720.00									£ 20,644.00	£ -	£ 20,644.00	£ -	£ 20,644.00	28.29%
I. Miscellaneous Receipts		£ 250.00	£ 605.79										£ 855.79	£ -	£ 855.79	£ 750.00	£ 105.79	1.17%
I. NYCC Precept	£ 30,500.00												£ 30,500.00	£ -	£ 30,500.00	£ 61,000.00	-£ 30,500.00	41.79%
I. VAT Refund					£ 6,681.18								£ 6,681.18	£ -	£ 6,681.18	£ 2,500.00	£ 4,181.18	9.15%
Totals	43,500.00	750.15	7,829.81	6,720.02	14,181.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,981.42	0.00	72,981.42	64,250.00	8,731.42	100.00%



Clerks Financial Report

18. Payments for Approval

The Council is asked to consider approval of the following payments:

Payment	Amount
Clerk's Salary (August 2026)	£620.93
HMRC PAYE/NI Month 5	£197.81

Total payments requiring approval: £818.74

19. Expenditure for Noting

Members are asked to note the following expenditure incurred since the previous meeting:

Description	Gross Amount
Replacement keyboard for Council laptop	£31.99
Microsoft 365 Business Standard annual subscription (17/08/2026 to 16/08/2027)	£155.52
Emergency laptop repairs by Phase 4	£65.00
Windows 11 Pro upgrade	£119.99
Tableform Ltd Invoice No. 6293	£8,976.48

Total expenditure noted: £9,348.98

The expenditure relates primarily to essential ICT equipment, software licensing and maintenance of the Council administrative systems. The Tableform Ltd invoice represents the most significant item during the period and is due in accordance with the agreed payment terms.

20. Receipts, Remittances and Credits for Noting

Members are asked to note the following income and credits received:

Receipt	Amount
North Yorkshire Council S106 contribution	£6,720.00
VAT Reclaim (Q1)	£6,681.18
North Yorkshire Council Playground Inspection reimbursement	Amount to be confirmed

Total confirmed receipts received: £13,401.18



Summary

During the reporting period, payments requiring approval total £818.74. Expenditure reported for noting totals £9,348.98, whilst confirmed receipts total £13,401.18. The receipt of the S106 funding and VAT reclaim has more than offset expenditure incurred during the period and has strengthened the Council's overall cash position.

Clerk's Comment: The Council continues to operate within its approved budget. Expenditure during the period has been focused on routine staffing costs and maintaining the Council's ICT infrastructure, while significant external funding has been received through the S106 contribution and VAT reclaim process.

Robert Bareham

Payslip for Month Ending 31 Aug 2026

EMPLOYEE DETAILS	ADDITIONS	DEDUCTIONS
Tax code National Insurance number National Insurance table	Monthly pay Homeworking allowance Total	Tax National Insurance Total
	£743.73 £26.00 £769.73	£148.80 £0.00 £148.80
THIS PAY PERIOD	YEAR TO DATE	PAYMENT
Taxable gross pay Employer National Insurance Net pay	Taxable gross pay Tax Employee National Insurance Employer National Insurance	£743.73 £49.01 £594.93
	£4,076.54 £815.20 £7.16 £298.74	£620.93 Paid on 31/08/2026

<https://redactlocal.parseextract.com>



Hampsthwaite Parish Council

Month 5 (Ending 05/09/2026)

