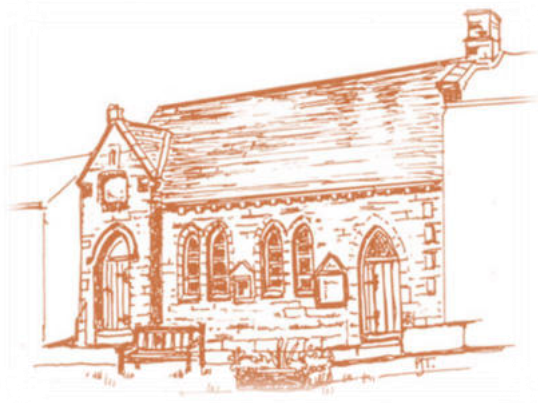


Hampsthwaite Parish Council

The Village Room, High Street, Hampsthwaite HG3 2ET
clerk@hampsthwaiteparishcouncil.gov.uk
07935 378544



Dear All,

PUBLIC NOTICE OF MEETING

You are invited to attend a meeting of the
Full Parish Council
at the Village Room

to be held at 7:30 PM on Tuesday, 11 August 2026

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham
Clerk to Hampsthwaite Parish Council
Issued: Thursday, 6 August 2026

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Agenda

1. Welcome by the Chairperson:

The Chair will open the meeting and welcome those present.

2. Absence, Apologies and Vacancies:

To receive and approve apologies for absence, note any councillors absent from the meeting, and receive an update on any current vacancies on the Parish Council, including any actions required to fill vacant seats.

2.1 To receive apologies.

2.2 To approve the reason(s) for absence given by Councillors.

2.3 For the clerk to update on any vacancies.

3. Dispensations & Pecuniary Interests:

To receive any declarations of disclosable pecuniary interests, other registrable interests, or non-registrable interests relating to items on the agenda, and to consider any requests for dispensations in accordance with the Council's Code of Conduct.

3.1 To receive, consider and decide upon any applications for dispensations.

3.2 To receive any declarations of interest not already declared under the Councillors' Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

4. Minutes for approval from previous meetings:

To consider and approve as a correct record the minutes of the previous Parish Council meeting(s), and to authorise the Chairperson to sign the approved minutes.

4.1 For the Council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 14th July 2026.

5. Public participation session:

To provide members of the public with an opportunity to raise matters of concern, make representations, or ask questions relating to items on the agenda or other issues affecting the parish. The Council may note matters raised and consider them for discussion or inclusion on a future agenda where appropriate.

6. To receive County Councillors' reports:

To receive reports from the County Councillor(s) on matters affecting the parish, including updates on County Council services, highways, transport, policy developments, funding opportunities, and any other relevant local government issues. Councillors may ask questions or seek clarification on matters raised within the report.

6.1 For the Council to receive the report from Cllr M Harrison.

7. To receive the Clerk's report:

To receive the Clerk's report on actions taken since the previous meeting, updates on ongoing matters, correspondence received, administrative issues, and any other items requiring the Council's attention or decision.

7.1 For the council to consider the final demand notice from SSE (£653.40)

7.2 For the council to note that the clerk has requested ROSPA Inspection of the Playground (£70.50 + £14.10 Vat)

7.3 For the council to note NYC's Polling District Review 2026

8. Matters arising from previous meetings:

To receive updates on matters arising from previous meeting minutes that are not covered elsewhere on the agenda, review progress on agreed actions, and consider any further action required by the Council.

9. Items for discussion from Councillors or a member of the public:

To consider matters submitted by Councillors or raised by members of the public for discussion, information, or possible action by the Council. Any items requiring a formal decision may be considered for inclusion on a future agenda, where appropriate and in accordance with statutory requirements.

10. Area 6 Highways:

To receive and consider updates, correspondence, notifications, and consultations from Area 6 Highways relating to highways, road safety, maintenance, traffic management, public rights of way, and transport matters affecting the parish, and to determine any actions required by the Council.

10.1 For the council to note the report on Highways 6.

11. Planning Consultations to consider:

To consider and determine the Parish Council's response to planning applications and consultations received from the Local Planning Authority. Councillors will review the details of each application, consider any relevant planning issues and representations, and agree the Council's comments or recommendations for submission to the Planning Authority.

12. Planning decisions to note:

To note planning decisions, appeal outcomes, and other planning determinations issued by the Local Planning Authority since the previous meeting. Councillors may discuss the implications of such decisions for the parish and consider any consequential actions where appropriate.

13. Planning enforcements to note:

To note any planning enforcement cases, investigations, notices, or updates received from the Local Planning Authority relating to alleged breaches of planning control within the parish. Councillors may discuss the information provided and consider any appropriate representations or actions within the Council's remit.

14. Update on matters relating to S106 / CIL Funding:

To receive an update on matters relating to Section 106 (S106) Agreements and Community Infrastructure Levy (CIL) funding affecting the parish, including details of funds received, potential funding opportunities, eligible projects, expenditure proposals, and any actions required to maximise the benefit of developer contributions for the local community.

15. Update on matters relating to the Memorial Hall and The Arts & Craft Studio:

To receive updates on matters relating to the Memorial Hall and the Arts & Craft Studio, including management, maintenance, improvements, bookings, community use, financial matters, and any ongoing or proposed projects. Councillors may consider any recommendations, issues requiring attention, and actions necessary to support the continued operation and development of these community facilities.

16. Update on matters relating to Parish Assets & Maintenance:

To receive updates on matters relating to Parish Council assets and maintenance responsibilities, including inspections, repairs, replacement programmes, grounds maintenance, street furniture, play areas, buildings, equipment, and other parish-owned facilities. Councillors may review ongoing works, identify maintenance requirements, consider associated costs, and agree any actions necessary to ensure assets remain safe, compliant, and fit for purpose.

16.1 For the council to note the bridge over the beck into the playground, is in need of repair or replacement, and consider any further action.

16.2 For the council to receive the clerks supporting paper titled "Feast Field Report 2026" and consider any further action.

16.3 To consider instructing the Clerk to investigate and report on the health and safety, fire safety, and statutory compliance requirements relating to the portacabins on Feast Field, including any risk assessments, inspections, policies and equipment that may be required.

17. Update on matters relating to the Budget, Banking & Policy Matters:

To receive updates on the Council's budget, financial position, banking arrangements, and governance policies. This includes reviewing income and expenditure against budget, considering financial planning and reserves, noting any banking or account management

matters, and reviewing, adopting, or amending Council policies as required to ensure compliance with statutory and regulatory requirements. Councillors may consider and agree any actions necessary to support the effective financial management and governance of the Council.

17.1 For the Council to receive the Bank Reconciliation for July 2026

17.2 For the council to receive the Financial Report for July 2026

17.3 For the council to note the VAT Reclaim for Q1 2026/2027, has been submitted. (£6681.18)

18. Payments to Consider:

To consider and approve payments due since the previous meeting, including invoices, salaries, reimbursements, direct debits, standing orders, and any other expenditure requiring authorisation. Councillors will review supporting financial information, ensure expenditure is in accordance with the approved budget and financial regulations, and resolve to approve payments for processing.

18.1 For the council to consider the clerks salary for July 2026 (£928.91)

18.2 For the council to consider payment to HMRC for month 4 (£342.63)

18.3 For the council to consider payment to GCG for Inv-822 (£8400.00)

19. Payments to Note:

To note payments made since the previous meeting under delegated authority, including direct debits, standing orders, approved recurring expenditure, staff salaries, HMRC payments, and other authorised transactions. Councillors will receive details of these payments for information and to ensure transparency and accountability in the Council's financial management.

19.1 For the council to note payment to Ostia Tools Ltd for Inv-1818 (£666.67 + £133.33 Vat)

19.2 For the council to note payment to Cloudy Group Ltd for Inv-D-12414 (£347.50 + £69.50 Vat) Payment was authorised under 2026.128 (e)

19.3 For the council to note payment to HP Inv-IIUKDN1133623740 (£6.49 + £1.08 Vat)

19.4 For the council to note payment to Logic Fire & Security Inv-42591 (£3245.18 + £649.04 Vat)

20. Receipts and Credit-Notes, to Note:

To note all receipts and income received since the previous meeting, including grants, Community Infrastructure Levy (CIL) payments, Section 106 funds, precept instalments, hall hire income, donations, bank interest, and any other revenue received by the Council. Councillors will review the details of receipts for information and to ensure transparency and effective financial management.

20.1 For the council to note the credit note KCR44460AEC00041 (£42.04 - against the account)

20.2 For the council to note inv KID767396E0005 (£68.70 - Acc still in credit -£316.80)

20.3 For the council to note S106 Remittance (£6720.00)

20.4 For the council to note Virgin money Cashback (£00.26)

21. Staffing & Training Matters:

To consider matters relating to Council staffing and training, including employee welfare, recruitment, contracts, performance, succession planning, and professional development. Councillors may receive updates on completed or proposed training, identify future training requirements, and consider any actions necessary to ensure staff and councillors have the skills, knowledge, and resources required to fulfil their roles effectively and in accordance with relevant legislation and best practice.

Where confidential staffing matters are to be discussed, the Council may resolve to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

22. To confirm the date of the next Council meeting(s):

To confirm the date, time, and venue of the next Parish Council meeting(s), and to note any changes to the agreed meeting schedule or arrangements for future meetings.

22.1 Ordinary Meeting of the Parish Council 8th September 2026 @ 7:30pm (Cut-off for agenda items 1st September 2026)

22.2 Ordinary Meeting of the Parish Council 13th October 2026 @ 7:30pm (Cut-off for agenda items 6th October 2026)

APPENDIX I — Public Documents

4.1. For the Council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 14th July 2026.

Draft Minutes 14.07.2026 (items 122-141).pdf

7.1. For the council to consider the final demand notice from SSE (£653.40)

Merged SSE Demand.pdf

SSE_Invoice_Analysis_v2.pdf

SSE Energy Balance to pay.pdf

7.2. For the council to note that the clerk has requested ROSPA Inspection of the Playground (£70.50 + £14.10 Vat)

Play Park Inspection.pdf

7.3. For the council to note NYC's Polling District Review 2026

PD Review 2026 email.pdf

PD Review 2026 Poster.pdf

10.1. For the council to note the report on Highways 6.

Highways 6 Briefing Paper.pdf

16.2. For the council to receive the clerks supporting paper titled "Feast Field Report 2026" and consider any further action.

Feast Field Report 2026.pdf

16.3. To consider instructing the Clerk to investigate and report on the health and safety, fire safety, and statutory compliance requirements relating to the portacabins on Feast Field, including any risk assessments, inspections, policies and equipment that may be required.

Cabins on Feast Field.pdf

redacted Webmail Fire extinguishers Feast field cabins.pdf

17.1. For the Council to receive the Bank Reconciliation for July 2026

17.1 merged Bank Reconciliation for July 2026 Redacted.pdf

17.2. For the council to receive the Financial Report for July 2026

Merged Financial Report July 2026.pdf

17.3. For the council to note the VAT Reclaim for Q1 2026/2027, has been submitted. (£6681.18)

merged VAT 126 form.pdf

18.1. For the council to consider the clerks salary for July 2026 (£928.91)

18.1 R Bareham July Salary Redacted.pdf

18.2. For the council to consider payment to HMRC for month 4 (£342.63)

Hampsthwaite Parish Council - P30 Employer's Payslip - Month 4 (Ending 05-08-2026).pdf

18.3. For the council to consider payment to GCG for Inv-822 (£8400.00)

18.3 Merged GH Discrepancy on Invoice GCG Inv-822.pdf

19.1. For the council to note payment to Ostia Tools Ltd for Inv-1818 (£666.67 + £133.33 Vat)

Invoice INV-1818.pdf

**19.2. For the council to note payment to Cloudy Group Ltd for Inv-D-12414 (£347.50 + £69.50 Vat)
Payment was authorised under 2026.128 (e)**

Invoice INV-D-12414.pdf

19.3. For the council to note payment to HP Inv-IIUKDN1133623740 (£6.49 + £1.08 Vat)

HP inv-IIUKDN1133623740.pdf

19.4. For the council to note payment to Logic Fire & Security Inv-42591 (£3245.18 + £649.04 Vat)

Logic Fire Invoice No 42591.pdf

20.1. For the council to note the credit note KCR44460AEC00041 (£42.04 - against the account)

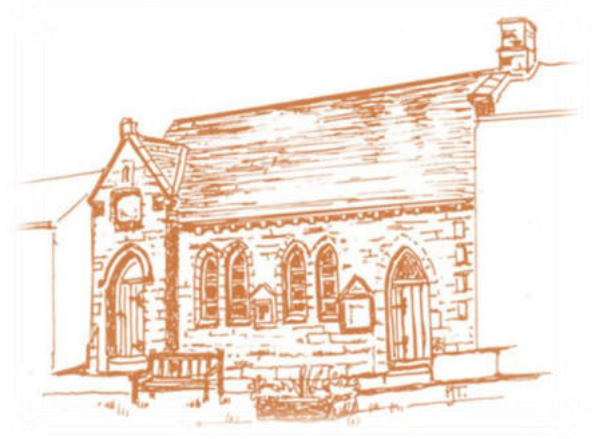
20.1 VG credit note KCR44460AEC00041.pdf

20.3. For the council to note S106 Remittance (£6720.00)

S106 Remittance 23.07.2026.pdf

20.4. For the council to note Virgin money Cashback (£00.26)

VM Cash Back 3.8.26.pdf



Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held at the Village Room, Hampsthwaite on Tuesday 14th July 2026 @ 7:30pm

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PLB = Cllr P Bollands, RSB = Cllr R Selby, PRB = Cllr Peter Bishop, RBB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

In Attendance: Cllr G Howard, Cllr K Pinkney, Cllr R Shrimpton, Cllr R Selby, Cllr Kirby, R Bareham (Parish Clerk)

Members of the Public: 7

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.122	Welcome by the Chairperson The chair welcomed everyone and opened the meeting at 7:30pm	✓
2026.123	Absence, Apologies and Vacancies	
a)	To receive apologies. Apologies were received from Cllr Bollands.	✓
b)	To approve the reason(s) for absence given by Councillors. Resolved: The council approved the reason for absence.	✓
c)	For the Council to receive written applications for the office of Parish Councillor for Hampsthwaite Parish Council. The Council received one written application for the office of Parish councillor	✓

	d) For the Council to consider any applications received. Resolved: The Council co-opted Peter Bishop as a Parish Councillor.	✓
	e) Following a decision, the newly co-opted Councillor(s) shall sign the Declaration of Acceptance of Office. Resolved: The Council agreed that the Declaration of Acceptance of Office may be signed before the next meeting, subject to statutory requirements.	RBB
	f) If the Declaration of Acceptance of Office cannot be signed at the meeting, for the Council to approve it being signed before the next meeting. Resolved: The Declaration of Acceptance of Office may be signed before the next meeting, subject to statutory requirements.	RBB/PRB
	g) For new Councillors to note that the Declaration of Interests must be completed and returned within 28 days of co-option. Noted: The newly co-opted Councillor was reminded that the Declaration of Interests must be completed and returned within 28 days of co-option.	RBB/PRB
2026.124	Dispensations & Pecuniary Interests	
	a) To receive, consider and decide upon any applications for dispensations. Noted: There were no applications for dispensation received.	✓
	b) To receive any declarations of interest not already declared under the Councillors' Code of Conduct or a member's Register of Disclosable Pecuniary Interests. Noted: There were no further declarations of interest made.	✓
2026.125	Minutes for approval from previous meetings	
	a) For the Council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 9 th June 2026. Resolved: The Council approved the minutes of the Ordinary Meeting held on 9 June 2026 as a true and accurate record.	✓
2026.126	Public participation session (for the public to talk to councillors about items on the agenda) Noted	✓
2026.127	To receive Councillors' reports	
	a) For the Council to receive the report from Cllr M Harrison. Noted: There was no report from Cllr Harrison	✓
2026.128	To receive the Clerk's report	
	a) For the Council to note the report from NYC regarding the publication of the councillor's "usual residential address". Noted: The Council received the report from NYC regarding publication of councillors' usual residential addresses.	✓
	b) For the Council to note the guidance that in England water and sewerage authorities are not "statutory consultees" on planning applications. Noted: The Council received the guidance that, in England, water and sewerage authorities are not statutory consultees on planning applications.	✓
	c) For the Council to receive the documents circulated following the Harrogate branch meeting of YLCA held on 8 th June 2026. Noted: The Council received the documents circulated following the YLCA Harrogate Branch meeting held on 8 June 2026.	✓

- d) For the Council to note that the Village Room Cherry Tree has been raised as a concern with NYC.
Noted: The Council noted that the Village Room cherry tree had been raised as a concern with NYC. ✓
- e) To consider the Clerk's recommendation to adopt GovMeetings as the Council's meeting management software and to authorise the purchase of one Microsoft 365 licence to support its use.
Resolved: The Council approved subscription to GovMeetings and the purchase of one Microsoft 365 licence for the Clerk. RBB

2026.129

Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

- a) For the Council to note the Clerk's summary report for the meeting of the Hampsthwaite-Birstwith Footpath Working Party of the 19th May 2026 and consider any further action in relation to the Clerk's recommendation.
Resolved: The Council noted the Clerk's summary report from the Hampsthwaite-Birstwith Footpath Working Party meeting held on 19 May 2026 and agreed to place the item on the September agenda. RBB
- b) For the Clerk to update the Council on the transition to ".gov.uk" email domain.
Resolved: The Council noted that migration to the .gov.uk email domain had been completed and that councillors had been issued with new email addresses. The Clerk was asked to assist with any issues arising. ✓

2026.130

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) For Cllr Pinkney to request that the Council considers sponsoring an award at the parish primary school in July 2027.
Resolved: The Council agreed in principle to support a prize/award at the parish primary school's annual awards ceremony in July 2027, subject to confirmation of costs at a future meeting. KP
- b) For Cllr Pinkney to request clarification of which verges are owned and maintained by the Parish Council, and whether the Parish Council may plant on them.
Resolved: The Council agreed to request clarification from NYC on which verges are owned and maintained by the Parish Council and whether planting is permitted. RBB/KP

2026.131

Area 6 Highways

- a) For the Clerk to update the Council on the proposed extension of the 20mph speed limit through the village.
Deferred: Deferred: The Clerk reported that, due to annual leave, he had been unable to progress the proposed extension of the 20mph speed limit through the village and would continue the discussions with Highways. RBB
- b) For the Clerk to update the Council on the yellow lines at the entrance to Finden Gardens and for the Council to consider any further action.
Deferred: The Clerk reported that, due to annual leave, he had been unable to progress the yellow lines at the entrance to Finden Gardens and would continue the discussions with Highways. RBB

2026.132

Planning Matters (including any applications submitted after agenda publication that the Clerk deems necessary for the Parish Council's consideration)

- a) For the Council to consider Planning Consultation 26/02480/OUT.
Barton House

Hollins Lane
Hampsthwaite HG3 2HW
(Closing 3rd July 2026 (extension requested))

Resolved: The Council submitted an objection to application 26/02480/OUT, Barton House, Hollins Lane, Hampsthwaite HG3 2HW, on the grounds set out in Appendix B.

