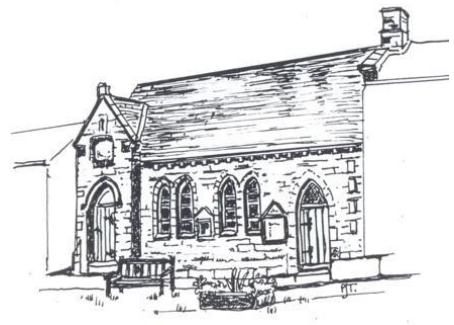


## HAMPSTHWAITE PARISH COUNCIL



You are invited to attend the Full Council Meeting of Hampsthwaite Parish Council to be held at Hampsthwaite Memorial Hall on **Tuesday 27<sup>th</sup> July 2021 at 6.00pm.**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. This will take place at the start of the meeting when 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Rebecca Crabtree  
**Parish Clerk**  
**19/07/2021**

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### **AGENDA**

**2122/010 To elect the Chairman of the Council and to receive the Declaration of Acceptance of Office.**

**2122/011 To agree to co-opt Cllr Michael Harrison and receive the Declaration of Acceptance of Office.**

**2122/012 To consider and agree to co-opt councillors and receive the Declaration of Acceptance of Office.**

**2122/013 Introduction from the Chairman**

**2122/014 Public Participation**

**2122/015 To receive any apologies and approve reasons for absence**

**2122/016 Declaration of Interests**

- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications for dispensation

**2122/017 To confirm the minutes of the full council meeting held on Wednesday 5<sup>th</sup> May 2021 as a true and accurate record.**

**2122/018 To receive an update from Cllr Harrison**

**2122/019 To note the Clerks Report**

**2122/020 Financial matters:**

- a) To approve the schedule of payments
- b) To approve the bank reconciliation and budget reconciliation

**2122/021 To receive information on the following ongoing issues and agree action where necessary:**

- a) To receive an update about the speed sign and 30mph road sign
- b) To receive an update about the Memorial Hall refurbishment and grant application
- c) To receive an update about the telephone kiosk

**2122/022 To consider matters requested by councillors and Clerk and agree necessary action**

- a) To note the resignation of Cllr Brown, Cllr Fairfoot, Cllr Backhouse and Cllr Collett.
- b) To receive an update about the Clerk position (Clerk)
- c) To consider purchasing a key safe and postal box (GH)
- d) To receive an update about banking arrangements (Clerk)
- e) To agree the frequency of future meetings (GH)
- f) To confirm membership of the Memorial Hall Working Party (Clerk)
- g) To agree a Memorial Hall Committee representative (Clerk)
- h) To consider and agree arrangements for the grassed area next to the Church (Clerk)

**2122/023 To consider the following new correspondence received and decide action where necessary**

- a) To consider the maintenance work required between West View Terrace and the Memorial Hall
- b) To consider a request to install a memorial bench

**2122/024 To review/adopt/approve the following policies:**

- a) Memorial Bench Policy

**2122/025 To consider and decide upon the following planning applications:**

<b>HBC Reference:</b>	<b>Address</b>	<b>Description:</b>
21/02904/FUL	Hampsthwaite Church Of England Primary School High Street	Partial demolition of existing single storey extension to rear of original school to provide new single storey extension to be used as staff room and new extension to side of original school to form new secure entrance lobby including reorganisation of external stepped approach and changes to the boundary wall.
21/02718/FUL	17 Peckfield Close	Proposed new dwelling to land west of 17 Peckfield Close

**2122/026 To note matters for information and items for inclusion on the agenda of the next meeting**

**2122/027 To confirm the date of the next meeting**