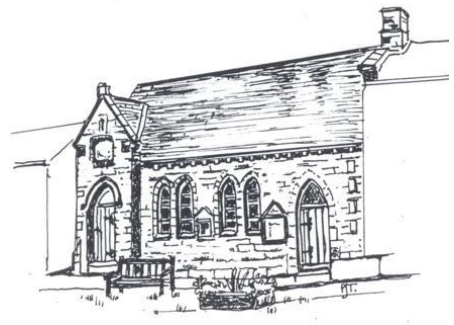


## HAMPSTHWAITE PARISH COUNCIL



You are invited to attend the extraordinary meeting of Hampsthwaite Parish Council to be held on **Wednesday 28<sup>th</sup> April 2021 commencing at 7.30pm via remote link using Zoom.**

### Join Zoom Meeting

<https://us02web.zoom.us/j/83622683827?pwd=aUp1dTFxODVvYitLRfJrZ1dvMXd5UT09>

**Meeting ID: 836 2268 3827**

**Passcode: ZNU09D**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. This will take place at the start of the meeting when 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Rebecca Crabtree  
Parish Clerk  
22/04/2021

---

### AGENDA

**2021/093 Introduction from the Chairman**

**2021/094 Public participation**

**2021/095 To receive apologies and approve reasons for absence**

**2021/096 Declarations of interest**

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

**2021/097 To confirm the minutes of the meeting held on 22<sup>nd</sup> March 2021 as a true and correct record**

**Email: [clerk@hampsthwaite-pc.org.uk](mailto:clerk@hampsthwaite-pc.org.uk)**

**2021/098 Matters requested by councillors and Clerk**

- a) To consider and approve the application form for a grant towards the refurbishment of the Memorial Hall and the Parish Council to submit it as owner of the Memorial Hall (GH)
- b) To confirm membership of the Memorial Hall Working Party (Clerk)
- c) To agree a permanent representative of the Memorial Hall Committee (HB)
- d) To consider and agree arrangements for the upcoming meetings and the Annual Report due to current legislation and Government guidance (Clerk)
- e) To consider and agree the arrangements for the litter pick
- f) To consider and agree arrangements for the Feast Cabins
- g) To consider and agree arrangements for the telephone kiosk
- h) To note the Clerks resignation and agree necessary arrangements (Clerk)

**2021/099 To adopt the following policies:**

- a) Scheme of Delegation
- b) Face to Face Meetings Risk Assessment
- c) Code of Conduct
- d) Information and Data Protection Policy
- e) Risk Assessment
- f) Security Incident Policy
- g) Statement of Internal Control
- h) Litter Pick Risk Assessment

**2021/100 To note matters for information and items for inclusion on the agenda of the next meeting**

**2021/101 To confirm the date of the next meeting as Wednesday 5<sup>th</sup> May 2021**