✓

- b) For the Council to consider Planning Consultation 26/02726/PNG.
Land Comprising Field At 425983 457244

Rowden Lane
Hampsthwaite
(Closing 4th July 2026 (extension requested))

Resolved: The Council had no objections to application 26/02726/PNG, Land Comprising Field At 425983 457244, Rowden Lane, Hampsthwaite.

✓

- c) For the Council to consider Planning Consultation 26/02926/LB.

Laurel Cottage
High Street
Hampsthwaite HG3 2EU
(Closing 12th July 2026 (extension requested))

Resolved: The Council had no objections to application 26/02926/LB, Laurel Cottage, High Street, Hampsthwaite HG3 2EU.

✓

- d) For the Council to consider Planning Consultation 26/02972/FUL.

Spring Garth
High Street
Hampsthwaite
(Closing 2nd August 2026)

Resolved: The Council had no objections to application 26/02972/FUL, Spring Garth, High Street, Hampsthwaite.

✓

- e) For the Council to consider Planning Consultation 26/03215/DVCON.

Knox Hill
Rowden Lane
Hampsthwaite HG3 2ER
(Closing 16th July 2026)

Resolved: The Council had no objections to application 26/03215/DVCON, Knox Hill, Rowden Lane, Hampsthwaite HG3 2ER.

✓

- f) For the Council to note Planning Decision 26/01723/FUL (Granted).

Noted: The Council noted that planning application 26/01723/FUL had been granted.

✓

- g) For the Council to note the application of TPO No. 05/2026 HAR.

Noted: The Council noted Tree Preservation Order No. 05/2026 HAR.

✓

2026.133

S106 / CIL Funding

- a) For GH to update the Council on any applications in progress for S106.
Noted: GH advised that all submitted S106 project information documents had been accepted and paid, and that the next project would be replacement of the seating on The Village Green once the stump has been removed, currently anticipated in autumn.

GH/RB

2026.134

Memorial Hall and The Arts & Craft Studio

- a) For GH to update the Council on the progress of the extension to the Memorial Hall and for the Council to consider any further action.
Noted: The Council received the update report at Appendix A.

✓

- b) For GH to provide a financial briefing to the Council on projected income and anticipated expenditure ahead of the Parish Council meeting. The Council will also review and consider pre-approving payments for expected costs.

Resolved: GH reported that New Lodge invoices had all been settled and that the only anticipated further cost was the fire alarm system, estimated at approximately £4,000. The Council approved payment of the invoice upon receipt.

GH/RBB

- c) For the Council to receive the presentation made at the Memorial Hall AGM of May 2026.

Noted: The Council received and noted the Memorial Hall AGM report for May 2026 and the Memorial Hall expressed its thanks to the Parish Council for its support shown to this project.

✓

2026.135

Parish Asset Matters & Maintenance

- a) For the Council to consider replacing the yellow grit bin on Brookfield Crescent with a green grit bin, in line with the other bins in the parish.

Deferred: The Clerk was asked to obtain a quotation from NYC for replacement of the yellow grit bin on Brookfield Crescent with a green grit bin.

RBB

- b) For the Council to note EDF Inv KI-D767396E-0003-1 for Feast Field May 2026 (balance £420.95 credit).

Noted: The Council noted EDF invoice KI-D767396E-0003-1 for Feast Field May 2026, showing a credit balance of £420.95.

✓

- c) For the Council to note EDF Inv KI-D767396E-0004-1 for Feast Field June 2026 (balance £385.51 credit).

Noted: The Council noted EDF invoice KI-D767396E-0004-1 for Feast Field June 2026, showing a credit balance of £385.51.

✓

- d) For the Council to consider any action required in relation to the fire extinguishers located in the Feast cabins on Feast Field.

Resolved: GH advised that the fire extinguishers in the Feast cabins were inherited with the cabins and should therefore be added to the Asset Register. The Clerk was asked to obtain servicing quotations.

RBB

- e) For the Council to note the EDF Energy invoices for March to July and the Clerk's action to provide EDF with customer meter readings. For the Council to approve payment of any corrected EDF invoice, if required.

Resolved: The Council noted the EDF Energy invoices for March to July and the Clerk's action in providing meter readings, and authorised payment of any corrected invoice received.

RBB

- f) For the Council to note that the Clerk has informed G.C. Groundcare of the cutting schedule and to consider any further action.

Noted: The Clerk had informed G.C. Groundcare of the cutting schedule and no further action was required at this stage.

✓

2026.136

Budget, Banking & Policy Matters

- a) For the Council to consider the Bank Reconciliation for May 2026.

Resolved: The Council approved the bank reconciliation for May 2026.

✓

- b) For the Council to consider the Budget Report dated 9th July 2026.

Resolved: The Council approved the Budget Report dated 9 July 2026.

✓

- c) For the Council to note that the application for the Virgin Money savings account is ongoing.

Noted: The application for the Virgin Money savings account remained ongoing, pending completion of the required approval.

GH/RBB

- d) For the Council to consider adopting the Planning Delegation Policy 2026.

Resolved: The council agreed to adopt the Planning Delegation Policy 2026.

✓

2026.137

Payments to Consider:

- a) For the Council to consider the Clerk's salary for June 2026 (£611.38).

Resolved: Resolved: The Council agreed to the payment.

✓

- b) For the Council to consider payment to HMRC for Month 3 (£193.62).

Resolved: The council agreed to the payment

✓

- c) For the Council to consider payment to Vision ICT Inv-22193 (£401.25 + £80.25 VAT).

Resolved: The council agreed to the payment

✓

- d) For the Council to consider payment to Vision ICT Inv-22148 (£275.00 + £55.00 VAT).

Resolved: The council agreed to the payment

✓

- e) For the Council to consider payment to YLCA Inv-6225 (£28.20).

Resolved: The council agreed to the payment

✓

Payments to Note:

- f) For the Council to note payment to Business Stream Inv-10968333 (£68.91).

Resolved: The council noted the payment

✓

- g) For the Council to note payment to New Lodge Inv-1390 (£750.38 + £150.07 VAT).

Resolved: The council noted the payment

✓

- h) For the Council to note payment to New Lodge Inv-1391 (£1869.90 + £373.98 VAT).

Resolved: The council noted the payment

✓

- i) For the Council to note payment to New Lodge Inv-1392 (£4300.00 + £860.00 VAT).

Resolved: The council noted the payment

✓

- j) For the Council to note payment to New Lodge Inv-1389 (£5374.50 + £1074.90 VAT).

Resolved: The council noted the payment

✓

- k) For the Council to note payment to HP Instant Inks Inv-IIUKDN1131861100 (£5.41 + £1.08 VAT).

Resolved: The council noted the payment

✓

Receipts to Note:

- l) For the Council to note receipt from NYC for Access Steps & Drainage £4300.00 + £2000.00 = £6300.00.

Resolved: The council noted receipt

✓

- m) For the Council to note receipt from Virgin Money for bank interest for June 2026 – £0.02.

Resolved: The council noted receipt

✓

- n) For the Council to note receipt from the Memorial Hall for insurance contribution £924.00.

Resolved: The council noted receipt

✓

- o) For the Council to note receipt from SSE Energy for refund £605.79.

Resolved: The council noted receipt

✓

2026.138

Year Ending 2025–2026:

- a) For the Council to note “Page 3” of the AGAR – The Annual Internal Audit Report 2025–2026.

Noted: The Council noted Page 3 of the AGAR, the Annual Internal Audit Report 2025–2026.

✓

- b) For the Council to consider the Internal Auditor’s Report for 2025–2026.

Resolved: The Council received the Internal Auditor’s Report for 2025–2026 and thanked the Clerk for the work undertaken.

✓

- c) For the Council to consider the Action Plan in response to the Internal Audit Report for 2025–2026.

Resolved: The Council approved the Clerk’s proposed Action Plan in response to the Internal Audit Report for 2025–2026.

RB

2026.139

Summary of Payments:

Payments to Consider:

Amount

- | | |
|---------------------------------|---------|
| a) R Bareham (June 2026 salary) | £611.38 |
| b) HMRC (Month 3) | £193.62 |
| c) Vision ICT (Inv-22193) | £481.50 |
| d) Vision ICT (Inv-22148) | £330.00 |
| e) YLCA (Inv-6225) | £28.20 |

Total Payments (a) **£1644.70**

Payments to Note:

- | | |
|--|----------|
| f) Business Stream (Inv-10968333) | £68.91 |
| g) New Lodge (Inv-1390) | £900.45 |
| h) New Lodge (Inv-1391) | £2243.88 |
| i) New Lodge (Inv-1392) | £5160.00 |
| j) New Lodge (Inv-1389) | £6449.40 |
| k) HP Instant Inks (Inv- IIUKDN1131861100) | £6.49 |

Total Payments (b) **£14829.13**

Total (a + b) **£16473.83**

Resolved: The council approved the summary of payments

✓

2026.140

Staffing & Training Matters

- a) To consider approval of the Clerk’s additional hours for year-end, audit, and AGAR work: 13 hours (April 2026) and 10 hours (May 2026).

Resolved: The Council approved the Clerk’s additional hours for year-end, audit and AGAR work, namely 13 hours for April 2026 and 10 hours for May 2026.

✓

- b) To consider and approve an increment of one SCP on the Clerk’s pay scale following the attainment of the CiLCA qualification, in accordance with

<http://www.hampsthwaiteparishcouncil.gov.uk/>

recognised recommendations, with effect from 1 April 2026 and backdated accordingly.

Resolved: The Council approved an increment of one SCP on the Clerk's pay scale following attainment of CiLCA, effective from 1 April 2026 and backdated accordingly.

✓

- c) For the Council to note the Clerk's PROW training and receive the presentation from the training event.

Noted: The Council noted the Clerk's PROW training and received the presentation from the training event.

✓

2026.141

To confirm the date of the next Council meeting(s):

- a) **Ordinary Meeting of the Parish Council 11th August 2026 @ 7:30pm**

(Cut-off date for agenda items: 4th August 2026, please)

Noted: The next Ordinary Meeting of the Parish Council will be held on 11 August 2026 at 7:30pm.

✓

- b) **Ordinary Meeting of the Parish Council 7th September 2026 @ 7:30pm**

(Cut-off date for agenda items: 1st September 2026, please)

Noted: The next Ordinary Meeting of the Parish Council will be held on 7 September 2026 at 7:30pm.

✓

The meeting closed at 9:26pm

Signed.....

Dated.....

Appendix A

MEMORIAL HALL : ARTS AND CRAFTS STUDIO (aka COMMUNITY SHED) UPDATE June 14th 2026

We continue to work towards enable a Grand Opening in August and the Community Shed being fully operational from September.

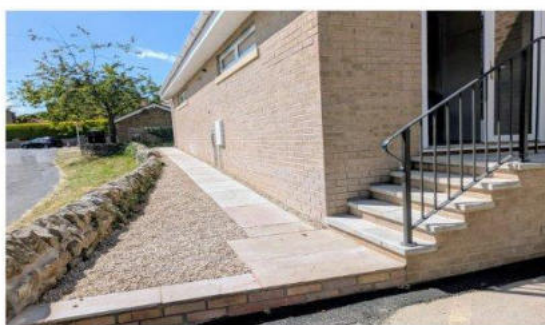
All the equipment, machinery and some of the interior storage required has either been donated by residents or acquired at low cost from various auction sites. All is now in the process of being renovated as needed, checked for safety and installed by volunteers.

All interior painting has now been completed with the help of casual labour – including the newly expanded Chair Store

The site and grassed area now that the building work is completed and funding for this has been allocated from Section106 (Verges).

A residents group is now actively engaged in organising a working group to manage the facility from September onwards.

MEMORIAL HALL : ARTS & CRAFTS STUDIO (aka COMMUNITY SHED) : PROGRESS THROUGHOUT JUNE 2026



Front entrance ramp and pathway around the side all paved and landscaped



Inside, rear workshop area is beginning to get equipped and ready for use more to follow

Budget:

The work done to extend the existing fire alarm system has now been completed and invoice received. The front access ramp is already funded via a Section106 (Verges) allocation yet to be invoiced and claimed.

A quotation to manufacture all the work surfaces was received and this work is now in progress funding for this is the subject of a Knabs Ridge grant application currently underway, a grant offered by the NYC Locality Fund, plus an application for Gift Aid once the Memorial Hall is registered with HMRC.

Estimates for the tool and equipment storage required has been obtained for which additional funding sources are being explored. There will be some income from the weekly Village Market, The Local Lotto, and Easy Fundraising, and perhaps additional donations which should cover any unforeseen incidentals.

With the exception of the invoice received for the fire alarm system, the account overall is unchanged

Geoff Howard 14th July 2026

Appendix B



Response to Application: 26/02480/OUT

(Barton House, Hollins Lane, Hampsthwaite)

Objection: Option B

Hampsthwaite Parish Council objects to the proposed development for the following planning reasons:

1. Road Safety

The proposed entrance is onto Hollins Lane at a point where the speed limit changes from 60mph to 30mph. There is longstanding local concern that traffic does not observe this reduction, creating a significant hazard for vehicles entering or exiting the site. The cumulative impact of additional dwellings at this location would exacerbate existing safety risks, particularly given the lack of traffic calming measures and the volume of through traffic on Hollins Lane.¹²

2. Character and Appearance of the Village

The proposed development is not in keeping with the established character of Hampsthwaite. The site lies outside the development limits and would introduce a more urban, dense form of development at the rural edge of the village, contrary to Local Plan Policy NE4 (Landscape Character) and GS3 (Development Limits). The proposal would create a hard, prominent edge to the settlement, in contrast to the existing soft, vegetated boundary, and would harm the local distinctiveness of the area.³⁴⁵

3. Surface Water and Drainage

There are already significant volumes of surface water running down Hollins Lane during periods of heavy rainfall. The council is concerned that the introduction of further impermeable surfaces will worsen this issue, increasing flood risk both on-site and to neighbouring properties. The submitted Flood Risk Assessment acknowledges surface water flow routes but the council is not satisfied that the proposed drainage strategy will adequately mitigate these risks, especially given the site's topography and the history of localised flooding.⁶⁷

4. Inaccurate Information on Local Services

The Planning Statement incorrectly states that there is a GP surgery within walking distance. There is no GP surgery within the parish or within reasonable walking distance, and this overstates the sustainability of the location. The statement also omits reference to public transport provision, which is limited, and fails to address the lack of bus services suitable for commuting or accessing key services.⁸⁹

5. Pressure on Local Infrastructure

The local primary school is at capacity and cannot accommodate additional pupils generated by new

¹ NPPF para. 111; Local Plan Policy T11 (Sustainable Transport).

² Harrogate District Local Plan Policy T11: Sustainable Transport

³ Harrogate District Local Plan Policy NE4: Landscape Character

⁴ Harrogate District Local Plan Policy GS3: Development Limits

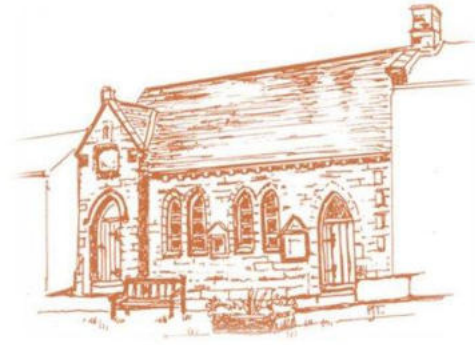
⁵ Harrogate District Landscape Character Assessment, Area 24

⁶ Flood Risk Assessment and Drainage Strategy, JNP Group, May 2026 (uploaded document) NPPF, para. 159 (2024)

⁷ Harrogate District Local Plan Policy CC1: Flood Risk and Sustainable Development

⁸ Planning Statement, Holmes Planning, para. 3.2 (uploaded document)

⁹ Local context: No GP surgery within Hampsthwaite parish



development. This places further strain on local infrastructure and services, undermining the sustainability of the proposal.¹⁰¹¹

6. Trees and Biodiversity

The council seeks further assurances that healthy trees will be retained and that any trees at risk will be properly assessed and managed by a qualified arboriculturist.

The submitted ecological information contains discrepancies regarding the number of trees to be removed, and the council supports the holding objection from the NYCC Ecologist pending clarification and submission of an Arboricultural Impact Assessment.¹²¹³

7. Volume of Local Objection

While the council recognises that the strength or volume of local opposition is not a material planning consideration in itself, the number of objections received reflects widespread concern about the cumulative impacts of the development, particularly on road safety and local character.¹⁴

Conclusion

For the reasons set out above, Hampsthwaite Parish Council objects to the proposed development and requests that planning permission be refused unless the applicant can robustly address each of these concerns and provide clear, enforceable mitigation.¹⁵¹⁶

The Parish Council acknowledges that the Harrogate District Local Plan is now more than five years old and, in the context of the current housing land supply position, some policies may be considered out of date for the purposes of decision-making under paragraph 11(d) of the National Planning Policy Framework. However, the Local Plan remains a valuable source of guidance on the needs and impacts of development in the Harrogate district, particularly in relation to local character, landscape, infrastructure, and environmental considerations. The Council's objections are therefore grounded in both the Local Plan and the relevant provisions of the NPPF.

¹⁰ NPPF, para. 95 (2024)

¹¹ Harrogate District Local Plan Policy GS1: Providing New Homes and Jobs

¹² NYCC Ecological Planning Advice, 29 June 2026 (uploaded document)

¹³ Harrogate District Local Plan Policy NE7: Trees and Woodland

¹⁴ <https://www.harrogate.gov.uk/planning-applications/material-planning-considerations>

¹⁵ National Planning Policy Framework (NPPF), February 2024

¹⁶ Harrogate District Local Plan (Adopted 2020)

DEBT/ SSE/ 1083762-24972

23rd June 2026

**wilkin
chapman
rollits**
Solicitors



26062301114903348_R2_05

HAMPSTHWAITE PARISH COUNCIL
VILLAGE ROOM
HIGH STREET
HAMPSTHWAITE
HG3 2ET

Cartergate House
26 Chantry Lane
Grimsby
DN312LJ
DX 13511 Grimsby1
Tel 01472 262626
Fax 01472 360198

wilkinchapmanrollits.co.uk

**When telephoning please ask for
the SSE Team on 01472 246642**

Dear Sirs

**SSE ENERGY SUPPLY LIMITED
ACCOUNT NUMBER: 8700122437
ACCOUNT TYPE: ELEC**

**SUPPLY ADDRESS: FEAST FIELD SPORTS HUT, BROOKFIELD CRESCENT, FEAST FIELD,
HAMPSTHWAITE, HARROGATE, NORTH YORKSHIRE,
OUTSTANDING DEBT: £ 675.95**

We act on behalf of the above client who has instructed us to write to you concerning an outstanding debt due to them in the sum of **£ 675.95** relating to the above account number. The sum includes an administration charge of £80.00 and contractual interest of 8% per annum above base rate charged in accordance with our client's terms and conditions and as a contribution towards the additional costs they incur when having to pursue legal action to recover an overdue account.

