

Hampsthwaite Parish Council

Parish Clerk: Robert Bareham

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Dear Councillor,

**You are hereby summoned to attend the
Ordinary Meeting of Hampsthwaite Parish Council
to be held at the Village Room, Hampsthwaite**

on Tuesday 13th January 2026 @ 7:30pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham
Parish Clerk
Hampsthwaite Parish Council
9th January 2026

Abbr: JC = Cllr J Carney (Chairman), GH = Cllr G Howard, KP = Cllr K Pinkney, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, Dol = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.241	Welcome by the Chairman	
2026.242	Absence and Apologies a) To Receive Apologies.	

- b) To approve the reason(s) for absence given by Councillors.

2026.243 Dispensations & Pecuniary Interests

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2026.244 Minutes for approval from Previous Meetings

- a) For the council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 10th December 2025.

2026.245 Public participation Session (for the public to talk to councillors about items on the agenda)

2026.246 To receive the Councillors report

- a) For the council to receive the report from Cllr M Harrison.

2026.247 To receive the Clerks report

- a) For the council to note the meeting dates for 2026

2026.248 Councillor Vacancies & Co-option Matters (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy)

- a) For the clerk to update the council on vacancies matters.

2026.249 Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

- a) For the clerk to update the council on the defibrillator at Feast Field Cabins.
- b) For the clerk to update the council on extending the 20mph speed limit through the village

2026.250 Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) KP to update the council on the “Playground Equipment” refurbishment and for the council to consider any further action.
- b) KP to update the council on becoming a “Wildlife Friendly Village” and for the council to consider any further action.
- c) JC to update the council with quotes for the purchase of a ride on mower for the parish
- d) RS to raise the question of yellow lines at the entrance to Finden Gardens and for the council to consider any further action

2026.251 Area 6 Highways

- a) For the clerk to update on Curb Stones (awaiting sourcing).

2026.252 Planning Matters (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)

- a) For the council to consider Planning Application 25.04041.FUL
Village Farm
Church Lane
Hampsthwaite HG3 2HB
(Closing 26th December 2025 – extension requested)

- b) For the council to consider Planning Application 25.04233.FUL
Clifton
17 Hollins Lane
Hampsthwaite HG3 2EJ
(Closing 1st January 2026 – extension requested)
- c) For the council to consider Planning Application 25.04292.FUL
Coach House
Church Lane
Hampsthwaite HG3 2HB
(Closing 9th January 2026 – extension requested)
- d) For the council to note Planning Enforcement 25.00391.PR05
- e) For the council note TPO No 39/2025 (HAR)

2026.253

S106 / CIL Funding

For GH to update the council on any applications in progress for S106

2026.254

Memorial Hall and The Arts & Craft Studio

- a) For GH to update the council on the progress of the extension to the Memorial Hall and for the council to consider any further action.
- b) GH to provide a financial briefing to the council on projected income and anticipated expenditures ahead of the PC Meeting. The council will also review and consider pre-approving payments for expected costs.

2026.255

Parish Asset Maintenance

- a) For the council to note the NYC Hampsthwaite Play Area Report
- b) For the council to note that there has been no response from HFSC in response to the signing of the rental agreement for the use of Feast Field and for the council to consider any further action.
- c) For the clerk to update the council on the dispute with SSE regarding electricity usage on the Village Green and consider any further action.
- d) For the clerk to update the council on the Business Stream invoice for the leakage on Feast Field.
- e) For GH to update the council on the “picnic table”/oak tree stump on the village green and for the council to consider any further action.
- f) For the council to consider the parishioner’s offer to transform the phone box into a children’s library.
- g) For the council to consider a MotP request for a memorial bench in memory of her late nan.

2026.256

Budget, Banking & Policy Matters

- a) For the council to consider the Bank Reconciliation for December 2025.
- b) For the council to consider the Budget Report dated 8th January 2026.
- c) For the clerk to update the council on drafting a Parish Council Continuity Planning.

- d) For the council to consider the Mid-Year Internal Control Review Report from RSB and to consider any further action.
- e) For the clerk to update the council on obtaining a debit card from Virgin Money.
- f) For the clerk to update the council on the “Audit Action Plan for 2024/2025 and consider any actions
- g) For the council to consider any actions arising from the Budget year to date for 2025/2026
- h) For the council to receive the “restated” Budget for 2025/2026
- i) For the council to consider any actions concerning the remaining 2025/2026 budget forecast.
- j) For the council to consider the budget for 2026/2027
- k) For the council to consider the precept demand for 2026/2027

2026.257

Financial Matters

- a) For the council to consider the clerks salary for December 2025 (£585.38 + £26.00 WFH).
- b) For the council to consider the HMRC payment for month 9 (£193.62).
- c) For the council to consider payment to YLCA Inv-4986 (£27.40)
- d) For the council to consider payment to J Turnbull Landscapes (£455.00)
- e) For the council to consider payment to Hampsthwaite Village Room Inv-11 (£220.00)

2026.258

Summary of Payments:

Payments to Consider

Amount

a) R Bareham (December 2025 Salary)	£611.38
b) HMRC (Month 9)	£193.62
c) YLCA (Inv-4986)	£27.40
d) J Turnbull (Inv-1607)	£455.00
e) Hampsthwaite Village Room (Inv-11)	£220.00
Total Payments	£1507.40

2026.259

Staffing & Training Matters

- a) For the clerk to update the council on any staffing matters.

2026.260

To confirm the date of the next Council meeting(s):

**Finance Meeting of the Parish 10th February 2026 @ 7.30pm
Council**

(Cut-off date for agenda items 3rd February 2026 please)

**Ordinary Meeting of the Parish 10th March 2026 @ 7.30pm
Council**

(Cut-off date for agenda items 3rd March 2026 please)

Appendix A

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

