

APPENDIX I — Public Documents

4.1 Approval of the Minutes of the Meeting Held on 8 September 2026 (LGA 1972 Schedule 12 para 41)

Parish council Meeting-Draft-Minutes.pdf

7.2 For the Council to consider the supply of the Christmas Tree for 2026

Webmail __ RE_ Christmas Tree.pdf

7.3 For the Council to note removal of "abandoned" cars adjacent to Cockhill Beck

Confirmation of receipt of your Abandoned vehicle form FS Case 871641373.pdf

Confirmation of receipt of your Abandoned vehicle form FS Case 871642217.pdf

7.4 For the Council to note the response to NYC on attachments by the PC to NYC's property.

PDF Copy of ATTACHMENT DECLARATION FINAL.pdf

Letter 22.09.26.pdf

7.5 For the Council to note the consultation for its "Home to School Travel Policy"

Home to School Travel Policy.pdf

York and North Yorkshire Combined Authority Local Transport Plan Consultation.pdf

7.6 For the Clerk to inform the Council on surveying work undertaken on Feast Field on behalf of Yorkshire Water.

Sewag Mapping.pdf

7.7 For the Clerk to update the Council on progress for traffic restrictions at Finden Gardens

merged Finden Gardens.pdf

7.8 For the Council to note the issues with a stile on the footpath between Hollins Lane and Rowden Lane, has been reported to NYC for resolution.

merged Footpath Issue.pdf

9.1 For the Council to consider any action to the MoP's request for hedges to be cut back and the siting of a bench.

redacted MoP Request for hedges.pdf

9.2 Cllr Pinkney to update the Council on a further invoice received from SSE Inv-IVO4958828 (£79.29 + £15.86 Vat)

SSE_Invoice_2026-10-06.pdf

12.1 For the Council to note Provisional TPO No 65/2026 (HAR)

merged Provisional TPO No 65-2026 (HAR).pdf

14.1 Update on action: The Clerk proceed with the S106 funding meeting and report back to the Council on the outcome;

S106 Discussion Group Task and Finish Meeting-Progress-Notes.pdf

14.2 For the Clerk to update the Council on possible S106 funded projects.

S106 Funding possibilities.pdf

16.4 Update on action: Damaged bollard opposite the pub

Bollards - Asset Register excerpt.pdf

16.6 Dependent on the outcome report under 16.5, for the Council to consider mandating Cllr Bishop to arrange the emergency electrical checks on the Feast Field Portakabins, the PAT testing of up to 50 items of electrical appliances and for the Clerk to have delegated authority to approve payments up to £600.00 for the work described.

Cllr Bishop - Cabin Quotes.pdf

16.7 For the Council to consider replacement of the defib pads and batteries at the Memorial Hall. (Pads = £45.00 + Vat & Batteries = £37.99 + Vat)

redacted_Webmail __ Fw_ Defibrillator.pdf

17.1 To consider and ratify the Parish Council's acknowledgment of the 2024/25 External Auditor's Report. (Noting that the report was received, published on the Parish Council website, and displayed on the Parish Council notice board at the time of receipt, but was not formally recorded as being considered in the meeting minutes).

merged External auditirs Report 2024 - 2025.pdf

17.2 To consider and ratify the Parish Council's acknowledgment of the 2025/26 External Auditor's Report.

merged Conclusion to the External Autitors Report for 2025 - 2026.pdf

17.3 For the Council to receive the Bank Statement & Reconciliation for September 2026

merged Bank Reconcilliation September 2026.pdf

17.4 For the Council to receive the RFO's Financial Report dated 8th October 2026

merged Clerks Financial Report For Sept 2026.pdf

18.1 For the Council to consider the clerks Salary £749.84 for September 2026

18.1 Payslip for Month Ending 30 Sept 2026.pdf

18.2 For the Council to consider payment to HMRC for Month 6 (£254.18)

18.2 P30 Employers Payslip - Month 6 (Ending 05-10-2026).pdf

18.3 For the Council to consider payment to Business Stream Inv 11693274 (£19.93)

18.3 Business Stream Inv-11693274.pdf

18.4 For the Council to consider payment to PKF Littlejohn Inv-SB20262627 (£840.00 + £168.00 Vat)

18.4 PKF Inv SB20262627.pdf

18.5 For the Council to consider payment to SALC for pay role services Inv-31835 (£102.00 + £20.40 Vat)

SALC Inv-31835.pdf

19.1 For the Council to note payment to RBL Poppy Shop Inv12002524583 (£27.50)

Order 12002524583 - Poppy Shop UK - Account.pdf

19.3 For the Council to note payment to Amazon Inv GB6AZXL4LAEUD (£21.92 + £4.39 Vat)

19.3 Amazon Inv GB6AZXL4LAEUD (Â£26.31).pdf

19.4 For the Council to note payment to Amazon Inv GB605UJQAPABLI (£2.49 + £0.50 Vat)

Amazon Inv GB605UJQAPABLI (Â£2.99).pdf

19.5 For the Council to note payment to Amazon Inv GB68J3CVBAEUI (£17.95 + £3.59 Vat)

19.5 Amazon Inv GB68J3CVBAEUI (Â£21.54).pdf

19.6 For the Council to note payment to Amazon Inv GB68L92N1AEUI (£4.75 + £0.95 Vat)

Amazon Inv GB68L92N1AEUI (Â£5.70).pdf

19.7 For the Council to note payment to Amazon Inv GB68KEA5AAEUI (£11.99 + £2.33 Vat)

19.7 Amazon Inv GB68KEA5AAEUI (Â£13.99).pdf

19.8 For the Council to note payment to Amazon Inv GB6063G222UOPI (£32.92 + £6.58 Vat)

Amazon Inv GB6063G222UOPI (Â£39.50).pdf

19.9 For the Council to note payment to Amazon Inv GB68L8WPBAEUI (£9.07 + £1.82 Vat)

19.9 Amazon Inv GB68L8WPBAEUI (Â£10.89).pdf

19.10 For the Council to note payment to Amazon Inv GB6AYE862AEUD (£24.49 + £4.90 Vat)

Amazon Inv GB6AYE862AEUD (Â£29.39).pdf

19.11 For the Council to note payment to Amazon Inv GB68JUVPWAEUI (£6.77 + £1.36 Vat)

Amazon Inv GB68JUVPWAEUI (Â£8.13).pdf

19.12 For the Council to note payment to Amazon Inv GB6AYE85NAEUD (£8.32 + £1.67 Vat)

Amazon Inv GB6AYE85NAEUD (Â£9.99).pdf

19.13 For the Council to note payment to Amazon Inv GB68JPRFLAEUI (£4.75 + £0.95 Vat)

Amazon Inv GB68JPRFLAEUI (Â£5.70).pdf

19.14 For the Council to note payment to Amazon Inv GB60024NK37DDI (£13.32 + £2.67 Vat)

Amazon Inv GB60024NK37DDI (Â£15.99).pdf

19.15 For the Council to note payment to Amazon Inv GB68JLJI5UAEUI (£21.78 + £4.36 Vat)

Amazon Inv GB68JL15UAEUI (Â£26.14).pdf

19.16 For the Council to note payment to Amazon Inv GB68KE7NLAEUI (£3.20 + £0.64 Vat)

Amazon Inv GB68KE7NLAEUI (Â£3.84).pdf

19.17 For the Council to note payment to HP Instant Ink Inv HUKDN1135797560 (£5.41 + £1.08 Vat)

HP Instant Int inv 11-9-26.pdf

20.1 For the Council to note the receipt of the Precept Pt 2 (£30500.00)

Precept Pt 2 10504965.pdf

20.2 For the Council to note Virgin Money Cashback (1.62)

20.2 Cash Back (Â£1.62).pdf

20.3 For the Council to note Virgin Money Cashback (£0.43)

20.3 Cash Back (Â£0.43).pdf

21.2 For the Council to consider the clerk's expenses for October 2026 (£52.80)

Clerk Expenses.pdf

Pending supporting documents

Item 15.1 Memorial Hall and Arts & Craft Studio Update. — Report to Follow (no document supplied)

Item 19.1 For the Council to note payment to RBL Poppy Shop Inv12002524583 (£27.50) — Report to Follow (no document supplied)

Item 19.2 For the Council to note the purchase of new HP Officejet Pro 8124e Serial No TH57UPP05V Inv~xxxxxxxx (£74.97 + £15.00 Vat) — Report to Follow (no document supplied)

Hampsthwaite Parish Council

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Minutes of the Full Parish Council at the Village Room Held at 7:30 PM on Tuesday, 8 September 2026

Issued: Thursday, 8 October 2026

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Minutes

Attendance

Present: Cllr Billy Kirby, Cllr Katy Pinkney, Cllr Geoff Howard (until 21:07), Cllr Rob Selby, Cllr Peter Bishop, Cllr Richard Shrimpton

Apologies: Cllr Paul Bollands

Also present: Clerk Rob Bareham

Min. 2026/09/194 — 1. Welcome by the Chair:

The Chair welcomed members to the meeting of the Full Parish Council, held via Microsoft Teams.

Min. 2026/09/195 — 2. Absence and Apologies:

See items 2.1 - 2.2

Min. 2026/09/196 — 2.1 To Receive Apologies:

Apologies for absence were received from Cllr Paul Bollands.

Min. 2026/09/197 — 2.2 To approve the reason(s) for absence given by Councillors:

It was **RESOLVED** that the reason for absence submitted by Cllr Bollands be approved.

Min. 2026/09/198 — 3. Dispensations & Pecuniary Interests:

See Items 3.1 - 3.2

Min. 2026/09/199 — 3.1 To receive, consider and decide upon any applications for dispensations:

It was **NOTED** that no applications for dispensations had been received. The Clerk took the opportunity to remind members the nature of dispensations and the distinction between pecuniary and non-pecuniary interests, advising that whilst he could offer guidance and direct members to the relevant guidance, the decision as to whether an interest should be declared rested with the individual member.

Min. 2026/09/200 — 3.2 To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests:

It was **NOTED** that no declarations of disclosable pecuniary interest or other interests not already recorded were made by members in respect of items on the agenda.

Min. 2026/09/201 — 4. Minutes for approval from Previous Meetings:

See Item 4.1

Min. 2026/09/202 — 4.1 Confirmation of minutes – Tuesday, 11 August 2026

It was **RESOLVED** that the minutes of the Ordinary Meeting of the Parish Council held on Tuesday, 11 August 2026, be confirmed as a correct record and signed by the Chair.

Min. 2026/09/203 — 5. Public Participation Session:

The Chair opened the public participation session. Three members of the public were present and were invited to address the Council.

The first member of the public raised concerns regarding road signage and highway drainage in the parish. Specifically, he reported that a road sign on a lane locally known as Jack Lane incorrectly indicated a straight, narrow road when the road in fact included a steep descent and a sharp bend. He expressed concern that this misleading signage had contributed to a fatal cycling accident in the area approximately three to four weeks previously. He also reported that chevron signs at the bottom of the bend were obscured by overgrown vegetation, with one sign lying flat on the ground. In addition, he raised concerns about blocked roadside gutters and drainage ditches on Grace Plain Lane causing significant flooding, including flooding to a private dwelling, and **NOTED** that a post and rail fence around a deep ditch on the verge was in a state of disrepair, presenting a safety hazard.

The Clerk acknowledged the concerns raised and advised that matters relating to road signage and highway drainage fell outside the jurisdiction of the Parish Council and were the responsibility of North Yorkshire Council Highways. The Clerk undertook to raise the matters directly with North Yorkshire Council Highways on the member of the public's behalf and to provide him with details of the online reporting facility operated by North Yorkshire Council. The member of the public was invited to provide his contact details and any notes he had prepared so that the Clerk could follow up accordingly.

The third member of the public, raised concerns relating to a planning application (subsequently identified as application 26/04671/REM, agenda item 11.1) in respect of land near her property. She expressed concern that a developer appeared to be intending to access or extend drainage infrastructure that ran through or beneath her private land without her knowledge or consent, and that she had not been formally notified of the proposals. She also raised concerns about the capacity of the existing drainage system to accommodate additional dwellings.

The Clerk advised that he had prepared a briefing paper summarising Mrs Holroyd's concerns, which would be circulated to members. The Clerk offered, with the Council's agreement, to write to the developer to raise Mrs Holroyd's concerns on behalf of the Council, and also suggested that the Hampsthwaite Action Group might be able to provide further assistance, particularly in relation to drainage matters, given their experience with similar issues. Mrs Holroyd indicated her agreement for her concerns to be passed to the Action Group.

ACTION The Clerk undertook to make contact with the Action Group accordingly.

It was **NOTED** that both matters raised by members of the public had been considered and that the Clerk would take forward the actions identified above.

Min. 2026/09/204 — 6. For the council to receive the County Councillors Report:

See Item 6.1

Min. 2026/09/205 — 6.1 For the Committee to receive a report from County Councillor Cllr M Harrison.

It was **NOTED** that Cllr M Harrison had submitted apologies for the meeting, having recently returned from leave. The Clerk advised that a written report had been received from Cllr M Harrison, which covered matters relevant to both Killinghall and Hampsthwaite parishes. The Clerk apologised that the report had not been circulated to members in advance and undertook to distribute it following the meeting.

The Clerk advised that Cllr M Harrison's report highlighted that a revised National Planning Policy Framework had been issued. The Clerk **NOTED** that he had not yet had the opportunity to fully assess the document but intended to do so over the coming days and would circulate a summary report to members. It was **NOTED** that the revised framework was understood to make it significantly harder for planning applications to be refused, with objections requiring a stronger evidential basis. The Council noted this development with concern.

Min. 2026/09/206 — 7. To receive the Clerk's report:

See Items 7.1 - 7.4

Min. 2026/09/207 — 7.1 To consider the re-consultation on neighbourhood plan proposals and agree the Council's response to North Yorkshire Council.

The Clerk presented the re-consultation on neighbourhood plan proposals in respect of Knaresborough, Terrington, and Bradleys Both (the latter being a proposal for a modified plan). Members considered whether the Council wished to make any representations in response to the consultation. It was **RESOLVED** that the Council had no comments to make on the re-consultation proposals for Knaresborough, Terrington, or Bradleys Both, as the plans did not materially affect the parish.

Min. 2026/09/208 — 7.2 To consider neighbourhood plan submission proposals and agree the Council's response to North Yorkshire Council.

The Clerk presented the neighbourhood plan submission proposals in respect of Husthwaite, Tadcaster, and Whitby. Members considered whether the Council wished to make any representations. It was **RESOLVED** that the Council had no comments to make on the submission proposals for Husthwaite, Tadcaster, or Whitby, as the plans did not materially affect the parish.

Min. 2026/09/209 — 7.3 To note that instances of damaged and missing street signage within the parish have been reported to North Yorkshire Council for investigation and action as appropriate.

It was **NOTED** that the Clerk had reported instances of damaged and missing street signage within the parish to North Yorkshire Council for investigation and action as appropriate. The Clerk confirmed that four instances of missing or damaged signage had been identified and reported, including signs on Church Lane. Members acknowledged that progress on repairs might be slow but were satisfied that the matter had been formally reported.

Min. 2026/09/210 — 7.4 To consider concerns regarding dogs off lead in Hampsthwaite Churchyard and whether the Parish Council can support community awareness measures to encourage respectful use of the churchyard.

The Clerk reported that a concern had been raised regarding dogs being allowed off lead in Hampsthwaite Churchyard, including instances of fouling. Members expressed their concern at the situation and **NOTED** that existing signage at the churchyard gate asking dog owners to keep dogs on leads was not sufficiently prominent. It was **NOTED** that the matter had been raised for awareness and to consider what support the Parish Council might offer to encourage respectful use of the churchyard.

Action It was **RESOLVED** that the Clerk write to the vicar to express the Parish Council's concern, to offer the Council's support in promoting community awareness, and to enquire whether improved or more prominent signage might assist in addressing the issue.

Min. 2026/09/211 — 8. Matters Arising from Previous Meetings:

The Clerk reported that he had no matters arising from previous meeting minutes to bring to the Council's attention beyond those covered elsewhere on the agenda, with one exception. The Clerk drew members' attention to a recent meeting of the Feast Committee, at which it had been **NOTED** that the committee was keen to invite the funfair to return for 2027 and had discussed the possibility of making alterations to the entrance to Feast Field. The Clerk advised that Feast Field was not the Council's land and that the entrance strip was understood to be a "ransom strip" in private ownership. The committee's notes had not recorded any action being assigned to pursue the matter with the landowner.

Following discussion, the Council agreed that the Clerk should write to the Chair of the Feast Committee to remind them that any proposed alterations to the entrance would require the permission of the landowner and that such permission should be sought before any works were contemplated. It was further **NOTED** that the original landowner had died but that the land was understood to have passed to a surviving family member. Cllr Bishop provided background information regarding the history of the "ransom strip".

Members discussed the possibility of the Parish Council approaching the landowner to explore whether the land might be donated to or adopted by the Parish Council. **Action:** It was **RESOLVED** that the Clerk contact the landowner to ascertain whether they would be willing to consider donating or transferring the strip of land to the Parish Council, and to report back to the Council in due course.

Min. 2026/09/212 — 9. Items for Discussion from Councillors or a Member of the Public:

See Items 9.1 - 9.3

Min. 2026/09/213 — 9.1 For the council to consider Cllr Pinkney's proposal for the council to produce Parish a Council newsletter for distribution within the parish.

Cllr Pinkney presented a proposal for the Parish Council to produce a parish newsletter for distribution within the parish. Cllr Pinkney explained that the newsletter would aim to bring together information about community events, groups, and activities across the parish, including updates from the church, school, Memorial Hall, wildlife group, and football club, as well as Parish Council news. Cllr Pinkney advised that she had prepared a draft example, which she offered to circulate to members for consideration.

Members discussed the proposal, including the options for digital and printed distribution, the potential costs of printing, the availability of volunteers for physical delivery, and the use of the parish website and social media as alternative or complementary channels. The Clerk

NOTED that work was ongoing to explore hosting arrangements for the parish website, which might provide an additional platform for distribution.

Action: It was **RESOLVED** that Cllr Pinkney circulate her draft example newsletter to members and, as a first step, publish it digitally via the Parish Council's Facebook page to assess reach and engagement, before the Council considered whether to proceed with a printed edition. It was further **NOTED** that the newsletter, if taken forward, would be produced on a quarterly basis at most, and potentially twice yearly.

Min. 2026/09/214 — 9.2 For Cllr Pinkney to update the council on Renewing the Playground Equipment

Cllr Pinkney updated the Council on proposals to renew the playground equipment at Feast Field. Cllr Pinkney advised that she had booked time at the Memorial Hall on 25 September to hold a community consultation event at which parents, children, and local residents would be invited to view options for new or refreshed playground equipment, including costings and catalogue materials provided by suppliers. The purpose of the event was to gauge community views before the Council considered any formal proposals, including possible fundraising or grant applications.

It was **NOTED** that Cllr Pinkney had obtained updated pricing from suppliers and had arranged for display materials to be available at the consultation event. Members were supportive of the initiative and **NOTED** that the event would be advertised in due course. It was further **NOTED** that the cost of replacement playground equipment at comparable parishes had been in the region of £100,000 to £121,000.

Min. 2026/09/215 — 9.3 For the Council to consider holding the Annual Parish Meeting on the same evening as the Memorial Hall AGM, subject to the requirements of the Local Government Act 1972, and the Council's Standing Orders.

Cllr Pinkney raised the possibility of holding the Annual Parish Meeting on the same evening as the Memorial Hall Annual General Meeting, subject to the requirements of the Local Government Act 1972 and the Council's Standing Orders.

The Clerk advised that, whilst it would be technically possible to hold the two meetings on the same evening, the Annual Parish Meeting would need to be constituted as a separate meeting from the Memorial Hall AGM, and careful technical planning would be required to ensure compliance with statutory requirements. The Clerk **NOTED** that the Annual Parish Meeting was required to be held no later than 1 June in each year and that, by convention, it had previously been held at 7:30pm followed by a Full Council meeting.

Members discussed the proposal. It was **NOTED** that the Chair of the Memorial Hall would need to be consulted on any such arrangement. **Action:** It was **RESOLVED** that the Clerk write to the Chair of the Memorial Hall to formally raise the proposal and seek their views, and to report back to the Council in due course.

Min. 2026/09/216 — 10. Area 6 Highways:

See Items 10.1

Min. 2026/09/217 — 10.1 For the Council to Receive the Clerk's Report on Matters Relating to Highways 6.

The Clerk reported that the Area 6 Highways officer, Chris Blackburn, had been on leave for the past two weeks and that the Clerk had been unable to obtain updated information in the interim. The Clerk undertook to follow up with Mr Blackburn on outstanding matters.

It was **NOTED** that a damaged bollard outside the joiners' premises on the main road remained on the ground. The Clerk confirmed this had been reported and would be chased up. It was further **NOTED** that a second bollard at approximately 60 degrees opposite the public house had been repaired by a separate team. Members commented on the inconsistency of repairs being carried out by different teams without reference to nearby outstanding defects.

Action: The Clerk advised that he would raise the outstanding bollard and any other reported highway defects with the relevant officer, and **NOTED** that using the 'what3words' application to pinpoint locations had proved effective in reporting defects accurately.

It was **NOTED** that the concerns raised by the member of the public during the public participation session (item 5) regarding signage on Jack Lane and drainage on Grace Plain Lane would also be reported to North Yorkshire Council Highways by the Clerk.

Min. 2026/09/218 — 11. Planning Consultations to Consider:

See Items 11.1 - 11.2

Min. 2026/09/219 — 11.1 For the council to consider Planning Consultation 26/04671/REM and, pursuant to the Town and Country Planning Act 1990 and the Local Government Act 1972, agree the Parish Council's response to the Local Planning Authority.

The Council considered planning consultation 26/04671/REM in respect of land off Brookfield Fold, Hampsthwaite, Harrogate, North Yorkshire HG3 2FZ. The Clerk provided background, noting that this appeared to be a reserved matters application following an earlier outline approval granted by North Yorkshire Council, with the number of proposed dwellings having been reduced from five to three. Members discussed the application, including concerns raised during the public participation session by Mrs Holroyd regarding access to drainage infrastructure on her private land, the capacity of the existing drainage system, and the adequacy of the single-track access road serving the site.

It was **RESOLVED** that the Parish Council object to planning application 26/04671/REM on the grounds of limited access, the single-track road being inadequate to serve the proposed development and likely to hinder emergency vehicles, and on grounds of drainage, including the concerns raised by a parishioner regarding the impact on existing drainage infrastructure

and the capacity of the system to accommodate additional dwellings. **Action:** The Clerk was also authorised to raise the parishioner's concerns regarding access to private land in the Council's formal response to the Local Planning Authority.

Min. 2026/09/220 — 11.2 For the council to consider Planning Consultation 26/04358/FUL and, pursuant to the Town and Country Planning Act 1990 and the Local Government Act 1972, agree the Parish Council's response to the Local Planning Authority.

The Council considered planning consultation 26/04358/FUL. Members discussed the application, which related to works to a property on Church Lane. Having considered the nature and extent of the proposed works, members were satisfied that the proposals would not result in any significant adverse impact on the surrounding area, would not be visible from the public highway, and were in keeping with the character of the locality, including the proposed reinstatement of railings.

It was **RESOLVED** that the Parish Council raise no objection to planning application 26/04358/FUL.

Min. 2026/09/221 — 12. Planning Decisions to Note:

See Item 12.1

Min. 2026/09/222 — 12.1 The Council has received and recorded the Local Planning Authority's decision on Tree Preservation Order TPO 05/2026 (HAR).

It was **NOTED** that the Council had received and recorded the Local Planning Authority's decision on Tree Preservation Order TPO 05/2026 (HAR), relating to Barton House, Hollings Lane.

Min. 2026/09/223 — 13. Planning Enforcements to Note:

See Item 13.1

Min. 2026/09/224 — 13.1 For the council to note the current position in relation to Planning Enforcement case 26/00982/PR.

It was **NOTED** that the current position in relation to planning enforcement case 26/00982/PR had been received and recorded by the Clerk. Cllr Howard drew members' attention to the matter in the context of works at the Memorial Hall, noting that a neighbour had objected to the removal of three saplings at the rear of the Memorial Hall on the grounds that the original planning approval required their retention. It was **NOTED** that the three saplings had died from ash dieback following completion of the building works, that photographic evidence of this had been retained, and that the Council intended to replace the central sapling. Members were satisfied that the Council's position was sound.

Min. 2026/09/225 — 14. Update on Matters Relating to S106 / CIL Funding:

Nothing to add from the council

Min. 2026/09/226 — 15. Update on Matters Relating to the Memorial Hall and The Arts & Craft Studio:

The Council received an update on matters relating to the Memorial Hall and the Arts and Craft Studio. The Clerk advised that a written update had been prepared but that, due to a technical issue with the new IT system, it had not been successfully circulated to all members in advance of the meeting. The Clerk undertook to resend the update following the meeting.

