

Hampsthwaite Parish Council

Parish Clerk: Robert Bareham

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Dear Councillor,

**You are hereby summoned to attend the
Ordinary Meeting of Hampsthwaite Parish Council
to be held at the Village Room, Hampsthwaite**

on Tuesday 14th April 2026 @ 7:30pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham

**Parish Clerk
Hampsthwaite Parish Council
9th April 2026**

Abbr: JC = Cllr J Carney (Chairman), BK = Cllr B Kirby, GH = Cllr G Howard, KP = Cllr K Pinkney, RS = Cllr R Shrimpton, PB = Cllr P Bolland, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS = Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.061	Welcome by the Chaiman	
2026.062	Absence and Apologies	

- a) To Receive Apologies.
- b) To approve the reason(s) for absence given by Councillors.

2026.063 Dispensations & Pecuniary Interests

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2026.064 Minutes for approval from Previous Meetings

- a) For the council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 10th March 2026.

2026.065 Public participation Session (for the public to talk to councillors about items on the agenda)

2026.066 To receive the Councillors report

- a) For the council to receive the report from Cllr M Harrison.

2026.067 To receive the Clerks report

- a) For the council to note the FoI from a MoP and is now closed.
- b) In view of the recent disruption, this item is for the council to consider moving its email domain to a “.gov.uk” domain for greater stability and security through Vision ICT. Year 1 = £255.00 (Includes set up and migration) Year 2 = 128.00 per annum.
- c) To note the road closure on West Lane 27th April – 28th April 2026

2026.068 Councillor Vacancies & Co-option Matters (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy)

- a) For the clerk to update the council on vacancies matters.

2026.069 Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

- a) For the council to consider any further action(s) on entering “Yorkshire in Bloom 2026”
- b) For the clerk to update the council on the footpath from Hampsthwaite to Birstwith
- c) For the clerk to update the council on insuring the Memorial Hall Building fabric.

2026.070 Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

2026.071 Area 6 Highways

- a) For the council to note the filling of grit bins by NYC and consider any further actions
- b) For the clerk to update the council on extending the 20mph speed limit through the village
- c) For the clerk to update the council on the yellow lines at the entrance to Finden Gardens and for the council to consider any further action

- 2026.072** **Planning Matters** (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)
- a) For the council to consider planning application 26.01518.FUL
29 Brookfield Crescent
Hampsthwaite
HG3 2EE
 - b) For the council to note that planning application 25.04041.FUL has been withdrawn
 - c) For the council to note that Planning Application 26.00434.FUL has been refused
- 2026.073** **S106 / CIL Funding**
- a) For GH to update the council on any applications in progress for S106
 - b) For the council to note the updated S106 availability March 2026.
- 2026.074** **Memorial Hall and The Arts & Craft Studio**
- a) For GH to update the council on the progress of the extension to the Memorial Hall and for the council to consider any further action.
 - b) GH to provide a financial briefing to the council on projected income and anticipated expenditures ahead of the PC Meeting. The council will also review and consider pre-approving payments for expected costs.
- 2026.075** **Parish Asset Matters & Maintenance**
- a) For the council to consider the application for a bench within the parish.
 - b) For the council to consider the quotation from G.C. Groundcare Services to cut Feast Field at £55.00 per cut.
 - c) If the council agree to 2026.075 (c), then to decide upon the cutting frequency.
 - d) For the council to note that the obstruction to footpath (The W3W are from :
///skate.bothered.appetite to: ///usual.unsettled.topmost)
 - e) For the clerk to update the council on the defibrillator at Feast Field Cabins.
- 2026.076** **Budget, Banking & Policy Matters**
- a) For the council to consider the Bank Reconciliation for March 2026.
 - b) For the council to consider the Budget Report dated 10th April 2026.
 - c) For the clerk to update the council on the "Audit Action Plan for 2024/2025 and consider any actions
 - d) For the council to note the Vat reclaim dated 28.02.2026 was submitted and now received (£11912.95)
 - e) For the council to note that payment to the ICO has been set up as a Standing Order.
- 2026.077** **Financial Matters**
- a) For the council to consider the clerks salary for March 2026 (£611.38)

- b) For the council to consider payment to HMRC for month 12 (£193.62)
- c) For the council to consider the Business Stream Inv-10261587 (£66.78)
- d) For the council to consider the EDF Inv-KI-D767396E-0001 (£54.22 + £2.71 Vat)
- e) For the council to consider the SALC Inv-30893 (£45.00 + £9.00 Vat)
- f) For the council to consider the Hampsthwaite Memorial Hall Inv-20251586 (£20.00)
- g) For the council to consider the YLCA Inv-5636 (£501.00)
- h) For the council to consider payment to MoP for planting in the parish (£123.10)
- i) For the council to note payment to New Look of Inv-1384 (£18589.37 + £3717.87 Vat)
- j) For the council to note payment of HP Instant Inks Inv-HUKLDN1126628818 (£24.16 + £4.83 Vat)
- k) For the council to note the ICO Subscription payment Ref-ZC112364 (£47.00)

2026.078

Summary of Payments:

Payments to Consider:

	Amount
a) R Bareham Salary (Month 12)	£611.38
b) HMRC (Month 12)	£193.62
c) Business Stream (Inv-10261587)	£66.78
d) EDF (Inv-KI-D767396E-0001)	£56.93
e) SALC (Inv-30893)	£54.00
f) Hampsthwaite Memorial Hall (Inv-20251586)	£20.00
g) YLCA (Inv-5636)	£501.00
h) MoP (Village Planting)	£123.10
Total Payments (a)	£1626.81

Payments to Note:

i) New Look (Inv-1384)	£22307.24
j) HP Instant Ink (Inv-HUKLDN112668818)	£28.99
k) ICO (Ref-ZC112364)	£47.00
Total Payments (b)	£22383.23
Total (a + b)	24010.04

2026.079

Staffing & Training Matters

- a) For the clerk to update the council on any staffing matters.

2026.080

To confirm the date of the next Council meeting(s):

- a) **Annual Meeting of the Parish 12th May 2026 @ 7:30pm**
Council
(Cut-off date for agenda items 5th May 2026 please)
- b) **Ordinary Meeting of the Parish 9th June 2026 @ 7:30pm**
Council
(Cut-off date for agenda items 2nd June 2026 please)

Appendix A

Michael

Councillor Michael Harrison

Killinghall, Hampsthwaite & Saltergate Division

Executive Member for Health & Adult Services