The sum outstanding relates to unpaid energy charges in respect of the above detailed Supply Address. The debt arises from an agreement between our client and you, details of which are available upon request.

We enclose with this letter a reply form, information sheet and financial statement form in accordance with the pre-action protocol for debt claims. If you are unsure about anything, please refer to the enclosed Information Sheet. You should use the enclosed Reply Form and Financial Statement to respond to this letter and return it to the postal address at the top of this letter or by email to sseteam@wcrlaw.co.uk.

Alternatively, if you would like to complete the Financial Statement online, please visit <https://apps.wilkinchapman.co.uk/iae> or scan the below image:



If we do not receive any reply from you within thirty days of the date of this letter, we are instructed to issue court proceedings without further notice. Details of methods of payment can be found at the foot of this letter. You may contact us to discuss repayment options. Please notify us immediately if you receive a separate letter from us regarding a different account owed to **SSE Energy Supply Limited**, so that we may consolidate your accounts where possible.

Any claim resulting in proceedings will include a claim for interest from the date our client's invoices became due together with Court Fees and Legal Costs from the date of issue of the proceedings.

Please send any correspondence you may have regarding this matter to us. Send any cheques to us, making them payable to Wilkin Chapman LLP.

Yours faithfully

Wilkin Chapman Rollits

WILKIN CHAPMAN ROLLITS
SSE Team

Email sseteam@wcrlaw.co.uk
DDI 01472 246642

***** Visit www.paywilkinchapman.co.uk quoting file number 1083762-24972 to make payment *****

OTHER PAYMENT OPTIONS

<u>Cheque</u>	<u>Bank transfer</u>	<u>Debit</u>
All payments must be sent direct to us ensuring all cheques are made payable to Wilkin Chapman LLP	Our bank details are as follows:- Sort Code: 53-50-10 National Westminster Bank Plc Bank Account: 04325672	Telephone 01472 246642 and ask for the SSE Team, with your card details and file reference to hand.
Please ensure your file reference 1083762-24972 is detailed on the back of each cheque	Please ensure your file reference 1083762-24972 is quoted on any payment into our account.	

REPLY FORM

YOU HAVE 30 DAYS FROM THE DATE AT THE TOP OF THE ENCLOSED LETTER TO FILL IN AND RETURN THIS FORM.

IF YOU DON'T, IT COULD RESULT IN COURT PROCEEDINGS.

If you have any questions or would like to discuss the debt, please call the business that sent you this form as soon as possible.

Full name:

Address and postcode:

Contact telephone numbers:

Email address:

Reference:

SECTION 1: Do you owe the debt?

Fill in one of the boxes in this section. Use more pages if you need to.

It is recommended that you get debt advice if you have any doubt about whether you owe the debt and whether you can pay it now, or if you want advice on any rights and protections you may have.

Box G below asks about debt advice.

☐ **BOX A**

I agree I owe the debt.

Tick this box if you agree you owe the debt and agree the amount of the debt is correct.

IF YOU WILL PAY THE DEBT, GO TO SECTION 2.

IF YOU NEED DEBT OR LEGAL ADVICE, GO TO SECTION 3.

☐ **BOX B**

I owe some of the debt, but not all of it.

Tick this box if you agree you owe some of the debt, but not all of it, for example if you think too much interest has been added or you haven't been credited for payments you made in the past.

The amount of debt I owe to you is £.....

Say how much you think you owe.

I don't owe any more than this because

Explain on a separate piece of paper why you don't owe all of the debt. Give as much detail as possible and provide copies of any supporting documents.

IF YOU WILL PAY THE PART OF THE DEBT YOU OWE, GO TO SECTION 2.

IF YOU NEED DEBT OR LEGAL ADVICE, GO TO SECTION 3.

OTHERWISE, GO TO SECTION 4.

☐ **BOX C**

I don't know whether I owe the debt.

Tick this box if you're not sure whether you owe the debt and/or you need help from a debt adviser to work out whether you should pay.

NOW GO TO SECTION 3.

☐ **BOX D**



I dispute the debt.

Tick this box if you don't owe the debt, for example because the debt should be paid by someone else, because you have already paid it, or because there is a legal problem with the credit agreement.

I dispute the debt because

Explain on a separate piece of paper why you dispute the debt. Give as much detail as possible and provide copies of any supporting documents.

NOW GO TO SECTION 4.

SECTION 2: How will you pay?

Only complete this section if you ticked Box A or Box B in Section 1 and you want to pay now.

The letter from the business will tell you how to pay. Keep a record of the payments you make.

☐ **BOX E**

I will pay what I owe now.

Tick this box if you agree that you owe all or part of the debt and you are able to pay what you owe now. You should pay using the payment details in the letter from the business. Keep a copy of any proof of payment you receive.

☐ **BOX F**

I will pay, but I need time to pay.

Tick this box if you agree that you owe all or part of the debt, but you can't pay right now.

If you offer to make repayments, you must be able to afford them. You should consider getting debt advice about how much you can afford to repay. If you are seeking debt advice, complete Section 3.

My proposals for repayment are

Explain on a separate piece of paper how you intend to pay the debt. Say how much you could pay now and how you will pay the remainder. For example, say how much you could pay each week, fortnight or month and when your first payment would be made.

I have provided a Financial Statement showing my current financial situation:

Yes ☐ **No** ☐

To help the business ensure you can afford your proposed repayments, fill out the Financial Statement that is attached to this form. You should also attach a copy of any budget or financial statement that a debt advice organisation has helped you prepare.

SECTION 3: Do you intend to get, or are you already getting, debt advice?

Only complete this section if you are getting debt advice about whether you owe the debt or whether you can afford to pay.

☐ **BOX G**

I am getting or intend to get debt advice.

I am getting advice from

Insert the name and contact details of the person or organisation giving you advice.

I am getting advice about

Explain on a separate piece of paper what you are getting advice about, for example whether you owe the debt or how you could pay.

**I have an appointment with an adviser on
.....If
you have an appointment with a debt adviser, give the appointment date and time.**

I can't obtain advice within 30 days of returning this Reply Form because

If it will take you longer than 30 days to get debt advice, explain on a separate piece of paper the reason for the delay and when you expect advice will be available.

NOW COMPLETE SECTION 4.

SECTION 4: What documents are you sending with this form? What information do you need?

Complete the boxes below if you want to provide or get more information.

☐ BOX H

I have provided documents.

Tick this box if you want to provide documents about the debt, for example you might want to provide a letter showing you have an appointment for debt advice or a receipt showing you paid some of the debt.

I have enclosed the following documents

Describe on a separate piece of paper the documents you have provided and why they are important.

☐ BOX I

I need more documents or information.

Tick this box if you need more information, such as copies of documents you don't currently have.

I need a copy of
.....
.....

Additional documents or information that you might need could include:

- A copy of the written contract for the debt
- A full statement of account, including details of all interest and charges included on the outstanding balance of the debt, explaining how they have been calculated, and any payments already made toward the debt
- A calculation of the interest claimed
- The annual or daily rate of interest
- A description of the nature and amount of any administrative charges included in the debt
- A copy of the notice of assignment of the debt

Signature **Date...../...../.....**

Print name

Sign and date this Reply Form once you've filled it in. Then send it to the address given in the letter from the business.

Make sure you keep a copy of this form for reference in the future.

If your circumstances change, please update the business as soon as possible.



Income and Expenditure Form

Reference: DEBT/1083762-24972

Name	
Address	
Postcode	
Home Tel.	
Work Tel.	
Mobile Tel.	
Email Address	
Date of Birth	
NIN	

Occupation	
Employer	
Work Address	
Length of Time at Current Employer	
Employment Type	Full time/Part time/Unemployed/Not working due to illness/Self-employed/Student/Other
Partner's Employment Type	Full time/Part time/Unemployed/Not working due to illness/Self-employed/Student/Other

Monthly Income	
Your Earnings	£
Partner's Earnings	£
Child Benefit	£
Tax Credits	£
Pension	£
Benefits/ Other Income	£
Total Income	£

No. Adults in household	
No. of Dependants	
Age of Dependants	

Savings/Investments	Value
	£
	£
	£

Housing Tenure (Please tick as appropriate)	
Owner	
Mortgage (if yes, confirm balance)	
Tenant - Private	
Tenant - Social	
Living with parents	
Other	

Monthly Expenditure	
Mortgage	£
Rent	£
Secured Loans	£
Buildings/Contents Insurance	£
Pension/Life Insurance	£
Council Tax	£
Electricity	£
Water	£
Gas	£
Maintenance/Child Support	£
HP Repayments	£
Child/Adult Care Costs	£
TV Licence/Rental	£
Satellite/Cable/Internet	£
Home Phone	£
Mobile Phone	£
Public Transport	£
Car Insurance	£
MOT/Car Service	£
Road Tax	£
Fuel	£
Breakdown/Recovery	£
Parking/Toll Charges	£
Food	£
Cleaning/Toiletries	
Pets	£
Clothing/Footwear	£
Cigarettes/Tobacco	£
Alcohol	£
Health	£
Repairs/Home Maintenance	£
Laundry	£
Hairdressing	£
Hobbies/Leisure	£
Lottery	£
School/Work Meals	£

Other Creditors (e.g. loans, credit cards, store cards)	Balance	Monthly payment	CCJ (Y/N)
	£	£	
	£	£	
	£	£	
	£	£	
	£	£	
	£	£	
	£	£	
	£	£	
TOTAL	£	£	

Vehicles/Other Assets (Description)	Value
	£
	£
	£

PAYMENT PROPOSAL

OPTION 1 – Lump Sum Payment	
Please state the amount you wish to offer in full and final settlement of the outstanding balance (e.g. a one-off payment to clear the debt balance)	
Amount	£
Payment Date	
Have you considered using assets to offer a lump sum?	Yes/No (please delete as applicable)

OR OPTION 2 – Monthly Repayments	
Please state the amount you wish to offer each month	
Amount	£
Payment Date	
Payment Method	

You must ensure all information supplied is accurate and that you do not make an offer of payment you cannot afford. You may be asked to provide evidence of your income and expenditure.

Nappies/Baby Items	£
TOTAL	£

I confirm all the information I have provided is accurate and correct

Signed

Date:

Please provide any other information that you consider relevant to your circumstances here (e.g. reasons for debt, circumstances, temporary situations):

Ways to Pay

ONLINE

You are able to make card payments 24 hours a day, 7 days a week via our secure automated online payment system by visiting www.paywilkinchapman.co.uk.

When you log on, you will be asked for your file number and a one-times password. Please quote the file number and the one time password stated in our covering letter.

PHONE

Payment can be made using debit cards Monday – Friday, 9am – 5:00pm, by calling us on 01472 262626, and quoting your reference number – set out at the top of our letter.

OTHER PAYMENT METHODS

If you are unable to utilise the above services, payment may also be made via cheque (made payable to Wilkin Chapman LLP unless otherwise stated), bank transfer (call the above number to request the relevant account details) or standing order agreement (contact our office to request a standing order mandate).

Payments made using the above facilities will be credited to your account upon clearance of funds.

If you encounter any issues using either of the above services, please contact us on 01472 262626. Our office opening hours are weekdays 09:00 to 17:00.

If you are paying by credit card, please consider the implications of moving debt from one place to another.

****All payments made via these services are only accepted in reduction of the outstanding balance and not as settlement unless otherwise agreed by us in writing****

If you have any queries regarding your account or if you would like to provide further information to us, please contact our office to discuss the matter.



INFORMATION SHEET

You have received this notice because a business intends to take you to court in relation to a debt. This notice tells you what to do next, including how to avoid court action. Please read it carefully.

What should I do now to make sure I am not taken to court unnecessarily?

Read the enclosed letter from the business very carefully. Think about whether you owe the debt and whether the amount is correct. The letter should provide information about how much money you owe and any interest and fees added to the debt. If it doesn't, ask the business for more information.

Once you have read the letter, consider the following options.

- **Seeking debt advice.**

If you are in financial difficulty or need advice to help you work out whether you owe the debt, or how you might pay the debt, contact a debt advisor (particularly if you haven't been in contact with the business for a number of years).

The following organisations offer free, impartial and non-judgemental advice:

HELP AND ADVICE ORGANISATIONS

ORGANISATION	TELEPHONE NUMBER	WEBSITE
The Money Advice Service	0800 138 7777 (English) 0800 138 0555 (Welsh)	www.moneyadviceservice.org.uk
Step Change	FREEPHONE 0800 138 1111	www.stepchange.org
Citizen's Advice	03444 111 444 (England) 03444 772 020 (Wales)	www.citizensadvice.org.uk
National Debtline	FREEPHONE 0808 808 4000	www.nationaldebtline.org
Civil Legal Advice (CLA)	0345 345 4345	www.gov.uk/civil-legal-advice
Christians Against Poverty	01274 760720	https://capuk.org/i-want-help
AdviceUK	0300 777 0107	www.adviceuk.org.uk

It is recommended that you get debt advice if you have any doubt about whether you owe the debt or whether you can pay it now.

If you don't have a copy of the agreement (contract) between you and the business, and you need this to decide what to do next or to help you get debt advice, you can ask the business to provide you with a copy.

- **Speaking to the business.**

If you agree you owe the debt and want to talk to the business about payment terms, or if you have any questions or concerns, get in touch with the business as soon as possible. Their contact details should be in the letter they sent you.

- **Filling in the Reply Form.**



If you have not been able to resolve the matter by speaking to the business, you should fill in the Reply Form that was provided with the letter from the business, and then send it back to the business. You should complete the Reply Form with as much information as possible to avoid court action being taken against you.

How long do I have to fill in the Reply Form?

You only have **30 days** from the date at the top of the letter from the business to send back the Reply Form. If the business does not get your Reply Form within 30 days, it could **take you to court** in relation to the debt. Make sure you allow time for posting.

If a court orders you to pay an amount of money (called "having judgment entered against you"), details of the judgment will usually be entered on the Register of Judgments, Orders and Fines. Most entries stay on the Register for six years unless you pay the amount you owe within one month of the judgment.

Organisations such as banks, building societies and credit companies use the information on the Register when someone applies for credit, such as a loan or overdraft. It helps them decide whether or not that person would be able to pay off a debt.

What happens if I fill in and return the Reply Form in time?

If you return the Reply Form within 30 days, you and the business will have at least a further 30 days to discuss the debt, or for you to seek debt advice, before the business takes you to court. During that time you should discuss with the business how you can resolve the matter, ideally without going to court.

If you request more information in the Reply Form, the business must wait at least 30 days after it gives you that information before taking you to court.

Where can I find out more?

This Information Sheet is a summary of your rights and responsibilities under the Pre-Action Protocol for Debt Claims. Where a business and an individual disagree about a debt claim, the Protocol tells them what they should do before they go to court. If you want to know more, the full Protocol is available at: <https://www.justice.gov.uk/courts/procedure-rules/civil/protocol>.

19436011.1/33400B/010618

Hampsthwaite Parish Council
Hampsthwaite Parish Council
Village Room High Street
HG3 2ET



31N17100309230 /
33400B

SSE Energy Solutions

No. 1 Forbury Place
43 Forbury Road
Reading
RG1 3JH

0113 487 0430

You can contact us via our webform at:
myaccount.bwlegal.co.uk/help

Calls are recorded for training and
monitoring purposes

11 June 2026

Dear Hampsthwaite Parish Council,

Customer account ref: 8700122437**Overdue Balance: £653.40****Site address: Feast Field Sports Hut Brookfield Crescent Feast Field Hampsthwaite Harrogate North
Yorkshire HG3 2EE****WE ARE HANDING YOUR ACCOUNT OVER TO A THIRD PARTY**

Your overdue balance has now been passed to BW Legal, a debt collection agency working on our behalf. It now includes a fee of £72.60, which has been applied to your account to offset costs we incur by referring your account to a collection agency.

BW Legal will be in touch with you shortly to discuss suitable repayment terms. Failure to make contact with BW Legal may result in your unpaid debt being formally listed and viewable by credit reference agencies. This would likely result in your credit rating being negatively impacted.

For details about how we use your personal data, visit ssebusinessenergy.co.uk/privacy-policy

THERE IS HELP AVAILABLE IF YOU ARE STRUGGLING TO PAY

If you are struggling to pay, it is important that you get help. Please get in touch with BW Legal as soon as possible so that your circumstances and ability to pay can be taken into consideration. They can also put you in touch with organisations offering free, independent, confidential and impartial advice on many issues, including debt and money management.

To get in touch with BW Legal or make a payment you can:

Visit myaccount.bwlegal.co.uk/help

Call 0113 487 0430 to make a payment or discuss your financial circumstances and agree to pay what you can afford regularly until you clear your debt



Make contact by submitting a secure webform or contacting them by webchat at

Page 30 of 90 myaccount.bwlegal.co.uk/help or writing to BW Legal, Enterprise House, 1 Apex View, Leeds, LS11 9BH

WHAT HAPPENS NEXT?

If you do not contact BW Legal or arrange payment within 7 calendar days from the date of this letter, further debt recovery action will be taken against you. This could include the publication of your unpaid debt which may impact your credit rating and your ability to obtain credit from your whole supply chain.

If you have paid this outstanding balance within the past few days, thank you and please ignore this letter.

Kind regards,

For and on behalf of SSE Energy Solutions



Manage your account online
sseenergysolutions.co.uk



Call us with any enquiries
0345 725 2526

50092 001558 0000 E 99999



Hampsthwaite Parish Council
Hampsthwaite Parish Council, Village Room, High
Street, Hampsthwaite
HG3 2ET

Invoice Structure Identifier **8700122437**

Invoice Number IV04269003
Tax Point Date 23/03/2026
VAT registration number 553 7696 03
CCL registration number 553 7696 03 0000
Payment Due By 06/04/2026
Invoice Page 1 of 4

Electricity Supply Final Invoice

Invoice period 01/11/2025 to 30/11/2025

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR0197598	300.50	£198.78	£0.00	£0.00	£9.94	£208.72

See the following page(s) for the site details of how we calculated your invoice.