Cllr Howard provided a verbal update. He reported that the building works were complete and that the interior fitting-out of the Arts and Craft Studio was well advanced, with the majority of equipment and fittings having been received and installed. A first meeting of a local steering group had taken place to address risk assessments, policies, safety matters, and training requirements, and Cllr Howard reported that a number of individuals with relevant expertise had joined the group. He **NOTED** that he had drawn on contacts from comparable community organisations, including a men's shed, a heritage railway, and repair cafes, to inform the development of the Studio's policies.

Cllr Howard advised that a generous additional donation, in the sum of thousands of pounds, had been received from a private individual to assist with the fitting-out of the Studio. He expressed his gratitude to the Parish Council for its support, without which the project could not have been brought to this stage.

It was **NOTED** that a grand opening event had been planned for Saturday, 3 October 2026, from 11:30am to 1:30pm, with entertainment to be provided by Ripon City Band and refreshments available. Members noted the date with pleasure.

Cllr Howard also raised the matter of insurance for the Studio and **NOTED** that the Clerk would need to ensure that the Council's insurance arrangements were updated to reflect the Studio's activities. **Action:** The Clerk confirmed that this would be progressed once details of what to be insured had been received from Cllr Howard.

Min. 2026/09/227 — 16. Update on Matters Relating to Parish Assets & Maintenance:

See Items 16.1 - 16.5

Min. 2026/09/228 — 16.1 For the council to note EDF has issued a credit note of £24.42 in respect of the electrical supply to the Village Green, and the Council's account remains in credit at £174.42.

It was **NOTED** that EDF had issued a credit note of £24.42 in respect of the electrical supply to the Village Green, and that the Council's account in respect of that supply remained in credit at £174.42. **Action:** The Clerk undertook to obtain a meter reading for the Village Green to ensure the account remained accurate.

Min. 2026/09/229 — 16.2 Feast Field Portakabins: Repair and Refurbishment Programme

The Council considered the repair and refurbishment of the Feast Field Portakabins. The Clerk advised that the Portakabins were a Parish Council asset and that responsibility for their maintenance rested with the Parish Council. Members **NOTED** that the condition of the cabins had not previously been subject to a formal inspection regime and that a number of maintenance issues had been identified, including damage to the floor adjacent to the main door (believed to be caused by water ingress), concerns about the integrity of the door seals, the security of the lock on the left-hand cabin, the general cleanliness of the kitchen and toilet areas, the presence of evidence of rodents, and the need for PAT testing of electrical appliances. Concern was also expressed that access to the cabins had not been effectively controlled and that the keys had been copied and distributed over a number of years.

Following discussion, the Council agreed the following actions:

- Cllr Pinkney would arrange for a volunteer with practical skills to inspect the floor and door of the left-hand cabin, assess whether repairs or replacements were required, and obtain details of the costs of any materials needed.
- The Clerk, Cllr Kirby, and Cllr Pinkney would arrange a site visit to carry out a full walkthrough and inventory of the cabins, including the kitchen and toilet areas, and to assess the condition of the lock.
- The lock on the left-hand cabin would be addressed following the site visit, with a view to resetting control of access.
- The Clerk would investigate the introduction of a formal inspection regime for the Portakabins and other parish assets and bring a proposal to the next meeting.
- Cllr Pinkney would seek volunteers to carry out a deep clean of the cabins once immediate repairs had been completed.

****Action ****It was **RESOLVED** that the Council authorise the Clerk and Cllr Pinkney, in conjunction with Cllr Kirby, to progress the site visit and the repair works described above, and to report back to the Council at the next meeting with a full assessment and proposed action plan.

Cllr Geoff Howard left the meeting at 21:07 (left the meeting after an altercation with the clerk).

Min. 2026/09/230 — 16.3 Bridge over the beck into the playground - to note the bridge is leaning and in need of repair or replacement, and to consider whether Section 106 monies may be used to fund the necessary works.

The Council considered the condition of the bridge over the beck providing access into the playground at Feast Field and whether Section 106 (S106) monies might be used to fund repair or replacement works.

Cllr Pinkney reported that the bridge had been inspected informally by a volunteer with practical skills, who had identified that the timber support beams beneath the bridge were split and in poor condition, that the bridge was leaning to one side, and that the surface was uneven, creating a trip hazard for pedestrians, pushchair users, wheelchair users, and cyclists. It was **NOTED** that, whilst the bridge was not considered to be at immediate risk of structural failure, its condition was likely to deteriorate further over the winter months and that early action was advisable.

The Clerk advised that a meeting had been arranged with North Yorkshire Council's S106 team for the following Friday to discuss whether S106 monies allocated to the Feast Field area or the adjoining cricket club area could be applied to the cost of bridge replacement. The Clerk's recommendation was that replacement of the bridge as a whole, rather than a temporary repair, would represent the most appropriate course of action given the condition of the structure.

****Action **** It was **RESOLVED** that:

- (i) A warning sign indicating an uneven surface be erected at the bridge as an interim safety measure;
- (ii) The Clerk proceed with the S106 funding meeting and report back to the Council on the outcome;
- (iii) The Clerk obtain details of contractors specialising in small footbridge construction and seek three competitive quotations for the replacement of the bridge, considering both timber and metal options, and report back to the Council in due course.

Min. 2026/09/231 — 16.4 To consider the Notice pursuant to Section 75 of the Water Industry Act 1991, received on 13 August 2026, and agree any response or further action by the Council.

The Council considered the Notice received on 13 August 2026, pursuant to Section 75 of the Water Industry Act 1991, relating to a water leak identified at Feast Field. The Clerk advised that Yorkshire Water had identified a leak following unusual meter activity and had contacted him to confirm the Council's responsibility for the supply. The water supply to the site had been switched off at the mains at the footpath boundary by Yorkshire Water. The Clerk **NOTED** that the leak was believed to originate from a tap and associated pipework within the meter box on the site, and that it was possible the tap had been damaged during or following the Feast event.

The Clerk advised that to identify the precise source of the leak it would be necessary to restore the water supply temporarily and observe whether water was visibly escaping from the tap. A suitable tool would be required to operate the stopcock at the street.

Action It was **RESOLVED** that the Clerk arrange for a suitable person with the necessary equipment to attend the site to restore the water supply temporarily, identify the source of the leak, and arrange for any necessary repair works to be carried out as a matter of urgency, reporting back to the Council on the outcome and any associated costs.

Min. 2026/09/232 — 16.5 To consider a request from Nidd United Maroons U12s for the temporary use of Hampsthwaite Feast Field for football training and to determine the Council's response.

The Council considered a request from Nidd United Maroons Under-12s for the temporary use of Hampsthwaite Feast Field for football training. It was **NOTED** that the arrangement was intended to be temporary, pending the team's planned move to alternative facilities at Ripley.

It was **RESOLVED** that the Council approve the temporary use of Hampsthwaite Feast Field by Nidd United Maroons Under-12s for football training, subject to such terms and conditions as the Clerk considered appropriate.

Min. 2026/09/233 — 17. Update on Matters Relating to the Budget, Banking & Policy Matters:

See Items - 17.1 - 17.2

Min. 2026/09/234 — 17.1 For the Council to receive the Bank Reconciliation for August 2026

It was **NOTED** that the bank reconciliation for August 2026, prepared by the Responsible Financial Officer (RFO), had been received and considered by the Council, confirming that the Council's cash book balances agreed with the bank statements for the period. No queries or concerns were raised by members.

Min. 2026/09/235 — 17.2 For the Council to Receive the Financial Report for August 2026

The Council received and considered the Financial Report for August 2026, prepared by the Responsible Financial Officer (RFO). It was **RESOLVED** that the Financial Report for August 2026 be received and noted.

Min. 2026/09/236 — 18. Payments to Consider:

See Items 18.1 - 18.2

Min. 2026/09/237 — 18.1 For the council to consider approval of the Clerk's salary for August 2026 (£620.93), pursuant to the Council's power to incur expenditure and manage staff costs under the Local Government Act 1972, and in accordance with the Council's Financial Regulations and approved budget.

It was **RESOLVED** that the Clerk's salary for August 2026 in the sum of £620.93 be approved for payment, pursuant to the Council's power to incur expenditure and manage staff costs under the Local Government Act 1972 and in accordance with the Council's Financial Regulations and approved budget.

Min. 2026/09/238 — 18.2 For the council to consider approval of the payment to HMRC for Month 5 (£197.81), pursuant to the Council's power to incur expenditure and meet statutory payroll liabilities under the Local Government Act 1972, and in accordance with the Council's Financial Regulations and approved budget.

It was **RESOLVED** that the payment to HMRC for Month 5 in the sum of £197.81 be approved for payment, pursuant to the Council's power to incur expenditure and meet statutory payroll liabilities under the Local Government Act 1972 and in accordance with the Council's Financial Regulations and approved budget.

Min. 2026/09/239 — 19. Payments to Note:

See Items 19.1 - 19.5

Min. 2026/09/240 — 19.1 The Clerk has purchased a replacement keyboard and the Council is asked to note the retrospective expenditure under section 111 of the Local Government Act 1972. Inv GB694HSSFAEUD (£26.66 + £5.33 Vat)

It was **NOTED** that the Clerk had purchased a replacement keyboard, invoice GB694HSSFAEUD, at a cost of £26.66 plus £5.33 VAT, and that the Council was asked to note this retrospective expenditure under section 111 of the Local Government Act 1972.

Min. 2026/09/241 — 19.2 For the Council to note the payment to Microsoft for M365 Business Standard for 17/08/2026 to 16/08/2027, invoice GB-TI2604047224, (£129.60 plus £25.92 VAT), in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015.

It was **NOTED** that payment had been made to Microsoft for M365 Business Standard for the period 17 August 2026 to 16 August 2027, invoice GB-TI2604047224, in the sum of £129.60 plus £25.92 VAT, in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015. The Clerk advised that the subscription had been upgraded from a personal to a business standard licence.

Min. 2026/09/242 — 19.3 For the Council to note emergency repairs to the Council's laptop by Pase 4 in the sum of £54.17 plus £10.83 VAT, in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015.

It was **NOTED** that emergency repairs to the Council's laptop had been carried out by Pase 4 in the sum of £54.17 plus £10.83 VAT, following a failure of the device, in accordance with the Local Government Act 1972 and the Accounts and Audit Regulations 2015. The Clerk advised that the repair had been necessary as the laptop had ceased to boot and that all Parish Council data had been preserved.

Min. 2026/09/243 — 19.4 For the council to note that the Clerk has upgraded the laptop to Windows 11 Pro, Invoice Inv-6392299823825570145, £99.99 plus £20.00 VAT, as a one-off purchase required for access to necessary features.

It was **NOTED** that the Clerk had upgraded the Council's laptop to Windows 11 Pro, invoice Inv-6392299823825570145, at a cost of £99.99 plus £20.00 VAT, as a one-off purchase required to access features necessary for the Council's administrative functions.

Min. 2026/09/244 — 19.5 For the council to note that payment of Invoice No. 6293 (£7480.40 + £1496.08 Vat) from Tableform Ltd, due on 28 August 2026, be made in accordance with the invoice payment terms, under section 111 of the Local Government Act 1972.

It was **NOTED** that payment of invoice No. 6293 from Tableform Ltd in the sum of £7,480.40 plus £1,496.08 VAT, due on 28 August 2026, had been made in accordance with the invoice payment terms and under section 111 of the Local Government Act 1972. It was **NOTED** that this represented one of the final payments in respect of the Memorial Hall works.

Min. 2026/09/245 — 20. Receipts, Remittance and Credits to Note:

See Items 20.1 - 20.3

Min. 2026/09/246 — 20.1 For the council to note remittance from NYC £6720.00 (S106 for Verge Access)

It was **NOTED** that a remittance of £6,720.00 had been received from North Yorkshire Council, representing Section 106 (S106) funding in respect of verge access works.

Min. 2026/09/247 — 20.2 For the Council to note receipt of the VAT reclaim for Q1 in the sum of £6,681.18, in accordance with the Accounts and Audit Regulations 2015.

It was **NOTED** that a VAT reclaim for Quarter 1 in the sum of £6,681.18 had been received, in accordance with the Accounts and Audit Regulations 2015.

Min. 2026/09/248 — 20.3 For the Council to note receipt from North Yorkshire Council for the Playground Inspection payment (invoice to follow), under the Open Spaces Act 1906 and the Public Health Acts Amendment Act 1907.

It was **NOTED** that a receipt had been received from North Yorkshire Council in respect of the annual playground inspection payment (invoice to follow), under the Open Spaces Act 1906 and the Public Health Acts Amendment Act 1907. The Clerk advised that the playground inspection, procured through North Yorkshire Council, represented good value in comparison with commissioning an independent inspection and provided appropriate cover for the Council's liability.

Min. 2026/09/249 — 21. Staffing & Training Matters:

See Item 20.1

Min. 2026/09/250 — 21.1 For the council to note the automatic NJC pay increase to he clerks salary, backdated to April 2026

It was **NOTED** that the Clerk's salary had been subject to an automatic pay increase in accordance with the National Joint Council (NJC) pay award, backdated to April 2026, under the Clerk's National Joint Council Green Book contract.

Min. 2026/09/251 — 22. To Confirm the Date(s) of the Next Council Meeting(s):

See Items 22.1 - 22.2

Min. 2026/09/252 — 22.1 Ordinary Meeting of the Parish Council 13th October 2026 @ 7:30pm (Cut-off for agenda items 6th October 2026)

It was **NOTED** that the next Ordinary Meeting of the Parish Council would be held on Tuesday, 13 October 2026 at 7:30pm, with the cut-off for submission of agenda items being 6 October 2026.

Min. 2026/09/253 — 22.2 Ordinary Meeting of the Parish Council 10th November 2026 @ 7:30pm (Cut-off for agenda items 3rd November 2026)

It was **NOTED** that the following Ordinary Meeting of the Parish Council would be held on Tuesday, 10 November 2026 at 7:30pm, with the cut-off for submission of agenda items being 3 November 2026.

The meeting closed at 21:33.

Signed: _____

Chair of the Full Parish Council

Date: _____

Supplementary Documents

UNAPPROVED MINUTES



To: North Yorkshire Council
Application: 26/04671/REM
Site: Land off Brookfield Fold, Hampsthwaite

Hampsthwaite Parish Council objects to the application in its current form (Option B).

The Parish Council acknowledges that outline planning permission was granted under application **HGT22/01392/OUT**. However, the Council notes that **access, appearance, landscaping, layout and scale** were expressly reserved for subsequent approval and therefore remain matters for consideration as part of the current Reserved Matters application (Outline Permission HGT22/01392/OUT, Condition 1).

The Council recognises that the principle of residential development on the site has been established through the grant of outline planning permission. Nevertheless, the Local Planning Authority is required to have regard to all material planning considerations when determining the reserved matters and to be satisfied that the details now submitted adequately address the requirements of the outline consent and relevant planning policy.¹

1. Drainage and Infrastructure Concerns

The Parish Council's principal concern relates to the adequacy, deliverability and certainty of the proposed drainage arrangements.

The outline permission requires the development to be served by **separate systems of foul and surface water drainage extending to agreed points of discharge** (Outline Permission HGT22/01392/OUT, Condition 9). Furthermore, the outline permission requires details of the surface water drainage scheme to be submitted and approved prior to the commencement of development (Outline Permission HGT22/01392/OUT, Condition 10).

Whilst the Council recognises that matters relating to land ownership, easements and private rights of access are generally civil matters rather than planning considerations, it is nevertheless concerned that the current submission does not adequately demonstrate that the proposed foul drainage solution is deliverable in practice.

In particular, uncertainty appears to remain regarding:

- The precise route of any foul drainage connection;
- Whether any works are required outside the application site;

¹ Town and Country Planning Act 1990, Section 70(2).



- Whether the scheme relies upon infrastructure located on third-party land;
- Whether all necessary rights, easements and consents can reasonably be secured;
- Whether the proposed drainage arrangements can be implemented without adverse effects on neighbouring land and property;

The Parish Council notes that concerns regarding drainage infrastructure are not new. During consideration of the outline application, issues relating to drainage and sewerage provision were identified by statutory consultees. The outline decision notice records comments from Yorkshire Water Services Ltd concerning drainage matters (Outline Permission HGT22/01392/OUT, Informative 1).

Of particular significance is the fact that the outline decision notice expressly records that the proposed drainage route appeared likely to cross land owned by North Yorkshire Council and that separate landowner consent may therefore be required (Outline Permission HGT22/01392/OUT, Informative 2).

The Parish Council is concerned that the current Reserved Matters submission does not clearly demonstrate how the foul drainage strategy anticipated by the outline permission can be delivered, notwithstanding the specific concerns identified within Informative 2 regarding potential reliance upon land outside the application site.

The Council considers that uncertainty regarding the implementation of the drainage strategy raises legitimate questions regarding the deliverability of the development as proposed.² While the existence or otherwise of private rights cannot in itself determine a planning application, the Local Planning Authority must be satisfied that sufficient information has been provided to demonstrate that the development can be implemented in a satisfactory and practical manner.

The Council further notes that concerns regarding infrastructure capacity, sewerage provision and drainage arrangements have been consistently raised throughout the planning history of the site by local residents and by the Parish Council itself.

2. Access and Highway Safety Concerns

The Parish Council also has continuing concerns regarding the proposed access arrangements for the development.

The Council notes that access was expressly reserved for subsequent approval under the outline permission and therefore remains a matter properly before the Local Planning Authority for consideration as part of this Reserved Matters application (Outline Permission HGT22/01392/OUT, Condition 1).

The Parish Council has consistently raised concerns regarding access arrangements throughout the planning history of the site, including the suitability of the local highway network, emergency vehicle access, service

² Planning Practice Guidance: Determining a Planning Application (Department for Levelling Up, Housing and Communities).



vehicle access and the ability of the surrounding road infrastructure to safely accommodate additional vehicle movements.

In particular, the Council remains concerned that insufficient information has been provided to demonstrate:

- Safe and suitable access for all users of the development;
- Adequate access for emergency service vehicles at all times;
- Adequate access for refuse collection and servicing vehicles;
- Safe interaction between construction traffic and existing residents during the construction phase;
- Appropriate visibility and manoeuvrability for vehicles entering and leaving the site; and
- That the proposed access arrangements can operate without creating unacceptable impacts on highway safety or the convenience of existing road users.

The Council notes that the National Planning Policy Framework requires developments to provide safe and suitable access for all users and that transport impacts should be appropriately assessed.³

Whilst recognising that the principle of development has been established through the outline permission, the Council considers that sufficient detail should still be provided at Reserved Matters stage to demonstrate that the access arrangements are safe, practical and capable of accommodating the form of development proposed.

Until such evidence is provided, the Parish Council is not satisfied that the requirements of the outline permission in relation to access have been adequately addressed.

3. Conclusion

In the absence of further clarification, the Parish Council is not satisfied that the submitted Reserved Matters adequately demonstrate a deliverable drainage solution or acceptable access arrangements.

Accordingly, Hampsthwaite Parish Council objects to the application on the grounds that insufficient information has been provided to demonstrate:

1. A satisfactory, deliverable and lawful foul drainage strategy;
2. Compliance with Conditions 9 and 10 of the outline permission;
3. That any off-site works necessary to implement the drainage strategy are capable of lawful implementation;
4. That the proposed drainage arrangements can be delivered without unacceptable impacts on neighbouring land and infrastructure;
5. Safe and suitable access arrangements for residents, visitors, service vehicles and emergency services; and

³ National Planning Policy Framework, Chapter 9 (Promoting Sustainable Transport), particularly paragraphs concerning safe and suitable access for all users.



That the reserved matters relating to access have been adequately addressed in accordance with Outline Permission HGT22/01392/OUT, Condition1.

4. Option A – Refusal

Refuse the application on the grounds that insufficient information has been provided to properly assess the proposed drainage and access arrangements and to demonstrate compliance with the requirements of the outline permission.

5. Option B - Deferral Pending Further Information

Alternatively, defer determination of the application pending submission of additional information demonstrating:

- A technically acceptable foul drainage solution;
- Compliance with Conditions 9 and 10 of the outline permission;
- Confirmation from relevant statutory consultees regarding the acceptability of the drainage proposals;
- Clarification of the route and implementation of all drainage infrastructure;
- That any necessary off-site works are capable of lawful implementation; and
- That safe and suitable access arrangements have been fully demonstrated.

Until these matters have been satisfactorily resolved, the Parish Council considers that insufficient information has been provided to enable a proper assessment of the Reserved Matters application.

MEMORIAL HALL : ARTS AND CRAFTS STUDIO (aka COMMUNITY SHED) UPDATE August 2026

All building works and landscaping now completed, the focus is now on fitting out the interior ready for full operation from October 2026 onwards. Tooling and equipment is being organised to ensure safe controlled access according to the age, experience and qualifications of the user. Where deemed necessary, equipment is fitted with NVR starters and key operated switches. Machines are currently also being fitted with appropriate guarding and personal protection equipment is made available.

Planning continues for public accessibility from October, with good advice from the UK Mens Shed Association (UKMSA – see <https://menssheds.org.uk/>) and the Repair Cafe Foundation (see <https://www.repaircafe.org/en/>) both of which have provided valuable advice and guidance on H&S and insurance matters. In addition, personal contacts have been established with the organisers of the East Leeds Repair Cafes (<https://www.leedsnandemethodist.org.uk/circuit-projects/east-leeds-repair-cafe.html>), the Horsforth Shed (<https://www.horsforthshed.co.uk/>), and the Derwent Valley Light Railway (<https://dvlr.org.uk/>) each of who have been most generous with their sharing of experience and resources..

Planning continues for a Grand Opening on Saturday 3rd October, followed by another 'Kids Can Do It' Craft Day during October Half Term..The initial Shed Steering Group, who themselves have considerable experience and expertise, held their initial meeting and others are scheduled.

MEMORIAL HALL : ARTS & CRAFTS STUDIO (aka COMMUNITY SHED) : PROGRESS THROUGHOUT AUGUST 2026



Fitting out the interior - electronics area completed and 'Kids Can Do It' ready for October half term.



I.T. area developing well with generously donated printer/scanners and even a 3D printer!

Budget:

Following an additional and most generous donation from a local resident we have been able to make some progress in terms of fitting out the interior of the Community Shed in readiness of a Grand Opening planned for October 3rd at 11,30am

An application to register the Memorial Hall Charity with HMRC in order to claim Gift Aid continues. It is anticipated this will result in a budget of some £4,000 plus to meet the cost of further fitting out and finishing.

Finally, additional grant applications have been made to introduce more modern computer controlled equipment to empower even our younger residents to produce high quality work and experience real-world technologies used in industry. A child can design something on screen and then watch computer controlled equipment produce the object. This gives a powerful experience of seeing an idea become reality.

Geoff Howard 7th Sept 2026

Subject **RE: Christmas Tree**
From <clerk@hampsthwaiteparishcouncil.gov.uk>
To 'Jake Turnbull' <jturnbulllandscapes@gmail.com>
Date 2026-09-15 16:28

Yes please

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

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From: Jake Turnbull <jturnbulllandscapes@gmail.com>

Sent: 15 September 2026 14:34

To: clerk@hampsthwaiteparishcouncil.gov.uk

Subject: Re: Christmas Tree

Hi,

Yes not a problem, are you just wanting it to be the same as last year?

Thanks

Jake

On Tue, 15 Sep 2026 at 03:37, <clerk@hampsthwaiteparishcouncil.gov.uk> wrote:

Hi Jake

Are you ok to take care of the purchasing/erecting/removal of a 20ft Tree for the Village green again this year??

Let me know?

Ta!

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

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Subject **Confirmation of receipt of your Abandoned vehicle form**
From North Yorkshire Council <noreply@northyorks.gov.uk>
To <clerk@hampsthwaiteparishcouncil.gov.uk>
Date 2026-09-06 20:05

Thank you for completing our Abandoned vehicle form. Your details have been forwarded to the relevant team.

Your enquiry reference number is FS-Case-871641373.

Customer Services
North Yorkshire Council

Email: [Contact Us](#)
Tel: 0300 131 2 131
www.northyorks.gov.uk

www.northyorks.gov.uk

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Subject **Confirmation of receipt of your Abandoned vehicle form**
From North Yorkshire Council <noreply@northyorks.gov.uk>
To <clerk@hampsthwaiteparishcouncil.gov.uk>
Date 2026-09-06 20:08

Thank you for completing our Abandoned vehicle form. Your details have been forwarded to the relevant team.

Your enquiry reference number is FS-Case-871642217.

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North Yorkshire Council

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For information about how we process data, please see our Privacy Notice at www.northyorks.gov.uk/privacynotice.