Employer	PAYE reference	475/YE05873
	Accounts Office reference	475PZ01452976
Income Tax	Gross tax	£148.80
	Received from HMRC to refund tax	£0.00
	Gross Student Loan deductions	£0.00
	Gross Postgraduate Loan deductions	£0.00
	Gross CIS deductions	£0.00
	CIS deductions suffered	£0.00
	NET INCOME TAX (1)	£148.80
National Insurance Contributions	Employee National Insurance contributions	£0.00
	Employer National Insurance contributions	£49.01
	Statutory Maternity Pay recovered + NIC compensation	£0.00
	Statutory Paternity Pay recovered + NIC compensation	£0.00
	Statutory Adoption Pay recovered + NIC compensation	£0.00
	Statutory Shared Parental Pay recovered + NIC compensation	£0.00
	Statutory Parental Bereavement Pay recovered + NIC compensation	£0.00
	Statutory Neonatal Care Pay recovered + NIC compensation	£0.00
	Received from HMRC to pay Statutory Pay	£0.00
	Employment Allowance claim	£0.00
	Apprenticeship levy	£0.00
	NET NATIONAL INSURANCE CONTRIBUTIONS (2)	£49.01
Year to Date	Amount due in previous periods	£923.29
	Amount paid in previous periods	£923.29
	Adjustment	£0.00
	SHORTFALL (3)	£0.00
Total amount due (1 + 2 + 3)		£197.81

Payment should reach HMRC by 22/09/2026. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 475PZ014529762705. For more payment methods, see www.gov.uk/pay-pay-tax.

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Paid

Payment reference ID 3BdFKL98bZbb2uc1S1qT
Sold by Shenzhen Huaxiang Trading Co., Ltd.

Invoice date / Delivery date	18.08.2026
Invoice #	GB694HSSFAEUD
Total payable	£31.99

VAT declared by	Amazon EU S.a.r.L.
VAT #	GB727255821

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Shenzhen Huaxiang Trading Co., Ltd. 福田区福田街道福安社区福华一路138号 国际商会大厦A栋613-616（613M3） 深圳市，广东，518000 CN

Order information

Order date	16.08.2026
Order #	204-7609543-3560334

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
ProtoArc KM60 Bluetooth Wireless Keyboard and Mouse, Rechargeable B0FHQH6VSX ASIN: B0FHQH6VSX	1	£26.66	20%	£31.99	£31.99
Shipping Charges		£0.00		£0.00	£0.00

Invoice total		£31.99
VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£26.66	£5.33
Total	£26.66	£5.33

Microsoft Limited
Microsoft Campus
Thames Valley Park
Reading Berkshire RG6 1WG
UK
VAT Reg. No. GB724594615

Sold To
Hampsthwaite Parish Council
[REDACTED]
[REDACTED]
Harrogate
NORTH YORKSHIRE
[REDACTED]
GB

Bill To
Hampsthwaite Parish Council
[REDACTED]
[REDACTED]
Harrogate
NORTH YORKSHIRE
[REDACTED]
GB

Summary

Billing Profile	Hampsthwaite Parish Council
Billing Number	G178659395
Document Date	18/08/2026

Total Amount	GBP 155.52
Due on 18/08/2026	

Questions on your bill? Visit <https://aka.ms/invoice-billing>

Invoice for activity on 17/08/2026

This invoice is for any subscription purchases, renewals, and recurring charges on the date indicated. The service period you are paying for is listed with each subscription below. Find more details about your bill at

<https://admin.microsoft.com/Adminportal/Home#/billoverview/invoice-list/G178659395>

Billing Summary

Charges	129.60
Subtotal	129.60
Tax	25.92
Total (including Tax)	GBP 155.52

Payment Instructions:

Your account has a credit card on file and there is no action for you to take. The card you have on file will be charged.

<https://redactlocal.parseextract.com>



Invoice

Microsoft Limited
Microsoft Campus
Thames Valley Park
Reading Berkshire RG6 1WG
UK
VAT Reg. No. GB724594615

Billing Profile
Tax Invoice Number
Tax Invoice Date

Hampsthwaite Parish Council
GB-TI2604047224
18/08/2026

Sold To

Hampsthwaite Parish Council
[REDACTED]
[REDACTED]
Harrogate
NORTH YORKSHIRE
[REDACTED]
GB

Bill To

Hampsthwaite Parish Council
[REDACTED]
[REDACTED]
Harrogate
NORTH YORKSHIRE
[REDACTED]
GB

Invoice for activity on 17/08/2026

Section Summary		
Section Name	Charges (GBP)	Total (GBP)
Hampsthwaite Parish Council	129.60	129.60
Total (excluding Tax)		129.60
Tax Amount		25.92
Total (including Tax)		155.52