How to pay by bank transfer

Sort code: 20-00-00
Account number: 93874796

Your payment reference should be: 8700122437

Energy inc standing charges (SC)	£198.78
Total CCL	£0.00
Total VAT	£9.94
Total this invoice	£208.72
Balance brought forward from previous invoice	£596.19
Payments received 15/12/2025	-£62.33
Payments received 15/12/2025	-£533.86
Payment due	£208.72

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.

SSE Energy Solutions is a trading name of SSE Energy Supply Limited, registered in England and Wales number 03757502, which is a member of the SSE Group. The registered office of SSE Energy Supply Limited is No. 1 Forbury Place, 43 Forbury Road, Reading, Berkshire, RG1 3JH, United Kingdom. sseenergysolutions.co.uk

bank giro credit



DATE _____

Cashier's Stamp



63011101550042690035

Barclays Bank plc	Collection Account
Account:	SSE Energy Supply Ltd
PAID IN BY:	
	REF NO: 55004269003

TOTAL CASH	
Cheques	

Items	Fee	SORTING CODE NUMBER	ACCOUNT NUMBER	TRAN/CODE	
		20-00-00	93874796	73	£ 208 72

Please do not write or mark below this line or fold this voucher

>20872< 550042690035< 200000+ 93874796< 73 X



Hampsthwaite Parish Council

Delivery Address

Feast Field Sports Hut, Feast Field, Brookfield Crescent,
Hampsthwaite, HARROGATE, North Yorkshire, HG3 2EE,
United Kingdom



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Site reference ID	AGR0197598
Invoice number	IV04269003
Tax point date	23/03/2026
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Supply number	S 03 0393 02A 15 8000 1120 241
Invoice Page	3 of 4

Meter readings

Meter number	Reading date	Invoice direction	Previous meter reading A - Industry/Customer E - Estimate	Present meter reading A - Industry/Customer E - Estimate	Total units (kWh)
D10L93775	01/12/2025	Forward	23533 E	23834 E	300.50

Product Elec Variable Business Rate NHH Tariff NHH unrestricted

Actual electricity charges for the delivery period 01/11/2025 to 30/11/2025

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
Elec Unit Rate VBR NHH Unrestricted	01/11/2025 to 30/11/2025	300.50	kWh	0.37745834	£113.43
Elec Standing Charge VBR NHH	01/11/2025 to 30/11/2025	30.00	Day	2.84508128	£85.35
Elec CCL Zero	01/11/2025 to 30/11/2025	300.50	kWh	0.00000000	£0.00
VAT @ 5% on charges of £198.78					£9.94
Total VAT					£9.94
Delivery point total					£208.72

Summary

Energy inc standing charges (SC)	£198.78
CCL charges	£0.00
VAT @5%	£9.94
VAT @20%	£0.00
Delivery point total	£208.72



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57445 000388 0059 E 999900



Hampsthwaite Parish Council
Hampsthwaite Parish Council, Village Room, High
Street, Hampsthwaite
HG3 2ET

Invoice Structure Identifier **8700122437**

Credit note Number CN01191509
Tax Point Date 30/03/2026
VAT registration number 553 7696 03
CCL registration number 553 7696 03 0000
Payment Due By **13/04/2026**
Credit note page 1 of 4

Electricity Supply Credit Note

Credit note Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR5172209	1.00	-£343.10	£0.00	-£68.62	£0.00	-£411.72

See the following page(s) for the site details of how we calculated your invoice.

How to pay by bank transfer
Sort code: 20-00-00
Account number: 93874796

Your payment reference should be: 8700122437

Energy inc standing charges (SC)	-£343.10
Total CCL	£0.00
Total VAT	-£68.62
Total this invoice	-£411.72
Balance brought forward from previous invoice	£640.06
Payment due	£228.34

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.

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63011101560011915099

Barclays Bank plc	Collection Account
Account:	SSE Energy Supply Ltd
PAID IN BY:	
REF NO: 56001191509	

TOTAL CASH	
Cheques	

Paragon cc 1105

Items	Fee

SORTING CODE NUMBER

20-00-00

ACCOUNT NUMBER

93874796

TRAN/CODE

73

£ 228

34

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Hampsthwaite Parish Council

Delivery Address

Feast Field Sports Hut, Feast Field, Brookfield Crescent,
Hampsthwaite, HARROGATE, North Yorkshire, HG3 2EE,
United Kingdom



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Site reference ID	AGR5172209
Credit note number	CN01191509
Tax point date	30/03/2026
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Supply number	S 03 0393 02A 15 8000 1120 241
Credit note page	3 of 4

Product Elec Variable Business Rate NHH Tariff NHH unrestricted

Contract charges for period 19/10/2023 to 09/02/2024

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
MBC BACKBILLING	19/10/2023 to 09/02/2024	1.00	KWH	-343.10000000	-£343.10
VAT @ 20% on charges of -£343.10					-£68.62
Total VAT					-£68.62
Delivery point total					-£411.72

Summary

Energy inc standing charges (SC)	-£343.10
CCL charges	£0.00
VAT @5%	£0.00
VAT @20%	-£68.62
Delivery point total	-£411.72



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51393 001231 0004 E 99999



Hampsthwaite Parish Council
Hampsthwaite Parish Council, Village Room, High
Street, Hampsthwaite
HG3 2ET

Invoice Structure Identifier 8700122437

Invoice Number IV04269013
Tax Point Date 24/03/2026
VAT registration number 553 7696 03
CCL registration number 553 7696 03 0000
Payment Due By 07/04/2026
Invoice Page 1 of 4

Electricity Supply Invoice

Invoice period 01/12/2025 to 31/01/2026

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR5172209	621.00	£410.80	£0.00	£0.00	£20.54	£431.34

See the following page(s) for the site details of how we calculated your invoice.

How to pay by bank transfer

Sort code: 20-00-00
Account number: 93874796

Your payment reference should be: 8700122437

Energy inc standing charges (SC)	£410.80
Total CCL	£0.00
Total VAT	£20.54
Total this invoice	£431.34
Balance brought forward from previous invoice	£208.72
Payment due	£640.06

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.

SSE Energy Solutions is a trading name of SSE Energy Supply Limited, registered in England and Wales number 03757502, which is a member of the SSE Group. The registered office of SSE Energy Supply Limited is No. 1 Forbury Place, 43 Forbury Road, Reading, Berkshire, RG1 3JH, United Kingdom. sseenergysolutions.co.uk

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63011101550042690134

Barclays Bank plc	Collection Account
Account:	SSE Energy Supply Ltd
PAID IN BY:	
REF NO: 55004269013	

TOTAL CASH	
Cheques	

Items	Fee	SORTING CODE NUMBER	ACCOUNT NUMBER	TRAN/CODE		
		20-00-00	93874796	73	£ 640	06

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Hampsthwaite Parish Council
Delivery Address

Feast Field Sports Hut, Feast Field, Brookfield Crescent,
 Hampsthwaite, HARROGATE, North Yorkshire, HG3 2EE,
 United Kingdom



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Site reference ID	AGR5172209
Invoice number	IV04269013
Tax point date	24/03/2026
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Supply number	S 03 0393 02A 15 8000 1120 241
Invoice Page	3 of 4

Meter readings

Meter number	Reading date	Invoice direction	Previous meter reading A - Industry/Customer E - Estimate	Present meter reading A - Industry/Customer E - Estimate	Total units (kWh)
D10L93775	01/02/2026	Forward	23834 E	24455 E	621.00

Product Elec Variable Business Rate NHH

Tariff NHH unrestricted

Estimated electricity charges for the delivery period 01/12/2025 to 31/01/2026

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
Elec Unit Rate VBR NHH Unrestricted	01/12/2025 to 31/01/2026	621.00	kWh	0.37745834	£234.40
Elec Standing Charge VBR NHH	01/12/2025 to 31/01/2026	62.00	Day	2.84508128	£176.40
Elec CCL Zero	01/12/2025 to 31/01/2026	621.00	kWh	0.00000000	£0.00
VAT @ 5% on charges of £410.80					£20.54
Total VAT					£20.54
Delivery point total					£431.34

Summary

Energy inc standing charges (SC)	£410.80
CCL charges	£0.00
VAT @5%	£20.54
VAT @20%	£0.00
Delivery point total	£431.34



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574415 006385 0059 E 999999

Hampsthwaite Parish Council
Hampsthwaite Parish Council, Village Room, High
Street, Hampsthwaite
HG3 2ET

Invoice Structure Identifier 8700122437
Invoice Number IV04285094
Tax Point Date 30/03/2026
VAT registration number 553 7696 03
CCL registration number 553 7696 03 0000
Payment Due By 13/04/2026
Invoice Page 1 of 4

Electricity Supply Final Invoice

Invoice period 01/12/2025 to 15/03/2026

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR5172209	565.20	£335.68	£0.00	£0.00	£16.78	£352.46

See the following page(s) for the site details of how we calculated your invoice.

How to pay by bank transfer
Sort code: 20-00-00
Account number: 93874796

Your payment reference should be: 8700122437

Energy inc standing charges (SC)	£335.68
Total CCL	£0.00
Total VAT	£16.78
Total this invoice	£352.46
Balance brought forward from previous invoice	£228.34
Payment due	£580.80

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.

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63011101550042850944

Barclays Bank plc	Collection Account
Account:	SSE Energy Supply Ltd
PAID IN BY:	
REF NO: 55004285094	

TOTAL CASH	
Cheques	

Items	Fee	SORTING CODE NUMBER	ACCOUNT NUMBER	TRAN/CODE		
		20-00-00	93874796	73	£ 580	80

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Hampsthwaite Parish Council

Delivery Address

Feast Field Sports Hut, Feast Field, Brookfield Crescent,
Hampsthwaite, HARROGATE, North Yorkshire, HG3 2EE,
United Kingdom

Site reference ID	AGR5172209
Invoice number	IV04285094
Tax point date	30/03/2026
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Supply number	S 03 0393 02A 15 8000 1120 241
Invoice Page	3 of 4

Meter readings

Meter number	Reading date	Invoice direction	Previous meter reading A - Industry/Customer E - Estimate	Present meter reading A - Industry/Customer E - Estimate	Total units (kWh)
D10L93775	01/01/2026	Forward	23834 E	24184 E	350.20
D10L93775	01/02/2026	Reverse	23834 E	24455 E	621.00
D10L93775	01/02/2026	Forward	24184 E	24534 E	350.20
D10L93775	01/03/2026	Forward	24534 E	24851 E	316.30
D10L93775	16/03/2026	Forward	24851 E	25020 E	169.50

Product Elec Variable Business Rate NHH

Tariff NHH unrestricted

Reversed estimate electricity charges for the delivery period 01/12/2025 to 31/01/2026

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
Elec Unit Rate VBR NHH Unrestricted	01/12/2025 to 31/01/2026	-621.00	kWh	0.37745834	-£234.40
Elec Standing Charge VBR NHH	01/12/2025 to 31/01/2026	-62.00	Day	2.84508128	-£176.40
Elec CCL Zero	01/12/2025 to 31/01/2026	-621.00	kWh	0.00000000	£0.00
VAT @ 5% on charges of -£410.80					-£20.54
Total VAT					-£20.54
Delivery point total					-£431.34

Actual electricity charges for the delivery period 01/12/2025 to 15/03/2026

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
Elec Unit Rate VBR NHH Unrestricted	01/12/2025 to 31/12/2025	350.20	kWh	0.37745834	£132.19
Elec Unit Rate VBR NHH Unrestricted	01/01/2026 to 31/01/2026	350.20	kWh	0.37745834	£132.19
Elec Unit Rate VBR NHH Unrestricted	01/02/2026 to 28/02/2026	316.30	kWh	0.37745834	£119.39
Elec Unit Rate VBR NHH Unrestricted	01/03/2026 to 15/03/2026	169.50	kWh	0.37745834	£63.98
Elec Standing Charge VBR NHH	01/12/2025 to 15/03/2026	105.00	Day	2.84508128	£298.73
Elec CCL Zero	01/12/2025 to 31/12/2025	350.20	kWh	0.00000000	£0.00
Elec CCL Zero	01/01/2026 to 31/01/2026	350.20	kWh	0.00000000	£0.00
Elec CCL Zero	01/02/2026 to 28/02/2026	316.30	kWh	0.00000000	£0.00
Elec CCL Zero	01/03/2026 to 15/03/2026	169.50	kWh	0.00000000	£0.00
VAT @ 5% on charges of £746.48					£37.32
Total VAT					£37.32
Delivery point total					£783.80

Summary

Energy inc standing charges (SC)	£335.68
CCL charges	£0.00
VAT @5%	£16.78
VAT @20%	£0.00
Delivery point total	£352.46

Record Type	Date	Invoice/Ref	Description	Prev Reading	Prev A/E
Invoice	07/08/2025	IV03302597	Electricity Invoice	21987	A
Payment	11/06/2025		Payment Received		
Invoice	08/11/2025	IV03689496	Rebill Invoice	22329	A
Payment	10/09/2025		Payment Received		
Invoice	24/11/2025	IV03757299	Electricity Invoice	22752	A
Payment	15/12/2025		Payment Received		
Payment	15/12/2025		Payment Received		
Invoice	23/03/2026	IV04269003	Final Invoice	23533	E
Invoice	24/03/2026	IV04269013	Invoice	23834	E
Credit Note	30/03/2026	CN01191509	Backbilling Credit		
Invoice	30/03/2026	IV04285094	Final Rebill	23834	E
Debt	11/06/2026	BW Legal	Debt Demand		
Debt	23/06/2026	Wilkin Chapman	Pre-action Letter		

Present Reading	Present A/E	kWh	Amount (£)	Notes
22261	A	274	543.21	May-Jul bill
			-2226.4	Recorded payment
22752	A	423	62.33	Estimate reversal included
			-543.21	Recorded payment
23533	E	781.3	533.86	Aug-Oct bill
			-62.33	Recorded payment
			-533.86	Recorded payment
23834	E	300.5	208.72	Nov bill
24455	E	621	431.34	Dec-Jan bill
		0	-411.72	Credit applied
25020	E	565.2	352.46	Dec-Mar rebill
			653.4	Includes recovery fee
			675.95	Includes admin/interest

Invoice No	Type	Tax Date	Period	kWh	Invoice Total (£)
IV0330259	Invoice	07/08/2021	01/05/2021	710.7	543.21
IV0368949	Invoice	08/11/2021	25/06/2021	54.3	62.33
IV0375729	Invoice	24/11/2021	15/08/2021	781.3	533.86
IV0426900	Final Invoice	23/03/2021	01/11/2021	300.5	208.72
IV0426901	Invoice	24/03/2021	01/12/2021	621	431.34
CN011915	Credit Note	30/03/2021	Backbilling	0	-411.72
IV0428509	Final Invoice	30/03/2021	01/12/2021	565.2	352.46

Payment D Amount (£)

11/06/2021	2226.4
10/09/2021	543.21
15/12/2021	62.33
15/12/2021	533.86

Date	Details	Amount (£)
11/06/2021	BW Legal/S	653.4
23/06/2021	Wilkin Cha	675.95

Reading Date	Previous	Prev Type	Present	Present Type	Usage kWh	Invoice
04/06/2021	21987	A	22261	A	274	IV03302597
25/06/2021	22261	A	22329	A	68	IV03302597
01/08/2021	22329	A	22698	E	368.7	IV03302597
01/08/2021	22329	A	22698	E	-368.7	IV03689496
15/08/2021	22329	A	22752	A	423	IV03689496
01/10/2021	22752	A	23223	E	470.8	IV03757299
01/11/2021	23223	E	23533	E	310.5	IV03757299
01/12/2021	23533	E	23834	E	300.5	IV04269003
01/02/2021	23834	E	24455	E	621	IV04269013
01/01/2021	23834	E	24184	E	350.2	IV04285094
01/02/2021	23834	E	24455	E	-621	IV04285094
01/02/2021	24184	E	24534	E	350.2	IV04285094
01/03/2021	24534	E	24851	E	316.3	IV04285094
16/03/2021	24851	E	25020	E	169.5	IV04285094