Please complete all relevant sections in blue as part of your submission. We cannot accept separate spreadsheets or plans.													
QUESTION 1	ADD PARISH/TOWN COUNCIL NAME FROM DROP DOWN MENU -						Hampsthwaite						
QUESTION 1A	IF A SEPERATE COMMUNITY GROUP (EG- FESTIVE CHARITABLE GROUP) OR OTHER ORGANISATION MANAGES ATTACHMENTS IN YOUR PARISH AREA PLEASE ADD NAME OF THAT ORGANISATION AND CONTACT DETAIL												
QUESTION 2	DO YOU CURRENTLY HAVE AN ATTACHMENT OR INTEND TO INSTALL AN ATTACHMENT TO A NORTH YORKSHIRE COUNCIL STREET LIGHTING ASSET - SELECT FROM DROP DOWN MENU						NO - our organisation does not attach any equipment to NYC assets						
PLEASE DECLARE MULTIPLE ATTACHMENTS TO THE SAME NYC ASSET ON SEPERATE LINES	ATTACHMENT LOCATION				ATTACHMENT TYPE	ENERGY USE AND ENERGY SUBMISSIONS			CONTRACTOR COMPOTENCE		INSURANCE	OWNER	FURTHER COMMENTS
	QUESTION 3	QUESTION 4	QUESTION 5	QUESTION 6	QUESTION 7	QUESTION 8	QUESTION 9		QUESTION 10	QUESTION 11	QUESTION 12	QUESTION 13	QUESTION 14
	ADD TOWN / VILLAGE / CITY	ADD ROAD / STREET	TO ENSURE WE HAVE ACCURATE INFORMATION PLEASE ADD A WHAT3WORDS LOCATION USING THE LINK BELOW	ADD STREET LIGHT ASSET ID USED FOR THE ATTACHMENT (Eg - COLUMN NUMBER ON SITE) - USE LINK BELOW IF UNSURE OF REFERENCE NUMBER	SELECT THE ATTACHMENT TYPE FROM THE DROP DOWN MENU	DOES THE ATTACHMENT CONSUME ELECTRICITY	IF ATTACHMENT CONSUMES ELECTRICITY, ADD YOUR ARRANGEMENT FOR PAYMENT OF ENERGY FROM THE DROP DOWN LIST		ADD NAME OF CONTRACTOR FOR INSTALLATION OF EXISTING OR PROPOSED ATTACHMENT	ANY PARISH OR TOWN COUNCIL MUST ENSURE THEY EMPLOY COMPETENT CONTRACTORS TO CARRY OUT ELECTRICAL WORK. CONTRACTORS MUST BE HERS REGISTERED (HIGHWAY ELECTRICAL REGISTRATION SCHEME) - IS YOUR CONTRACTOR HERS REGISTERED ?	DO YOU HOLD PUBLIC LIABILITY INSURANCE FOR THE INITIAL INSTALLATION AND DEPLOYMENT PERIOD	WHO IS THE OWNER OF THE ATTACHMENT	PLEASE ADD ANY FURTHER COMMENTS SPECIFIC TO THE ATTACHMENT
			https://what3words.com	https://mapscouncil.northyorks.gov.uk/streetlights									
EXAMPLE	NORTHALLERTON	RACECOURSE LANE	what3words://The simplest way to talk about location	5	Festive decoration	YES	Town/Parish/Organisation declare energy consumption direct to DND		J BLOODS ELECTRICAL	NO	YES	TOWN COUNCIL	ONLY INSTALLED NOV TO JAN
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To the Clerks of all City, Town and Parish Councils and Parish Meetings and to Community Groups and BID Organisations

Environment Leadership Support

North Yorkshire Council
County Hall
NORTHALLERTON
DL7 8AD

Our ref: PTC/ATT/11.9.26

Contact: Neil Jackson

Date: 22nd September 2026

Tel: 01609 798349

Email: roadlighting@northyorks.gov.uk

Web: www.northyorks.gov.uk

Dear Sir/ Madam,

Request for Declaration of Third-Party Attachments and Electrical Connections to North Yorkshire Council Assets

North Yorkshire Council owns and maintains more than 60,000 street lighting columns across the county. Many of these support third-party attachments such as hanging baskets, banners, festive displays and, in limited cases, festoon lighting.

The Council supports initiatives that enhance local communities and welcomes suitable attachments where it is safe and practical to do so. However, not all lighting columns are designed to carry additional loads or provide power for third-party equipment. It is therefore essential that all attachments and electrical connections are approved by the Council before installation.

Historically, parish and town councils, community groups and BID organisations regularly sought approval for attachments. In recent years, approval requests have reduced significantly, despite the continued presence of attachments in many locations. We are therefore seeking confirmation of all existing and proposed attachments on Council lighting assets.

Attachments can impose additional structural and wind loading on lighting columns and may create safety risks if not properly assessed and maintained. In the event of a failure, this could result in damage to property, injury to members of the public and potential legal or financial liability. Anyone wishing to attach equipment to a Council lighting column must obtain approval from North Yorkshire Council and should hold appropriate public liability insurance.

Responsibility for unauthorised attachments may rest with the organiser, owner or installer. As both the asset owner and Local Highway Authority, the Council has a duty to ensure lighting columns and highway structures are safe and compliant. Any attachment on or above the public highway requires the consent of the Council in its capacity as Local Highway in accordance with Section 178 of the Highways Act 1980. To maintain accurate records and support ongoing safety management, all attachments must be declared and authorised.

Where an attachment is proposed, the Council will assess whether the asset is structurally suitable before granting approval. Depending on the asset type and proposed attachment, this may involve a visual inspection or a more detailed structural assessment.

Any equipment requiring an electrical supply, for example festive lighting, speed indication devices, Vehicle Activated Signs (VAS) or festoon lighting, must also receive prior approval. Where electrical works are approved, contractors must be HERS (Highway Electrical Registration Scheme) registered and no works may proceed without notification to the Council's Electrical Engineering Team.

Organisations responsible for electrically powered equipment must also ensure that electricity consumption is correctly declared through the appropriate Distribution Network Operator (DNO), such as Northern Powergrid or Electricity North West. Energy used by third-party equipment remains the responsibility of the equipment owner and is not covered by the Council's street lighting energy arrangements. If you previously declared electricity consumption through a former District or Borough Council arrangement, please note that such arrangements ceased following Local Government Reorganisation on 31 March 2023.

For future applications and to allow sufficient time for assessment and approval, organisations are asked to contact the Council at least 12 weeks prior to any proposed installation. Existing attachments for which no approval record can be identified may require retrospective assessment and approval. The Council reserves the right to require modification or removal where appropriate approvals cannot be demonstrated or where an attachment presents a structural, electrical or highway safety concern.

We are therefore asking all City, Town and Parish Councils and Parish Meetings, community groups and BID organisations to complete the attached declaration form, confirming whether they have any existing attachments on North Yorkshire Council lighting assets, or any equipment supplied with electricity from a North Yorkshire Council lighting asset or feed point.

Action Required

Please complete and return the attached declaration form, including details of each attachment where applicable. A guidance document and FAQs are enclosed to assist you. If you have no attachments or electrical connections, please still complete and return the declaration form by completing Section 2.

Completed forms should be emailed to **roadlighting@northyorks.gov.uk** by **Friday 13 November 2026**.

If you have any queries, please contact us at **roadlighting@northyorks.gov.uk**.

Yours faithfully,

Neil Jackson
Electrical Engineering Manager

Rachel Joyce

Assistant Chief Executive – Local Engagement
County Hall, Northallerton, DL7 8AD

Contact: Rachel Joyce

Tel: 01423 556705

Email: rachel.joyce@northyorks.gov.uk

Web: www.northyorks.gov.uk

Date: 21 September 2026

Dear all,

Subject: Home to School Travel Policy Post Implementation Review consultation

We wanted to make you aware that the Post Implementation Review (PIR) of our Home to School Travel Policy has now been published. It was considered by our Children and Families Overview and Scrutiny Committee on 16 September and then by Executive on 18 September.

The PIR was a commitment made when changes to the policy were introduced in 2024 and considered feedback from families, schools and stakeholders, alongside appeals, complaints, transport data and our experience of delivering the service.

The review found that the policy is operating in line with national guidance and remains on track to achieve its intended outcomes, including savings. It also identified several areas where improvements could be made, including:

- Removing a small number of routes where there are practical challenges.
- Improving mapping and route data.
- Strengthening the appeals process.
- Providing greater clarity around how routes and distances are assessed.
- Improving information and guidance.

You'll find more detailed information here: www.northyorks.gov.uk/PIR

The review does not recommend a return to catchment-based transport eligibility. Eligibility would continue to be based on a child's nearest suitable school with available places.

Following approval by our Executive on 18 September, we have launched a six-week public consultation on the recommendations that require approval by Full Council. The consultation provides an opportunity for people to share their views before any decisions are made and we would encourage you to take part as a key stakeholder by going to www.northyorks.gov.uk/PIRsurvey. The consultation is open now and runs until 4 November 2026.

As this information may also be of interest to your members, service users or networks, we would be grateful for your help in raising awareness of the consultation through your communication channels where appropriate. Suggested information to use is at the end of this letter. Schools have also been contacted directly.

It is important to note that no changes have been agreed at this stage and the current Home to School Travel Policy remains in place while the decision-making process is completed. If any recommendations are approved, they would not take effect before September 2027 and will apply to children starting in Reception and Year 7 in September 2028.

Thank you in advance for your support and helping ensure North Yorkshire families are kept informed throughout this process.

Yours sincerely



Rachel Joyce

Assistant Chief Executive – Local Engagement

Information to share

Have your say on proposed changes to North Yorkshire Council's Home to School Travel Policy.

Following a Post Implementation Review of the updated Home to School Travel policy introduced in 2024, North Yorkshire Council is inviting views on a number of recommended changes. The consultation is open now and runs until 4 November 2026.

The review found that the policy is largely working as intended, helping to create a fairer and more consistent approach to transport eligibility while remaining in line with national guidance and on track to deliver planned savings. It also identified areas where improvements could be made.

Executive member for education, learning and skills, Cllr Annabel Wilkinson, said: “We know that school travel arrangements are incredibly important to families and that the changes introduced in 2024 have affected some households more than others.

“When the policy changed, we promised to review how it was working in practice and to listen to the experiences of families.

“We have carefully considered feedback from parents and carers, schools and other stakeholders, alongside appeals, complaints and operational data.

“We would encourage people to take part as this is your opportunity to have your say and help us to shape the future of our home to school travel policy in North Yorkshire.”

If any recommendations are approved, they would not take effect before September 2027 and will apply to children starting in Reception and Year 7 in September 2028. Families should continue to make school preference decisions based on the existing arrangements while this process is completed.

Eligibility for free travel would continue to be based on a child's nearest suitable school with available places. The review does not propose a return to catchment-based transport eligibility. Find out more about the review and take part in the consultation at

www.northyorks.gov.uk/PIRsurvey

Subject **York and North Yorkshire Combined Authority Local Transport Plan Consultation**
From LTP <LTP@northyorks.gov.uk>
Reply-To transportplanning@yorknorthyorks-ca.gov.uk <transportplanning@yorknorthyorks-ca.gov.uk>
Date 2026-08-28 11:28

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-

Hello,

The York and North Yorkshire Combined Authority draft Local Transport Plan has now been published, and we would encourage you to respond to the consultation.

The Plan sets out the long-term vision, priorities, and policies for transport across the area and will help shape future investment and decision-making. As key stakeholders, your views are important in ensuring the document reflects local needs and opportunities in North Yorkshire.

The draft Local Transport Plan and consultation information can be accessed here:

<https://yorknorthyorks-ca.gov.uk/local-transport-plan-consultation/>

Please contact the combined authority for alternative formats of the draft Local Transport Plan and survey and if you have any queries via transportplanning@yorknorthyorks-ca.gov.uk to request this. You can also contact us via 01423 569562 (select 2 for general enquiries) if you have any other queries.

Regards

Transport Planning Team

Web: www.northyorks.gov.uk



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For information about how we process data, please see our Privacy Notice at www.northyorks.gov.uk/privacynotice.

OFFICIAL



image001.png
~18 KB

From: clerk@hampsthwaiteparishcouncil.gov.uk
Sent: 08 September 2026 12:51
To: 'Russ Threadgold'; clerk@hampsthwaite-pc.org.uk
Cc: 'Ryan Brown'; 'James Morgan'
Subject: RE: Hollins Close Playing Field Access 2026

Thank you Russ for the “heads up”

As this is purely surface work I don't foresee any problems.

Is there a potential for future excavations, Or is this just a detailed mapping of the sewage network?

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

You have received this email from Hampsthwaite Parish Council. The content of this email is confidential may be legally privileged and intended for the recipient specified in this message only. It is strictly forbidden to share any part of this message with any third party, without the written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future. Hampsthwaite Parish Council ensures that email security is a high priority. Therefore, we have put efforts into ensuring that the message is error and virus-free. Unfortunately, full security of the email cannot be ensured as, despite our efforts, the data included in emails could be infected, intercepted, or corrupted. Therefore, the recipient should check the email for threats with proper software, as the sender does not accept liability for any damage inflicted by viewing the content of this email. By contacting Hampsthwaite Parish Council you agree for your contact details to be held and processed for the purpose of corresponding. You may request access to the information we hold on you please contact: clerk@hampsthwaiteparishcouncil.gov.uk You may request to be removed as a contact at any time please contact: clerk@hampsthwaiteparishcouncil.gov.uk To view Hampsthwaite Parish Council's Privacy Notice please also contact: clerk@hampsthwaiteparishcouncil.gov.uk

From: Russ Threadgold <russ.threadgold@unitedinfrastructure.com>
Sent: 08 September 2026 07:59
To: clerk@hampsthwaite-pc.org.uk
Cc: Ryan Brown <Ryan.Brown@unitedinfrastructure.com>; James Morgan <James.Morgan@unitedinfrastructure.com>
Subject: Hollins Close Playing Field Access 2026

Hi Rob

I've been passed your details by James Morgan. I'm the United Infrastructure Project Manager for the upcoming Hollins Close sewerage scheme. We are still in the planning phase of the works and need to carry out some utility and topographical surveys within the attached footprint.

We would like to carry out the works between Mon 21 September to Fri 02 October. The works will consist of 1 - 4 men using survey equipment (tripods, theodolites & surface scanning equipment). Some manhole covers will need to be lifted to allow access for survey equipment

We will establish a safe system of work with our specialist survey subcontractor to ensure the public and workforce remain safe at all times.

Are we ok to proceed with these works?

Regards

Russ

Russ Threadgold
Project Manager

T 07718 559641
E russ.threadgold@unitedinfrastructure.com
[Disclaimer](#)



unitedinfrastructure.com



United Living is now **United Infrastructure**

Our email addresses are now name.surname@unitedinfrastructure.com

Our new website is unitedinfrastructure.com

THE NORTH YORKSHIRE COUNCIL
(PROHIBITION OF WAITING AND LOADING AND PROVISION OF PARKING)
(VARIOUS ROADS, HAMPSTHWAITE AND DACRE) ORDER 2026

The North Yorkshire Council (hereinafter referred to as “the Council”) in exercise of their powers under Sections 1(1), 2(1) to (3), 4(2), 32(1) and 35(1) of the Road Traffic Regulation Act 1984 (“the 1984 Act”) and Part IV of Schedule 9 to the 1984 Act and under the Traffic Management Act 2004 (“the 2004 Act”) and of all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act, hereby make the following Order:-

- 1 This Order shall come into force on **TBC** and shall be cited as “The North Yorkshire Council (Prohibition of Waiting and Loading and Provision of Parking) (Various Roads, Hampsthwaite and Dacre) Order 2026”.
- 2 The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.
- 3 (1) In this Order the following expressions have the meanings hereby respectively assigned.

“**Ambulance**” means a vehicle which—

- (a) is constructed or adapted for, and used for no other purpose than, the carriage of sick, injured or disabled people to or from welfare centres or places where medical or dental treatment is given; and
- (b) is readily identifiable as a vehicle used for the carriage of such people by being marked ‘Ambulance’ on both sides;

“**Ambulance Keep Clear**” means part of the carriageway outside an ambulance station where vehicles should not stop and which is comprised within and indicated by a road marking complying with diagram 1027.1 in Schedule 7 (Part 4) to the 2016 Regulations;

“**Ambulance parking bay**” means any area of carriageway designated as a parking bay reserved for ambulances and which is comprised within and indicated by a road marking complying with diagram 1028.2, 1028.5 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations;

“**Bus**” has the same meaning as in Regulation 2 (Schedule 1) of the 2016 Regulations;

“**Bus stop**” means any area of carriageway intended for the waiting of Buses and which is comprised within and indicated by a road marking complying with diagram 1025.1 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations;

“**Cause**” includes permit;

“**Charge Certificate**” means the statement that the penalty charge has been increased in accordance with Regulation 21 of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“**Civil Enforcement Officer**” means any person authorised by the Council to supervise and control vehicles in a Parking Place and enforce the provisions of this Order pursuant to Section 76 of the 2004 Act and Section 63A of the 1984 Act;

“**Controlled Hours**” means those hours and on those days so specified in the Schedule to this Order during which there are restrictions and limitations on parking, waiting, stopping, loading and unloading;

“**Disabled person’s badge**” means a badge in the form prescribed by Regulation 11 of the 2000 Regulations issued by a local authority for display on a motor vehicle driven by a disabled person, or used for the carriage of a disabled person and includes a replacement badge issued in accordance with Regulation 7 of the 2000 Regulations;

“**Disabled Bay**” has the same meaning as “**Disabled parking place**”;

"Disabled parking place" means any area of carriageway designated as a Parking Place reserved for disabled persons' badge holders and which is comprised within and indicated by a road marking complying with diagram 1028.4 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations;

"Disc parking bay" has the same meaning as **"Disc Parking Place"**;

"Disc Parking Place" means a Parking Place reserved for vehicles displaying a Parking Disc;

"Dual-purpose vehicle" has the same meaning as in Regulation 3(2) of the Road Vehicles (Construction and Use) Regulations 1986 (SI 1986/1078);

"Enactment" means any enactment whether public general or local, and includes any order, bye law, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

"Fire station keep clear" means part of the carriageway outside a fire station where vehicles should not stop and which is comprised within and indicated by a road marking complying with diagram 1027.1 in Schedule 7 (Part 4) to the 2016 Regulations;

"Goods" includes goods or burden of any description;

"Goods vehicle" means a motor vehicle constructed or adapted for use for the carriage of goods or burden of any description, or a trailer so constructed or adapted;

"Higher Level Contraventions" are as defined in The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 or any amendment or re-enactment thereof;

"Invalid carriage" has the same meaning as in Section 136(5) of the 1984 Act;

"Length of Road" means any length of road between the termination points so specified in the Schedule to this Order;

"Light goods vehicle" means a motor vehicle which is constructed or adapted for use for the carriage of goods or burden of any description and which has a maximum laden weight not exceeding 3.5 tonnes;

"Loading bay" means any area of carriageway designated as a Parking Bay reserved for loading and unloading goods and which is comprised within and indicated by a road marking complying with diagram 1028.4 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations;

"Lower Level Contraventions" means all parking contraventions which are not higher level contraventions as defined in The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 or any amendment or re-enactment thereof;

"Motor cycle" has the same meaning as in Section 136(4) of the 1984 Act;

"Motor cycle parking bay" means any area of carriageway designated as a parking bay reserved for motor cycles and which is comprised within and indicated by a road marking complying with diagram 1028.4 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations;

"Motor Vehicle" means a mechanically propelled vehicle intended or adapted for use on roads;

"Owner" in relation to a Motor Vehicle means the person by whom such Motor Vehicle is kept and used;

"Parking Disc" means a device which:-

- (a) is 125 millimetres square and coloured blue, issued on or after 1st April 2000 or orange, if issued before that date;
- (b) has been issued by a local authority and has not ceased to be valid; and
- (c) is capable of showing the quarter-hour period during which a period of waiting has begun;

“Parking Bay” has the same meaning as **“Parking Place”**;

“Parking Place” means an area on a highway described or designated as a Parking Place in the Schedule to this Order which is comprised within and indicated by a road marking complying with diagram 1028.4 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations and which is authorised to be used by passenger vehicles, dual-purpose vehicles, light goods vehicles, motor cycles or invalid carriages within the positions marked for them;

“Parking Space” means a space in a Parking Place that is provided for the leaving of vehicles;

“Passenger vehicle” means a vehicle constructed solely for the purpose of carrying passengers and their effects;

“Penalty Charge” means a charge set by the Council in accordance with charges set by the Secretary of State under the provisions of Section 77 and Schedule 9 of the 2004 Act and The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 which is to be paid to the Council in the manner set out in the Penalty Charge Notice;

“Penalty Charge Notice” means a notice issued or served by a Civil Enforcement Officer or posted by the Council pursuant to the provisions of Section 78 of the 2004 Act and The Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“Permit” means a permit issued by the Council in accordance with their rules and includes resident permits;

“Post office” and any reference to “post office vehicle” or “postal packets” shall be construed in the context of the Postal Services Act 2000 and the Postal Services Act 2000 (Consequential Modifications to Local Enactments No. 1) Order 2001 (SI No. 2001/648) and shall include therefore references to “universal service providers”, as the context shall require;

“Prescribed hours” in relation to a Disc Parking Place means the period between 8.00 am and 6.00 pm, Monday to Saturday, any such day not being Christmas Day, Good Friday or a Bank Holiday being a public holiday;

“Public service vehicle” means a vehicle as defined in Section 1 of the Public Passenger Vehicles Act 1981;

“Reduced Penalty Charge” means a charge set by the Council in accordance with charges set by the Secretary of State under the provisions of Section 77 and Schedule 9 of the 2004 Act and The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 which is to be paid to the Council in the manner set out in the Penalty Charge Notice;

“Relevant Position” means:-

- (a) in relation to a disabled person’s badge, if
 - (i) the badge is exhibited on the dashboard or fascia of the vehicle, or
 - (ii) where the vehicle is not fitted with a dashboard or fascia, the badge is

exhibited in a conspicuous position on the vehicle, so that the front of the badge is clearly legible from the outside of the vehicle;

(b) in relation to a Parking Disc, if:-

- (i) the disc is exhibited on the dashboard or fascia of the vehicle; or
- (ii) where the vehicle does not have a dashboard or fascia, the disc is exhibited in a conspicuous position on the vehicle, so that, when marked to show the quarter-hour period during which a period of waiting began, that period is clearly legible from the outside of the vehicle;

(c) in relation to a permit, if:-

- (i) the permit is exhibited on the dashboard or fascia of the vehicle, or
- (ii) where the vehicle is not fitted with a dashboard or fascia, the permit is exhibited in a conspicuous position on the vehicle, so that the front of the permit is clearly legible from the outside of the vehicle;

“Road” means any length of highway or of any other road to which the public has access, including the carriageway and footway, and includes any bridge over which a road passes;

“School entrance area” means part of the carriageway outside a school entrance where vehicles should not stop and which is comprised within and indicated by a road marking complying with diagram 1027.1 in Schedule 7 (Part 4) to the 2016 Regulations;

“School Keep Clear” has the same meaning as **“School entrance area”**;

“Service” in respect of a Penalty Charge Notice means the forms of service specified in regulations 9 and 10 of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 or any amendment or re-enactment thereof;

“Taxi” means a vehicle licensed to ply for hire within the administrative area of The North Yorkshire Council and does not include private hire vehicles;

“Taxi rank” means an area of carriageway reserved for use by taxis plying for hire and which is comprised within and indicated by a road marking complying with diagram 1028.2, 1028.5 or 1028.6 in Schedule 7 (Part 4) to the 2016 Regulations;

“the 2000 Regulations” means The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 (SI 2000/682);

“the 2016 Regulations” means the Traffic Signs Regulations and General Directions 2016 (SI 2016/362);

“Timing point” means a place where a Public service vehicle may wait for the purpose of synchronising its journey time with the published schedule.

(2) Any reference in this Order to a numbered Article or Schedule shall, unless the context otherwise requires, be construed as a reference to the Article or Schedule bearing that number in this Order.

(3) Any reference in this Order to an enactment shall be construed as a reference to that enactment as amended, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.