Billing Details By Product

Hampsthwaite Parish Council

Microsoft 365 Business Standard - One-Year commitment for monthly/yearly billing

Purchases	Charges/					
Charge Start Date - Charge End Date	Unit Price (GBP)	Qty	Credits (GBP)	Tax Rate	Total (excluding Tax) (GBP)	Tax Line Indicator
17/08/2026-16/08/2027	129.60	1	129.60	20.00%	129.60	A

Tax Description	Sub-Total Amount (GBP)	Tax Amount (GBP)	Total (including Tax) (GBP)	Tax Line Indicator
Tax 20.00%	129.60	25.92	155.52	A
Subtotal			129.60	
Azure Credit				0

Tax	25.92
Total	GBP 155.52



Payment Instructions:

Your account has a credit card on file and there is no action for you to take. The card you have on file will be charged.

PHASE 4

COMPUTERS

PHASE 4 COMPUTERS (HARROGATE)

28 Regent Parade Harrogate HG1 5AZ

Email rich@phase4computers.co.uk

Tel 01423 525277

BILL TO CUSTOMER

Name	Rob Bareham
Email	robbareham65@gmail.com
Telephone	447935378544
Mobile	447935378544

Invoice detail

Invoice No	MGRINV0-3334/3459-3773
Status	Paid



TICKET OVERVIEW

Ticket	RPR-7769
Status	✓ Resolved/Picked up
Device	Samsung Samsung NP750XQA
Short Info	reload OS - Snapdragon version
Issue Type	Operating System Reload (No Data)
Created at	13-Aug-2026 13:43
Service Tag	6WRC9FFY20001D

Repair Items

Item	Price	Qty	Total
#1: SRV0003 - PC – OS Install / Reinstall - PC – OS Install / Reinstall	£54.17	1	£54.17

Gross Total: £54.17

VAT: £10.83

Invoice Total: £65.00

Previous Payments: - £65.00

Balance Due: £-0.00

◆ Pre Repair

Charger Supplied? ☐
Bag/case supplied? ☐

◆ Post Repair

Charger Supplied? ☐
Bag/case supplied? ☐

≡ Comments

[↩ Reply](#)

Issue

Created on 13-Aug-2026 13:47
By Rich
reload OS - Snapdragon version

💬 SMS Messages

Created on 14-Aug-2026 12:52 **By**
Direction Inbound
Recipient 447935378544

Thanks Rich, that is fine. Please can you make the invoice out to: Hampsthwaite Parish Council.
Again thank you!

📄 Documents

 **Invoice No:** MGRINV0-3334/3459-3773 (Paid) (<https://www.mygadgetrepairs.com/ticket-detail/cf9bc960-5056-3f88-120c8eedb1ec7e16/invoice-download/>)



Invoice Date: 18-Aug-2026 13:40

Due Date: 18-Aug-2026 13:40

Disclaimer

1. Keep this receipt safe for collection purpose. 2. Your data may get wiped during this repair. 3. Your manufacturer warranty may have void after this repair. 4. All repairs come with 90 days warranty except liquid damage repair. 5. Collect your gadget within 90 days from completion of repair or we may discard it. 6. Full term and conditions apply, which are available on request.

ACCOUNT DETAIL ([HTTPS://WWW.MYGADGETREPAIRS.COM/CUSTOMER/](https://www.mygadgetrepairs.com/customer/))



Invoice

For questions go to <http://support.microsoft.com/> and choose your product for support.

Invoice No: 6392299823825570145

Date: 22/08/2026

Sold To: Rob Bareham
15 Thruscross Close
Flat 2
HG3 2JB Harrogate North Yorkshire
United Kingdom

Item	Qty	Amount	
Windows 10/11 Pro	1.0	Total Pre-Tax Charges	99.99
		VAT (20.00%)	20.00
		Total Amount (GBP)	119.99

Amount Due (GBP)

0

Tableform Ltd
 Unit 2 (Ivy)
 New York Industrial Estate
 Thomas Gill Road, Summerbridge
 Harrogate, North Yorkshire
 HG3 4LA
 Tel: 01423 781115
 accounts@tableform.co.uk