File	Voucher	Transaction type	Date	Invoice	Invoice structure	Invoice group	Description	Amount in transaction currency	Balance	Currency	Amount	Balance2	Amount in reporting currency	Balance in reporting currency	Last settlement	Closed date
	IV04285094	Customer	30/03/2026	IV04285094	8700122437	POWER_NHH	Free text invoice	352.46	0.00	GBP	352.46	0.00	352.46	0.00	30/03/2026	30/03/2026
	CN01191509	Customer	30/03/2026	CN01191509	8700122437	POWER_NHH	Free text invoice	-411.72	0.00	GBP	-411.72	0.00	-411.72	0.00	30/03/2026	30/03/2026
EF1242	IV04269013	Customer	24/03/2026	IV04269013	8700122437	POWER_NHH	Free text invoice	431.34	431.34	GBP	431.34	431.34	431.34	431.34		
EF1242	IV04269003	Customer	23/03/2026	IV04269003	8700122437	POWER_NHH	Free text invoice	208.72	149.46	GBP	208.72	149.46	208.72	149.46	30/03/2026	
	BA00623168	Payment	15/12/2025		8700122437	POWER_NHH	BARC5325121500	-533.86	0.00	GBP	-533.86	0.00	-533.86	0.00	15/12/2025	15/12/2025
	BA00622682	Payment	15/12/2025		8700122437	POWER_NHH	BARC5325121500	-62.33	0.00	GBP	-62.33	0.00	-62.33	0.00	15/12/2025	15/12/2025
	IV03757299	Customer	24/11/2025	IV03757299	8700122437	POWER_NHH	Free text invoice	533.86	0.00	GBP	533.86	0.00	533.86	0.00	15/12/2025	15/12/2025
	IV03689496	Customer	08/11/2025	IV03689496	8700122437	POWER_NHH	Free text invoice	62.33	0.00	GBP	62.33	0.00	62.33	0.00	15/12/2025	15/12/2025
	BA00443214	Payment	10/09/2025		8700122437	POWER_NHH	BARC5325091000	-543.21	0.00	GBP	-543.21	0.00	-543.21	0.00	10/09/2025	10/09/2025
	IV03302597	Customer	07/08/2025	IV03302597	8700122437	POWER_NHH	Free text invoice	543.21	0.00	GBP	543.21	0.00	543.21	0.00	10/09/2025	10/09/2025
	BA00301203	Payment	11/06/2025		8700122437	POWER_NHH	BARC5320250611	-2,226.40	0.00	GBP	-2,226.40	0.00	-2,226.40	0.00	11/06/2025	11/06/2025
	IV02982672	Customer	09/06/2025	IV02982672	8700122437	POWER_NHH	Free text invoice	630.55	0.00	GBP	630.55	0.00	630.55	0.00	11/06/2025	11/06/2025
	CN00695452	Customer	09/06/2025	CN00695452	8700122437	POWER_NHH	Free text invoice	-1,127.05	0.00	GBP	-1,127.05	0.00	-1,127.05	0.00	09/06/2025	09/06/2025
	IV02857934	Customer	07/05/2025	IV02857934	8700122437	POWER_NHH	Free text invoice	1,127.05	0.00	GBP	1,127.05	0.00	1,127.05	0.00	09/06/2025	09/06/2025
	IV02418076	Customer	08/02/2025	IV02418076	8700122437	POWER_NHH	Free text invoice	1,351.18	0.00	GBP	1,351.18	0.00	1,351.18	0.00	11/06/2025	11/06/2025
	IV01894828	Customer	08/11/2024	IV01894828	8700122437	POWER_NHH	Free text invoice	244.67	0.00	GBP	244.67	0.00	244.67	0.00	11/06/2025	11/06/2025
	VD00618364	Payment	22/08/2024		8700122437	POWER_NHH	IV01325475	-244.65	0.00	GBP	-244.65	0.00	-244.65	0.00	22/08/2024	22/08/2024
	IV01325475	Customer	08/08/2024	IV01325475	8700122437	POWER_NHH	Free text invoice	244.65	0.00	GBP	244.65	0.00	244.65	0.00	22/08/2024	22/08/2024
	VD00463203	Payment	22/05/2024		8700122437	POWER_NHH	IV00847918	-226.83	0.00	GBP	-226.83	0.00	-226.83	0.00	22/05/2024	22/05/2024
	IV00847918	Customer	08/05/2024	IV00847918	8700122437	POWER_NHH	Free text invoice	226.83	0.00	GBP	226.83	0.00	226.83	0.00	22/05/2024	22/05/2024
	VD00271003	Payment	04/03/2024		8700122437	POWER_NHH	IV00361862	-251.88	0.00	GBP	-251.88	0.00	-251.88	0.00	04/03/2024	04/03/2024
	IV00361862	Customer	19/02/2024	IV00361862	8700122437	POWER_NHH	Free text invoice	251.88	0.00	GBP	251.88	0.00	251.88	0.00	04/03/2024	04/03/2024
	VD00047856	Payment	06/11/2023		8700122437	POWER_NHH	MIG0077360	-414.93	0.00	GBP	-414.93	0.00	-414.93	0.00	06/11/2023	06/11/2023
	MIG0077360	Customer	21/10/2023	DUM0077360	8700122437	POWER_NHH		414.93	0.00	GBP	414.93	0.00	414.93	0.00	06/11/2023	06/11/2023

Parish Council Annual Play Area Inspections



From Play Areas <Playareas@northyorks.gov.uk>
Sender Ruby Raine <Ruby.Raine@northyorks.gov.uk>
To Play Areas <Playareas@northyorks.gov.uk>
Date 2026-07-31 15:50

Good Afternoon

I hope this message finds you well.

As you may be aware we have previously offered parish councils an annual inspection of your play areas as part of our independent annual inspection process. It is a requirement of EN 1176 Playground Operation and Management to have an annual independent inspection to ensure that your play equipment is safe to use.

We are able to offer this opportunity again this year. The cost per play area will be £70.50 plus VAT for an annual inspection. At the minute this offer will be on an annual basis. Please complete the form and pay online using this link - [Playground Inspections | HorticulturalNursery](#) in advance of the inspections which we plan to take place in October.

I would appreciate you letting me know if you would like us to include your play areas with the annual inspections we arrange. If so, please reply no later than Sunday 20th September letting me know the name and location of the play area(s) complete with postcode.

Please advise if you are no longer responsible for your children's play area.

By confirming you wish to be included you will be agreeing for me to share your contact details with the successful contractor in case they need to notify you of any dangerous findings.

We will then send the independent reports out once we have them which is usually a month after the inspections have all been completed.

Should you have any questions please do not hesitate to get in touch.

Kind regards,

Community Assets and Engagement Team
Parks and Countryside Services
North Yorkshire Council



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OFFICIAL

North Yorkshire Council Parish Liaison: Polling District Review Consultation



From

Date

Parish Liaison <parishliaison@northyorks.gov.uk>

2026-08-03 10:05

 PD Review 2026 Poster.pdf (~259 KB)

Dear Town/Parish Clerk,

Please see the message below (and poster attached) from Ben Natrass, North Yorkshire Council's Electoral Services Manager, regarding the interim Polling District Review and Consultation that is now underway.

I would be grateful if you could share this message with your councillors for information, and where possible through your networks and other social media channels.

Kind regards

Peter

Email: parishliaison@northyorks.gov.uk
Web: northyorks.gov.uk



Dear Town/Parish Clerk,

As detailed in the monthly Parish Update last week, an interim Polling District Review and Consultation has been launched today and runs until 12th October.

The review follows changes made by the Local Government Boundary Commission to 14 parish ward boundaries, as well as the completion of a recent Community Governance Review involving 19 parish council areas.

The consultation will consider about 800 polling districts and approximately 500 polling stations across the county, with between 50 and 100 polling stations expected to be affected by proposed changes.

For further information about the consultation and to take part please visit here: [Polling districts and polling places interim review 2026 | North Yorkshire Council](#)

Attached is a poster for the review which can be displayed locally. If you would like a paper copy sending out, please contact elections@northyorks.gov.uk.

Kind regards

Ben

Ben Natrass
Electoral Services Manager

North Yorkshire Council
Electoral Services
1 Belle Vue Square
Broughton Road
Skipton
BD23 1FJ

Telephone: 0300 1312 131
Web: www.northyorks.gov.uk



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Changes to polling district boundaries and polling places

Public Consultation, 3 August - 12 October 2026

Visit northyorks.gov.uk/your-council/consultations





Briefing Paper: Highways Report

Prepared for: Hampsthwaite Parish Council

Purpose: To update the council on matters referring to Highways 6.

Finden's Gardens Double Yellow Lines (DYLs)

North Yorkshire Council has confirmed that the proposed Double Yellow Lines at Finden's Gardens remain with the Legal Team for review. Once the legal process has been completed, the proposal can proceed to the formal advertising stage. Further updates will be provided when available.

20mph Speed Limit Extension

The request to extend the existing 20mph speed limit remains under consideration by the Traffic Engineering Team. Officers have advised that they are currently dealing with a significant number of speed limit requests across the county, including many requests for new or extended 20mph limits. As a result, there is currently a delay before the proposal can be assessed.

General

At present, the recommendation from Highways is to continue monitoring both matters and to raise any additional highways concerns through the usual channels as they arise.

Recommendation

Members are asked to note the update.



Report: Feast Field entrance and tree work

(For councillors' consideration)

Purpose of report

To advise councillors of a public concern regarding possible widening of the entrance to the field known locally as Feast Field at Hollins Close, and reported tree works at the entrance, and to recommend that the Clerk writes to the organisers of "The Feast" reminding them of the correct position.

Background

A member of the public has raised concern that the organisers of "The Feast" may wish to widen the entrance to Feast Field and that branches may already have been removed from trees at the entrance to allow fairground rides access.

Feast Field is leased by Hampsthwaite Parish Council from North Yorkshire Council under a lease dated 20 October 2006 (Reviewed 2025). The lease contains restrictions on alterations to the premises and requires the tenant to obtain written consent before making alterations or additions.

Council position

- Feast Field is leased by the Parish Council from North Yorkshire Council.
- The lease states that the tenant must not make alterations or additions to the premises without the Council's previous written consent.
- Any proposal to widen the entrance should therefore be discussed through the Parish Council and not arranged directly by organisers or contractors.
- Where a proposal may affect land owned by North Yorkshire Council, the Parish Council is the proper body to raise the issue with the landlord.¹

Tree works

If the trees are on land leased by the Parish Council, any pruning, removal or other works should only take place with the Parish Council's agreement.

If the trees are within neighbouring private gardens, the relevant landowner's permission is required before any works are carried out. Depending on the location and protection status, the trees may also be subject to a Tree Preservation Order (TPO) or other planning controls, so the boundary and ownership should be checked before any further action is taken.²

¹ lease dated 20 October 2006 between North Yorkshire Council and Hampsthwaite Parish Council

² Town and Country Planning Act 1990 (Tree Preservation Orders, Part VIII).



Recommendation

That councillors note the position and agree that the Clerk writes to the organisers of “The Feast” to remind them that:

- Feast Field is leased by Hampsthwaite Parish Council from North Yorkshire Council;
 - any proposed alteration to the entrance must be discussed through the Parish Council and must not be arranged directly with contractors or third parties;
 - no tree works should be undertaken until land ownership has been confirmed and the necessary permission obtained from the relevant landowner;
 - where applicable, tree works may also require consideration of any Tree Preservation Order or other statutory protection.
-



Appendix A

Suggested letter from the Clerk

“Dear [Organisers],

Re: Feast Field – entrance alterations and tree works

The Parish Council has received concerns regarding possible widening of the entrance to Feast Field at Hollins Close and tree works at the entrance.

For the avoidance of doubt, Feast Field is leased by Hampsthwaite Parish Council from North Yorkshire Council. Any proposal to alter the entrance must therefore be discussed through the Parish Council, as tenant, and must not be arranged directly with contractors or third parties.

In addition, any tree works must be considered in light of land ownership. If the trees are within the leased land, permission should be sought from the Parish Council. If the trees are within adjoining private land, the relevant landowner’s permission is required and the works may also be subject to other controls, including a Tree Preservation Order.

Please ensure that no further works are undertaken without prior discussion with the Parish Council.

Yours faithfully,

Clerk to Hampsthwaite Parish Council”



Briefing Paper: Health and Safety Responsibilities for the Feast Field Portacabins

Prepared for: Hampsthwaite Parish Council

Purpose: To assist Council in considering its responsibilities as owner of the Feast Field portacabins and whether further review is required.

1. Background

A recent query regarding responsibility for the fire extinguishers located within the Feast Field portacabins has prompted consideration of the wider health and safety responsibilities associated with the buildings.

Correspondence received by the Clerk notes that the extinguishers had fallen outside their servicing period, that servicing has now been undertaken, and that two extinguishers were found to be unserviceable and require replacement. The correspondence also highlights uncertainty regarding whether responsibility lies with the Parish Council, the Feast Committee or the Football Club.

Whilst the immediate issue concerns fire extinguishers, the correspondence raises a broader question regarding the Council's responsibilities as owner of the cabins and whether appropriate compliance, inspection and risk management arrangements are in place.¹

2. Purpose of Review

The purpose of this review is not to determine fault or suggest that the Council has failed in its duties.

Rather, it is to establish:

- What responsibilities rest with the Parish Council as owner of the buildings.
- What statutory and good-practice requirements apply.
- What arrangements are currently in place.
- Whether any further actions are required.

Given that the cabins are used by community organisations, including a junior football club involving children and young people, it is prudent that the Council understands and documents its position.

¹ Email: "Fire extinguishers Feast Field cabins", received by the Clerk on 6 August 2026, noting uncertainty regarding responsibility for the extinguishers, completion of servicing and the need to replace two unserviceable extinguishers



3. Ownership and Duty of Care

The Parish Council owns the portacabins and is therefore likely to retain responsibility for the safety and maintenance of the buildings unless specific responsibilities have been formally transferred through a lease, licence or other agreement.

As owner of a building used by members of the public, the Council should be satisfied that reasonable steps have been taken to ensure the premises are safe and appropriately managed.

This is not only a legal consideration but also an important aspect of good governance, risk management and stewardship of Council assets.

4. Fire Safety

The existence of fire extinguishers within the cabins suggests that fire risks have previously been considered, either formally or informally. The recent servicing exercise identified that two extinguishers were serviceable whilst two were considered beyond service and require replacement.¹

The Council should establish:

- Whether a fire risk assessment has ever been completed.
- Whether such an assessment remains current.
- Whether fire extinguishers are required and, if so, what type and quantity.
- Who is responsible for routine inspection and servicing.
- Whether appropriate fire signage is present.
- Whether emergency evacuation arrangements have been considered.

The cabins contain mains electrical services and a kitchen area, both of which represent potential fire hazards requiring assessment. The regular use of the premises by community groups and children further underlines the importance of appropriate fire safety arrangements.

5. Electrical Safety

The Council should establish:

- Whether an Electrical Installation Condition Report (EICR) has been carried out.
- The date of the most recent inspection.
- Whether any recommendations were made and addressed.
- What arrangements exist for the inspection of portable electrical appliances.

Electrical safety is particularly relevant where premises are occupied by members of the public and community groups.

6. General Health and Safety

The Council may wish to consider whether a broader health and safety review has been undertaken covering matters such as:

- Access and egress.
- Slips, trips and falls.
- Lighting.
- Security of the premises.
- First aid provision.
- Suitability of facilities for children and young people.
- Management of volunteers and community groups using the site.

A simple risk assessment process can often identify and manage potential issues before they become incidents.

7. Insurance Considerations

The Council should confirm:

- What obligations are imposed by its insurer.
- Whether inspections or risk assessments are required as a condition of cover.
- Whether community use of the cabins has been fully disclosed.
- Whether current arrangements satisfy insurer expectations.

Appropriate records and risk management arrangements may be important in the event of a future claim.

8. Responsibilities of User Groups

The Feast Committee, Football Club and any other user groups may have responsibilities relating to their activities and the way in which they use the premises.

However, it would be beneficial for the Council to clarify:

- Responsibilities of the Parish Council.
- Responsibilities of user groups.
- Maintenance obligations.
- Reporting arrangements for defects or safety concerns.
- Any requirements contained within booking, hire or use agreements.

Clear allocation of responsibility reduces uncertainty and helps ensure that important duties are not overlooked.



9. Record Keeping

The Council should be able to readily identify and access records relating to:

- Fire safety.
- Risk assessments.
- Electrical inspections.
- Maintenance activities.
- Insurance requirements.
- Health and safety policies.



Good record keeping provides evidence that reasonable steps have been taken to manage risks and protect users of the facilities.

10. Conclusion

The recent correspondence concerning the fire extinguishers has highlighted the need for the Council to review its understanding of the health and safety arrangements applying to the Feast Field portacabins. The fact that uncertainty exists regarding responsibility for the extinguishers suggests it would be beneficial to confirm the wider position relating to ownership responsibilities, inspections, risk assessments and maintenance arrangements.¹

At present, the key issue is not whether any specific requirement has been overlooked, but whether the Council can demonstrate that it understands its responsibilities as owner of the buildings and has appropriate arrangements in place to discharge them.

A proportionate review would provide assurance to councillors, user groups and the wider community that the facilities are being managed responsibly and in accordance with good practice.

11. Suggested Resolution

Resolved that the Clerk be instructed to investigate and report to Council on the health and safety, fire safety and statutory compliance requirements relating to the Feast Field portacabins, including current arrangements, responsibilities, inspections, certifications, risk assessments, insurance requirements and any actions considered necessary.

12. Relevant Legislation and Guidance:

- Regulatory Reform (Fire Safety) Order 2005.
- Health and Safety at Work etc. Act 1974.
- Workplace (Health, Safety and Welfare) Regulations 1992.
- Relevant HSE guidance.
- Relevant insurer requirements (if applicable).

Fire extinguishers Feast field cabins



From

To

Copy

Date

Robert Bareham <clerk@hampsthwaite-pc.org.uk>

2026-08-06 13:19

Hi Rob

Hope you are well.

Can you confirm whether the Fire extinguishers at the Feast cabins are the responsibility of the PC or the Feast and the football club. I assume that as the PC is responsible for the fabric of the cabins that it is the PC?

As the servicing was out of date we paid for and arranged to have them serviced as part of an annual contract before the recent Feast. The servicing company were only able to service two of the extinguishers as the other two were deemed to be unserviceable and now need to be replaced. As yet these have not been replaced but we have a quote for replacement.

Annual service contract; £149.00

Replacement Quote: £158.64



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Bank Reconciliations

Virgin Current Account (16740708)							
	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 14,974.19		
Apr 26	£ 43,500.00	£ 24,024.03	£ -	£ -	£ 34,450.16	£ 34,450.16	✓
May 26	£ 750.15	£ 1,411.49	£ -	£ -	£ 33,788.82	£ 33,788.82	✓
Jun 26	£ 7,829.81	£ 18,475.86	£ -	£ -	£ 23,142.77	£ 23,142.77	✓
Jul 26	£ 6,720.02	£ 2,937.10	£ -	£ -	£ 26,925.69	£ 26,925.69	✓
Aug 26	£ 0.26	£ -	£ -	£ -	£ 26,925.95		
Sep 26	£ -	£ -	£ -	£ -	£ 26,925.95		
Oct 26	£ -	£ -	£ -	£ -	£ 26,925.95		
Nov 26	£ -	£ -	£ -	£ -	£ 26,925.95		
Dec 26	£ -	£ -	£ -	£ -	£ 26,925.95		
Jan 27	£ -	£ -	£ -	£ -	£ 26,925.95		
Feb 27	£ -	£ -	£ -	£ -	£ 26,925.95		
Mar 27	£ -	£ -	£ -	£ -	£ 26,925.95		
Totals	£ 58,800.24	£ 46,848.48	£ -	£ -			



The team at Virgin Money
21 James Street
Harrogate
HG11QU

Tel: 0800 4561247
virginmoney.com

01 August 2026

Page 1 of 2

Your Club & Societies Current Account statement

Statement date
31 July 2026

Account name
HAMPSHWAITE PARISH
COUNL

Statement No: 688				
Date	Description	Debits	Credits	Balance
01 Jul 2026	Previous statement			23142.77
03 Jul	Card 89 Vm Cashback		0.02	23142.79
06 Jul	Card 89 Hpi Instant I			
	Reading	6.49		23136.30
09 Jul	Card 89 Business Stre			
	Edinburgh	62.91		23067.39
16 Jul	Mb Yorkshire Local	20.20		
	Mb Hmrc Cumbernaul	193.62		
	Mb Vision Ict	330.00		
	Mb Vision Ict	481.50		
	Mb Robert Bareham	611.38		21422.69
17 Jul	Mb Cloudy Group Ltd	417.00		21005.69
23 Jul	N Yorks Council 91		6720.00	
	Mb Ostia Tools Ltd	800.00		26925.69

IBAN
GB39YORK05045416740708

BIC
YORKGB21454

Current balance
£26925.69 CR

DD = Direct Debit
SO = Standing Order
TB = Telephone Banking
MB = Mobile Banking
TL = Over the Counter Payment
EB = Electronic Banking
OD = Overdraft
CLs = Contactless Debit Card Transaction
WLT = Digital Wallet Payment
FGN = Foreign
CHQ = Cheque
LTE = Less than or equal to
MT = More than
PMT = Payment
ACC = Account
GBP = Pounds Sterling
REV = Reversal
Purch = Purchase
WDL = Withdrawal
CCY = Currency
Unarr = Unarranged

https://redactlocal.parseextract.com

Continued overleaf...