4 (1) Nothing in this Order shall render it unlawful to cause any vehicle to wait during the Controlled Hours for the lengths of Road, on the side of Road referred to therein, or in any part of a Parking Place, if the use of that part has not been suspended, for a period no longer than is necessary for:

- (a) a person to board or alight from the vehicle or load thereon or unload therefrom his or her personal luggage;
 - (b) goods to be loaded on or unloaded from a vehicle, where the vehicle is necessary for the collection or delivery of those goods, (except in those Roads or lengths of Road and during those hours where loading and unloading is prohibited);
 - (c) a vehicle directly used in connection with any of the following operations, namely:
 - (i) the removal of any obstruction to traffic;
 - (ii) the maintenance, improvement or reconstruction of any of the said lengths of Road or sides of Road; or
 - (iii) the laying, erection, alteration or repair in, or in land adjacent to any of the said lengths or sides of Road of any sewer or of any main, pipe, cable or apparatus for the supply of gas, water or electricity or of any electronic communications network or electronic communications service as defined in Schedule 3A and Section 32 of the Communications Act 2003;
 - (d) a vehicle, not being a passenger vehicle, being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
 - (e) a vehicle to be used for the purpose of delivering or collecting postal packets as defined in Section 125(1) of the Postal Services Act 2000;
 - (f) a vehicle to wait at or near to any premises situated on or adjacent to said side or any of the said lengths of Road or Parking Place for so long as such waiting by that vehicle is reasonably necessary in connection with a wedding or funeral; or
 - (g) a vehicle being used for fire brigade, ambulance or police purposes;
 - (h) a vehicle displaying a valid dispensation.
- (2) Nothing in this Order shall render it unlawful to cause any Taxi to wait upon a Taxi Rank while plying for hire.
- (3) Nothing in this Order shall render it unlawful to cause a vehicle displaying a Disabled person's badge to wait in accordance with the provisions contained in The Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000 (SI 2000 No. 683) and any amendments thereto.
- (4) Nothing in this Order shall render it unlawful for a driver of a Public service vehicle to allow that vehicle to wait at a recognised Timing point.
- (5) Nothing in this Order shall render it unlawful for the driver of a Bus to cause the Bus to wait or stop at a Bus stop for so long as may be necessary to maintain a published timetable for the service, to enable passengers to board or alight from the Bus or to enable the crew of the Bus to be changed.
- 5 Every vehicle left in a Parking Space in accordance with the provisions of this Order shall stand so that its wheels are wholly within the Parking Space and it does not obstruct the premises adjacent to the side of the Road on which the vehicle is standing.
- 6 During the period of operation of a Parking Place specified in this Order no person shall without the written consent of the Council and subject to such conditions as the Council from time to time decide use any vehicle while it is in the Parking Place, in connection with any commercial activities, or the advertisement or sale of any article to persons in or near the Parking Place, or in connection with the selling or offering for hire of his skill or services.
- 7 No person shall use any part of a Parking Place or any vehicle parked in a Parking Place-

- (a) for sleeping or camping or cooking; or
 - (b) for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the Parking Place.
- 8 (1) Any person duly authorised by the Council may suspend the use of a Parking Place or any part thereof whenever he considers such suspension reasonably necessary for the purpose of:
 - (a) facilitating the movement of traffic;
 - (b) promoting its safety;
 - (c) preventing obstruction;
 - (d) the undertaking of works in or adjacent to the Parking Place; or
 - (e) for the convenience of occupiers of premises adjacent to the Parking Place.
- (2) When the Parking Place or any part thereof has its operation suspended pursuant to paragraph (1) of this Article no person shall cause any vehicle to wait or load or unload in that Parking Place or part thereof for the duration of the suspension, provided that nothing in this paragraph shall render it unlawful to cause an ambulance or any vehicle being used for fire brigade or police purposes, to enter or be left in that Parking Place or part thereof during the period of suspension, or to any other vehicle so left, if that vehicle is displaying a valid dispensation issued by the Council.
- 9 Where a Civil Enforcement Officer is of the opinion that any of the provisions of this Order have been contravened or not complied with in respect of a vehicle he may remove or cause to be removed the vehicle and, where it is so removed, shall provide for the safe custody of the vehicle.
- 10 Where a Civil Enforcement Officer is of the opinion that any of the provisions of this Order have been contravened or not complied with in respect of a vehicle he may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions.
- 11 A Police Constable in uniform or Civil Enforcement Officer may move or cause to be moved, in case of emergency, to any place he thinks fit any vehicle left in a Parking Place.

Prohibition of Waiting

- 12 Save as provided in Article 5 of this Order no person shall, except upon the direction or with the permission of a Civil Enforcement Officer, cause any vehicle to wait in any length of Road during the Controlled Hours so specified in the Schedule to this Order.

Parking Places

- 13 Save as provided in Article 5 of this Order no person shall, except upon the direction or with the permission of a Civil Enforcement Officer, cause any vehicle to wait in any length of Road described or designated as a Parking Place during the Controlled Hours so specified in the Schedule to this Order and which are thereby authorised for use as Parking Places, other than Parking Places reserved for a specific use or class of vehicle, unless it is of the class of vehicle authorised to use that Parking Place or is displaying in the Relevant Position a permit valid for that Parking Place at that time, nor may a vehicle return to any such Parking Space in the same Parking Place until the expiry of the time specified for that Parking Place in the Schedule.

Disc Parking

- 14 A vehicle that is parked in a Parking Place during the Prescribed Hours in any length of Road so specified in the Schedule to this Order as being a Disc Parking Place and does not display in the Relevant Position a valid permit must display a Parking Disc in the Relevant Position and set the disc so that it indicates the quarter of an hour period during which the vehicle arrived at the Disc Parking Place, nor may a vehicle return to any such Parking Space in the same Disc Parking Place until the expiry of the time specified for that Parking Place in the Schedule.

Disabled Parking Places

- 15 Save as provided in Article 5 of this Order no person shall, except upon the direction or with the permission of a Civil Enforcement Officer, cause any vehicle to wait in any Disabled parking place described in the Schedule to this Order during the Controlled Hours unless it is displaying a Disabled person's badge and disc (parking clock) in the Relevant Position and has set the disc so that it indicates the quarter of an hour period during which the vehicle arrived at the Parking Place in the Relevant Position.

Loading Bays

- 16 Save as provided in Article 5 of this Order no person shall, except upon the direction or with the permission of a Civil Enforcement Officer, cause any vehicle other than a Goods vehicle to wait other than to allow goods to be loaded on or unloaded from the vehicle in any length of Road so specified as a loading bay in the Schedule to this Order during the Controlled Hours.

Motor Cycle Parking Bays

- 17 Save as provided in Article 5 of this Order no person shall, except upon the direction or with the permission of a Civil Enforcement Officer, cause any vehicle other than a motor cycle to wait in any length of Road so specified as a motor cycle parking bay in the Schedule to this Order during the Controlled Hours.

School Entrance Areas

- 18 No person shall, except upon the direction of a Civil Enforcement Officer, cause any vehicle to stop or remain at rest on any of the sides of lengths of Road so specified as school entrance areas in the Schedule to this Order during the Controlled Hours, except as may be necessary to avoid an accident or is prevented from proceeding by circumstances outside his control.

Ambulance and Fire Keep Clear Areas

- 19 No person shall, except upon the direction of a Civil Enforcement Officer, cause any vehicle to stop or remain at rest on any of the sides of lengths of Road so specified as ambulance and fire keep clear areas in the Schedule to this Order during the Controlled Hours, except as may be necessary to avoid an accident or is prevented from proceeding by circumstances outside his control.

Penalty Charge and Payment

- 20 (1) Where a Motor Vehicle
- (a) waits, parks or is left on a Road in contravention of the foregoing provisions of this Order or otherwise contravenes or fails to comply with the provisions of this Order, insofar as it relates to a Motor Vehicle waiting, parking or being left on a Road; or
 - (b) waits, parks or is left on a Road in contravention of any other Traffic Regulation Order the provisions of which are not consolidated into this Order or fails to comply with the provisions of any such Order insofar as it relates to a vehicle waiting, parking or being left on a Road; or
 - (c) parks in contravention of the provisions of Sections 19 or 21 of the Road Traffic Act 1988 (prohibition of parking of HGVs on Verges, central reservations and footways and driving or parking on Cycle

Tracks) a Penalty Charge shall be payable by the Owner for each day of the said contravention or non-compliance.

- (2) The Penalty Charge or Reduced Penalty Charge shall be in accordance with Band 2 as set out in the Schedule to The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007:-

Higher Level Penalty Charge	Lower Level Penalty Charge	Higher Level Penalty Charge Paid Early	Lower Level Penalty Charge Paid Early	Higher Level Penalty Charge paid after service of Charge Certificate	Lower Level Penalty Charge paid after service of Charge Certificate
£70	£50	£35	£25	£105	£75

SCHEDULE 1

WAITING PROHIBITED AT ALL TIMES

Location	Road	Side	From	To
Dacre	Church View	East	The northern gable of "Old Hall"	A point 195 metres north of the northern gable of "Old Hall"
Hampsthwaite	Hollins Lane	South	Its junction with Finden Gardens (east)	A point 14.5 metres south east of its junction with Finden Gardens (east)
Hampsthwaite	Hollins Lane	South	Its junction with Finden Gardens (east)	A point 15 metres north west of its junction with Finden Gardens (east)
Hampsthwaite	Hollins Lane	South	A point 27 metres west of its junction with Finden Gardens (east)	A point 10 metres north west of its junction with Finden Gardens (west)
Hampsthwaite	Finden Gardens (west)	Both	Its junction with Hollins lane	A point 10 metres south west of its junction with Hollins Lane

SCHEDULE 2 **REVOCATIONS**

<u>Column 1</u> <u>Title of Order</u>	<u>Column 2</u> <u>Extent of Revocation</u>
North Yorkshire County Council (Prohibition of Waiting and Loading and Provision of Parking) (District of Harrogate) (B6451 Dacre Banks) Order 2021	In its entirety

EXECUTED as a DEED by affixing the Common Seal)
of **THE NORTH YORKSHIRE COUNCIL** on the)
day of 2026 in the presence of:)

.....
Authorised signatory

DRAFT

THE NORTH YORKSHIRE COUNCIL

(PROHIBITION OF WAITING AND LOADING AND PROVISION OF PARKING)
(VARIOUS ROADS, HAMPSTHWAITE AND DACRE) ORDER 2026

NOTICE is hereby given that The North Yorkshire Council proposes to make an Order under Sections 1(1), 2(1) to (3), 4(2), 32(1) and 35(1) of the Road Traffic Regulation Act 1984 and Part IV of Schedule 9 to the 1984 Act and under the Traffic Management Act 2004, the effect of which will be to introduce the restrictions specified in the Schedule below:-

SCHEDULE 1 WAITING PROHIBITED AT ALL TIMES

Location	Road	Side	From	To
Dacre	Church View	East	The northern gable of "Old Hall"	A point 195 metres north of the northern gable of "Old Hall"
Hampsthwaite	Hollins Lane	South	Its junction with Finden Gardens (east)	A point 14.5 metres south east of its junction with Finden Gardens (east)
Hampsthwaite	Hollins Lane	South	Its junction with Finden Gardens (east)	A point 15 metres north west of its junction with Finden Gardens (east)
Hampsthwaite	Hollins Lane	South	A point 27 metres west of its junction with Finden Gardens (east)	A point 10 metres north west of its junction with Finden Gardens (west)
Hampsthwaite	Finden Gardens (west)	Both	Its junction with Hollins lane	A point 10 metres south west of its junction with Hollins Lane

SCHEDULE 2
REVOCATIONS

<u>Column 1</u> <u>Title of Order</u>	<u>Column 2</u> <u>Extent of Revocation</u>
North Yorkshire County Council (Prohibition of Waiting and Loading and Provision of Parking) (District of Harrogate) (B6451 Dacre Banks) Order 2021	In its entirety

A copy of the draft Order, together with a map showing the roads affected and a statement of the Council's reasons for proposing to make the Order may be inspected at County Hall, Northallerton and at Harrogate library, Victoria Avenue, Harrogate, HG1 1EG during normal office hours from Thursday, 15 October 2026 to Thursday, 05 November 2026 and also viewed online at www.northyorks.gov.uk/roadworks-map or www.northyorks.gov.uk/traffic-regulation-orders.

If you wish to object to the proposed Order, you should send the grounds for your objection, in writing, addressed to Area 6 Boroughbridge Highways Office, Stump Cross, Boroughbridge, York YO51 9HU or by email to Area6.Boroughbridge@northyorks.gov.uk or via the website link above by Thursday, 05 November 2026.

BARRY KHAN, Assistant Chief Executive Legal and Democratic Services, County Hall, NORTHALLERTON

Dated Thursday, 15 October 2026

STATEMENT OF THE COUNCIL'S REASONS FOR PROPOSING TO MAKE THE ORDER:

STATEMENT OF THE COUNCIL'S REASONS FOR PROPOSING TO MAKE THE ORDER	
LEGAL POWERS AND DUTIES:	Under Section 1(1) of the Road Traffic Regulation Act 1984 the Council, as traffic authority for North Yorkshire, has powers to make a Traffic Regulation Order (TRO) where it appears expedient to make it on one or more of the following grounds: - (a) for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising, or (b) for preventing damage to the road or to any building on or near the road, or (c) for facilitating the passage on the road or any other road of any class of traffic (including pedestrians), or (d) for preventing the use of the road by vehicular traffic of a kind which, or its use by vehicular traffic in a manner which, is unsuitable having regard to the existing character of the road or adjoining property, or (e) (Without prejudice to the generality of paragraph (d) above) for preserving the character of the road in a case where it is specially suitable for use by persons on horseback or on foot, or (f) for preserving or improving the amenities of the area through which the road runs; or (g) for any of the purposes specified in paragraphs (a) to (c) of subsection (1) of Section 87 of the Environment Act 1995 (air quality). Section 122(1) of the Road Traffic Regulation Act 1984 also provides that it shall be the duty of every local authority upon whom functions are conferred by or under the 1984 Act so to exercise those functions as to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway.
REASONS FOR MAKING THE ORDER	The Council considers that it is expedient to make this TRO on grounds (a), (c) and (f) above, having taken into account its duty under Section 122(1) of the 1984 Act, for the following reasons:-

LOCATIONS(S) OF PROPOSED ORDER/ OTHER COMMENTS:	Proposal location: Church View, Dacre (B6451) (Plan - NYC-DR-A6-CHURCH_VIEW_DACRE-DYL-01) Extension of waiting restrictions to regulate parking arrangements, deter indiscriminate parking (including parking astride the footway), maintain through traffic and reduce accident potential by increasing visibility. Proposal Location : Hollins Lane, Hampsthwaite (C256) (Plan – NYC-DR-A6-FINDEN_GDNS-DYL-01) Creation of waiting restrictions to regulate parking arrangements, deter indiscriminate parking (including parking astride the footway), maintain through traffic and reduce accident potential by increasing visibility.
---	--

**CONSIDERATION OF
OBJECTIONS**

Under the Council's Constitution, the consideration of objections to a proposed TRO is delegated to the Corporate Director Environment in consultation with the Environment Executive Members. For each TRO where there are objections, it will be necessary to bring a report to the Corporate Director Environment and the Executive Members seeking a decision on the consideration of the objections. The report will include the views of the relevant local member who will also be invited to the meeting that considers the report. The Corporate Director Environment may wish to refer the matter to the Council's Executive for a final decision.

A report to the relevant Area Committee will only be necessary when there are objections to a wide area impact TRO.

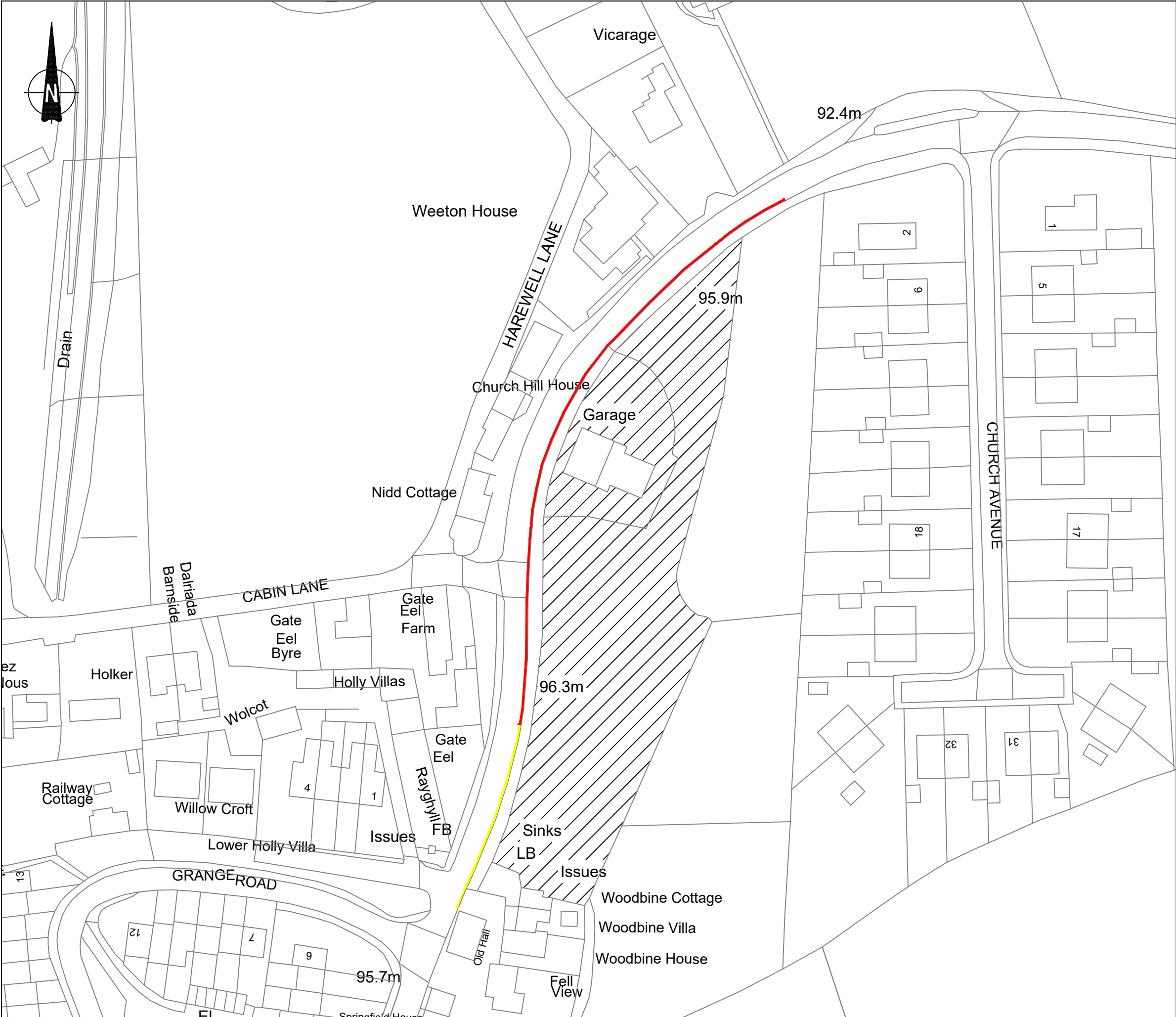
A wide area impact TRO is defined as a proposal satisfying all of the three criteria set out below:

- The proposal affects more than one street or road and,
- The proposal affects more than one community and,
- The proposal is located within the ward of more than one Councillor

The report will seek the views of the Area Committee and these views will then be included in a report to the Corporate Director Environment and the Executive Members seeking a decision on the consideration of the objections. The Corporate Director Environment may wish to refer the matter to the Executive for a final decision.

The existing arrangements for members of the public wishing to attend or speak at committee meetings will apply and it may be appropriate for the Corporate Director Environment to have his decision making meetings open to the public, so that the public and in particular those with objections, have the opportunity to put their views across directly.

N.B. The Corporate Director Environment has delegated powers to make decisions on TROs where there are no objections.



KEY

CURRENT WAITING RESTRICTION

PROPOSED EXTENSION TO CURRENT WAITING RESTRICTION

THIS MAP IS REPRODUCED FROM ORDNANCE SURVEY MATERIAL WITH THE PERMISSION OF ORDNANCE SURVEY ON BEHALF OF THE CONTROLLER OF HER MAJESTY'S STATIONERY OFFICE © CROWN COPYRIGHT. UNAUTHORISED REPRODUCTION INFRINGES CROWN COPYRIGHT AND MAY LEAD TO PROSECUTION OR CIVIL PROCEEDINGS. NORTH YORKSHIRE COUNCIL. 100017946.

Ver.	Details	Author & Date	Checked & Date	Approv'd & Date

NORTH YORKSHIRE COUNCIL

Racecourse Lane, Northallerton, North Yorkshire, DL7 8AD
Tel: 0300 131 2131

Directorate
HIGHWAYS & TRANSPORTATION

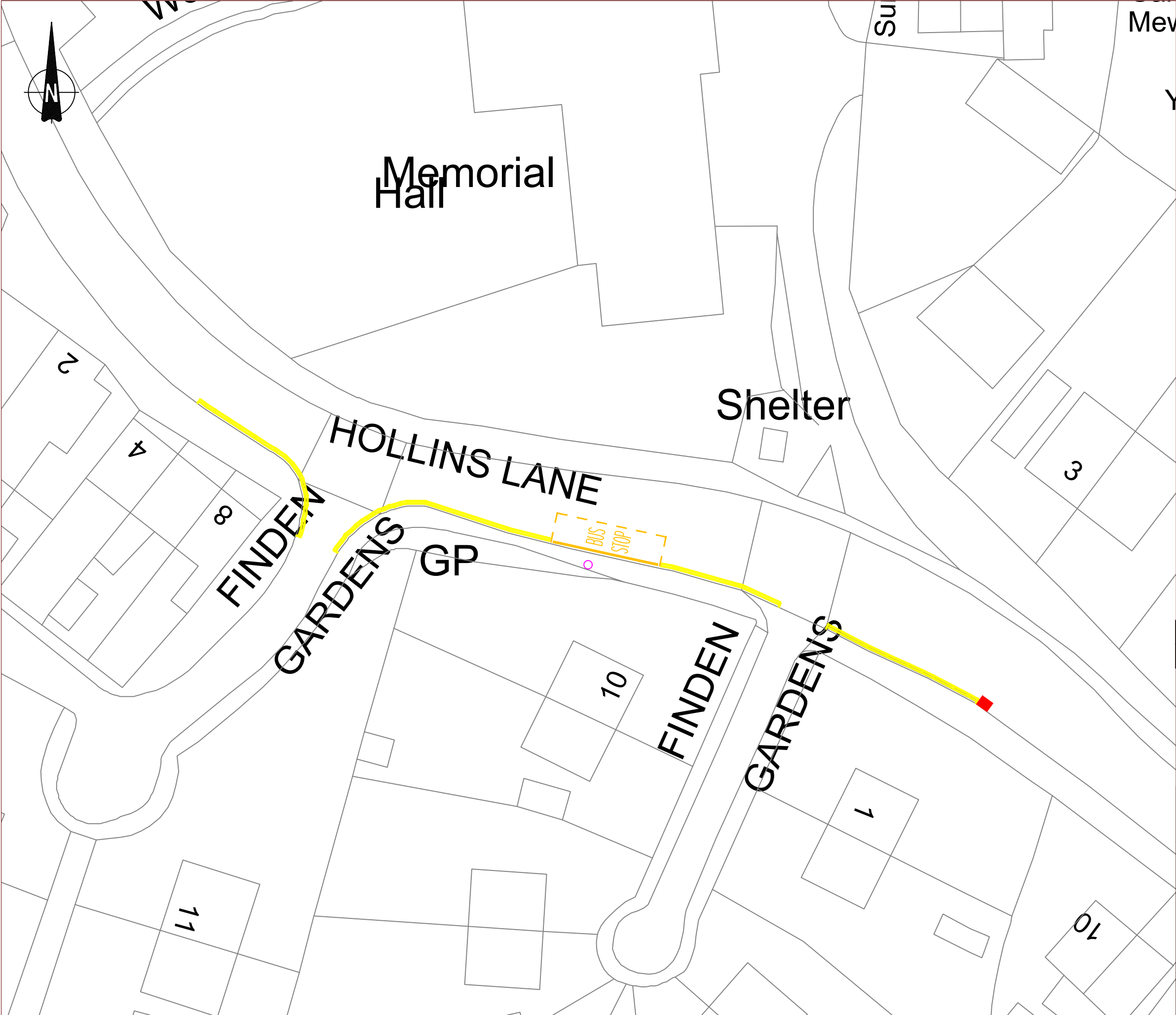
Project Name
AREA 6 BOROUGHBRIDGE WAITING RESTRICTION TRO

Drawing Title
CHURCH VIEW DACRE

Purpose
WAITING RESTRICTION

Scale	Drawn	Checked	Approved
NTS	ZS	CB	CB
Original Size	Date	Date	Date
A3	27/2/26	27/2/26	27/2/26

Drawing Number	Version
NYC-DR-A6-CHURCH_VIEW_DACRE-DYL-01	01



Key:

- Proposed waiting restriction markings
- Proposed waiting restriction terminal markings
- Existing post for bus stop
- Existing gully

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01	Finden Gardens TRO	ZS 23/1/26	CB 23/1/26	CB 23/1/26
Ver.	Details	Author & Date	Checked & Date	Approv'd & Date

NORTH YORKSHIRE COUNCIL
Racecourse Lane, Northallerton, North Yorkshire, DL7 8AD
Tel: 0300 131 2131

Directorate
HIGHWAYS & TRANSPORTATION

Project Name
AREA 6 BOROUGHBRIDGE WAITING RESTRICTION TRO

Drawing Title
HOLLINS LANE HAMPSTHWAITE

Purpose
WAITING RESTRICTION TRO

Scale NTS	Drawn ZS	Checked CB	Approved CB
Original Size A3	Date 23/1/26	Date 23/1/26	Date 23/1/26

Drawing Number NYC-DR-A6-FINDEN_GDNS-DYL-01	Version 0
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Subject **North Yorkshire Council - report an issue with a public right of way received HW-PW10252**

From North Yorkshire Council <noreply@northyorks.gov.uk>

To <clerk@hampsthwaiteparishcouncil.gov.uk>

Date 2026-10-08 11:43



Dear Rob Bareham,

Thank you for submitting your report an issue with a public right of way .

