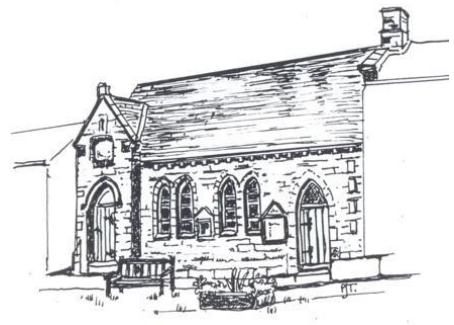


# HAMPSTHWAITE PARISH COUNCIL



You are invited to attend the ordinary meeting of Hampsthwaite Parish Council to be held on **Wednesday 14<sup>th</sup> October 2020 commencing at 6.00pm via remote link using Zoom.**

**The meeting will be held via Zoom. If you would like to join the meeting, please email the Parish Clerk before 5pm on Tuesday 13<sup>th</sup> October 2020. (clerk@hampsthwaite-pc.org.uk)**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. This will take place at the start of the meeting when 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Rebecca Crabtree  
**Parish Clerk**  
**08/10/2020**

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## AGENDA

**2021/019 Introduction from the Chairman**

**2021/020 Public participation**

**2021/021 To receive apologies and approve reasons for absence**

**2021/022 Declarations of interest**

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

**2021/023 To confirm the minutes of the meeting held on 27<sup>th</sup> July 2020 as a true and correct record**

**2021/024 To note the Clerks Report**

**2021/025 Financial matters**

**Email: [clerk@hampsthwaite-pc.org.uk](mailto:clerk@hampsthwaite-pc.org.uk)**

- a) To approve the bank reconciliation and budget comparison for September 2020
- b) To note the conclusion of the 2020/21 NJC pay award at 2.75% to be backdated to 1<sup>st</sup> April 2020
- c) To note the increase in home allowance from 1<sup>st</sup> April 2020 and agree to pay the Clerk at this rate

**2021/026 Matters requested by councillors**

- a) To consider and agree any necessary action regarding the Feast Cabins and Feast Field including purchasing supplies (HB)
- b) To consider and agree necessary action regarding Community Payback

**2021/027 Organisational matters**

- a) To consider and agree arrangements for Christmas
- b) To consider and agree arrangements for Remembrance Sunday

**2021/028 To review the following policies:**

- a) Retention and Disposal Policy
- b) Complaints Policy
- c) Contracts and Procurement Policy
- d) Disciplinary Policy
- e) Financial Regulations
- f) Grievance Policy
- g) Pensions Policy

**2021/029 Councillor Activities**

- a) To note reports from outside bodies, councillor activities and training and decide action where necessary

**2021/030 To consider the following new correspondence received and decide action where necessary**

- a) To note the public path diversion at Cruet Farm, Hollins Lane.
- b) To consider a request for a memorial bench to be installed at the play area
- c) To consider the street name for land adjacent to Cruet House, Hollins Lane

**2021/031 To consider ongoing/current Highway issues and decide action where necessary**

**2021/032 To note matters for information and items for inclusion on the agenda of the next meeting**

**2021/033 To confirm the date, time and venue for next ordinary meeting of Hampsthwaite Parish Council**