Change of address

Do we have your correct address? If not, please contact us or visit your Store. Or if you're registered for telephone banking, you can update your details this way. Please tell us about all the accounts you have with us so we can update them all. Also, if there is more than one account holder, all of them need to update their details to make sure the records are changed.

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Important information about compensation arrangements.

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Your deposit is covered by the scheme. Details on the protection of eligible deposits can be found in the information sheet and deposits excluded from the scheme can be found in the exclusion list which can be obtained from your local branch. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Important interest rate information

The following interest rates were applicable during the statement period.

Arranged Overdraft or, for Business customers, Planned Borrowing interest rates apply to the amount of any borrowing up to your Arranged Overdraft/Planned Borrowing limit.

Unarranged Overdraft or, for Business customers, Unplanned Borrowing interest rates apply to any borrowing which is the result of us agreeing to temporary Unarranged Overdraft/Unplanned Borrowing, or a temporary increase to Arranged Overdraft/Planned Borrowing to cover a payment despite a lack of funds.

Debit Interest Rate(s) effective from	Tier (£)	Per Annum (%)
Rate at start of statement period	0 +	18.90 Unarranged

Current Credit Interest Rate	Tier (£)	Per Annum (%)
	0 +	0.00



Financial Report for July 2026

(Prepared from management accounts at 5 August 2026)

Introduction:

This report summarises the Council's financial position for July 2026, based on the financial overview, budget report, income summary and expenditure summary dated 5 August 2026.

1. Key figures:

Item	Amount
Bank balance	£26,925.95
Income received year to date	£58,800.24
Expenditure year to date	£46,848.48
Committed expenditure	£9,762.63
VAT to reclaim	£6,701.19
General reserve	£52,804.15
Earmarked funds	£35,935.09
Reserved funds	£73,193.07
Projected carry forward to 2027/28	£1,754.20 deficit

2. Overall position

At 5 August 2026, the Council held £26,925.95 in its Virgin current account. Year-to-date income stood at £58,800.24 and expenditure at £46,848.48, with a further £9,762.63 already committed but not yet paid. A VAT reclaim of £6,701.19 is also outstanding.

It should be noted that a substantial proportion of the Council's funds is either ring-fenced, earmarked or reserved for specific purposes and is therefore not available for general spending.

3. Income

The main income streams received to date are the precept (£30,500), Memorial Hall income (£20,644), commuted sums / Community Infrastructure Levy (£6,800), miscellaneous receipts (£855.79) and bank interest (£0.45).

4. Expenditure

Expenditure for the period to 31 July 2026 totalled £46,848.48. The larger areas of spend continue to be Memorial Hall costs, staffing and employment costs, insurance, IT and website costs, and grounds and maintenance expenditure. In addition, £9,762.63 of expenditure was already committed at the review date.

5. Reserves and restricted funds

The Council's general reserve is shown at £52,804.15. Earmarked funds total £35,935.09 and reserved funds total £73,193.07, comprising £62,000 for grants and £11,193.07 in Section 106 funds.

These balances are important for financial resilience, but they are not all available for day-to-day operations because they are allocated to specific purposes.



6. Forward-looking position

The forward-looking summary shows estimated income for 2026/27 of £79,224.19 and estimated committed funds of £80,978.39. On current assumptions, this results in a projected carry forward of £1,754.20 into 2027/28 as a deficit.

This position should be monitored closely, particularly where expenditure is expected to increase later in the year or where receipts are dependent on timing.

7. Recommendation

Members are invited to note the report and continue to monitor income and expenditure against budget, with particular attention to Memorial Hall costs, committed expenditure and the use of restricted funds.

Prepared for council/public circulation.

Hampsthwaite Parish Council Parish Council Financial Overview at 05 August 2026								
1. Bank Summaries	Account		Balance	Notes				
	Virgin Current Account (16740708)	(a)	£ 26,925.95	(Balance as of the Financial Review Date)				
	Spare	(b)	£ -	(Balance as of the Financial Review Date)				
	Spare	(c)	£ -	(Balance as of the Financial Review Date)				
Total		(a:c=d)	£ 26,925.95	(d=n)				
2. Commitments, Liabilities, and Adjustments	Committed Income	(e)	£ -	(Income assured but not received)				
	2026-27 VAT to Reclaim	(f)	£ 6,701.19	(Vat to be reclaimed by 1/4/2027)				
	Liabilities	(g)	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)				
	Committed Expenditure	(h)	£ 9,762.63	(Expenditure committed but not paid)				
	Grants Remaining	(i)	£ 73,193.07	(Balance of allocated grants to be spent by the Parish Council)				
	Adjusted Available Balance	(e:f)-(g:i=j)	£ 62,730.94					
3. 2026-27 Year to Date Summary	Item		Amount	Notes				
	Opening Balance	(k)	£ 14,974.19	(2026/2027 opening Balance of Bank Accounts)				
	Actual Income	(l)	£ 58,800.24	(Received Income to date)				
	Actual Expenditure	(m)	£ 46,848.48	(Confirmed Expenditure to date)				
	Closing Bank Balance(s)	(k:m=n)	£ 26,925.95	(d=n)				
4a. Earmarked Funds	Earmarked Funds		Amount	Notes				
	Ear - Memorial Hall	(o)	£ 37,330.54	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Assets & Infrastructure	(p)	£ 1,650.00	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Elections	(q)	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Legal / Professional Fees	(r)	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Feast Field	(s)	£ 1,414.94	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Business Continuity	(t)	£ 1,669.49	(3 Months Operating Costs as recommended)				
	Earmarked Funds Total	(o:t=u)	£ 35,935.09					
4b. Reserved Funds	Reserve		Amount	Notes				
	Res - Grants	(v)	£ 62,000.00	(see 4c. Grants with controlled expenditure)				
	Res - CIL	(w)	£ -	(CIL with controlled expenditure)				
	Res - S106	(x)	£ 11,193.07	(S106 funds that have controlled expenditure)				
	Reserved Funds Total	(v:x=y)	£ 73,193.07					
4c. Grants	Grant		Awarded Amount	Awarded By	Awarded Date	Start of Year Balance	2026-27 Expenditure	Current Balance
	Res - Grants	(z)	£ -			£ 62,000.00	£ -	£ 62,000.00
		(aa)	£ -			£ -	£ -	£ -
		(ab)	£ -			£ -	£ -	£ -
		(ac)	£ -			£ -	£ -	£ -
		(ad)	£ -			£ -	£ -	£ -
	Totals	(z:ad=ae)	£ -			£ 62,000.00	£ -	£ 62,000.00
5. Estimated General Reserve	Reserve		Amount	Notes				
	Gen - General	(af)	£ 52,804.15	(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)				
	Estimated General Reserve at 31/03/2027	(af:af=ag)	£ 52,804.15					
6. Forward Looking Summary	Item		Amount	Notes				
	Income							
	Opening Balance 1/4/26	(ah)	£ 14,974.19	(2026/2027 opening Balance of Bank Accounts)				
	Precept	(ai)	£ 61,000.00	(Precept Demand for 2026/2027)				
	Other Incomes	(aj)	£ 3,250.00	(Other estimated incomes for 2026/2027)				
	Estimated Income for 2026-27	(ah:aj=ak)	£ 79,224.19					
	Expenditure							
	Budgeted Operational Costs	(al)	£ 19,409.87	(2026/2027 opening balance of unallocated funds available to the Parish Council)				
	Earmarked Funds	(am)	£ 1,395.45	(Carry forward of Earmarked Funds from 2025/2026 + Earmarked Funds from the 2026/2027 Budget)				
	Reserved Funds	(an)	£ 60,173.07	(2026/2027 opening Reserved Funds + Grants)				
	Liabilities	(ao)	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)				
	Estimated committed Funds for 2026-27	(al:ao=ap)	£ 80,978.39					
	Exstimated Carry Forward to 2027-28	(ak-ap=aq)	£ 1,754.20					

Hampsthwaite Parish Council Parish Council 2026-27 Reserves & Liabilities Sheet

Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Gen - General	£ 19,409.87	£ 45,280.24	£ 11,885.96	£ 52,804.15	(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)
Totals	£ 19,409.87	£ 45,280.24	£ 11,885.96	£ 52,804.15	
Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Ear - Memorial Hall	£ -	£ -	£ 37,330.54	-£ 37,330.54	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Assets & Infrastructure	£ 1,650.00	£ -	£ -	£ 1,650.00	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Elections	£ -	£ -	£ -	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Legal / Professional Fees	£ -	£ -	£ -	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Feast Field	£ 1,414.94	£ -	£ -	£ 1,414.94	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Business Continuity	-£ 1,669.49	£ -	£ -	-£ 1,669.49	(Residual of 2025/2026) + (Budget for 2026/2027)
Total	£ 1,395.45	£ -	£ 37,330.54	-£ 35,935.09	
Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Res - Grants	£ 62,000.00	£ -	£ -	£ 62,000.00	(Grants with controlled expenditure)
Res - CIL	£ -	£ -	£ -	£ -	(CIL with controlled expenditure)
Res - S106	-£ 1,826.93	£ 13,520.00	£ 500.00	£ 11,193.07	(S106 funds that have controlled expenditure)
Total	£ 60,173.07	£ 13,520.00	£ 500.00	£ 73,193.07	
Liabilities	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Lia - Deposits	£ -	£ -	£ -	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)
Total	£ -	£ -	£ -	£ -	
Calculaion Check	£ 80,978.39	£ 58,800.24	£ 49,716.50	£ 90,062.13	

Index: Gen = General Fund, Ear = Earmarked Funds, Res = Reserves, Lia = Liabilities

Hampsthwaite Parish Council Parish Council

Budget Report at 05/08/2026

Income	2025-26		2026-27							2027-28	
	Budget	Actuals	Budget	Actuals	Expected	Total	Variance	% Received of Budget	Over/under Budget %	Budget	+ / -
I. Bank Interest	£ -	£ -	£ -	£ 0.45	£ -	£ 0.45	£ 0.45	0.00%	0.00%	£ -	£ 0.45
I. Commuted Sums/CIL	£ 139,259.07	£ 139,259.07	£ -	£ 6,800.00	£ -	£ 6,800.00	£ 6,800.00	0.00%	0.00%	£ -	£ -
I. Donations	£ 15,000.00	£ 15,000.00	£ -	£ -	£ -	£ -	£ -	0.00%	0.00%	£ -	£ -
I. Grants & Donations	£ 87,000.00	£ 87,000.00	£ -	£ -	£ -	£ -	£ -	0.00%	0.00%	£ -	£ -
I. Memorial Hall	£ -	£ 12,440.17	£ -	£ 20,644.00	£ -	£ 20,644.00	£ 20,644.00	0.00%	0.00%	£ -	£ -
I. Miscellaneous Receipts	£ -	£ 3,800.49	£ 750.00	£ 855.79	£ -	£ 855.79	£ 105.79	114.11%	14.11%	£ 780.00	£ 30.00
I. NYCC Precept	£ 17,630.00	£ 17,630.00	£ 61,000.00	£ 30,500.00	£ -	£ 30,500.00	£ -30,500.00	50.00%	-50.00%	£ 63,440.00	£ 2,440.00
I. VAT Refund	£ 44,104.42	£ 56,017.37	£ 2,500.00	£ -	£ -	£ -	£ -2,500.00	0.00%	-100.00%	£ 2,600.00	£ 100.00
Totals	£ 302,993.49	£ 331,147.10	£ 64,250.00	£ 58,800.24	£ -	£ 58,800.24	£ -5,449.76	91.52%	-8.48%	£ 66,820.00	£ 2,570.45

Expenditure	2025-26		2026-27							2027-28	
	Budget	Actuals	Budget	Actuals	Committed	Total	Variance	% Spent of Budget	Over/under Budget %	Budget	+ / -
E. Admin Cost - Clerks Expenses	£ 150.00	£ 94.05	£ 100.00	£ 48.46	£ 6.49	£ 54.95	£ 45.05	54.95%	-45.05%	£ 104.00	£ 4.00
E. Admin Cost - Clerk's Salary (incl Tax/PAYE)	£ 6,388.00	£ 9,333.00	£ 11,500.00	£ 3,248.00	£ 1,245.54	£ 4,493.54	£ 7,006.46	39.07%	-60.93%	£ 11,960.00	£ 460.00
E. Admin Cost - Clerks Working From Home Allowance	£ 312.00	£ 312.00	£ 312.00	£ 26.00	£ 26.00	£ 52.00	£ 260.00	16.67%	-83.33%	£ 324.48	£ 12.48
E. Admin Cost - Payroll Services	£ -	£ 99.00	£ 110.00	£ -	£ -	£ -	£ 110.00	0.00%	-100.00%	£ 114.40	£ 4.40
E. Admin Cost - Councillor Expenses	£ 150.00	£ -	£ 50.00	£ -	£ -	£ -	£ 50.00	0.00%	-100.00%	£ 52.00	£ 2.00
E. Admin Cost - Fees	£ 50.00	£ -	£ 20.00	£ -	£ -	£ -	£ 20.00	0.00%	-100.00%	£ 20.80	£ 0.80
E. Admin Cost - Insurance	£ 1,200.00	£ 1,165.62	£ 1,200.00	£ 2,116.64	£ -	£ 2,116.64	£ -916.64	176.39%	76.39%	£ 1,248.00	£ 48.00
E. Admin Cost - Internal Audit	£ 550.00	£ 570.00	£ 600.00	£ -	£ -	£ -	£ 600.00	0.00%	-100.00%	£ 624.00	£ 24.00
E. Admin Cost - IT & Website	£ 600.00	£ 1,148.00	£ 650.00	£ 811.50	£ -	£ 811.50	£ 161.50	124.85%	24.85%	£ 676.00	£ 26.00
E. Admin Cost - Membership & Supscription	£ 500.00	£ 507.99	£ 500.00	£ 548.00	£ -	£ 548.00	£ -48.00	109.60%	9.60%	£ 520.00	£ 20.00
E. Admin Cost - Newsletter	£ 500.00	£ -	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Admin Cost - Staff & Councillor Training	£ 250.00	£ 443.60	£ 200.00	£ 42.19	£ -	£ 42.19	£ 157.81	21.10%	-78.91%	£ 208.00	£ 8.00
E. Admin Cost - Village Rooms Rental	£ 200.00	£ 220.00	£ 220.00	£ 20.00	£ -	£ 20.00	£ 200.00	9.09%	-90.91%	£ 228.80	£ 8.80
E. Events - Village Events	£ 500.00	£ -	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Fest Field and Cabins - Electricity & Water	£ 5,000.00	£ 3,744.41	£ 4,000.00	£ 2,436.50	£ -	£ 2,436.50	£ 1,563.50	60.91%	-39.09%	£ 4,160.00	£ 160.00
E. Fest Field and Cabins - Rent to NYCC	£ 700.00	£ -	£ 3,305.00	£ -	£ -	£ -	£ 3,305.00	0.00%	-100.00%	£ 3,437.20	£ 132.20
E. Fest Field and Cabins - Village Christmas Tree	£ 400.00	£ 455.00	£ 455.00	£ -	£ -	£ -	£ 455.00	0.00%	-100.00%	£ 473.20	£ 18.20
E. Fest Fieldand Cabins - Cabins Maintenance/H&S	£ 500.00	£ 2,645.65	£ 500.00	£ 900.45	£ -	£ 900.45	£ -400.45	180.09%	80.09%	£ 520.00	£ 20.00
E. Maintenance - Asset Maintenance	£ 1,000.00	£ 1,139.00	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00	0.00%	-100.00%	£ 1,040.00	£ 40.00
E. Maintenance - Community Payback Materials	£ 300.00	£ 449.67	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Maintenance - Play Area Inspection, Maintenance & Repairs	£ 150.00	£ 2,427.60	£ 150.00	£ 294.00	£ 84.60	£ 378.60	£ -228.60	252.40%	152.40%	£ 156.00	£ 6.00
E. Memorial Hall	£ 259,599.47	£ 293,160.14	£ -	£ 34,716.64	£ 8,400.00	£ 43,116.64	£ -43,116.64			£ -	£ -
E. Open Spaces - Cockhill Beck Maintenance	£ 100.00	£ 950.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Open Spaces - Grass Cutting	£ 4,000.00	£ 4,832.80	£ 5,000.00	£ 600.00	£ -	£ 600.00	£ 4,400.00	12.00%	-88.00%	£ 5,200.00	£ 200.00
E. Open Spaces - Snow & Leaf Clearing	£ 200.00	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
E. Open Spaces - Tree Inspections and Maintenance	£ 400.00	£ 480.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Open Spaces - Village Green Electricity	£ -	£ 911.02	£ 50.00	£ -	£ -	£ -	£ 50.00	0.00%	-100.00%	£ 52.00	£ 2.00
E. Open Spaces - Village Green & Inspection	£ 200.00	£ -	£ 100.00	£ -	£ -	£ -	£ 100.00	0.00%	-100.00%	£ 104.00	£ 4.00
E. Open Spaces - Village Planting	£ 200.00	£ 222.50	£ 230.00	£ 123.10	£ -	£ 123.10	£ 106.90	53.52%	-46.48%	£ 239.20	£ 9.20
E. Other - Donations & Grants	£ 500.00	£ 500.00	£ 57,000.00	£ 500.00	£ -	£ 500.00	£ 56,500.00	0.88%	-99.12%	£ 59,280.00	£ 2,280.00
E. Reserves - Earmarked	£ 3,000.00	£ 5,062.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Reserves - General	£ 5,607.49	£ 5,607.49	£ 8,500.00	£ 417.00	£ -	£ 417.00	£ 8,083.00	4.91%	-95.09%	£ 8,840.00	£ 340.00
Totals	£ 293,206.96	£ 336,480.54	£ 98,752.00	£ 46,848.48	£ 9,762.63	£ 56,611.11	£ 42,140.89	£ 11.16	£ 18.84	£ 102,702.08	£ 3,950.08

Total Expenditure on Payments Sheet £56,611.11

2027-28 Precept	
Income (excl. Precept)	£ 66,820.00
Operating Costs	£ 102,702.08
Precept Required	£ 35,882.08