Location: 15.53/11/2 / Har - Hampsthwaite

Type of Issue: Gates, stiles and other furniture > A stile

What happens next

Our public rights of way team will aim to review your report within 20 working days.

After reviewing your report, we will determine what action, if any, is required.

Depending on the priority, complexity and resources required, issues can take a significant amount of time to resolve. We therefore cannot give timescales as to when the issue you have reported will be resolved.

Further information

[Find out more about public rights of way.](#)

Report another public right of way issue

[Report another public right of way issue here.](#)

Give us your feedback

We welcome your feedback about how useful you have found our online service. [Please take a couple of minutes to complete a short survey to tell us what you think.](#)

Kind regards

Customer Services Team

North Yorkshire Council

Do it online: www.northyorks.gov.uk.

Subject **Footpath stile**

From [REDACTED]

To <clerk@hampsthwaiteparishcouncil.gov.uk>

Date 2026-10-04 09:20

- image1.jpeg(~137 KB)
- image0.jpeg(~39 KB)

Hi

We went across the footpath between Hollins Lane (at the junction of West Lane) and Rowden Lane yesterday for the first time in a while, so I don't know how long the new fencing and stiles have been in place. At the stile indicated below, the height of the fence compared to the stone step is too great. I am 5 foot 6 and couldn't not get over without catching my thighs on the barbed wire - needed help to be released without ripping my trousers. Please could your footpath warden take a look - can the farmer be asked to rectify?

Thanks

[REDACTED]

Sent from my iPhone

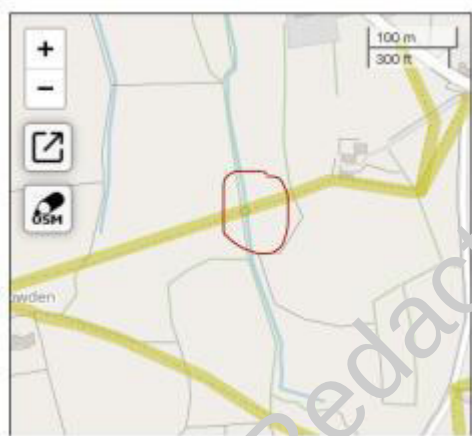


image1.jpeg
~137 KB



image0.jpeg
~39 KB

<https://redactlocal.parseextract.com>

From: clerk@hampsthwaiteparishcouncil.gov.uk
Sent: 30 September 2026 18:44
To: [REDACTED]
Subject: FW: Website Enquiry Form - JanetMills

Thank you for your comments via our website.

I will bring the matters you raise, to the attention of the Parish Council at its next meeting on the 13th October 2026 and will report back with an update.

--

Kind Regards

Rob Bareham
BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

You have received this email from Hampsthwaite Parish Council. The content of this email is confidential may be legally privileged and intended for the recipient specified in this message only. It is strictly forbidden to share any part of this message with any third party, without the written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future. Hampsthwaite Parish Council ensures that email security is a high priority. Therefore, we have put efforts into ensuring that the message is error and virus-free. Unfortunately, full security of the email cannot be ensured as, despite our efforts, the data included in emails could be infected, intercepted, or corrupted. Therefore, the recipient should check the email for threats with proper software, as the sender does not accept liability for any damage inflicted by viewing the content of this email. By contacting Hampsthwaite Parish Council you agree for your contact details to be held and processed for the purpose of corresponding. You may request access to the information we hold on you please contact: clerk@hampsthwaiteparishcouncil.gov.uk You may request to be removed as a contact at any time please contact: clerk@hampsthwaiteparishcouncil.gov.uk To view Hampsthwaite Parish Council's Privacy Notice please also contact: clerk@hampsthwaiteparishcouncil.gov.uk

From: NoReply=visionict.com@mg.visionict.com <NoReply=visionict.com@mg.visionict.com> **On Behalf Of** NoReply@VisionICT.com
Sent: 28 September 2026 08:23
To: clerk@hampsthwaiteparishcouncil.gov.uk
Subject: Website Enquiry Form - [REDACTED]

Comments

Detail of the comments can be seen below:

Name: [REDACTED]

Organisation:

Telephone: [REDACTED]

Consent: True

Email: [REDACTED]

Comments

We live in Brookfield Garth we often use our nearby bus stops both going to Harrogate and Pateley. We are nearly [REDACTED] and [REDACTED] Could we please request that both hedges get cut back ASAP as we are, and everyone else, are having to walk on the road in some areas and other paths walk close to the edge to get through. This is a very dangerous situation. Could we also ask if it would be possible for a small

bench to be installed at the to Harrogate bus stop. Thank you very much , [REDACTED] [REDACTED] and [REDACTED]
[REDACTED]

[unsubscribe](#)

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<https://redactlocal.parseextract.com>



Hampsthwaite Parish Council
 Hampsthwaite Parish Council, Village Room, High
 Street, Hampsthwaite
 HG3 2ET

Invoice Structure Identifier 8700122437

Invoice Number	IV04958828
Tax Point Date	06/10/2026
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Payment Due By	20/10/2026
Invoice Page	1 of 4

Supply Invoice

Invoice Summary

Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	VAT@0%	Total
0.00	£79.29	£0.00	£15.86	£0.00	£0.00	£95.15

See the following page(s) for the site details of how we calculated your invoice.

How to pay by bank transfer

Sort code: 20-00-00
 Account number: 93874796

Your payment reference should be: 8700122437

Energy inc standing charges (SC)	£79.29
Total CCL	£0.00
Total VAT	£15.86
Total this invoice	£95.15
Balance brought forward from previous invoice	£580.80
Payments received 13/08/2026	-£675.95
Payment due	£0.00

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.

How to contact us

You'll be able to manage your account online; but if you can't find what you're looking for, or you need to speak with us, please give us a call.

If any of the details on your bill are wrong, or if you're no longer responsible for the site, please call us. If you move without telling us, you may be billed for electricity or gas used by the next occupier.

Online sseeenergysolutions.co.uk

By phone UK 0345 725 2526

By phone non-UK 0870 901 1039

By post SSE Energy Solutions PO Box 3176, Reading, RG1 9FA

Please note: to help us improve our service further, we may record customer phone calls from time to time.

Our standard and deemed terms and conditions can be read at sseeenergysolutions.co.uk/useful-documents.

If you have a complaint

We're committed to offering the best in customer service. However, things do sometimes go wrong; so if you have cause to complain, the easiest and quickest way to resolve things is to phone our customer service team using the number in 'How to contact us' above. If necessary, we'll escalate your complaint to a manager or specialist team.

After this, if we can't resolve your complaint to your satisfaction by 5pm the next working day, you can contact us in the following ways. We'll then aim to reach a resolution within five working days. However, more complex issues may take longer to resolve.

By phone 0345 072 9402

By email cmt.commercial@sse.com

By post PO Box 3176, Reading, RG1 9FA

For a copy of our complaint handling statement, go to sseeenergysolutions.co.uk/chs or contact us to request a copy using the details above.

For micro business and small business customers

If you haven't received a satisfactory response and eight weeks have passed since you first registered your complaint, or we've sent you a deadlock letter, you can contact the Energy Ombudsman on 0330 440 1624 and at www.energyombudsman.org.

You can also get free, impartial advice from the Citizens Advice service. If you're in England and Wales call 0808 223 1133 or visit citizensadvice.org.uk/energy. If you're in Scotland, contact Citizens Advice Direct Scotland on 0800 028 1456 or visit cas.org.uk.

If you have a complaint about your broker, TPI or aggregator, you need to raise it with them first. If it isn't resolved in eight weeks, or you receive a deadlock letter, you can contact the Ombudsman. They'll carry out an independent review and their decision regarding the broker will be binding. You can contact them using the Energy Ombudsman details shown above.

Meter readings

If you submit meter readings, you can do so at sseeenergysolutions.co.uk/submit-meter-reading or by phoning 0345 725 2526. It's important that you send us up to date meter readings as we can't guarantee accurate bills without them and we can only send a meter reader out twice a year.

If you don't already have a smart meter, we recommend having one installed. A smart meter sends us readings automatically, ensuring accurate bills and removing the need to submit meter readings. Register your interest at sseeenergysolutions.co.uk/get-smart.

Taking control of your energy usage

Our regulatory obligations mean that, where applicable, we are now replacing all our traditional meters with smart meters. Smart meters provide us with half hourly data consumption.

If you don't currently have a smart meter, you can provide your details sseeenergysolutions.co.uk/get-smart and we will be in touch to book your installation.

With half-hourly readings, you'll be able to register for Clarity[†] our free online energy management platform and access your smart data. Clarity lets you see where you're using energy, how much and when, which can help you cut down on the amount of energy you use.

If you're not already registered with Clarity, find out more at www.sseeenergysolutions.co.uk/business-energy/clarity

[†]Terms and conditions apply

When you move

If you're moving premises, please complete the relevant form at sseeenergysolutions.co.uk/moving-premises. Or, you can call our change of tenancy team on 0345 026 4565. Please have the date of your move, your latest meter reading and contact details ready.

Understanding your bill

The first page of your bill confirms the amount you owe, and when and how to pay.

Your amount to pay includes any unpaid balance from earlier bills plus new charges for the current period. When to pay is determined from the date of your bill and your agreed payment terms. How to pay is shown alongside the payment due.

New charges for the current period are summarised on the first page of your bill by site, along with the CCL and VAT at the applicable rate.

How to pay

By Direct Debit

Go to sseeenergysolutions.co.uk/pay-your-bill and click 'Pay by Direct Debit'. It's the easiest way to pay, avoids the risk of late payment, and protects you via the Direct Debit Guarantee.

By bank transfer

Our bank details are:
Account number: 93874796
Sort code: 20-00-00
Your payment reference should be: 8700122437

By card

Pay online at sseeenergysolutions.co.uk/pay
Pay by phone (open 24/7) by calling 0203 650 4340
Over the Counter
Take your bill and giro slip to any Post Office, Barclays, your own bank, or any PayPoint terminal.

By post

Please make your cheque payable to SSE Energy Solutions, write 8700122437 on the back and enclose a completed payment slip.
Send to: SSE, PO Box 144, Blyth, NE24 9FT

If you're having difficulty paying Please contact us on 0345 725 2526. We're here Monday to Friday 8.30am to 5pm. Calls may be recorded and monitored to help improve our customer service.

If you're a small or micro business customer, Business Debtline provides free debt advice to small businesses and people who are self-employed. Their services are available over the phone, through their website and via webchat. Go to businessdebtline.org.

Invoice number	IV04958828
Tax point date	06/10/2026
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Invoice Page	3 of 4

Contract charges

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
Admin Fee		1.00	Fee	66.67000000	£66.67
Interest		1.00	Fee	12.62000000	£12.62
VAT @ 20% on charges of £79.29					£15.86
Total VAT					£15.86
Delivery point total					£95.15

Summary

	Energy inc standing charges (SC)	£79.29
	CCL charges	£0.00
	VAT @0%	£0.00
	VAT @5%	£0.00
	VAT @20%	£15.86
Delivery point total		£95.15

How to contact us

You'll be able to manage your account online; but if you can't find what you're looking for, or you need to speak with us, please give us a call.

If any of the details on your bill are wrong, or if you're no longer responsible for the site, please call us. If you move without telling us, you may be billed for electricity or gas used by the next occupier.

Online sseenergysolutions.co.uk

By phone UK 0345 725 2526

By phone non-UK 0870 901 1039

By post SSE Energy Solutions PO Box 3176, Reading, RG1 9FA

Please note: to help us improve our service further, we may record customer phone calls from time to time.

Our standard and deemed terms and conditions can be read at sseenergysolutions.co.uk/useful-documents.

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If you submit meter readings, you can do so at sseenergysolutions.co.uk/submit-meter-reading or by phoning 0345 725 2526. It's important that you send us up to date meter readings as we can't guarantee accurate bills without them and we can only send a meter reader out twice a year.

If you don't already have a smart meter, we recommend having one installed. A smart meter sends us readings automatically, ensuring accurate bills and removing the need to submit meter readings. Register your interest at sseenergysolutions.co.uk/get-smart.

Understanding your bill

Your new charges by site are calculated at your contracted tariff using your meter's consumption data. CCL charges are based on the rate applicable to your usage and consumption. All charges are subject to VAT, where applicable.

If changes are needed for estimated consumption billed in a previous delivery period, we'll show this in the meter reading information on your bill.

If the estimated consumption has been adjusted, it will be shown as a 'reverse' entry in the tariff and charges table.

The amended usage for that period will be shown as a 'forward' entry in the tariff and charges table.

A further 'forward' entry will be shown for the consumption applicable to the current delivery period being billed.

When you move

If you're moving premises, please complete the relevant form at sseenergysolutions.co.uk/moving-premises. Or, you can call our change of tenancy team on 0345 026 4565. Please have the date of your move, your latest meter reading and contact details ready.

Help protect the UK's energy supply

As part of our net zero obligation, we're upgrading every business customer with a smart meter. Now more than ever, we must protect our energy system, and smart meters are central to this.

A smart meter sends us readings automatically, so you won't need to submit meter readings and your bills will be accurate every time*.

You'll also have your energy data at your fingertips, so you'll find ways to improve your energy efficiency, lowering your costs and carbon footprint.

Book a call with our smart metering team today at sseenergysolutions.co.uk/get-smart.

*In the unlikely event that our communication with your smart meter is disrupted, we may advise you to submit a manual meter reading, or you may receive an estimated bill.

Climate Change Levy (CCL)

Climate Change Levy (CCL) is an environmental tax. The main rate of CCL is paid on gas and electricity used by businesses providing public services and in the industrial, commercial, and agricultural sectors.

For more information, go to gov.uk/government and search for "Climate Change Levy". Or, you can call HM Revenue and Customs for CCL enquiries on 0300 200 3700.

You can email completed PP11 certificates to SSE Energy Solutions at sme.servicehelpdesk@sse.com.

Planning Services
North Yorkshire Council
PO Box 787
Harrogate
HG1 9RW

IMPORTANT THIS COMMUNICATION MAY AFFECT YOUR PROPERTY

Dear Sir/Madam

**THE NORTH YORKSHIRE COUNCIL
TPO NO. 65/2026 (HAR)**

THIS IS A FORMAL NOTICE to let you know that on 21 July 2026 the Council made the above tree preservation order.

A copy of the order is enclosed. In simple terms, it prohibits anyone from cutting down, topping or lopping any of the trees described in the First Schedule and shown on the map without the Council's consent.

Some explanatory guidance on tree preservation orders is given in the Planning Practice Guidance produced on the Department of Communities and Local Government website.
<https://www.gov.uk/guidance/tree-preservation-orders-and-trees-in-conservation-areas>

Following a site visit by the planning and arboricultural officers it was decided that four trees within the field are under foreseeable threat due to planning application reference 26/02480/OUT. Development is proposed in close proximity to a range of four mature trees, T1 Ash, T2 Sycamore, T3 Ash & T4 Red Oak, which are outside of any protection offered by a conservation area. There is a threat of development that these trees could be removed or altered to facilitate any further development. Following an assessment from the Council's Arboricultural Officer, it was decided that these trees should be offered the protection of a Tree Preservation Order.

The order took effect, on a provisional basis, on 21 July 2026. It will continue in force on this basis for a further six months or until the order is confirmed by the Council, whichever occurs the first.

The Council will consider whether the order should be confirmed, that is to say, whether it should take effect formally. Before this decision is taken, the people affected by the order have the right to make objections or other representations about any of the trees, groups of trees or woodlands covered by the order.

If you would like to make any objections or other comments, please make sure we receive them in writing by 10 November 2026. Your comments must comply with regulation 6 of the Town and Country Planning (Tree Preservation) (England) Regulations 2012, a copy of which is provided at the foot of this letter. Send your comments to Aimée McKenzie at the address at the top of this letter or the officer's email address at the end of the letter. All valid objections or representations are carefully considered before a decision on whether to confirm the Order is made.

The Council will write to you again when that decision has been made. In the meantime, if you would like any further information or have any questions about this letter, please contact Aimée McKenzie on the contact details below.

Yours faithfully

Aimée McKenzie
Senior Development Management Officer
Aimee.mckenzie@northyorks.gov.uk
01423 556408

REGULATION 6

Objections and Representations

- 6(1) Subject to paragraph (2), objections and representations -
- (a) shall be made in writing and -
 - (i) delivered to the authority not later than the date specified by them under regulation 5(2)(c); or
 - (ii) sent to the authority in a properly addressed and pre-paid letter posted at such time that, in the ordinary course of post, it would be delivered to them not later than that date;
 - (b) shall specify the particular trees, groups of trees or woodlands (as the case may be) in respect of which the objections or representations are made; and
 - (c) in the case of an objection, shall state the reasons for the objection.
- (2) The authority may treat as duly made objections and representations which do not comply with the requirements of paragraph (1) if, in the particular case, they are satisfied that compliance with those requirements could not reasonably have been expected.

TOWN AND COUNTRY PLANNING ACT 1990
TREE PRESERVATION ORDER
TPO NO. 65/2026 (HAR)
FIELD NORTH OF BARTON HOUSE, HOLLINS LANE, HAMPSTHWAITE, NORTH
YORKSHIRE HG3 2HW

The North Yorkshire Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 hereby make the following Order:-

CITATION

1. This Order may be cited as The North Yorkshire Council **TPO No. 65/2026 (HAR)**

INTERPRETATION

2. (1) In this Order “the authority” means The North Yorkshire Council
(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

EFFECT

3. (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.
(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall –
 - (a) cut down, top, lop uproot, wilfully damage, or wilfully destroy; or
 - (b) cause or permit the cutting down, topping, lopping, wilful damage or wilful destruction of,any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

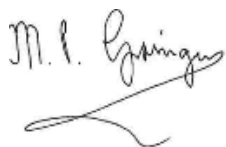
APPLICATION TO TREES PLANTED PURSUANT TO A CONDITION

4. In relation to any tree identified in the first column of the Schedule by the letter "C", being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated: 21 July 2026

Signed on behalf of

THE NORTH YORKSHIRE COUNCIL

A handwritten signature in black ink, appearing to read 'M. I. Grainger', with a long horizontal flourish extending to the right.

Martin Grainger

Head of Development Management

Authorised by the Council to sign in that behalf

TREE PRESERVATION ORDER**TPO NO 26/00065/TPORDR****Field North Of Barton House Hollins Lane Hampsthwaite North Yorkshire HG3 2HW****FIRST SCHEDULE**

Ref on Map	Description	Situation
TREE SPECIFIED INDIVIDUALLY (encircled in black on the map)		
T1	Ash	426198 457975
T2	Sycamore	426214 457960
T3	Ash	4262218 457957
T4	Red Oak	426208 457939

GROUPS OF TREES (within a broken black line on the map)

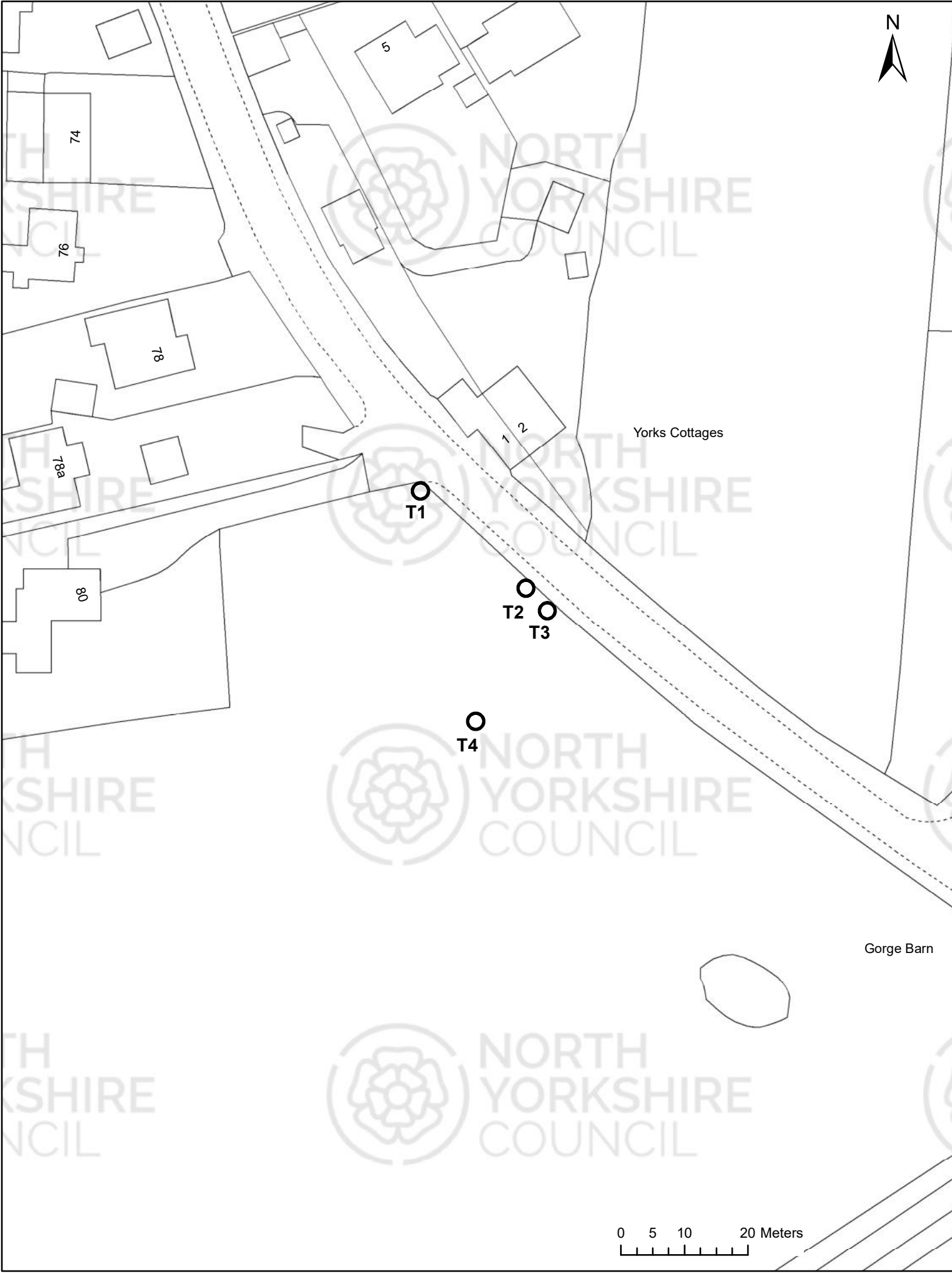
None

WOODLANDS (within a continuous black line on the map)

None

TREES SPECIFIED BY REFERENCE TO AN AREA (within a dotted black line on the map)

None



TPO No.65.2026 (HAR)
Field North of Barton House, Hollins Lane, Hampsthwaite, HG3 2HW

Hampsthwaite Parish Council

The Village Room, High Street, Hampsthwaite HG3 2ET
clerk@hampsthwaiteparishcouncil.gov.uk
07935 378544



Working Party Progress Notes of the S106 Discussion Group at the Via Microsoft Teams Held at 2:00 PM on Friday, 18 September 2026

Issued: Thursday, 8 October 2026

Recommendations recorded below will be reported to the parent committee for consideration.

Abbr: KP = Cllr K Pinkney (Chair), BK = Cllr B Kirby, GH = Cllr G Howard, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

Minutes

Attendance

Also present: Clerk Rob Bareham

Min. 001 — 1. Welcome and Apologies for Absence

The Clerk welcomed Lee Jones (North Yorkshire Council) to the meeting and **NOTED** that Katy had been unable to join at the start of the meeting.

There were no apologies for absence.

Min. 002 — 2. S106 Funding — Identification of Potential Projects

The Clerk welcomed Lee Jones of North Yorkshire Council, who attended to discuss the identification of potential projects for Section 106 monies. The following matters were discussed:

Footbridge

It was **NOTED** that a provisional agreement had previously been reached regarding a footbridge project. The Clerk reported that quotes were being obtained and that two had

already been received, with a third outstanding. Estimates were coming in lower than anticipated, with a figure of approximately £10,000 indicated as likely to cover the cost. Lee Jones confirmed that the project was acceptable in principle, subject to receipt of quotes. It was **NOTED** that quotes had been provided remotely rather than following site visits, and Lee Jones flagged this as a potential risk if additional requirements became apparent on inspection.

Wildflower Verges

It was **NOTED** that a member of the group (not present) had expressed interest in a wildflowering project on verges within the parish. Lee Jones confirmed that wildflower planting on verges and green areas was something North Yorkshire Council had encouraged in the past and was likely acceptable in principle. Lee Jones advised that the key questions were the specific location or locations intended, and whether the land in question was highway land, parish land, or otherwise, as this would affect the permissions required. It was **NOTED** that a number of verges in the Hampsthwaite area had been merged, providing greater scope for expenditure. Lee Jones suggested that the member identify specific sites with reference to the map codes, and that this information be shared to allow the eligibility of individual locations to be confirmed.

