

## Hampsthwaite Parish Council

### RFOs Report

#### Bank Reconciliation

Financial year 2020/2021

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date: 31<sup>st</sup> March 2021

<b>BANK STATEMENTS</b>		
Bank balance as at 31st March 2021	£20,847.32	
Total		£20,847.32
Unpresented cheques: 1762	£143.00	
<b>Closing balance per bank statements</b>		<b>£20,704.32</b>
<b>CASH BOOK</b>		
Opening balance		£17,026.98
Receipts to date		£15,039.37
Payments to date		£11,362.03
<b>Closing balance per cash book as at 31st March 2021</b>		<b>£20,704.32</b>

#### Unpresented cheques

Cheque no.	Details	Amount
1762	HMRC	£143.00

The table below shows the current expenditure to the end of March 2021

Items	Proposed Budget 2020/2021	March 2021
PAYE	80.00	£558.20
Clerk's Salary (incl Tax)	3000.00	£2625.65
General Expenses (Mileage, Postage, Stationary)	300.00	£53.68
Insurance	700.00	790.93
Internal Audit	200.00	£140.00
YLCA Membership	420.00	
Feast Field Rent to NYCC	700.00	
Feast Field/Cabins Maintenance/H&S	500.00	£490.95
Village Grass Cutting	3500.00	£3069.79
Village Green Inspection, Maintenance	200.00	
Bus Shelter Maintenance	100.00	
Medieval Way	100.00	£650.74
Community Payback Materials	200.00	£31.75
Village Planting	300.00	£162.19
Newsletters	300.00	£581.60
Village Room Rent	180.00	£192.00
Play Area Inspection, Maintenance and repairs	500.00	£55
Staff & Councillor Training/Books	500.00	£15
Councillor Expenses	100.00	
New Grit Bins and Maintenance	225.00	
Tree Inspections and Maintenance	500.00	
Snow Clearing/Leaf Clearing	200.00	
Clear and maintain Cockhill Beck	100.00	
Seating/Bench Inspection, Maintenance & Repairs	100.00	
Noticeboard Inspection, Maintenance & Repair	50.00	
Signage Inspection, Maintenance & Repair	50.00	
Planting Troughs Inspection, Maintenance & Repair	50.00	
Electricity and Water for Village Green/Field	300.00	£761.41
Feast Bridge Inspection, Maintenance & repair	100.00	
IT (Laptop/Printer/ Software)	150.00	
Village Christmas Tree (Installation, Removal, Lights)	600.00	£85.00
Dog Bins	100.00	£100.00
VE Day 75 Celebration	500.00	
Website & HPC Email	550.00	£125.00
Information Commissioners Office	40.00	£40.00
Neighbourhood Plan	200.00	
<b>Total</b>	<b>15695.00</b>	<b>£10,528.89</b>

Contingency	18300.00	
<b>RESERVE ACCRUALS</b>		
Medieval Way	500	
HAG - Planning Fund	5062.11	
NYCC Grant - Medieval Way	550	

*Please note: The difference is £833.14 in VAT.*