

# Hampsthwaite Parish Council

Parish Clerk: Robert Bareham

Tel: 07935 378544

Email: [clerk@hampsthwaite-pc.org.uk](mailto:clerk@hampsthwaite-pc.org.uk)

URL: <https://www.hampsthwaite-pc.org.uk/>



Dear Councillor,

**You are hereby summoned to attend the  
Ordinary Meeting of Hampsthwaite Parish Council  
to be held at the Village Room, Hampsthwaite**

**on Tuesday 10<sup>th</sup> February 2026 @ 7:30pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

*Rob Bareham*

**Parish Clerk**

**Hampsthwaite Parish Council**

**5<sup>th</sup> February 2026**

Abbr: JC = Cllr J Carney (Chairman), BK = Cllr B Kirby, GH = Cllr G Howard, KP = Cllr K Pinkney, RS = Cllr R Shrimpton, PB = Cllr P Bolland, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS = Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

## Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.021	Welcome by the Chaiman	
2026.022	Absence and Apologies	
	a) To Receive Apologies.	

- b) To approve the reason(s) for absence given by Councillors.

**2026.023            Dispensations & Pecuniary Interests**

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

**2026.024            Minutes for approval from Previous Meetings**

- a) For the council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 13<sup>th</sup> January 2026.

**2026.025            Public participation Session** (for the public to talk to councillors about items on the agenda)

**2026.026            To receive the Councillors report**

- a) For the council to receive the report from Cllr M Harrison.

**2026.027            To receive the Clerks report**

- a) For the council to note the comments from a MotP regarding a white van on Hollins Lane affecting a traffic survey.
- b) For the council to consider entering “Yorkshire in Bloom 2026”

**2026.028            Councillor Vacancies & Co-option** Matters (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy)

- a) For the clerk to update the council on vacancies matters.

**2026.029            Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) For the clerk to update the council on the defibrillator at Feast Field Cabins.
- b) For the clerk to update the council on extending the 20mph speed limit through the village
- c) For the clerk to update the council on the yellow lines at the entrance to Finden Gardens and for the council to consider any further action

**2026.030            Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) KP to update the council on the “Playground Equipment” refurbishment and for the council to consider any further action.
- b) KP to update the council on becoming a “Wildlife Friendly Village” and for the council to consider any further action.
- c) For the council to consider moving electrical energy supplier away from SSE and changing the type of supply contract to use

**2026.031            Area 6 Highways**

- a) For the clerk to update on Curb Stones (awaiting sourcing).

**2026.032            Planning Matters** (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)

- a) For the council to consider Planning Consultation 26.00434.FUL  
18 Finden Gardens

Hampsthwaite  
HG3 2EN  
(Closing 22<sup>nd</sup> February 2026)

- b) For the council to consider Planning Consultation 26.00338.FUL  
St Thomas A Becket's Church  
Church Lane  
Hampsthwaite  
HG3 2HB
- c) For the council to note Planning Decision 25.04233.FUL  
Clifton  
17 Hollins Lane  
Hampsthwaite  
HG3 2EJ  
(Planning Granted)
- d) For the council to note Planning Decision 25.04292.TPO  
Coach House  
Church Lane  
Hampsthwaite  
HG3 2HB  
(Planning Granted)
- e) For the council to consider responding to NYC's consultation to its "NYC Enforcement Policy".

**2026.033**

**S106 / CIL Funding**

For GH to update the council on any applications in progress for S106

**2026.034**

**Memorial Hall and The Arts & Craft Studio**

- a) For GH to update the council on the progress of the extension to the Memorial Hall and for the council to consider any further action.
- b) GH to provide a financial briefing to the council on projected income and anticipated expenditures ahead of the PC Meeting. The council will also review and consider pre-approving payments for expected costs.

**2026.035**

**Parish Asset Maintenance**

- a) For the council to note that there has been no response from HFSC in response to the signing of the rental agreement for the use of Feast Field and for the council to consider any further action.
- b) For the clerk to update the council on the dispute with SSE regarding electricity usage on the Village Green and consider any further action.
- c) For GH to update the council on the "picnic table"/oak tree stump on the village green and for the council to consider any further action.
- d) For the council to consider the parishioner's offer to transform the phone box into a children's library.
- e) For the council to consider adopting the "Benches Renewal and Maintenance Policy" dated 10<sup>th</sup> February 2026.

- f) For the council to consider retaining NYC for the cutting of “Urban highway visibility splays” 2026 (£375.55)
- g) For the clerk to update the council on the grass cutting for the 2026 season.

**2026.036 Budget, Banking & Policy Matters**

- a) For the council to consider the Bank Reconciliation for January 2026.
- b) For the council to consider the Budget Report dated 5<sup>th</sup> February 2026.
- c) For the council to consider the Precept Increase Response Pack
- d) For the clerk to update the council on the “Audit Action Plan for 2024/2025 and consider any actions

**2026.037 Financial Matters**

- a) For the council to consider the clerks salary for January 2026 (£611.38)
- b) For the council to consider payment to HMRC for month 10 (£193.62)
- c) For the council to consider payment to Vision ICT for Inv-21384 (£11.67 + £2.33 Vat)
- d) For the council to note payment to B&Q for Order 1059409316 (£741.60)
- e) For the council to note payment to New Lodge for Inv-1371 (£20312.10 + £4062.42 Vat)
- f) For the council to note payment to Windowcraft Ltd Inv-5683 (£5080.00 + £1016.00 Vat)

**2026.038 Summary of Payments:**

<b>Payments to Consider:</b>		<b>Amount</b>
a)	R Bareham (January 2026)	£611.38
b)	HMRC (Month 10)	£193.62
c)	Vision ICT (Inv-21384)	£14.00
<b>Total Payments (a)</b>		<b>£819.00</b>
<b>Payments to Note:</b>		
d)	B&Q (Order 1059409316)	£741.60
e)	New Lodge (Inv-1371)	£24374.52
f)	Windowcraft Ltd (Inv-5683)	£6096.00
<b>Total Payments (b)</b>		<b>£31212.12</b>
<b>Total (a + b)</b>		<b>£32031.12</b>

**2026.039 Staffing & Training Matters**

- a) For the clerk to update the council on any staffing matters.

**2026.040 To confirm the date of the next Council meeting(s):**

- a) **Ordinary Meeting of the Parish 10<sup>th</sup> March 2026 @ 7.30pm**  
**Council**  
*(Cut-off date for agenda items 3<sup>rd</sup> March 2026 please)*
- b) **Annual Meeting of the Parish 17<sup>th</sup> March 2026 @ 7.30pm**
- c) **Ordinary Meeting of the Parish 14<sup>th</sup> April 2026 @ 7:30pm**  
**Council**  
*(Cut-off date for agenda items 7<sup>th</sup> April 2026 please)*

## **Appendix A**

Michael

Councillor Michael Harrison

Killinghall, Hampsthwaite & Saltergate Division

Executive Member for Health & Adult Services