Playground Area and Fencing

The Clerk enquired whether any Section 106 funding remained available for the playground area or associated fencing. Lee Jones **NOTED** that some allocations had previously been made in relation to the recreation ground, including fencing and drainage works carried out the previous November, but could not confirm whether any remaining outdoor sports allocation could be applied to further fencing. Lee Jones agreed to seek clarification on the remaining balance in the relevant pot.

PortaKabins

The Clerk raised the condition of the portacabins on the recreation ground, noting that they had not been properly maintained since installation approximately twenty years ago and that a recent inspection had identified issues including a damaged door seal and a hole in the floor. The matter had come to light following concerns about unserviced fire extinguishers and had prompted a broader health and safety review. The Clerk enquired whether any Section 106 funding could be used as a contribution towards repair costs. Lee Jones indicated that there might be a pot covering the recreation ground as a whole but that clarity was needed. Lee Jones requested that the Clerk provide photographs of the portacabins showing their location within the recreation ground and the damage present, so that the question of eligibility could be explored. The Clerk agreed to provide these photographs the same afternoon. **ACTION:** Clerk to send photographs of the portacabins, including their location on the recreation ground and evidence of damage, to Lee Jones.

Min. 003 — 3. Any Other Business

No additional matters were raised.

Min. 004 — 4. Date and Time of Next Meeting

No date for a subsequent meeting was confirmed during the meeting. It was **NOTED** that Lee Jones would be on leave for one week from the following Monday, and that any outstanding queries from members could be directed to Lee Jones by email or telephone in the interim.

The meeting closed at 15:19.

Subject **Re: Questions**
From Hampsthwaite PC Signature <clerk@hampsthwaiteparishcouncil.gov.uk>
To Lee Jones <Lee.Jones@northyorks.gov.uk>
Copy Cllr K Pinkney <katy.pinkney@hampsthwaiteparishcouncil.gov.uk>
Date 2026-10-08 10:53

- 20260908_171504.jpg(~980 KB)
 - 20260908_171516.jpg(~992 KB)
-

Thanks for the prompt Lee.....

Katy can you recall what we discussing on the expenditure of S106? If I recall:

1. Bridge over the beck - provisionally approved for funding pending quotes.
2. Portakabins - a "maybe" but we need to draw up a proposal
3. Playground fencing I think was the "other thing"? - Lee I have attached two photo's of the fence which now needs replacing...

--

Kind Regards

Rob Bareham

BA (Hons), MA, CiLCA

Clerk & RFO to Hampsthwaite Parish Council email :clerk@hampsthwaiteparishcouncil.gov.uk

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clerk@hampsthwaiteparishcouncil.gov.uk You may request to be removed as a contact at any time please contact: clerk@hampsthwaiteparishcouncil.gov.uk To view Hampsthwaite Parish Council's Privacy Notice please also contact: clerk@hampsthwaiteparishcouncil.gov.uk

On 2026-10-05 16:10, Lee Jones wrote:

Afternoon Rob

When we spoke the other Friday, you mentioned a couple of things, one was a repair/replace to the fencing at the rec ground near the children's play area.

What was the other question.

Kind regards

Lee Jones

Parks and Grounds Development Officer

Parks and Countryside Services

North Yorkshire Council

PO Box 787

Harrogate

HG1 9RW

Telephone: 07759132128

Email: lee.jones@northyorks.gov.uk

Web: www.northyorks.gov.uk



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If you receive an automated response stating that the recipient is away from the office and you wish to request information under the Freedom of Information Act, the Data Protection Act or the Environmental Information Regulations, please resend your email to the Council's Information Governance Team(infogov@northyorks.gov.uk) who will process your request.

For information about how we process data, please see our Privacy Notice at www.northyorks.gov.uk/privacynotice.

OFFICIAL



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**Hampsthwaite Parish Council
Asset Register**

Asset	Location	Notes	Value	Purchase Date	Insurance Cost	Notes	Disposal Date
Other	High Street	20 x Metal Bollards	£ 3,345.00	01/01/2001	£ 4,978.00		

Subject **Cabin Quotes**
From <peter.bishop@hampsthwaiteparishcouncil.gov.uk>
To Clerk <clerk@hampsthwaiteparishcouncil.gov.uk>, Katy Pinkney
<katy.pinkney@hampsthwaiteparishcouncil.gov.uk>
Date 2026-10-05 10:31

Hi Rob

Apologies as I am still awaiting the 3 formal quotes for the electrical checks but on average it looks to be between £250 - £400 but when they come through I will forward them on but I am conscious you'll be getting everything ready for next week so I may not receive them in time. Similarly with the PAT testing quotes, whilst I am awaiting the formal quote it looks to be about £75 - £100 for up to 50 items.

I have also done some more checking on the fire safety stuff and there is a government checklist that will give us all the relevant detail, so that will cover that.

I believe the only other bit that needs to be done is a copy of the insurance needs to be displayed somewhere.

Thanks
Peter

Subject **Fw: Defibrillator**
From [REDACTED]
To [REDACTED]
Copy clerk@hampsthwaiteparishcouncil.gov.uk <clerk@hampsthwaiteparishcouncil.gov.uk>
Date 2026-10-03 08:05

Hi [REDACTED]

I hope that you are well, I know you are busy but I just wondered if you had got anywhere with ordering the replacement Defib pads I contacted you about. They are due to expire imminently (today).

Sent from [Outlook for Android](#)

From: [REDACTED]
Sent: Thursday, September 3, 2026 9:44:10 pm
To: [REDACTED]
Subject: Re: Defibrillator

Hi Phil
I hope you well - good to hear from you. Thanks for picking this up - Parish Council or me to answer your question 🙌

On Thu, 3 Sept 2026, 20:37 Philip Scruton, [REDACTED] wrote:

Hi [REDACTED]

I have been alerted that the defib pads are expiring. I am a little unsure who responsibility lads with

I have checked and the batteries are due for replacement as well. Who is best to speak to please.

These are the pads.

https://defib4life.co.uk/products/zoll-stat-padz-no-cpr-feedback?utm_source=google&utm_medium=organic&utm_campaign=All+products&utm_content=Zoll+Stat-Padz+II+Replacement+Defibrillator+Pads&tw_source=google&tw_adid=&tw_campaign=21330060693&tw_kwdid=&gad_source=1&gad_campaignid=

These are the batteries

https://www.thedefibpad.co.uk/product/zoll-aed-plus-battery-pack?gad_source=1&gad_campaignid=21539668316&gbraid=0AAAAACqEhny1bEHA766NGTjpmQeNfjMKx&gclid=Cj0KCQjwteTUBhD4ARIsAEYjs3oKnYN_oHXNqcT2WbGLms35SRIHYamUNMZ6afGCR8B8NJ2N77UaAq6Vw_wcB

I know the decision was made not to have children pads, but I wonder if it was worth a revisit.

https://www.steroplast.co.uk/zoll-aed-accessories-pedi-pdz-ii-infant-child-pack-or-2.html?gad_source=1&gad_campaignid=20540833802&gbraid=0AAAAADM-EO09Vd3ADUDkYpH3ju2QW4M5B&gclid=Cj0KCQjwteTUBhD4ARIsAEYjs3pQoGJ7pMmNlcGJf9dLk7e4Mz-8W781C6A-xBetJM0hOLg_WUg6aKUaAlFIEALw_wcB

Kind regards.

Sent from [Outlook for Android](#)

<https://redactlocal.parseextract.com>

Hampsthwaite Parish Council
BY EMAIL

DDI:
+44 (0)20 7516 2200
Email:
sba@pkf-l.com
Date:
26 September 2025
Our Ref:
NY0250
SAAA Ref:
SB03911

Hampsthwaite Parish Council
Completion of the limited assurance review for the year ended 31 March 2025

Dear Mr Bareham

We have completed our review of the Annual Governance & Accountability Return (AGAR) for Hampsthwaite Parish Council for the year ended 31 March 2025. Please find our external auditor report and certificate (Section 3 of the AGAR Form 3) included for your attention as an attachment to the email containing this letter along with a copy of Sections 1 and 2 of the AGAR, on which our report is based.

The external auditor report and certificate details any matters arising from the review. The smaller authority must publish these documents immediately and at the next meeting consider the final external auditor report and decide what, if any, action is required.

Action you are required to take at the conclusion of the review

The Accounts and Audit Regulations 2015 (SI 2015/234) set out what you must do at the conclusion of the review. In summary, you are required to:

- Prepare a "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements. We attach a pro forma notice you may use for this purpose (a Word version is available on request).
- Publish the "Notice" along with the certified AGAR (Sections 1, 2 & 3) before 30 September 2025, which must include publication on the smaller authority's website. (Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time for which that the "Notice" must be published. The previous statute required 14 days; but it is now up to the authority to make this decision).
- Keep copies of the AGAR available for purchase by any person on payment of a reasonable sum.
- Ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication.

PKF Littlejohn LLP
15 Westferry Circus,
Canary Wharf, London
E14 4HD

T: +44 (0)20 7516 2200
pkf-l.com

Fee

We enclose our fee note, on page 4 of this attachment, for the limited assurance review, which is in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://www.saaa.co.uk/audit-fees/>. This fee is statutory, must be paid and is due immediately on receipt of invoice, please arrange for this to be paid **at the earliest opportunity**.

Additional charges are itemised on the fee note, where applicable. These arise where either:

- we have had to issue chaser letters and/or exercise our statutory powers due to a failure to provide an AGAR by the submission deadline; or
- it was necessary for us to undertake additional work.

Please return the remittance advice with your payment, which should be sent to: PKF Littlejohn LLP, Ref: Credit control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London, E14 4HD. Please include the reference NY0250 or Hampsthwaite Parish Council as a reference when paying by BACS.

Timetable for 2025/26

Next year we plan to set a submission deadline for the return of the completed AGAR Form 3 and associated documents (or Certificate of Exemption) in the usual way and this is expected to be Wednesday 1 July 2026. It is anticipated that the instructions will be sent out during March 2026, subject to arrangements for the 2025/26 AGARs and Certificates of Exemption being finalised by Smaller Authorities' Audit Appointments Limited (SAAA). Our instructions will cover any changes about which smaller authorities need to be aware.

- The smaller authority must inform the electorate of a single period of 30 working days during which public rights may be exercised. The period must be **exactly** 30 working days, please do not set public rights dates that cover a longer period. This information **must be published at least the day before** the inspection period commences;
- The inspection period **must** include the first 10 working days of July 2026, i.e. 1 to 14 July inclusive. In practice this means that public rights may be exercised:
 - at the earliest, between Wednesday 3 June and Tuesday 14 July 2026; and
 - at the latest, between Wednesday 1 July and Tuesday 11 August 2026.

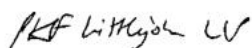
As in previous years, in order to assist you in this process we plan to include a pro forma template notice with a suggested inspection period on our website. On submitting your AGAR and associated documentation, as was the case for this year, we will need you to either confirm that the suggested dates have been adopted or inform us of the alternative dates selected.

We would like to draw your attention to a change within the Practitioners' Guide 2025 which is mandatory for the 2025/26 period. Paragraphs 1.47 to 1.54 relate to an additional assertion to be included in the 2025-26 AGAR, Assertion 10, regarding email management, websites, compliance with both the General Data Protection Regulation (GDPR) 2016 and the Data Protection Act (DPA) 2018 and the requirement to have an IT policy. The requirements in relation to Assertion 10 are listed in Paragraphs 1.47 to 1.54 and the local authority should review these requirements and take appropriate steps to ensure compliance.

Feedback on 2024/25

We would welcome feedback on your experiences with PKF Littlejohn LLP during the review for the year ended 31 March 2025. Such feedback is important to us to help us drive improvements in client service. If you wish to provide feedback, our satisfaction survey template can be used, which is available on our website on this page: <https://www.pkf-l.com/services/limited-assurance-regime/useful-information-and-links/>

Yours sincerely



PKF Littlejohn LLP

Hampsthwaite Parish Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2025

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for Hampsthwaite Parish Council for the year ended 31 March 2025 has been completed and the accounts have been published. 2. The Annual Governance & Accountability Return including the auditor's certificate and opinion is available for inspection and copying by any local government elector of the area of Hampsthwaite Parish Council on application to: (a) _____ _____ _____ _____ (b) _____ _____ _____ 3. Copies will be provided to any local government elector of the area on payment of £____ (c) for each copy of the Annual Governance & Accountability Return. Announcement made by: (d) _____ Date of announcement: (e) _____	Notes This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years. (a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR (b) Insert the hours during which inspection rights may be exercised (c) Insert a reasonable sum for copying costs (d) Insert the name and position of person placing the notice (e) Insert the date of placing of the notice
--	--

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

Hampsthwaite Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.		✓	<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.		✓	<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.		✓	<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

10/06/2025

and recorded as minute reference:

2025/118 (4)

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

SIGNATURE REQUIRED
SIGNATURE REQUIRED

<https://www.hampsthwaite-pc.org.uk/> AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2024/25 for

Hampsthwaite Parish Council

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	29,280	29,457	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	13,960	13,630	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	12,405	14,480	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,629	4,237	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	24,559	33,023	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	29,457	20,307	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	29,457	20,307	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	157,722	157,722	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date 10/06/2025

I confirm that these Accounting Statements were approved by this authority on this date:

10/06/2025

as recorded in minute reference:

2025/118(g)

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of **Hampsthwaite Parish Council- NY0250**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2024/25

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

- The Council has not restated the prior year figures in Boxes 2 and 3, as reported in the prior year External Auditor Report, these figures should read £13,630 and £12,735 respectively.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance Assertions in Section 1, Boxes 1, 2 and 6, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. This is consistent with the internal auditors response to Internal Control Objectives A and D and their detailed report.

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name	PKF LITTLEJOHN LLP		
External Auditor Signature		Date	25/09/2025

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of **Hampsthwaite Parish Council-NY0250**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year’s AGAR.:

- Information received from the smaller authority indicates that assets purchased during the year have not been included in Section 2, Box 9.

Section 1, Assertion 5 has been incorrectly completed. Information received from the internal auditor highlights that risk management arrangements were not reviewed and approved by the smaller authority as a whole during the year. As a result, this assertion should have been answered ‘No’. This is consistent with the Internal Auditor’s response to Internal Control Objective C

Section 1, Assertion 7 has been incorrectly completed. The Council did not formally consider or address the findings of the External Auditor’s report during a Council meeting within the 2025/26 financial year.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance Assertion in Section 1, Box 10, but has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified.

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

 SIGNATURE REQUIRED

Date

22/09/2026

Section 2 – Accounting Statements 2025/26 for

Redcliffe Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	29,457	20,308	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	13,630	17,630	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	14,480	313,517	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	4,237	9,333	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	33,023	327,148	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	20,307	14,974	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	20,307	14,974	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	157,722	157,722	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11. Do the figures in the accounting statements above exclude any trust transactions?	☒	☐	For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being

REDALTED

Date 08/06/2026

I confirm that these Accounting Statements were approved by this authority on this date.

09/06/2026

as recorded in minute reference.

2026.118 (g)

Signed by Chair of the meeting where the Accounting Statements were approved.

REDALTED

Section 1 -- Annual Governance Statement 2025/26

We acknowledge as the members of

Hampsthwaite Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Answer		Yes means that this authority
	Yes	No	
1. We have put in place arrangements for effective financial management during the year and for the preparation of the accounting statements.	☒	☐	prepared its accounting statements in accordance with the Accounts and Audit Regulations
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	☒	☐	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	☒	☐	has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	☒	☐	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	☒	☐	considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	☒	☐	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	☒	☐	responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	☒	☐	disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	☐	☐	☒ has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	☐	☒	has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

08/06/2026

and recorded as minute reference.

2026/118 (1)

<https://www.hampsthwaite-pc.org.uk>

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

REDACTED
REDACTED

Hampsthwaite Parish Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2026

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Hampsthwaite Parish Council for the year ended 31 March 2026 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return including the auditor's certificate and opinion is available for inspection and copying by any local government elector of the area of Hampsthwaite Parish Council on application to:	
(a) <u>ROB BAREHAM = RFO.</u> <u>THE VILLAGE ROOM</u> <u>HIGH STREET</u> <u>HAMPSTHWAITE</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR
(b) <u>BY APPOINTMENT.</u> <u>PLEASE EMAIL</u> <u>clerk@hampsthwaiteparishcouncil.gov.uk.</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any local government elector of the area on payment of £ <u>1</u> (c) for each copy of the Annual Governance & Accountability Return. <u>(ONE POUND)</u>.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>ROB BAREHAM - RFO</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>25/9/2026</u>	(e) Insert the date of placing of the notice

Bank Reconciliations

Virgin Current Account (16740708)							
	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 14,974.19		
Apr 26	£ 43,500.00	£ 24,024.03	£ -	£ -	£ 34,450.16	£ 34,450.16	✓
May 26	£ 750.15	£ 1,411.49	£ -	£ -	£ 33,788.82	£ 33,788.82	✓
Jun 26	£ 7,829.81	£ 18,475.86	£ -	£ -	£ 23,142.77	£ 23,142.77	✓
Jul 26	£ 6,720.02	£ 2,937.10	£ -	£ -	£ 26,925.69	£ 26,925.69	✓
Aug 26	£ 14,181.44	£ 22,001.78	£ -	£ -	£ 19,105.35	£ 19,105.35	✓
Sep 26	£ 30,501.62	£ 1,162.80	£ -	£ -	£ 48,444.17	£ 48,444.17	✓
Oct 26	£ 0.43	£ -	£ -	£ -	£ 48,444.60		
Nov 26	£ -	£ -	£ -	£ -	£ 48,444.60		
Dec 26	£ -	£ -	£ -	£ -	£ 48,444.60		
Jan 27	£ -	£ -	£ -	£ -	£ 48,444.60		
Feb 27	£ -	£ -	£ -	£ -	£ 48,444.60		
Mar 27	£ -	£ -	£ -	£ -	£ 48,444.60		
Totals	£ 103,483.47	£ 70,013.06	£ -	£ -			



The team at Virgin Money

21 James Street
Harrogate
HG11QU

Tel: 0800 4561247
virginmoney.com

MARY- ANNE GARNER
Village Room High Street
Hampsthwaite
Harrogate
HG3 2ET

01 October 2026

Page 1 of 2

Your Club & Societies Current Account statement

Statement No: 690

Date	Description	Debits	Credits	Balance
01 Sep 2026	Previous statement			19105.35
04 Sep	Card 89 Vm Cashback		1.62	19106.97
08 Sep	Card 89 Sp Poppy Shop			
	London	27.50		19079.47
09 Sep	Card 89 Currys Online			
	Hemel Hempste	89.97		18989.50
14 Sep	Card 89 Hpi Instant I			
	Reading	6.49		
	Mb Hmrc Cumbernaul	197.81		
	Mb Robert Bareham	620.93		18164.27
29 Sep	Card 89 Amazon* N40Mq			
	London	24.53		18139.74
30 Sep	N Yorks Council 91		30500.00	
	Card 89 Amazon* N48Ob			
	London	26.31		
	Card 89 Amazon* N44Ul			
	London	169.26		48444.17

Statement date

01 October 2026

Account name

HAMPSTHWAITE PARISH
COUNL

Sort Code

05-04-54

Account number

16740708

IBAN

GB39YORK05045416740708

BIC

YORKGB21454

Current balance

£48444.17 CR

DD = Direct Debit
SO = Standing Order
TB = Telephone Banking
MB = Mobile Banking
TL = Over the Counter Payment
EB = Electronic Banking
OD = Overdraft
CLs = Contactless Debit Card Transaction
WLT = Digital Wallet Payment
FGN = Foreign
CHQ = Cheque
LTE = Less than or equal to
MT = More than
PMT = Payment
ACC = Account
GBP = Pounds Sterling
REV = Reversal
Purch = Purchase
WDL = Withdrawal
CCY = Currency
Unarr = Unarranged

Continued overleaf...

Change of address

Do we have your correct address? If not, please contact us or visit your Store. Or if you're registered for telephone banking, you can update your details this way. Please tell us about all the accounts you have with us so we can update them all. Also, if there is more than one account holder, all of them need to update their details to make sure the records are changed.

If you're not happy

At Virgin Money we are committed to providing a service of the very highest standard. Sometimes things can go wrong, and when they do, we want you to tell us so we can put them right as soon as possible. So if you're unhappy with something, then please make sure you let us know by contacting us in any of the usual ways. We aim to resolve any concerns you raise with us internally. However, if you are not satisfied with our final response to your complaint, you may have the right to refer your case to the Financial Ombudsman Service. Further details can be found by visiting www.financial-ombudsman.org.uk.

Fees and charges

Details of interest rates and charges on all personal and business accounts are available in all our Stores and at virginmoney.com

IBAN – International Bank Identifier **BIC** – Bank Identifier

These details must be used for receipt of payments from the EU. BIC should also be used for all international payments along with your full account number.

Keeping you up-to-date

We'll keep in touch, sending you communications on our products and services, tips on managing your money, and other offers. If you decide you don't want to receive this information, please write to us or pop into your local Store.

This document is available in large print, Braille and audio. Please speak to a member of staff for details.

Lost and stolen cards

If your debit card is lost or stolen, please tell us in Store or call UK**0800 4561247** Abroad: **+44 141 223 2358** as soon as possible. We're here on the phone 24/7.

If your credit card is lost or stolen, please call: UK**0800 4561247** Abroad: **+44 141 223 2358** as soon as possible. We're here on the phone 24/7. Please have your card details handy when you call.

Important information about compensation arrangements.

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Your deposit is covered by the scheme. Details on the protection of eligible deposits can be found in the information sheet and deposits excluded from the scheme can be found in the exclusion list which can be obtained from your local branch. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Important interest rate information

The following interest rates were applicable during the statement period.

Arranged Overdraft or, for Business customers, Planned Borrowing interest rates apply to the amount of any borrowing up to your Arranged Overdraft/Planned Borrowing limit.

Unarranged Overdraft or, for Business customers, Unplanned Borrowing interest rates apply to any borrowing which is the result of us agreeing to temporary Unarranged Overdraft/Unplanned Borrowing, or a temporary increase to Arranged Overdraft/Planned Borrowing to cover a payment despite a lack of funds.

Debit Interest Rate(s) effective from	Tier (£)	Per Annum (%)
Rate at start of statement period	0 +	18.90 Unarranged

Current Credit Interest Rate	Tier (£)	Per Annum (%)
	0 +	0.00



Clerks Financial Report for October 2026

(Prepared from management accounts and budget reports at 8th October 2026)

1. Introduction

This report provides Members with an overview of the Council's financial position as at 8th October 2026, including income and expenditure against budget, reserves, and the overall financial outlook for the remainder of the financial year.

2. Key figures

Item	Amount
Bank balance	£48,444.60
Income received year to date	£103,483.47
Expenditure year to date	£70,013.06
Committed expenditure	£0.00
VAT to reclaim	£2,383.82
General reserve	£94,801.40
Earmarked funds	minus £44,980.67
Reserved funds	£73,693.07
Projected carry forward to 2027/28	£1,754.20 deficit

3. Overall position

The Council remains in a sound financial position. Total income received to date amounts to £103,483.47, compared with expenditure of £70,013.06.

The Council continues to maintain healthy reserve balances, with a General Reserve of £94,801.40, together with Earmarked Funds of minus £44,980.67 and Reserved Funds of £73,693.07.

Members should note that the Memorial Hall figure continues to be the principal factor affecting the earmarked reserves position.

Overall, the Council remains well placed to meet its financial commitments and deliver planned projects and services during the remainder of the financial year.

4. Income

Income received to date totals £103,483.47. Significant items include the NYCC precept of £61,000.00, Memorial Hall income of £20,644.00, commuted sums/CIL of £6,800.00 and a VAT refund of £6,681.18.

5. Expenditure

Total expenditure incurred to date amounts to £70,013.06. The principal area of expenditure continues to be the Memorial Hall project, where expenditure of £54,307.34 has been recorded during the year.



6. Reserves and restricted funds

The General Reserve stands at £94,801.40. In addition, the Council holds reserved funds totalling £73,693.07 comprising grants and Section 106 funds.

Earmarked funds are currently shown as minus £44,980.67, reflecting the Memorial Hall position and the balance of related commitments within the accounts.

7. Forward-looking position

The current budget forecast indicates a projected carry forward position of £1,754.20 deficit at the end of the financial year.

This figure represents a forecast based on expenditure commitments and budget assumptions at the reporting date and should therefore be regarded as an indicative position rather than a definitive year-end outturn.

The projected deficit is modest in the context of the Council's overall budget and is anticipated to be absorbed through underspends within other budget headings as the year progresses.