(Net) Expenditure Summary at 05/08/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Committed	Total	Budget	Variance
E. Admin Cost - Clerks Expenses	£ 28.99	£ 6.49	£ 6.49	£ 6.49									£ 48.46	£ 6.49	£ 54.95	£ 100.00	£ 45.05
E. Admin Cost - Clerk's Salary (incl Tax/PAYE)	£ 859.00	£ 805.00	£ 805.00	£ 779.00									£ 3,248.00	£ 1,245.54	£ 4,493.54	£ 11,500.00	£ 7,006.46
E. Admin Cost - Clerks Working From Home Allowance				£ 26.00									£ 26.00	£ 26.00	£ 52.00	£ 312.00	£ 260.00
E. Admin Cost - Payroll Services													£ -	£ -	£ -	£ 110.00	£ 110.00
E. Admin Cost - Councillor Expenses													£ -	£ -	£ -	£ 50.00	£ 50.00
E. Admin Cost - Fees													£ -	£ -	£ -	£ 20.00	£ 20.00
E. Admin Cost - Insurance			£ 2,116.64										£ 2,116.64	£ -	£ 2,116.64	£ 1,200.00	-£ 916.64
E. Admin Cost - Internal Audit													£ -	£ -	£ -	£ 600.00	£ 600.00
E. Admin Cost - IT & Website				£ 811.50									£ 811.50	£ -	£ 811.50	£ 650.00	-£ 161.50
E. Admin Cost - Membership & Supscription	£ 548.00												£ 548.00	£ -	£ 548.00	£ 500.00	-£ 48.00
E. Admin Cost - Newsletter													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Admin Cost - Staff & Councillor Training	£ 13.99			£ 28.20									£ 42.19	£ -	£ 42.19	£ 200.00	£ 157.81
E. Admin Cost - Village Rooms Rental	£ 20.00												£ 20.00	£ -	£ 20.00	£ 220.00	£ 200.00
E. Events - Village Events													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Fest Field and Cabins - Electricity & Water	£ 123.71		£ 2,243.88	£ 68.91									£ 2,436.50	£ -	£ 2,436.50	£ 4,000.00	£ 1,563.50
E. Fest Field and Cabins - Rent to NYCC													£ -	£ -	£ -	£ 3,305.00	£ 3,305.00
E. Fest Field and Cabins - Village Christmas Tree													£ -	£ -	£ -	£ 455.00	£ 455.00
E. Fest Fieldand Cabins - Cabins Maintenance/H&S			£ 900.45										£ 900.45	£ -	£ 900.45	£ 500.00	-£ 400.45
E. Maintenance - Asset Maintenance													£ -	£ -	£ -	£ 1,000.00	£ 1,000.00
E. Maintenance - Community Payback Materials													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Maintenance - Play Area Inspection, Maintenance & Repairs			£ 294.00										£ 294.00	£ 84.60	£ 378.60	£ 150.00	-£ 228.60
E. Memorial Hall	£ 22,307.24		£ 11,609.40	£ 800.00									£ 34,716.64	£ 8,400.00	£ 43,116.64	£ -	-£ 43,116.64
E. Open Spaces - Cockhill Beck Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Open Spaces - Grass Cutting		£ 600.00											£ 600.00	£ -	£ 600.00	£ 5,000.00	£ 4,400.00
E. Open Spaces - Snow & Leaf Clearing													£ -	£ -	£ -	£ -	£ -
E. Open Spaces - Tree Inspections and Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Open Spaces - Village Green Electricity													£ -	£ -	£ -	£ 50.00	£ 50.00
E. Open Spaces - Village Green & Inspection													£ -	£ -	£ -	£ 100.00	£ 100.00
E. Open Spaces - Village Planting	£ 123.10												£ 123.10	£ -	£ 123.10	£ 230.00	£ 106.90
E. Other - Donations & Grants			£ 500.00										£ 500.00	£ -	£ 500.00	£ 57,000.00	£ 56,500.00
E. Reserves - Earmarked													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Reserves - General				£ 417.00									£ 417.00	£ -	£ 417.00	£ 8,500.00	£ 8,083.00
Totals	£ 24,024.03	£ 1,411.49	£ 18,475.86	£ 2,937.10	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 46,848.48	£ 9,762.63	£ 56,611.11	£ 98,752.00	£ 42,140.89

Hampsthwaite Parish Council Parish Council
Income Summary at 05/08/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Expected	Total	Budget	Variance	% of Total Income
I. Bank Interest		£ 0.15	£ 0.02	£ 0.02	£ 0.26								£ 0.45	£ -	£ 0.45	£ -	£ 0.45	0.00%
I. Commuted Sums/CIL		£ 500.00	£ 6,300.00										£ 6,800.00	£ -	£ 6,800.00	£ -	£ 6,800.00	11.56%
I. Donations													£ -	£ -	£ -	£ -	£ -	0.00%
I. Grants & Donations													£ -	£ -	£ -	£ -	£ -	0.00%
I. Memorial Hall	£ 13,000.00		£ 924.00	£ 6,720.00									£ 20,644.00	£ -	£ 20,644.00	£ -	£ 20,644.00	35.11%
I. Miscellaneous Receipts		£ 250.00	£ 605.79										£ 855.79	£ -	£ 855.79	£ 750.00	£ 105.79	1.46%
I. NYCC Precept	£ 30,500.00												£ 30,500.00	£ -	£ 30,500.00	£ 61,000.00	-£ 30,500.00	51.87%
I. VAT Refund													£ -	£ -	£ -	£ 2,500.00	-£ 2,500.00	0.00%
Totals	43,500.00	750.15	7,829.81	6,720.02	0.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,800.24	0.00	58,800.24	64,250.00	-5,449.76	100.00%

Total Income on Receipts Sheet 58,800.24



Local Authority or other body's details

Type of body

- ☒ Local Authority or similar body
- ☐ Academy school
- ☐ Charity
- ☐ Non-departmental bodies or similar bodies

Do you know your customer reference number?

- ☒ Yes
- ☐ No

Customer reference number

XVV126000112107

Name

Hampsthwaite Parish Council

UK address

Line 1

Village Room

Line 2

High Street

Line 3 (optional)

Hampsthwaite

Postcode

HG3 2ET

Telephone number

07935378544

Period of claim

From

01 04 2026

To

31 07 2026

Is this your first claim?

☐ Yes

☒ No

Have you changed your bank details?

☐ Yes

☒ No

Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

☒ Yes

☐ No

For each invoice please provide details of the following on a separate sheet of paper, preferably an Excel spreadsheet.

- date of invoice
- supplier's VAT Registration Number
- brief description of supply
- to whom addressed
- VAT paid

Declaration

Amount of refund

£ 6,681.18

☒ For local authorities or similar bodies: The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under section 7 of Notice 749. (Tick if appropriate)

☐ I am a non-departmental body or similar body and I am claiming a refund of the amount shown above which is the VAT incurred on the purchase of services listed in the existing Treasury Direction bought for my non-business activities. (Tick if appropriate)

☒ I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities

☒ The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim

When you have printed the form, please sign and date it in the appropriate boxes. You are signing this form to say you have completed it accurately to the best of your knowledge.

Signature

Date

DD MM YYYY

What to do now

Please send the completed form along with any attachments to:

HMRC Payments VAT 126
HM Revenue and Customs
BX9 1JZ

Invoice Details	Hamsthwaite Parish Council	Ref: XVV126000112107
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Invoice Date	Suppliers VAT Registration No	Brief Description of Supply	To Whom Addressed	Vat Paid £
09 April 2026	126607814	Memorial Hall Building Works	KPC	£ 3,717.87
14 September 2026	991431508	Premium Quality Linen Lever Arch	KPC	£ 2.33
10 March 2026	825023265	Invoice for 6 months payroll	KPC	£ 9.00
07 April 2026	523041202	Fixed Online 3 Year Zero Standing	KPC	£ 2.71
03 May 2026	206953796	HP Instant Ink Subscription	KPC	£ 1.08
21 April 2026	352910803	Feast Field Verti Draining	KPC	£ 100.00
03 May 2026	206953796	HP Instant Ink Subscription	KPC	£ 1.08
28 May 2026	126607814	Feast Field Shed Base	KPC	£ 150.07
28 May 2026	126607814	Feast Field Water Leak	KPC	£ 373.98
28 May 2026	126607814	Memorial Hall Rear Steps	KPC	£ 860.00
28 May 2026	126607814	Memorial Hall Building Works	KPC	£ 1,074.90
02 June 2026	698389646	Cone climber. Called out to site as	KPC	£ 49.00
02 July 2026	206953796	HP Instant Ink Subscription	KPC	£ 1.08
25 June 2026	785375777	Registration of.gov.ukdomain name	KPC	£ 55.00
01 July 2026	785375777	Website hosting and support for	KPC	£ 80.25
30 June 2026	916888080	GovMeetings Annual Subscription	KPC	£ 69.50
21 July 2026	272994850	Flamefast DS 430 Chip Forge &	KPC	£ 133.33
Total Claim				£ 6,681.18

Please make the refund payment to the account of:	
Killinghall Parish Council ~Sort Code: 05-02-00 ~ Account No: 12228105	
Signed..... Responsible Financial Officer	Dated:

Robert Bareham

Payslip for Month Ending 31 Jul 2026

EMPLOYEE DETAILS	ADDITIONS	DEDUCTIONS																		
	<table><tr><td>Monthly pay</td><td>£743.73</td></tr><tr><td>Homeworking allowance</td><td>£26.00</td></tr><tr><td>Backpay as per 1st April 2026 pay increase (SCP15)</td><td>£35.86</td></tr><tr><td>April hours (13)</td><td>£202.28</td></tr><tr><td>May hours (10)</td><td>£155.60</td></tr><tr><td>Total</td><td>£1,163.47</td></tr></table>	Monthly pay	£743.73	Homeworking allowance	£26.00	Backpay as per 1st April 2026 pay increase (SCP15)	£35.86	April hours (13)	£202.28	May hours (10)	£155.60	Total	£1,163.47	<table><tr><td>Tax</td><td>£227.40</td></tr><tr><td>National Insurance</td><td>£7.16</td></tr><tr><td>Total</td><td>£234.56</td></tr></table>	Tax	£227.40	National Insurance	£7.16	Total	£234.56
Monthly pay	£743.73																			
Homeworking allowance	£26.00																			
Backpay as per 1st April 2026 pay increase (SCP15)	£35.86																			
April hours (13)	£202.28																			
May hours (10)	£155.60																			
Total	£1,163.47																			
Tax	£227.40																			
National Insurance	£7.16																			
Total	£234.56																			
THIS PAY PERIOD	YEAR TO DATE	PAYMENT																		
<table><tr><td>Taxable gross pay</td><td>£1,137.47</td></tr><tr><td>Employer National Insurance</td><td>£108.07</td></tr><tr><td>Net pay</td><td>£902.91</td></tr></table>	Taxable gross pay	£1,137.47	Employer National Insurance	£108.07	Net pay	£902.91	<table><tr><td>Taxable gross pay</td><td>£3,332.81</td></tr><tr><td>Tax</td><td>£666.40</td></tr><tr><td>Employee National Insurance</td><td>£7.16</td></tr><tr><td>Employer National Insurance</td><td>£249.73</td></tr></table>	Taxable gross pay	£3,332.81	Tax	£666.40	Employee National Insurance	£7.16	Employer National Insurance	£249.73	£928.91 Paid on 31/07/2026				
Taxable gross pay	£1,137.47																			
Employer National Insurance	£108.07																			
Net pay	£902.91																			
Taxable gross pay	£3,332.81																			
Tax	£666.40																			
Employee National Insurance	£7.16																			
Employer National Insurance	£249.73																			



Hampsthwaite Parish Council

Month 4 (Ending 05/08/2026)

Employer	PAYE reference	475/YE05873
	Accounts Office reference	475PZ01452976
Income Tax	Gross tax	£227.40
	Received from HMRC to refund tax	£0.00
	Gross Student Loan deductions	£0.00
	Gross Postgraduate Loan deductions	£0.00
	Gross CIS deductions	£0.00
	CIS deductions suffered	£0.00
	<i>NET INCOME TAX (1)</i>	<i>£227.40</i>
National Insurance Contributions	Employee National Insurance contributions	£7.16
	Employer National Insurance contributions	£108.07
	Statutory Maternity Pay recovered + NIC compensation	£0.00
	Statutory Paternity Pay recovered + NIC compensation	£0.00
	Statutory Adoption Pay recovered + NIC compensation	£0.00
	Statutory Shared Parental Pay recovered + NIC compensation	£0.00
	Statutory Parental Bereavement Pay recovered + NIC compensation	£0.00
	Statutory Neonatal Care Pay recovered + NIC compensation	£0.00
	Received from HMRC to pay Statutory Pay	£0.00
	Employment Allowance claim	£0.00
	Apprenticeship levy	£0.00
	<i>NET NATIONAL INSURANCE CONTRIBUTIONS (2)</i>	<i>£115.23</i>
Year to Date	Amount due in previous periods	£580.66
	Amount paid in previous periods	£580.66
	Adjustment	£0.00
	<i>SHORTFALL (3)</i>	<i>£0.00</i>
Total amount due (1 + 2 + 3)		£342.63

Payment should reach HMRC by 22/08/2026. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 475PZ014529762704. For more payment methods, see www.gov.uk/pay-pay-tax.

Fwd: Invoices - Memorial Hall



From Hampsthwaite PC Signature <clerk@hampsthwaiteparishcouncil.gov.uk>
To Cllr G Howard <geoff.howard@hampsthwaiteparishcouncil.gov.uk>
Reply-To <clerk@hampsthwaite-pc.org.uk>
Date 2026-08-05 13:52

822 - Hampsthwaite Parish Council (1).pdf (~64 KB) Invoice_No_42591 (1).pdf (~101 KB)

Hi Geoff

There is a discrepancy on the PID vs Invoice for the Wheelchair Access to the hall.

Your PID was for the nett amount of £6720.00. This was I assume, based upon the estimate from New Lodge at £6720.00 + £1680.00 Vat = £8400.00 Total.

However, the invoice has come in from G.C. Groundcare Services who are NOT vat registered, for a total of £8400.00.

This suggests a shortfall on the S106 of £1680.00?

Or either the invoice should be from New Lodge OR GCG should have only invoiced the nett amount of the original quotation?

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

You have received this email from Hampsthwaite Parish Council. The content of this email is confidential may be legally privileged and intended for the recipient specified in this message only. It is strictly forbidden to share any part of this message with any third party, without the written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future. Hampsthwaite Parish Council ensures that email security is a high priority. Therefore, we have put efforts into ensuring that the message is error and virus-free. Unfortunately, full security of the email cannot be ensured as, despite our efforts, the data included in emails could be infected, intercepted, or corrupted. Therefore, the recipient should check the email for threats with proper software, as the sender does not accept liability for any damage inflicted by viewing the content of this email. By contacting Hampsthwaite Parish Council you agree for your contact details to be held and processed for the purpose of corresponding. You may request access to the information we hold on you please contact: clerk@hampsthwaiteparishcouncil.gov.uk You may request to be removed as a contact at any time please contact: clerk@hampsthwaiteparishcouncil.gov.uk To view Hampsthwaite Parish Council's Privacy Notice please also contact: clerk@hampsthwaiteparishcouncil.gov.uk

----- Original Message -----

Subject:Invoices - Memorial Hall

Date: 2026-07-27 09:43

From: DT Online <geoff.howard@hampsthwaiteparishcouncil.gov.uk>

To: Robert Bareham <clerk@hampsthwaiteparishcouncil.gov.uk>

Copy: Peter Capel-Cure <petercapelcure@gmail.com>

Good Morning Rob,

Just checking, with all the email issues of late it may be you never received the two invoices attached? Given that Lee Jones has transferred the net cost of the GMC one and we agreed a cash flow loan at our last meeting, my hope is we can now clear these so we know where we are? Or have they been paid already? (it's just that I cannot see they have on either of the two bank statements for PC and Mem Hall)

Please let me know if there is a problem at all. Many thanks for all your help - we are very nearly there now!

Kind regards,

Geoff

Commuted Sums Project Initiation Document

Please complete all the **yellow boxes** and return to: commutedsums@northyorks.gov.uk

Date of Request:	8 th February 2026		
Organisation Name:	Hampsthwaite Memorial Hall		
Parish name:	Hampsthwaite		
Name:	Geoff Howard		
Role:	Parish Councillor & Chair of Memorial Hall Management Committee		
Email:	dtolwiki@gmail.com		
Phone:	0789 4442227		
Location of Project/ Site name:	Verge at front of Hampsthwaite Memorial Hall		
Project Title:	Wheelchair Access to Community Shed		
Description of project: Please briefly outline the specific works intended and the outcomes that will be achieved	We have been able to create a 'Community Shed ' at the Eastern end of our Memorial Hall with its own independent access. Currently, the only access from the front verge is via a rough stoned pathway. The need is to pave this and provide a ramp to enable full accessibility for all.		
Provisional start date:	16 th February 2026		
Provisional completion date:	28 th March 2026		
Amount of Commuted Sums funds requested for project:	£6,720.00	Net project cost:	£6,720.00
		VAT (if applicable):	£1,680.00
		Total project cost:	£8,400.00
Funds requested for VAT are only payable to organisations which are not VAT exempt or unable to reclaim VAT. If your organisation <i>does</i> pay VAT please ensure that you only request the Net cost. If your organisation <i>does not</i> pay VAT please fill in the applicable box above.			
If planning permission is required has this been received?			N/A
If other permission is required (e.g. Parish Council) has this been received?	Yes		
Confirmation that three quotes for each element of work are submitted.	Yes		
Confirmation that photos have been sent of the project area prior to work commencing.	Yes		
Upon receipt of a completed Project Initiation Document, 3 quotes for each element of work and 'before photos' we will reply to tell you whether your project has been approved. Payment will not be made for projects that have been already completed without prior approval.			