Invoice

Hampsthwaite Parish Council

Hampsthwaite Parish Council
 Hampsthwaite Village Room
 High Street
 North Yorkshire
 HG3 2EP

INVOICE NO: 6293

INVOICE DATE: 29/07/2026

PAYMENT DUE: 28/08/2026

ORDER NO:
CUST ACC NO: HAMPSTH

Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	1500mm(W) x 800mm(H) x 500mm(D) with rear upstand 1no FOC	350.00	350.00	20.00	63.23
1.00	750mm(W) x 800mm(H) x 500mm(D) with rear upstand 1no FOC	285.00	285.00	20.00	51.49
3.00	2500mm(W) x 900mm(H) x 600mm(D) with rear upstand 1no changed to 500mm deep	492.00	1,476.00	20.00	266.66
4.00	2300mm(W) x 900mm(H) x 600mm(D) with rear upstand	492.00	1,968.00	20.00	355.55
4.00	1220mm(W) x 800mm(H) x 1220mm(D) Island benches	590.00	2,360.00	20.00	426.37
1.00	1500mm(W) x 900mm(H) x 600mm(D) with rear upstand. 304SS Worktop	560.00	560.00	20.00	101.17
1.00	2500mm(W) x 900mm(H) x 600mm(D) with rear upstand 304SS Worktop changed to 1500mm	892.00	892.00	20.00	161.15
1.00	Trespa Top custom size 1045x750	135.00	135.00	20.00	24.39
1.00	Trespa Top custom size 2050x500 2no 1025x500mm	255.00	255.00	20.00	46.07
1.00	Delivery and Installation	0.00	0.00	20.00	0.00
1.00	Payment Terms 30 Days	0.00	0.00	20.00	0.00
DISCOUNT		9.67 %	800.60		

Delivery Address

Hampsthwaite Parish Council
 Hampsthwaite Parish Council
 Hampsthwaite Village Room
 High Street
 North Yorkshire
 HG3 2EP

Total Net Amount 7,480.40

Carriage Net 0.00

Total VAT Amount 1,496.08

Invoice Total £ **8,976.48**

Cheques payable to "Tableform Ltd" BACS Payments: Account 33587019. Sort Code: 56 00 54
 Company Reg: 6236962. VAT Reg: GB 911 555931

Central Services

HAMPSTHWAITE PARISH COUNCIL
VILLAGE ROOM
HIGH STREET

HAMPSTHWAITE
NORTH YORKSHIRE
HG3 2ET

A Hodge
Corporate Director of Resources
County Hall
Northallerton
DL7 8AL
Tel: 0300 131 2 131
Email: Exchequer@northyorks.gov.uk

Remittance Advice - for the attention of Accounts Receivable

Payment will be credited to your bank account two working days after the Payment Date shown

Supplier Reference

9492617860

Payment Number

10479564

Page 1 of 1

Bank Details

Sort Code

**0454

Account Number

***40708

Email

clerk@hampsthwaite-pc.org.uk

Payment Date

21-JUL-2026

Invoice Date

14-JUL-2026

Invoice Number

T21 HAR/25/156

Description

Vergeaccess

Amount

6,720.00

Total:

6,720.00

If there are any changes to the supplier information shown on this advice, please contact
Exchequer@northyorks.gov.uk quoting the supplier reference shown above.

If you have any queries regarding the payment details, please contact Exchequer by email or telephone
01609 532530 quoting Payment Number shown above.



HMRC VTR
XVV126000112107

Thursday, 20th August, 01:00

£6,681.18

Giro

Shown on statement as HMRC VTR
XVV126000112107

Balance after transaction: £28,266.82

To:	Hampsthwaite Parish Council	From:	Environment
		Contact:	Karen Mills
		Date:	02/09/2026
Your Ref:		Our Ref:	Playground Inspection

Vat Reg No 259107749

Thank you for your purchase

1 x Playground Inspection
Feast Field HG3 2EH

£84.60 (inc Vat) Paid online www.horticulturalnursery.com 05/08/2026