The Memorial Hall project remains the most significant area of financial activity during the year and expenditure will continue to be monitored closely. At the reporting date there are no immediate concerns regarding cash flow, reserve levels, or the Council's ability to meet its planned commitments.

8. Recommendation

Members are recommended to note the financial position of the Council and the levels of income, expenditure, reserves and committed expenditure detailed within this report.

Hampsthwaite Parish Council Parish Council Financial Overview at 08 October 2026								
1. Bank Summaries	Account		Balance	Notes				
	Virgin Current Account (16740708)	(a)	£ 48,444.60	(Balance as of the Financial Review Date)				
	Spare	(b)	£ -	(Balance as of the Financial Review Date)				
	Spare	(c)	£ -	(Balance as of the Financial Review Date)				
	Total	(a:c=d)	£ 48,444.60	(d=n)				
2. Commitments, Liabilities, and Adjustments	Committed Income	(e)	£ -	(Income assured but not received)				
	2026-27 VAT to Reclaim	(f)	£ 2,383.82	(Vat to be reclaimed by 1/4/2027)				
	Liabilities	(g)	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)				
	Committed Expenditure	(h)	£ -	(Expenditure committed but not paid)				
	Grants Remaining	(i)	£ 73,693.07	(Balance of allocated grants to be spent by the Parish Council)				
	Adjusted Available Balance	(e:f)-(g:i=j)	£ 27,632.29					
3. 2026-27 Year to Date Summary	Item		Amount	Notes				
	Opening Balance	(k)	£ 14,974.19	(2026/2027 opening Balance of Bank Accounts)				
	Actual Income	(l)	£ 103,483.47	(Received Income to date)				
	Actual Expenditure	(m)	£ 70,013.06	(Confirmed Expenditure to date)				
	Closing Bank Balance(s)	(k:m=n)	£ 48,444.60	(d=n)				
4a. Earmarked Funds	Earmarked Funds		Amount	Notes				
	Ear - Memorial Hall	(o)	£ 46,376.12	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Assets & Infrastructure	(p)	£ 1,650.00	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Elections	(q)	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Legal / Professional Fees	(r)	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Feast Field	(s)	£ 1,414.94	(Residual of 2025/2026) + (Budget for 2026/2027)				
	Ear - Business Continuity	(t)	£ 1,669.49	(3 Months Operating Costs as recommended)				
	Earmarked Funds Total	(o:t=u)	£ 44,980.67					
4b. Reserved Funds	Reserve		Amount	Notes				
	Res - Grants	(v)	£ 62,000.00	(see 4c. Grants with controlled expenditure)				
	Res - CIL	(w)	£ -	(CIL with controlled expenditure)				
	Res - S106	(x)	£ 11,693.07	(S106 funds that have controlled expenditure)				
	Reserved Funds Total	(v:x=y)	£ 73,693.07					
4c. Grants	Grant		Awarded Amount	Awarded By	Awarded Date	Start of Year Balance	2026-27 Expenditure	Current Balance
	Res - Grants	(z)	£ -			£ 62,000.00	£ -	£ 62,000.00
		(aa)	£ -			£ -	£ -	£ -
		(ab)	£ -			£ -	£ -	£ -
		(ac)	£ -			£ -	£ -	£ -
		(ad)	£ -			£ -	£ -	£ -
	Totals	(z:ad=ae)	£ -			£ 62,000.00	£ -	£ 62,000.00
5. Estimated General Reserve	Reserve		Amount	Notes				
	Gen - General	(af)	£ 94,801.40	(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)				
	Estimated General Reserve at 31/03/2027	(af:af=ag)	£ 94,801.40					
6. Forward Looking Summary	Item		Amount	Notes				
	Income							
	Opening Balance 1/4/26	(ah)	£ 14,974.19	(2026/2027 opening Balance of Bank Accounts)				
	Precept	(ai)	£ 61,000.00	(Precept Demand for 2026/2027)				
	Other Incomes	(aj)	£ 3,250.00	(Other estimated incomes for 2026/2027)				
	Estimated Income for 2026-27	(ah:aj=ak)	£ 79,224.19					
	Expenditure							
	Budgeted Operational Costs	(al)	£ 19,409.87	(2026/2027 opening balance of unallocated funds available to the Parish Council)				
	Earmarked Funds	(am)	£ 1,395.45	(Carry forward of Earmarked Funds from 2025/2026 + Earmarked Funds from the 2026/2027 Budget)				
	Reserved Funds	(an)	£ 60,173.07	(2026/2027 opening Reserved Funds + Grants)				
	Liabilities	(ao)	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)				
	Estimated committed Funds for 2026-27	(al:ao=ap)	£ 80,978.39					
	Exstimated Carry Forward to 2027-28	(ak-ap=aq)	£ 1,754.20					

Hampsthwaite Parish Council Parish Council 2026-27 Reserves & Liabilities Sheet

Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Gen - General	£ 19,409.87	£ 89,963.47	£ 14,571.94	£ 94,801.40	(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)
Totals	£ 19,409.87	£ 89,963.47	£ 14,571.94	£ 94,801.40	
Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Ear - Memorial Hall	£ -	£ -	£ 46,376.12	-£ 46,376.12	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Assets & Infrastructure	£ 1,650.00	£ -	£ -	£ 1,650.00	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Elections	£ -	£ -	£ -	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Legal / Professional Fees	£ -	£ -	£ -	£ -	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Feast Field	£ 1,414.94	£ -	£ -	£ 1,414.94	(Residual of 2025/2026) + (Budget for 2026/2027)
Ear - Business Continuity	-£ 1,669.49	£ -	£ -	-£ 1,669.49	(Residual of 2025/2026) + (Budget for 2026/2027)
Total	£ 1,395.45	£ -	£ 46,376.12	-£ 44,980.67	
Expense/Income Fund	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Res - Grants	£ 62,000.00	£ -	£ -	£ 62,000.00	(Grants with controlled expenditure)
Res - CIL	£ -	£ -	£ -	£ -	(CIL with controlled expenditure)
Res - S106	-£ 1,826.93	£ 13,520.00	£ -	£ 11,693.07	(S106 funds that have controlled expenditure)
Total	£ 60,173.07	£ 13,520.00	£ -	£ 73,693.07	
Liabilities	Opening Balance 01 April 2026	Income to date 2026-27	Expenditure to date 2026-27	Balance to date 2026-27	Notes
Lia - Deposits	£ -	£ -	£ -	£ -	(Funds held by the Parish Council but not belonging to the Parish Council)
Total	£ -	£ -	£ -	£ -	
Calculaion Check	£ 80,978.39	£ 103,483.47	£ 60,948.06	£ 123,513.80	

Index: Gen = General Fund, Ear = Earmarked Funds, Res = Reserves, Lia = Liabilities

Hampsthwaite Parish Council Parish Council

Budget Report at 08/10/2026

Income	2025-26		2026-27							2027-28	
	Budget	Actuals	Budget	Actuals	Expected	Total	Variance	% Received of Budget	Over/under Budget %	Budget	+ / -
I. Bank Interest	£ -	£ -	£ -	£ 2.50	£ -	£ 2.50	£ 2.50	0.00%	0.00%	£ -	£ 2.50
I. Commuted Sums/CIL	£ 139,259.07	£ 139,259.07	£ -	£ 6,800.00	£ -	£ 6,800.00	£ 6,800.00	0.00%	0.00%	£ -	£ -
I. Donations	£ 15,000.00	£ 15,000.00	£ -	£ 7,500.00	£ -	£ 7,500.00	£ 7,500.00	0.00%	0.00%	£ -	£ -
I. Grants & Donations	£ 87,000.00	£ 87,000.00	£ -	£ -	£ -	£ -	£ -	0.00%	0.00%	£ -	£ -
I. Memorial Hall	£ -	£ 12,440.17	£ -	£ 20,644.00	£ -	£ 20,644.00	£ 20,644.00	0.00%	0.00%	£ -	£ -
I. Miscellaneous Receipts	£ -	£ 3,800.49	£ 750.00	£ 855.79	£ -	£ 855.79	£ 105.79	114.11%	14.11%	£ 780.00	£ 30.00
I. NYCC Precept	£ 17,630.00	£ 17,630.00	£ 61,000.00	£ 61,000.00	£ -	£ 61,000.00	£ -	100.00%	0.00%	£ 63,440.00	£ 2,440.00
I. VAT Refund	£ 44,104.42	£ 56,017.37	£ 2,500.00	£ 6,681.18	£ -	£ 6,681.18	£ 4,181.18	267.25%	167.25%	£ 2,600.00	£ 100.00
Totals	£ 302,993.49	£ 331,147.10	£ 64,250.00	£ 103,483.47	£ -	£ 103,483.47	£ 39,233.47	161.06%	61.06%	£ 66,820.00	£ 2,572.50

Expenditure	2025-26		2026-27							2027-28	
	Budget	Actuals	Budget	Actuals	Committed	Total	Variance	% Spent of Budget	Over/under Budget %	Budget	+ / -
E. Admin Cost - Clerks Expenses	£ 150.00	£ 94.05	£ 100.00	£ 93.43	£ -	£ 93.43	£ 6.57	93.43%	-6.57%	£ 104.00	£ 4.00
E. Admin Cost - Clerk's Salary (incl Tax/PAYE)	£ 6,388.00	£ 9,333.00	£ 11,500.00	£ 5,260.28	£ -	£ 5,260.28	£ 6,239.72	45.74%	-54.26%	£ 11,960.00	£ 460.00
E. Admin Cost - Clerks Working From Home Allowance	£ 312.00	£ 312.00	£ 312.00	£ 104.00	£ -	£ 104.00	£ 208.00	33.33%	-66.67%	£ 324.48	£ 12.48
E. Admin Cost - Payroll Services	£ -	£ 99.00	£ 110.00	£ -	£ -	£ -	£ 110.00	0.00%	-100.00%	£ 114.40	£ 4.40
E. Admin Cost - Councillor Expenses	£ 150.00	£ -	£ 50.00	£ -	£ -	£ -	£ 50.00	0.00%	-100.00%	£ 52.00	£ 2.00
E. Admin Cost - Fees	£ 50.00	£ -	£ 20.00	£ -	£ -	£ -	£ 20.00	0.00%	-100.00%	£ 20.80	£ 0.80
E. Admin Cost - Insurance	£ 1,200.00	£ 1,165.62	£ 1,200.00	£ 2,116.64	£ -	£ 2,116.64	£ 916.64	176.39%	76.39%	£ 1,248.00	£ 48.00
E. Admin Cost - Internal Audit	£ 550.00	£ 570.00	£ 600.00	£ -	£ -	£ -	£ 600.00	0.00%	-100.00%	£ 624.00	£ 24.00
E. Admin Cost - IT & Website	£ 600.00	£ 1,148.00	£ 650.00	£ 966.47	£ -	£ 966.47	£ 316.47	148.69%	48.69%	£ 676.00	£ 26.00
E. Admin Cost - Membership & Supscription	£ 500.00	£ 507.99	£ 500.00	£ 823.51	£ -	£ 823.51	£ 323.51	164.70%	64.70%	£ 520.00	£ 20.00
E. Admin Cost - Newsletter	£ 500.00	£ -	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Admin Cost - Staff & Councillor Training	£ 250.00	£ 443.60	£ 200.00	£ 42.19	£ -	£ 42.19	£ 157.81	21.10%	-78.91%	£ 208.00	£ 8.00
E. Admin Cost - Village Rooms Rental	£ 200.00	£ 220.00	£ 220.00	£ 20.00	£ -	£ 20.00	£ 200.00	9.09%	-90.91%	£ 228.80	£ 8.80
E. Events - Village Events	£ 500.00	£ -	£ 500.00	£ 27.50	£ -	£ 27.50	£ 472.50	5.50%	-94.50%	£ 520.00	£ 20.00
E. Fest Field and Cabins - Electricity & Water	£ 5,000.00	£ 3,744.41	£ 4,000.00	£ 3,112.45	£ -	£ 3,112.45	£ 887.55	77.81%	-22.19%	£ 4,160.00	£ 160.00
E. Fest Field and Cabins - Rent to NYCC	£ 700.00	£ -	£ 3,305.00	£ -	£ -	£ -	£ 3,305.00	0.00%	-100.00%	£ 3,437.20	£ 132.20
E. Fest Field and Cabins - Village Christmas Tree	£ 400.00	£ 455.00	£ 455.00	£ -	£ -	£ -	£ 455.00	0.00%	-100.00%	£ 473.20	£ 18.20
E. Fest Fieldand Cabins - Cabins Maintenance/H&S	£ 500.00	£ 2,645.65	£ 500.00	£ 1,120.55	£ -	£ 1,120.55	£ 620.55	224.11%	124.11%	£ 520.00	£ 20.00
E. Maintenance - Asset Maintenance	£ 1,000.00	£ 1,139.00	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00	0.00%	-100.00%	£ 1,040.00	£ 40.00
E. Maintenance - Community Payback Materials	£ 300.00	£ 449.67	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Maintenance - Play Area Inspection, Maintenance & Repairs	£ 150.00	£ 2,427.60	£ 150.00	£ 378.60	£ -	£ 378.60	£ 228.60	252.40%	152.40%	£ 156.00	£ 6.00
E. Memorial Hall	£ 259,599.47	£ 293,160.14	£ -	£ 54,307.34	£ -	£ 54,307.34	£ 54,307.34			£ -	£ -
E. Open Spaces - Cockhill Beck Maintenance	£ 100.00	£ 950.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Open Spaces - Grass Cutting	£ 4,000.00	£ 4,832.80	£ 5,000.00	£ 600.00	£ -	£ 600.00	£ 4,400.00	12.00%	-88.00%	£ 5,200.00	£ 200.00
E. Open Spaces - Snow & Leaf Clearing	£ 200.00	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
E. Open Spaces - Tree Inspections and Maintenance	£ 400.00	£ 480.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Open Spaces - Village Green Electricity	£ -	£ 911.02	£ 50.00	£ -	£ -	£ -	£ 50.00	0.00%	-100.00%	£ 52.00	£ 2.00
E. Open Spaces - Village Green & Inspection	£ 200.00	£ -	£ 100.00	£ -	£ -	£ -	£ 100.00	0.00%	-100.00%	£ 104.00	£ 4.00
E. Open Spaces - Village Planting	£ 200.00	£ 222.50	£ 230.00	£ 123.10	£ -	£ 123.10	£ 106.90	53.52%	-46.48%	£ 239.20	£ 9.20
E. Other - Donations & Grants	£ 500.00	£ 500.00	£ 57,000.00	£ 500.00	£ -	£ 500.00	£ 56,500.00	0.88%	-99.12%	£ 59,280.00	£ 2,280.00
E. Reserves - Earmarked	£ 3,000.00	£ 5,062.00	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Reserves - General	£ 5,607.49	£ 5,607.49	£ 8,500.00	£ 417.00	£ -	£ 417.00	£ 8,083.00	4.91%	-95.09%	£ 8,840.00	£ 340.00
Totals	£ 293,206.96	£ 336,480.54	£ 98,752.00	£ 70,013.06	£ -	£ 70,013.06	£ 28,738.94	£ 13.24	£ 16.76	£ 102,702.08	£ 3,950.08

Total Expenditure on Payments Sheet £70,013.06

2027-28 Precept	
Income (excl. Precept)	£ 66,820.00
Operating Costs	£ 102,702.08
Precept Required	£ 35,882.08

(Net) Expenditure Summary at 08/10/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Committed	Total	Budget	Variance
E. Admin Cost - Clerks Expenses	£ 28.99	£ 6.49	£ 6.49	£ 6.49	£ 38.48	£ 6.49							£ 93.43	£ -	£ 93.43	£ 100.00	£ 6.57
E. Admin Cost - Clerk's Salary (incl Tax/PAYE)	£ 859.00	£ 805.00	£ 779.00	£ 779.00	£ 1,245.54	£ 792.74							£ 5,260.28	£ -	£ 5,260.28	£ 11,500.00	£ 6,239.72
E. Admin Cost - Clerks Working From Home Allowance			£ 26.00	£ 26.00	£ 26.00	£ 26.00							£ 104.00	£ -	£ 104.00	£ 312.00	£ 208.00
E. Admin Cost - Payroll Services													£ -	£ -	£ -	£ 110.00	£ 110.00
E. Admin Cost - Councillor Expenses													£ -	£ -	£ -	£ 50.00	£ 50.00
E. Admin Cost - Fees													£ -	£ -	£ -	£ 20.00	£ 20.00
E. Admin Cost - Insurance			£ 2,116.64										£ 2,116.64	£ -	£ 2,116.64	£ 1,200.00	£ 916.64
E. Admin Cost - Internal Audit													£ -	£ -	£ -	£ 600.00	£ 600.00
E. Admin Cost - IT & Website				£ 811.50	£ 65.00	£ 89.97							£ 966.47	£ -	£ 966.47	£ 650.00	£ 316.47
E. Admin Cost - Membership & Supscription	£ 548.00				£ 275.51								£ 823.51	£ -	£ 823.51	£ 500.00	£ 323.51
E. Admin Cost - Newsletter													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Admin Cost - Staff & Councillor Training	£ 13.99			£ 28.20									£ 42.19	£ -	£ 42.19	£ 200.00	£ 157.81
E. Admin Cost - Village Rooms Rental	£ 20.00												£ 20.00	£ -	£ 20.00	£ 220.00	£ 200.00
E. Events - Village Events						£ 27.50							£ 27.50	£ -	£ 27.50	£ 500.00	£ 472.50
E. Fest Field and Cabins - Electricity & Water	£ 123.71		£ 2,243.88	£ 68.91	£ 675.95								£ 3,112.45	£ -	£ 3,112.45	£ 4,000.00	£ 887.55
E. Fest Field and Cabins - Rent to NYCC													£ -	£ -	£ -	£ 3,305.00	£ 3,305.00
E. Fest Field and Cabins - Village Christmas Tree													£ -	£ -	£ -	£ 455.00	£ 455.00
E. Fest Fieldand Cabins - Cabins Maintenance/H&S			£ 900.45			£ 220.10							£ 1,120.55	£ -	£ 1,120.55	£ 500.00	£ 620.55
E. Maintenance - Asset Maintenance													£ -	£ -	£ -	£ 1,000.00	£ 1,000.00
E. Maintenance - Community Payback Materials													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Maintenance - Play Area Inspection, Maintenance & Repairs			£ 294.00		£ 84.60								£ 378.60	£ -	£ 378.60	£ 150.00	£ 228.60
E. Memorial Hall	£ 22,307.24		£ 11,609.40	£ 800.00	£ 19,590.70								£ 54,307.34	£ -	£ 54,307.34	£ -	£ 54,307.34
E. Open Spaces - Cockhill Beck Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Open Spaces - Grass Cutting		£ 600.00											£ 600.00	£ -	£ 600.00	£ 5,000.00	£ 4,400.00
E. Open Spaces - Snow & Leaf Clearing													£ -	£ -	£ -	£ -	£ -
E. Open Spaces - Tree Inspections and Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Open Spaces - Village Green Electricity													£ -	£ -	£ -	£ 50.00	£ 50.00
E. Open Spaces - Village Green & Inspection													£ -	£ -	£ -	£ 100.00	£ 100.00
E. Open Spaces - Village Planting	£ 123.10												£ 123.10	£ -	£ 123.10	£ 230.00	£ 106.90
E. Other - Donations & Grants			£ 500.00										£ 500.00	£ -	£ 500.00	£ 57,000.00	£ 56,500.00
E. Reserves - Earmarked													£ -	£ -	£ -	£ 500.00	£ 500.00
E. Reserves - General				£ 417.00									£ 417.00	£ -	£ 417.00	£ 8,500.00	£ 8,083.00
Totals	£ 24,024.03	£ 1,411.49	£ 18,475.86	£ 2,937.10	£ 22,001.78	£ 1,162.80	£ -	£ -	£ -	£ -	£ -	£ -	£ 70,013.06	£ -	£ 70,013.06	£ 98,752.00	£ 28,738.94

Hampsthwaite Parish Council Parish Council
Income Summary at 08/10/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Expected	Total	Budget	Variance	% of Total Income
I. Bank Interest		£ 0.15	£ 0.02	£ 0.02	£ 0.26	£ 1.62	£ 0.43						£ 2.50	£ -	£ 2.50	£ -	£ 2.50	0.00%
I. Commuted Sums/CIL		£ 500.00	£ 6,300.00										£ 6,800.00	£ -	£ 6,800.00	£ -	£ 6,800.00	6.57%
I. Donations					£ 7,500.00								£ 7,500.00	£ -	£ 7,500.00	£ -	£ 7,500.00	7.25%
I. Grants & Donations													£ -	£ -	£ -	£ -	£ -	0.00%
I. Memorial Hall	£ 13,000.00		£ 924.00	£ 6,720.00									£ 20,644.00	£ -	£ 20,644.00	£ -	£ 20,644.00	19.95%
I. Miscellaneous Receipts		£ 250.00	£ 605.79										£ 855.79	£ -	£ 855.79	£ 750.00	£ 105.79	0.83%
I. NYCC Precept	£ 30,500.00					£ 30,500.00							£ 61,000.00	£ -	£ 61,000.00	£ 61,000.00	£ -	58.95%
I. VAT Refund					£ 6,681.18								£ 6,681.18	£ -	£ 6,681.18	£ 2,500.00	£ 4,181.18	6.46%
Totals	43,500.00	750.15	7,829.81	6,720.02	14,181.44	30,501.62	0.43	0.00	0.00	0.00	0.00	0.00	103,483.47	0.00	103,483.47	64,250.00	39,233.47	100.00%

Total Income on Receipts Sheet 103,483.47

Robert Bareham

Payslip for Month Ending 30 Sept 2026

EMPLOYEE DETAILS	ADDITIONS	DEDUCTIONS
Tax code National Insurance number National Insurance table	Monthly pay Homeworking allowance Backpay as per NJC award	Tax National Insurance
BR NE 81 64 73 C A	£768.59 £26.00 £136.25	£181.00 £0.00
	Total	Total
	£930.84	£181.00
THIS PAY PERIOD	YEAR TO DATE	PAYMENT
Taxable gross pay Employer National Insurance Net pay	Taxable gross pay Tax Employee National Insurance Employer National Insurance	
£904.84 £73.18 £723.84	£4,981.38 £996.20 £7.16 £371.92	£749.84 Paid on 30/09/2026



Hampsthwaite Parish Council

Month 6 (Ending 05/10/2026)

Employer	PAYE reference	475/YE05873
	Accounts Office reference	475PZ01452976
Income Tax	Gross tax	£181.00
	Received from HMRC to refund tax	£0.00
	Gross Student Loan deductions	£0.00
	Gross Postgraduate Loan deductions	£0.00
	Gross CIS deductions	£0.00
	CIS deductions suffered	£0.00
	NET INCOME TAX (1)	£181.00
National Insurance Contributions	Employee National Insurance contributions	£0.00
	Employer National Insurance contributions	£73.18
	Statutory Maternity Pay recovered + NIC compensation	£0.00
	Statutory Paternity Pay recovered + NIC compensation	£0.00
	Statutory Adoption Pay recovered + NIC compensation	£0.00
	Statutory Shared Parental Pay recovered + NIC compensation	£0.00
	Statutory Parental Bereavement Pay recovered + NIC compensation	£0.00
	Statutory Neonatal Care Pay recovered + NIC compensation	£0.00
	Received from HMRC to pay Statutory Pay	£0.00
	Employment Allowance claim	£0.00
	Apprenticeship levy	£0.00
	NET NATIONAL INSURANCE CONTRIBUTIONS (2)	£73.18
Year to Date	Amount due in previous periods	£1,121.10
	Amount paid in previous periods	£1,121.10
	Adjustment	£0.00
	SHORTFALL (3)	£0.00
Total amount due (1 + 2 + 3)		£254.18

Payment should reach HMRC by 22/10/2026. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 475PZ014529762706. For more payment methods, see www.gov.uk/pay-pay-tax.



For emergencies, please contact your:
Water wholesaler: Yorkshire Water
Visit business-stream.co.uk/emergencies

Customer reference / Invoice no

9056366101 / 11693274

Invoice / tax point date: 14 September 2026

Supply address: Feast Field Supply Hollins
Close, Hampsthwaite Harrogate, HG3 2EH

Water supply point ID: 3008401562W19

Our VAT number: 945 8508 85

Page 1 of 3

Hampswaite Parish Council
15 Thruscross Close
HARROGATE
HG3 2JB

Customer support hub



We're committed to supporting our customers in managing their water and waste water services. View our Support Hub to find out more at business-stream.co.uk/customer-support

Your water consumption and carbon emissions



The year to date (YTD) water consumption for your site is 19.50m³. Based on the billing period and using UK Government statistics, your annual carbon emissions are 0.75kgCO₂e/yr.

Your water services Invoice

14 June - 13 September 2026 (92 days, average £0.21 per day)

Your account summary

Your previous balance	£68.91	
Payments received	£68.91	CREDIT
Your balance brought forward	£0.00	

Your charges this period (see page 2 for details)

Water services charges	£19.93	
VAT	£0.00	
Total charges this period	£19.93	



We look forward to receiving your payment of £19.93

Ways to pay



Direct Debit

Paying by Direct Debit is the quickest and easiest way to pay your bills. Visit business-stream.co.uk/direct-debit or call us on **0330 123 2000**.