NEW LODGE CONTRACTORS

HAMPSTHWAITE PARISH COUNCIL

12/11/2025

Hampsthwaite Village Room
High Street,
Hampsthwaite
HG3 2EP

ESTIMATE

HAMPSTHWAITE MEMORIAL HALL

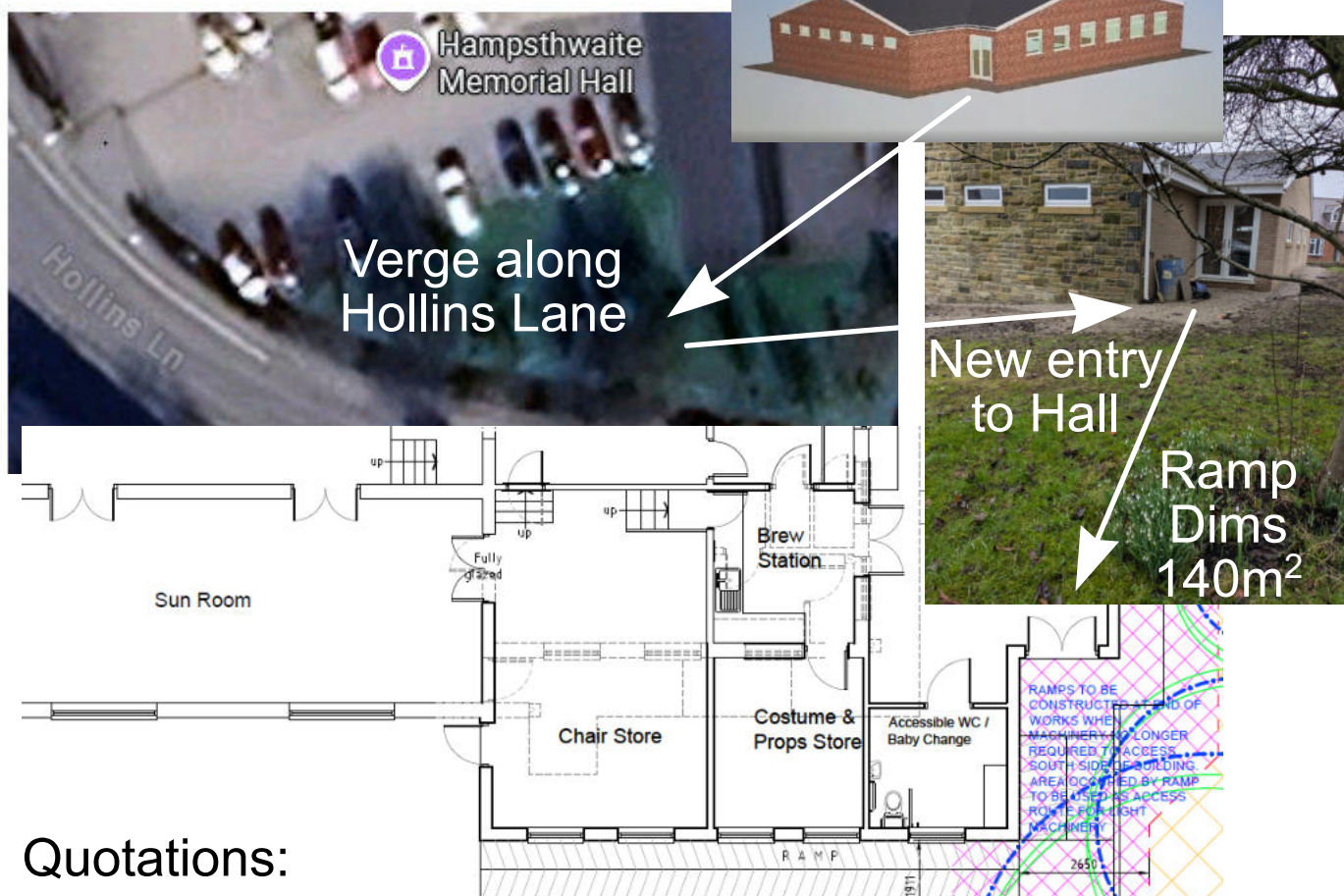
To lay 140 square metres Indian sandstone paving bedded onto existing subbase to create wheelchair access ramp at £60 sq.m.

Total = £6,720 plus VAT

WINSLEY NEW LODGE, LOW WINSLEY, BURNT YATES,
HARROGATE, NORTH YORKSHIRE, HG3 3EU

COMPANY REG. NO. 8090283

Quotations to create a wheelchair accessible entry to the Community Shed extension of the Memorial Hall from the verge along Hollins Lane.



Quotations:

1. New Lodge Contractors

- a) To lay 140 square metres Indian sandstone paving bedded onto existing subbase to create wheelchair access ramp at £60 sq.m.

Total = **£8,400.00**

2. TRADEPOINT – Harrogate - <https://www.trade-point.co.uk/store/1367>

- a) Bradstone Ashbourne Paving - £4,844.00
 b) MOT type 1 Subbase - £780.00
 c) Sharp sand bedding - £156.00
 d) Labour at £40 per square metre - £5,600.00 (from checkatrade)

Total = **£11,380.00**

3. C&W Berry - Leyland - <https://www.cwberry.com/>

- a) Pavestone Sandstone Paving - £2927.47
 b) MOT Type 1 Limestone - £914.88
 c) Concrete Sand - £269.28
 d) Labour at £40 per square metre - £5,600.00 (from checkatrade)

Total = **£9,711.63**

G.C.GROUNDCARE SERVICES



15 Dale Close
Hampsthwaite
Harrogate
North Yorkshire
HG3 2EQ

Tel: 07921 067410

gcgroundcare@yahoo.co.uk

Invoice No. 822

14th July 2026

Hampsthwaite Parish Council

Invoice for carrying out works to create wheelchair access to community shed at Hampsthwaite Memorial Hall as per agreed quotation.

TOTAL AMOUNT DUE

£8,400.00

Payment by cheque payable to G.C Groundcare Services

Or

Bank Transfer - Account No: 13162613 Sort Code: 20-37-13



TAX INVOICE

Geoff Howard
Hampsthwaite Parish Council
High St
Hampsthwaite
Harrogate
HG3 2EP
UNITED KINGDOM

Invoice Date

21 Jul 2026

Invoice Number

INV-1818

VAT Number

272994850

Ostia Tools Ltd

Attention: Antony Cox

Ostia Tools,

Cooper Street,

Dukinfield,

SK16 4JB

Phone: 07958521040

Description	Quantity	Unit Price	VAT	Amount GBP
Flamefast DS 430 Chip Forge & Single Brazing Hearth With Extraction Hood	1.00	666.6667	20%	666.67
Subtotal				666.67
TOTAL VAT 20%				133.33
TOTAL GBP				800.00

Due Date: 23 Jul 2026

Invoice can be paid via Bank Transfer.

Please use the invoice number as the payment reference e.g INV-1234

Bank: Santander

Payments to: Ostia Tools Ltd

Account Number: 07537088

Sort Code: 09-01-29

VAT Number: 272994850

www.OstiaTools.co.uk

Info@ostiatools.co.uk

To
Rob Bareham
Hampsthwaite Parish Council
 Hampsthwaite Village Room
 High St
 Hampsthwaite
 Harrogate
 HG3 2EP
 United Kingdom

Invoice Date
 17/07/2026

Invoice Number
 INV-D-12414

Reference

Order
 ORD-04928

From
Cloudy Group
8 Homeground
Buckingham Industrial Park
MK18 1UH

VAT Number 916 888 080

accounts@cloudyit.co.uk
01280 814 684

Please note, if you have an active direct debit with Cloudy Group Ltd all invoices under the value of £5000 will automatically be debited at or around the invoice due date, manual payment is not required.

Item	Qty	Unit Price	VAT	Amount £
GovMeetings Annual Subscription GovMeetings is the first committee management system built specifically for town and parish councils — brought to you by CloudyIT. Pricing is based on your council's annual precept, not on seats.	1	£347.50	£69.50	£417.00

Payment Terms:
 Due date: 17/07/2026

Subtotal £347.50
 Total VAT 20% £69.50
Amount Due GBP £417.00



Payment details: HSBC, Cloudy Group Ltd
 SC 40-33-33 AN 41649272

8 Homeground, Buckingham Industrial Park, Buckingham, MK18 1UH
 01280 814684 info@cloudyit.co.uk cloudyit.co.uk



Invoice

Billing Cycle from 2 Jul 2026 - 1 Aug 2026
Charge date: 2 Aug 2026
Invoice date: 2 Aug 2026
Tax point date: 1 Aug 2026

Table with 2 columns: CUSTOMER NAME, SHIPPING ADDRESS. Row 1: Rob Bareham, Flat 2 15 Thruscross Close (Flat 2), Harrogate, YKS HG3 2JB, GB

Table with 1 column: BILLING ADDRESS. Row 1: Flat 2 15 Thruscross Close, Harrogate, YKS HG3 2JB, GB

Table with 1 column: COMPANY NAME. Row 1: Hampsthwaite Parish Council

Table with 1 column: INVOICE NUMBER. Row 1: IIUKDN1133623740

Table with 2 columns: PRINTER, SERIAL NUMBER. Row 1: HP OfficeJet Pro 8134e All-in-One Printer, TH48SGP2DP

Table with 2 columns: ACCOUNT NUMBER, ACCOUNT PLAN. Row 1: 2392036740, £6.49 - 100 Pgs / Mo

Table with 2 columns: PAGES PRINTED, Amount. Rows: Regular Pages: 100 - £6.49, Rollover Pages: 47 - N/A, Additional Pages: 0 - £0.00, Total Pages Printed: 147

Table with 2 columns: PAYMENT BALANCE, Amount. Rows: Previous billing cycle charges: £0.00, Current billing cycle charges: £6.49, Total: £6.49, Included VAT (20%): £1.08, Subtotal less VAT: £5.41

Table with 4 columns: DATE *, REGULAR, ROLLOVER, ADDITIONAL. Rows: 9 Jul 2026 (3), 14 Jul 2026 (97, 6), 16 Jul 2026 (33), 21 Jul 2026 (1), 23 Jul 2026 (1), 1 Aug 2026 (6)

** Page counts are not recorded in real time. Printed pages are automatically recorded about once per day and reflected in your Print History on the date they were printed provided that the printer is connected to the Internet via WiFi or Ethernet. If pages are printed when the printer is not connected to the Internet (offline), those pages will be recorded on the date the printer comes back online. Pages printed without using Instant Ink cartridges are not recorded.
*** You have additional charges that will appear in the next billing cycle as your printer is currently offline.
**** You have charges from a previous billing cycle because your printer was offline.

Hampsthwaite Parish Council
HOLLINS LANE
HAMPSTHWAITE
HAMPSTHWAITE HG3 2EJ

Please Pay By	Amount	Invoice Date
30/05/2026	£3,894.22	24/04/2026

TAX INVOICE NO. 42591

Site: Hampsthwaite Memorial Hall
Hollins Lane Hampsthwaite
HAMPSTHWAITE
HG3 2EY

Order No.:

Site Contact: Geoff Howard

Salesperson:

Request No.: Extension Fire
Detection and Alarm
alterations

Extension Fire Detection and Alarm alterations - Fire - Small Works

45681- 200APO - Logic	Series 65 Base	10.00	£22.21	£222.10
55000- 317APO - Logic	Series 65 Optical Smoke Detector	6.00	£117.98	£707.88
55000- 122APO - Logic	Series 65 Heat Detector (A1R)	2.00	£14.33	£28.66
SC2900- 001APO - Logic	Conventional Manual Call Point	1.00	£13.06	£13.06
1992-0760	1.5mm ² 2C FP200 Gold Fire Cable Red 100m	2.00	£171.44	£342.88
	fixings and sundries	1.00	£225.00	£225.00
Logic - Standard Labour Hourly Rate		32.00 hrs	£53.30	£1,705.60
Sub Total ex VAT				£3,245.18
Standard Rate VAT @ 20 %				£649.04
Total				£3,894.22

Thank you.	Sub Total ex VAT	£3,245.18
	Standard Rate VAT @ 20 %	£649.04
	Total inc VAT	£3,894.22
	Total Payable	£3,894.22
	Amount Applied	£0.00
	Balance Due	£3,894.22

PAYMENT TERMS: 30 Days after EOM

If you have any questions then please do not hesitate to contact by sending an email to accounts@logicfireandsecurity.com

 Mail	 Direct Deposit
Mail cheque to: Logic Fire and Security Monkswell House, Manse Lane Knaresborough, HG5 8NQ	Bank: Lloyds CID Acc Name: Logic Fire and Security Ltd Sort Code: 30-15-99 Acc No.: 11986568

Smell Gas - Immediately call **0800 111 999** (24hrs)
Power cut? Call **105** to get through to your electricity distributor



Hampsthwaite Parish Council
Hampsthwaite Village Green Hampsthwaite
Harrogate
N.Yorkshire
HG3 2GT

P

Your credit note

Credit note number: KCR-44460AEC-0004
Account number: A-44460AEC
Date issued: 03 August 2026

Gas emergency
If you smell gas, think you have a gas leak or have any concerns regarding carbon monoxide, immediately open all windows and doors and extinguish any naked flames including cigarettes, then call the Gas Emergency Services free on 0800 111 999 (free 24 hour national emergency line)

Total credits

	Net credits	Climate Change Levy (CCL)	VAT	Total
Reversed account charge	£40.04	£0.00	£2.00	£42.04
Reversed account charge	£0.00	£0.00	£0.00	£0.00
Total credits for this bill				£42.04

We've issued you a credit note to reflect a change on your account - this could be due to a cancelled charge or an adjustment we've made.

Important: A credit note doesn't always mean your account is in credit or that a refund is due. It simply shows that we've removed or changed a previous charge.

If you're unsure what this means for your balance, you can check your latest invoice via MyAccount.

Distributor enquiries:
Northern Powergrid
(Northeast) plc, Lloyds
Court, 78 Grey Street,
Newcastle-upon-Tyne, NE1
6AF.
Call 0800 011 3332

Get in touch

Here's your account number in case you need it when you get in touch: A-44460AEC.

Drop us an email

Our team of energy specialists are ready to answer your questions by email – we'll aim to get back to you within 48 hours. Please include your account number.

Email hellobusiness@edfenergy.com

Get your questions answered

Take a look at our frequently asked questions. Go to edfenergy.com/sme-faqs

Get help with your bills

Find the help you need to manage your energy bills and keep costs down. Go to edfenergy.com/sme-help

Tell us you're moving

Give us a call to let us know you're moving – and ask us about energy plans for your new premises at the same time. Remember to give us a call with your final meter readings too.

Call 0330 912 9959

Other ways to get in touch

- **WhatsApp or text:** send your question to 0778 256 9959 (we'll get back as soon as we can)
- **Call:** 0330 912 9959
- **Call from abroad:** +44 191 743 9959
- **Post:** Freepost EDF CUSTOMER CORRESPONDENCE

Manage your energy the easy way

MyAccount

MyAccount lets you view and pay your invoices, submit meter readings, change tariffs, change your billing address, and more.

EDF app

Get all the benefits of MyAccount, and manage your energy on the go with our mobile app. Find out more at edfenergy.com/sme-manage-account

Independent advice and support

If you're struggling to pay your energy bill or have an energy problem you can speak with the Citizens Advice consumer service for independent energy advice.

- Go to citizensadvice.org.uk/energy
- Call **0808 223 1133** (Monday to Friday, 9am to 5pm, closed bank holidays, calls are free)
- Call **0808 223 1144** to speak to a Welsh speaking adviser (Monday to Friday 9am-5pm, closed bank holidays, calls are free)
- Call **18001** followed by **0808 223 1133** for Relay UK - helping people with hearing and speech difficulties communicate.
- Speak to an energy adviser online at citizensadvice.org.uk/energychat (Monday to Friday, 9am to 5pm, closed bank holidays)

If you live in Scotland

- Go to energyadvice.scot
- Call **0808 196 8660** (Monday to Friday 9am to 5pm, calls are free)
- For British Sign Language enquiries go to contactscotland-bsl.org

Micro businesses

If you have a complaint about an energy broker, please raise it directly with your broker. Find out more about micro businesses at edfenergy.com/microbusiness

Make a complaint

Please get in touch with our energy specialists if you have a complaint. They'll do everything they can to put things right as quickly as possible, keeping you updated along the way. Let them know if you're unhappy with progress. They'll get your complaint reassessed, and tell you the outcome. Go to edfenergy.com/sme-complaint for our full complaints procedure.

Unresolved complaints

Has your complaint with us or your energy broker taken more than eight weeks to resolve, or do you have a 'deadlock' letter? You can get in touch with the Energy Ombudsman. The service is free and independent, and any decision the Ombudsman makes is binding on us – not you. Call **0330 440 1624**; email enquiry@energyombudsman.org; visit energyombudsman.org

If you are a Small Business or Micro Business who has appointed a TPI, they'll be a member of a qualifying dispute settlement scheme and can direct you to that service. If you are unable to contact your TPI, you can contact us at <http://edfenergy.com/complaints>

Climate Change Levy (CCL)

From 1 April 2026 Climate Change Levy (CCL) rates have changed; see our FAQs for more information. The Climate Change Levy (CCL) is a Government-imposed tax on energy delivered to non-domestic users in the UK. It is designed to incentivise energy efficiency and to reduce carbon emissions. We collect CCL from our customers on the Government's behalf.

What are the new CCL rates?

Gas

Previous rate up to 31 March 2026 – 0.775p per kWh
NEW RATE from 1 April 2026 – 0.801p per kWh

Electricity

Previous rate up to 31 March 2026 – 0.775p per kWh
NEW RATE from 1 April 2026 – 0.801p per kWh

Where can I find out more about CCL?

Visit <http://edfenergy.com/cclexplained> to read our VAT and CCL explained guide. Our CCL registration number is 5523 0142. Further information is available from HMRC at <http://hmrc.gov.uk>

Your privacy

To find out how we protect and use your data, please see our Privacy Notice Policy at edfenergy.com/yourprivacy. You can ask us to post you a copy, by calling 0333 200 5100.

Energy theft

Interfering with meters and connections to steal electricity or gas is a crime. It's also extremely dangerous and increases costs for all our customers. Call Stay Energy Safe on 0800 023 2777 if you suspect energy theft; calls are free and confidential.

Information booklets

Our free booklets cover things like paying your bills,

edfenergy.com/sme-business

VAT no. 523 0412 02

Email: hellobusiness@edfenergy.com

Phone: 0330 912 9959

energy efficiency, gas safety, how to complain, priority services and prepayment meters. You can download them from <https://edfenergy.com/info-booklets> or order copies by calling us on 0333 006 9950

VAT

Our VAT registration number is 523 0412 02.

Our Fuel Mix

Find out more at edfenergy.com/fuel-mix

April 2024 - March 2025	Fuel mix and carbon contributions (%)					Environment impact (g/kWh)	
	Coal	Gas	Nuclear	Renewable	Other	CO2	Radioactive waste
EDF fuel mix	4.2	21.0	54.8	18.2	1.8	135	0.0038
EDF carbon contributions	28.3	59.3	0.0	0.0	12.4	-	-
UK average fuel mix*	5.9	33.3	16.2	42.1	2.5	154	0.0011

*Data from the Department for Energy Security and Net Zero (DESNZ)



**N YORKS COUNCIL 91
10479564**

Thursday, 23rd July, 01:00

£6,720.00

Giro

Shown on statement as N YORKS COUNCIL 91
10479564

Balance after transaction: £27,725.69



**CRD89VM CASHBACK
Mastercard**

Monday, 3rd August, 01:00

£0.26

Unknown

Shown on statement as CRD89VM
CASHBACK

Balance after transaction: £26,925.95