Online

Visit business-stream.co.uk/payonline with your debit or credit card details.

By phone

Call **0330 123 2000** to pay over the phone using your debit or credit card details.

By bank transfer

Sort code: 30-00-02.
Account number: 03029919.
Account name: Business Stream Revenue Account. Please include this reference number:
9056366101 / 11693274

You can also find other ways to pay at business-stream.co.uk/ways-to-pay

PO Box 17381, Edinburgh, EH12 1GT | business-stream.co.uk

Naturally different.

Your charges in detail

Meter number / meter size: 11MU048215 / 15mm

Water charges		Units	Rate	VAT	Charge
Fixed water charge					
Yearly fee £70.14	14 Jun 26 - 13 Sep 26	92 days	0.192164	Z	£17.68
Volumetric water charge					
Actual reading	26 Jun 26	3623			
Estimated reading	14 Jun 26	3635			
= volume used this period		-12 m ³			
Estimated reading	14 Sep 26	3636			
Actual reading	26 Jun 26	3623			
= volume used this period		13 m ³			
Charges	14 Jun 26 - 25 Jun 26	-12 m ³	2.2458	Z	-£26.95
Charges	26 Jun 26 - 13 Sep 26	13 m ³	2.2458	Z	£29.20
Total water charges					£19.93

This is a fee for the upkeep of external pipes and pumps that supply water to your premises.

This is a charge for the amount of water you've used, as recorded by your water meter. The rate you are charged can vary based on your location and your water consumption.

Subtotal	£19.93
Total charges this period	£19.93

We're here to help



Account support

You can find a range of ways to manage your account at business-stream.co.uk/help. Or, if you'd like to speak to one of our friendly advisers, visit business-stream.co.uk/contact-us to find out how to get in touch.

Understanding your bill

To understand more about your bill, view our interactive bill explainer at business-stream.co.uk/bill-explainer

Improving bill accuracy

It's important to us that you receive accurate bills. If you have a meter, you can help by submitting regular meter reads. Visit business-stream.co.uk/meter-reading

Save water and cut costs

We offer lots of ways to save money on your business water bills including reducing your water usage with our Water Efficiency Guide. Visit business-stream.co.uk/ways-to-save to find out more.

Concerns about paying

If you have any concerns about making payments, please contact our dedicated team on **0330 123 2000**. We offer a range of flexible payment plans and one of our advisers will be happy to discuss your options.

Manage your account online

Log in to your account to view and pay bills, submit meter readings, update your details and more. Anytime, anywhere. Visit business-stream.co.uk/my-account to log in or sign up.

Emergencies

If you have a water emergency, go to business-stream.co.uk/emergencies

Making a complaint

If you've raised a query that hasn't been resolved to your satisfaction, you can make a complaint to our Customer Resolutions team. Visit business-stream.co.uk/make-a-complaint to find out more. If you've followed our complaints process and remain dissatisfied or you're unhappy with the action we've taken, you can contact the Consumer Council for Water for premises in England, or the Scottish Public Services Ombudsman for premises in Scotland. Visit business-stream.co.uk/complaints to find out how to contact them.

A credit on your account

If your account is in credit, and you'd like to discuss a credit refund or explore alternative payment terms, please get in touch with one of our friendly advisers on **0330 123 2000** and we'll be happy to help.

Please be aware that you may be at risk of losing any accrued credit if you move out of your premises, switch to another water retailer, or cease trading without notifying us of your updated contact information and bank details, or in the unlikely event that Business Stream becomes insolvent.

We really hope you continue choosing Business Stream as your water and/or waste water retailer, but if for any reason you feel dissatisfied with our terms and conditions or the quality of our service, you have the option to switch to another water retailer, subject to your contractual terms and conditions with us.

More information



Your supply point ID: Year to date consumption

For the year: 2026/27

Supply point ID – year to date consumption total: 19.50m³.

Water supply point – year to date consumption total: 19.50m³.

Hampsthwaite Parish Council

Our ref NY0250

SAAA Ref SB03911

Invoice No. SB20262627

VAT No. GB 440 4982 50

Email: sba@pkf-l.com

Date: 22 September 2026

INVOICE

Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2026	£840.00
Additional charges (where applicable) as detailed on attached appendix A	£0.00
Additional fees (where applicable) as detailed by separate cover	£0.00
TOTAL NET	£840.00
VAT @ 20%	£168.00
TOTAL PAYABLE	£1,008.00

THIS IS A STATUTORY FEE WHICH MUST BE PAID. PAYMENT IS DUE ON RECEIPT OF INVOICE

The fees and charges are in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://www.saaa.co.uk/audit-fees/>

**For payments by cheque, please return the remittance advice with your payment to:
PKF Littlejohn LLP, Credit Control (SBA), 30 Churchill Place, Canary Wharf, London E14 5RE**

For payments by credit transfer, our bank details are:-

HSBC Bank plc
Address: 1-3 Bishopsgate, London, EC2N 3AQ
Sort Code: 40-02-31
Account number: 11070797
Account Name: PKF Littlejohn LLP
Please include NY0250 or Hampsthwaite Parish Council as the reference.

For account queries, contact sba@pkf-l.com

PKF Littlejohn LLP
 30 Churchill Place
 London
 E14 5RE

T: +44 (0)20 7516 2200
www.pkf-l.com



Suffolk Assn. of Local Councils

Units 1 & 2 Hill View Business Park
Claydon
Ipswich
IP6 0AJ

Invoice To

Hampsthwaite Parish Council

VAT Number:825 0232 65

Invoice No31835

Invoice Date 28/09/2026

Customer A/c No:HAM

Description	Quantity	Unit Price	Price	VAT
Invoice for 12 months payroll provision 1 April 2026 - 31 March 2027	1.00	102.00	102.0	20%

Payment DUE DATE28/09/2026

Net 102.00

VAT 20.40

Gross 122.40

Bank details:
Sort Code: 20-44-51
Account number: 00866105

Detach

Please detach this REMITTANCE SLIP and enclose with your payment

Account Ref : HAM

Invoice No : 31835

Account Name : Hampsthwaite Parish Council

Amount Paid :

Suffolk Assn. of Local Councils



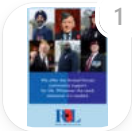
Order 12002524583
Confirmed 7 Sept

Buy again

Delivered 11 Sept

11 Sept at 14:56

PF
MK299599075GB



Free Leaflet

£0.00



Medium Poppy Wreath (Type B)

£23.00

Subtotal · 2 items

£23.00

Shipping

£4.50

Total

GBP £27.50

Including £4.58 in taxes

Contact clerk@hampsthwaiteparishcouncil.gov.uk

Ship to Rob Bareham
15 Thruscross Close
Flat 2
Harrogate
HG3 2JB
United Kingdom
07935378544

Method UK Standard Delivery

Payment Mastercard · 6389 
£27.50 GBP · 7 Sept

[Refund policy](#) [Privacy policy](#) [Terms of service](#)

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Paid

Payment reference ID 2ki9CiKbIW6b5ot1oUVY
Sold by guangzhouxingushimaoyiyouxiangongsi

Invoice date / Delivery date	30.09.2026
Invoice #	GB6AZXL4LAEUD
Total payable	£26.31

VAT declared by	Amazon EU S.a.r.L.
VAT #	GB727255821

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	guangzhouxingushimaoyiyouxiangongsi 钟村街汉溪村（汉溪商业中心）泽溪街13号 2203房 番禺区，广州市，510000 CN

Order information

Order date	29.09.2026
Order #	202-4769886-6810733

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Storystore Car Door Rubber Seal Strip with Side Bulb, 12m Car Door Seal Boot Seal Edge Trim Seal for Cars, Boats, RVs, Trucks, and Home Applications, Car Weather Stripping B0F87Z2XDG ASIN: B0F87Z2XDG	1	£21.92	20%	£26.31	£26.31
Shipping Charges		£0.00		£0.00	£0.00

Invoice total		£26.31
VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£21.92	£4.39
Total	£21.92	£4.39

Paid

Payment reference ID 2gnUHTCZBTzG3veqPisR

Sold by Taryag Trading Ltd

VAT # GB427632394

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Invoice date / Delivery date	28 September 2026
Invoice #	GB605UJQAPABLI
Total payable	£2.99

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham	Rob Bareham	Taryag Trading Ltd
Hampsthwaite Parish Council, Flat 2, 15	Hampsthwaite Parish Council, Flat 2, 15	4
Thruscross Close	Thruscross Close	Hillcrest Avenue
Harrogate, North Yorkshire, HG3 2JB	Harrogate, North Yorkshire, HG3 2JB	edgware, Middlesex, HA8 8PA
GB	GB	GB
		VAT # GB427632394

Order information

Order date	27 September 2026
Order #	205-3382798-3659561

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Rubigo First Aid Kit Sticker Located Here Safety Sign - Signs of Safety Self-Adhesive First Aid Sticker, ISO Certified First Aid Signs, 20x15cm (Pack of 1) ASIN: B0CDBR823D	1	£2.49	20%	£2.99	£2.99
Shipping Charges		£0.00		£0.00	£0.00

Invoice total	£2.99
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VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£2.49	£0.50
Total	£2.49	£0.50

Paid

Payment reference ID 2gnUHTCZBTzG3veqPisR
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

Invoice date / Delivery date	28 September 2026
Invoice #	GB68J3CVBAEUI
Total payable	£21.54

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-3382798-3659561

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Safety First Aid HSE Economy 21-50 Persons First Aid Kit - Fully Stocked ASIN: B013T35O7S	1	£17.95	20%	£21.54	£21.54
Shipping Charges		£0.00		£0.00	£0.00

Invoice total £21.54

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£17.95	£3.59
Total	£17.95	£3.59

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR
Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

Invoice date / Delivery date	30 September 2026
Invoice #	GB68L92N1AEUI
Total payable	£5.70

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-4503090-0572313

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Fabulosa Antibacterial Disinfectant Spray, All Purpose Multi Surface Cleaner, 750ml, 6 Pack, Raspberry Nectar ASIN: B0GR1K6584	1	£5.00	20%	£6.00	£6.00
Shipping Charges		£0.00		£0.00	£0.00
Promotions		-£0.25		-£0.30	-£0.30

Invoice total £5.70

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£4.75	£0.95
Total	£4.75	£0.95

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Invoice date / Delivery date	29 September 2026
Invoice #	GB68KEA5AAEUI
Total payable	£13.99

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-4503090-0572313

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
AmazonCommercial Standard Multipurpose Paper Towel, 2-ply Centrefeed, Blue Roll Recycled, 6 Rolls (1 Pack), 415 Sheets per Roll, Sheet Size: 16.5 x 29 cm ASIN: B0DPCPTCK5	1	£11.66	20%	£13.99	£13.99
Shipping Charges		£0.00		£0.00	£0.00

Invoice total		£13.99
VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£11.66	£2.33
Total	£11.66	£2.33

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR
Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Safelincs Ltd.
VAT # GB827639788

Invoice date / Delivery date	28 September 2026
Invoice #	GB6063G222U0PI
Total payable	£39.50

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham	Rob Bareham	Safelincs Ltd.
Hampsthwaite Parish Council, Flat 2, 15	Hampsthwaite Parish Council, Flat 2, 15	33 West Street
Thruscross Close	Thruscross Close	Alford, Lincolnshire, LN13 9FX
Harrogate, North Yorkshire, HG3 2JB	Harrogate, North Yorkshire, HG3 2JB	GB
GB	GB	VAT # GB827639788

Order information

Order date	27 September 2026
Order #	205-2555848-2304363

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
UltraFire Double Fire Extinguisher Stand - Red ASIN: B0BSLTM4LR	1	£32.92	20%	£39.50	£39.50
Shipping Charges		£0.00		£0.00	£0.00

Invoice total £39.50

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£32.92	£6.58
Total	£32.92	£6.58

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Invoice date / Delivery date	30 September 2026
Invoice #	GB68L8WPBAEUI
Total payable	£10.89

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Amazon Basics Microfibre Cleaning Cloth, Pack of 24, Multi Colored, Blue, Orange & White, 40.5 cm x 30.5 cm ASIN: B009FUF6DM	1	£9.07	20%	£10.89	£10.89
Shipping Charges		£0.00		£0.00	£0.00

Invoice total		£10.89
VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£9.07	£1.82
Total	£9.07	£1.82

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by taiyanguiwenlanshangmaoyouxiangongsi

Invoice date / Delivery date	29.09.2026
Invoice #	GB6AYE862AEUD
Total payable	£29.39

VAT declared by	Amazon EU S.a.r.L.
VAT #	GB727255821

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address

Rob Bareham
Hampsthwaite Parish Council, Flat 2, 15
Thruscross Close
Harrogate, North Yorkshire, HG3 2JB
GB

Delivery address

Rob Bareham
Hampsthwaite Parish Council, Flat 2, 15
Thruscross Close
Harrogate, North Yorkshire, HG3 2JB
GB

Sold by

taiyanguiwenlanshangmaoyouxiangongsi
郝庄镇南内环东街18号王家峰西小区3号楼1单元1101室
迎泽区
太原市, 山西, 030000
CN

Order information

Order date	27.09.2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Smoke Detectors for Home, 4-Pack Battery Powered Fire Alarms with 85dB Siren, DC 9V Battery & Test Button - Smoke and Heat Detector for House, Kitchen, Room, Hallway - Ideal for Your Family B0GX5VC9KL ASIN: B0GX5VC9KL	1	£24.49	20%	£29.39	£29.39
Shipping Charges		£0.00		£0.00	£0.00

Invoice total	£29.39
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VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£24.49	£4.90
Total	£24.49	£4.90

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk

LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg

R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

VAT declared by Amazon

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y

Sold by Amazon EU S.à r.l., UK Branch

VAT # GB727255821

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Invoice date / Delivery date	29 September 2026
Invoice #	GB68JUVPWAEUI
Total payable	£8.13

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham	Rob Bareham	Amazon EU S.à r.l., UK Branch
Hampsthwaite Parish Council, Flat 2, 15	Hampsthwaite Parish Council, Flat 2, 15	1 Principal Place, Worship Street
Thruscross Close	Thruscross Close	London, EC2A 2FA
Harrogate, North Yorkshire, HG3 2JB	Harrogate, North Yorkshire, HG3 2JB	United Kingdom
GB	GB	VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Polylina - Bin Bags Extra Strong, 75 Litre, 20 Premium Heavy Duty Tie Handle Black Bin Liners Refuse Sacks, Everyday Use, Household, Office & Kitchen Waste ASIN: B0CT8Y39XY	1	£2.38	20%	£2.85	£2.85
Polylina - Bin Bags Extra Strong, 75 Litre, 20 Premium Heavy Duty Tie Handle Black Bin Liners Refuse Sacks, Everyday Use, Household, Office & Kitchen Waste ASIN: B0CT8Y39XY	1	£2.37	20%	£2.85	£2.85
Polylina - Bin Bags Extra Strong, 75 Litre, 20 Premium Heavy Duty Tie Handle Black Bin Liners Refuse Sacks, Everyday Use, Household, Office & Kitchen Waste ASIN: B0CT8Y39XY	1	£2.37	20%	£2.85	£2.85
Shipping Charges		£0.00		£0.00	£0.00
Promotions		-£0.35		-£0.42	-£0.42
Invoice total					£8.13

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg

R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

Re Page 113 of 124 les • Branch Registration No. BR017427 • VAT No. GB 727255821

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£6.77	£1.36
Total	£6.77	£1.36

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at [recycle-more.co.uk](#)
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR
Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

Re Page 114 of 124 les • Branch Registration No. BR017427 • VAT No. GB 727255821

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Shenzhen NO.2 Orchards electronic commerce co.,
LTD

Invoice date / Delivery date	29.09.2026
Invoice #	GB6AYE85NAEUD
Total payable	£9.99

VAT declared by	Amazon EU S.a.r.L.
VAT #	GB727255821

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address

Rob Bareham
Hampsthwaite Parish Council, Flat 2, 15
Thruscross Close
Harrogate, North Yorkshire, HG3 2JB
GB

Delivery address

Rob Bareham
Hampsthwaite Parish Council, Flat 2, 15
Thruscross Close
Harrogate, North Yorkshire, HG3 2JB
GB

Sold by

Shenzhen NO.2 Orchards electronic commerce co.,
LTD
Room 615,Block A,Fuquan Building Qingquan
Road,Longhua Stree
Shenzhen, Guangdong, 518000
CN

Order information

Order date	27.09.2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
FCTTD Rubber Kitchen Dishwashing Gloves - 4 Pairs Colorful Reusable Cleaning Gloves for Kitchen Washing Dishes and Household Cleaning (Medium) B0FCSCX8HM ASIN: B0FCSCX8HM	1	£8.32	20%	£9.99	£9.99
Shipping Charges		£0.00		£0.00	£0.00

Invoice total	£9.99
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VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£8.32	£1.67
Total	£8.32	£1.67

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk

LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg

R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

VAT declared by Amazon

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

Invoice date / Delivery date	29 September 2026
Invoice #	GB68JPRFLAEUI
Total payable	£5.70

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Fabulosa 4 in 1 Concentrated Antibacterial Disinfectant All Purpose Cleaner, 220ml, 6 pack, Cherry Bomb ASIN: B0GR1JXYD7	1	£5.00	20%	£6.00	£6.00
Shipping Charges		£0.00		£0.00	£0.00
Promotions		-£0.25		-£0.30	-£0.30

Invoice total £5.70

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£4.75	£0.95
Total	£4.75	£0.95

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y

Sold by Extinguisher Warehouse LTD

VAT # GB502246043

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Invoice date / Delivery date	29 September 2026
Invoice #	GB60024NK37DDI
Total payable	£15.99

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham	Rob Bareham	Extinguisher Warehouse LTD
Hampsthwaite Parish Council, Flat 2, 15	Hampsthwaite Parish Council, Flat 2, 15	30 COPSE HILL
Thruscross Close	Thruscross Close	Purley
Harrogate, North Yorkshire, HG3 2JB	Harrogate, North Yorkshire, HG3 2JB	London, Greater London, CR8 4LH
GB	GB	GB
		VAT # GB502246043

Order information

Order date	27 September 2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Jewel Fire Blanket 1m x 1m in Rigid Case BS EN 1869 Kitemarked Kitchen Fire Blanket Wall Mounted Fire Safety Blanket for Home, Kitchen, Caravan, BBQ & Holiday Lets ASIN: B0G2MZJHYX	1	£13.32	20%	£15.99	£15.99
Shipping Charges		£0.00		£0.00	£0.00

Invoice total	£15.99
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VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£13.32	£2.67
Total	£13.32	£2.67

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

Invoice date / Delivery date	29 September 2026
Invoice #	GB68JLI5UAEUI
Total payable	£26.14

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Vileda SuperMocio 3Action XL Mop & Bucket Set with Additional Refill ASIN: B06XWJ68Q1	1	£21.78	20%	£26.14	£26.14
Shipping Charges		£0.00		£0.00	£0.00
Invoice total					£26.14
		VAT rate	Item subtotal (excl. VAT)	VAT subtotal	
		20%	£21.78	£4.36	
Total			£21.78	£4.36	

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR
Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

Re Page 118 of 124 les • Branch Registration No. BR017427 • VAT No. GB 727255821

Paid

Payment reference ID 17ebJagGRa3i3VmU9n3y
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

ROB BAREHAM
HAMPSTHWAITE PARISH COUNCIL, FLAT 2, 15
THRUSCROSS CLOSE
HARROGATE, NORTH YORKSHIRE, HG3 2JB
GB

Invoice date / Delivery date	29 September 2026
Invoice #	GB68KE7NLAUI
Total payable	£3.84

For questions about your order, visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Rob Bareham Hampsthwaite Parish Council, Flat 2, 15 Thruscross Close Harrogate, North Yorkshire, HG3 2JB GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date	27 September 2026
Order #	205-0177067-0881138

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Astonish Toilet Fresh Gel - Removes 99.9% Bacteria - Removes & Prevents Limescale - Long-Lasting Fresh Fragrance - Lemon Scented – Multipack of 3 x 750ml ASIN: B0GY4LJF2B	1	£3.37	20%	£4.05	£4.05
Shipping Charges		£0.00		£0.00	£0.00
Promotions		-£0.17		-£0.21	-£0.21

Invoice total £3.84

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£3.20	£0.64
Total	£3.20	£0.64

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg

R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

Re les • Branch Registration No. BR017427 • VAT No. GB 727255821



Invoice

Billing Cycle from 2 Aug 2026 - 1 Sep 2026
Charge date: 11 Sep 2026
Invoice date: 11 Sep 2026
Tax point date: 1 Sep 2026

Table with 2 columns: CUSTOMER NAME, SHIPPING ADDRESS. Row 1: Rob Bareham, Flat 2 15 Thruscross Close (Flat 2), Harrogate, YKS HG3 2JB, GB

Table with 1 column: BILLING ADDRESS. Row 1: Flat 2 15 Thruscross Close, Harrogate, YKS HG3 2JB, GB

Table with 1 column: COMPANY NAME. Row 1: Hampsthwaite Parish Council

Table with 1 column: INVOICE NUMBER. Row 1: IIUKDN1135797560

Table with 2 columns: PRINTER, SERIAL NUMBER. Row 1: HP OfficeJet Pro 8124e All-in-One Printer, TH57UPP0SV

Table with 2 columns: ACCOUNT NUMBER, ACCOUNT PLAN. Row 1: 2392036740, £6.49 - 100 Pgs / Mo

Table with 2 columns: PAGES PRINTED, Amount. Rows: Regular Pages: 100 - £6.49, Rollover Pages: 38 - N/A, Additional Pages: 0 - £0.00, Total Pages Printed: 138

Table with 2 columns: PAYMENT BALANCE, Amount. Rows: Previous billing cycle charges: £0.00, Current billing cycle charges: £6.49, Total: £6.49, Included VAT (20%): £1.08, Subtotal less VAT: £5.41

Table with 4 columns: DATE *, REGULAR, ROLLOVER, ADDITIONAL. Rows showing page counts for dates from 5 Aug 2026 to 27 Aug 2026.

** Page counts are not recorded in real time. Printed pages are automatically recorded about once per day and reflected in your Print History on the date they were printed provided that the printer is connected to the Internet via WiFi or Ethernet. If pages are printed when the printer is not connected to the Internet (offline), those pages will be recorded on the date the printer comes back online. Pages printed without using Instant Ink cartridges are not recorded.
*** You have additional charges that will appear in the next billing cycle as your printer is currently offline.
**** You have charges from a previous billing cycle because your printer was offline.

Central Services

HAMPSTHWAITE PARISH COUNCIL
VILLAGE ROOM
HIGH STREET

HAMPSTHWAITE
NORTH YORKSHIRE
HG3 2ET

A Hodge
Corporate Director of Resources
County Hall
Northallerton
DL7 8AL
Tel: 0300 131 2 131
Email: Exchequer@northyorks.gov.uk

Remittance Advice - for the attention of Accounts Receivable

Payment will be credited to your bank account two working days after the Payment Date shown

Supplier Reference

9492617860

Payment Number

10504965

Page 1 of 1

Bank Details

Sort Code	Account Number	Email	Payment Date
0454	*40708	clerk@hampsthwaiteparishcouncil.gov.u	28-SEP-2026
Invoice Date	Invoice Number	Description	Amount
22-SEP-2026	T21 PP2 26/27-	PRECEPT - 2nd INSTALM	30,500.00

Total:

30,500.00

If there are any changes to the supplier information shown on this advice, please contact **Exchequer@northyorks.gov.uk** quoting the supplier reference shown above.
If you have any queries regarding the payment details, please contact Exchequer by email or telephone 01609 532530 quoting Payment Number shown above.



**CRD89VM CASHBACK
Mastercard**

Friday, 4th September, 01:00

£1.62

Unknown

Shown on statement as CRD89VM
CASHBACK

Balance after transaction: £19,106.97



**CRD89VM CASHBACK
Mastercard**

Monday, 5th October, 01:00

£0.43

Unknown

Shown on statement as CRD89VM
CASHBACK

Balance after transaction: £48,444.60

Hampsthwaite Parish Council

Parish Clerk: Robert Bareham

Tel: 07935 378544

Email: clerk@hampsthwaite-pc.org.uk

URL: <https://www.hampsthwaite-pc.org.uk/>



Expenses for: Robert Bareham

Oct-26

Date	Detail	Mileage @ 55ppm	Receipt Y/N	Amount Ex VAT	Vat	Total
15 October 2026	Travel x 14 @ 6miles	84	N	£ 46.20	£ -	£ 46.20
13 August 2026	Postage		Y	£ 6.60	£ -	£ 6.60
			Total	£ 52.80	£ -	£ 52.80

Approved:
Chairman

Dated: 15/10/2026