

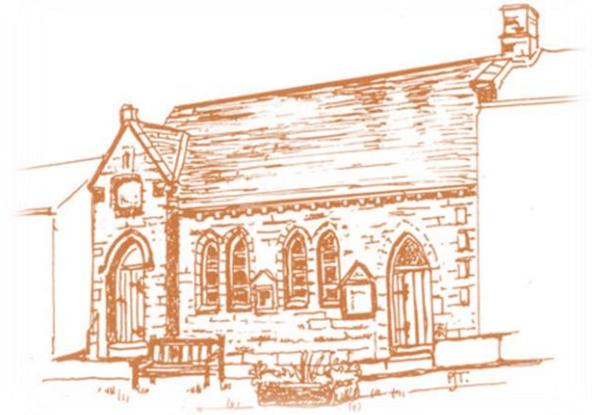
Hampsthwaite Parish Council

Parish Clerk: Robert Bareham

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Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held at the Village Room, Hampsthwaite on Tuesday 10th February 2026 @ 7:30pm

Abbr: JC = Cllr J Carney (Chairman), BK = Cllr B Kirby, GH = Cllr G Howard, KP = Cllr K Pinkney, RS = Cllr R Shrimpton, PB = Cllr P Bollands, RSB = Cllr R Selby, RB = R Bareham (Parish Clerk), MH = M Harrison (County Councillor)

Key: AFSC-NY = Average and Fixed Speed Cameras for North Yorkshire, CPT = Community Payback Team, DoI = Declaration of Interest, HBJFC = Hampsthwaite & Birstwith Junior Football Club, IA = Internal Auditor, MotP = Member of the Public, Group, MVAS = Moveable Vehicle Activated Sign, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PLP = Park Lane Playgrounds, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words, YLCA = Yorkshire Local Council Association.

In Attendance: Cllr J Carney, Cllr G Howard, Cllr K Pinkney, Cllr R Shrimpton, Cllr R Selby, Cllr Kirby, R Bareham (Parish Clerk)

Members of the Public: 2

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.021	Welcome by the Chaiman The chair welcomed everyone and opened the meeting at 7:30pm	✓
2026.022	Absence and Apologies a) To Receive Apologies. Cllr Bollands was absent without reason.	✓
	b) To approve the reason(s) for absence given by Councillors. n/a	✓
2026.023	Dispensations & Pecuniary Interests a) To receive, consider and decide upon any applications for dispensations. There were no applications for dispensation received.	✓

	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. There were no further declarations of interest made.	✓
2026.024	Minutes for approval from Previous Meetings a) For the council to consider approving the minutes of the Ordinary Meeting of the Parish Council of the 13 th January 2026. Resolved: The Council agreed that the minutes were a true and accurate record.	✓
2026.025	Public participation Session (for the public to talk to councillors about items on the agenda) a) A MoP asked for an update on item 2026.029 (c), Cllr Harrison confirmed that the proposal is now with the “Project Engineer’s” at NYC Highways and will now follow “due process”. The council were keen to support this safety measure and asked the clerk to pass on the support to the Project Engineer at NYC. The council thanked MH for his support.	RB
2026.026	To receive the Councillors report a) For the council to receive the report from Cllr M Harrison. To note from MH’s report: <ul style="list-style-type: none"> • TPO’s are not required for tree’s on land that the district council is responsible for • Trees on Hollins Lane are awaiting a report from the arboriculturist as they may be in “poor health” • SEN funding – due to changes in the way funding from Central Government 90% of the local governments overspend will be “written off”. 	✓
2026.027	To receive the Clerks report a) For the council to note the comments from a MotP regarding a white van on Hollins Lane affecting a traffic survey. Resolved: The council noted the correspondence	✓
	b) For the council to consider entering “Yorkshire in Bloom 2026” Ongoing: The council asked the clerk to contact the residents who take care of the village planting, to see if this was something they would like the council to enter.	RB
2026.028	Councillor Vacancies & Co-option <small>Matters (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy)</small> a) For the clerk to update the council on vacancies matters. Decision: This item was withdrawn and the clerk will withdraw this item from future agendas, unless needed.	RB
2026.029	Matters arising from previous meetings <small>(Items requested to remain on the agenda or to be resolved)</small> a) For the clerk to update the council on the defibrillator at Feast Field Cabins. Deferred: The clerk requested that this item be deferred due to the adverse weather and the clerk being ill.	RB
	b) For the clerk to update the council on extending the 20mph speed limit through the village Ongoing: The clerk confirmed this had been discussed with Highways and will refer to their planning dept for consideration.	RB

- c) For the clerk to update the council on the yellow lines at the entrance to Finden Gardens and for the council to consider any further action
Ongoing: see item 2026.025 (a) RB

2026.030

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) KP to update the council on the “Playground Equipment” refurbishment and for the council to consider any further action.
Ongoing: KP informed the council that “planning” was going well and the council agreed for KP to consult with the community on what it would like included in the refurbishment. KP

- b) KP to update the council on becoming a “Wildlife Friendly Village” and for the council to consider any further action.
Ongoing: KP had met with Joseph Haywood of NYC to discuss possible sites for development of wild-flower areas in the parish. The council agreed for KP to propose various sites within the parish to be set aside intime for the next “season” for sowing wildflower seeds. KP

- c) For the council to consider moving electrical energy supplier away from SSE and changing the type of supply contract to use
Ongoing: The council agreed for KP to start the process of moving energy supplier from SSE and to change the agreement to a usage only agreement without “standing charges”. KP/RB

- d) For the council to consider the clerk arranging a meeting with Birstwith PC to discuss any actions that could be taken to instate a “safe” footpath between Hampsthwaite and Birstwith parishes.
Ongoing: The council agreed for the clerk to arrange a meeting with Birstwith and circulate to councillors. JC will supply contact details. RB/JC

2026.031

Area 6 Highways

- a) For the clerk to update on Curb Stones (awaiting sourcing).
Resolved: The chair confirmed that the curb stones had now been replaced. ✓

2026.032

Planning Matters (including any applications submitted after the agenda publication that the clerk deems necessary for the Parish Council's consideration)

- a) For the council to consider Planning Consultation 26.00434.FUL
 18 Finden Gardens
 Hampsthwaite
 HG3 2EN
 (Closing 22nd February 2026)
Resolved: See Appendix B ✓

- b) For the council to consider Planning Consultation 26.00338.FUL
 St Thomas A Becketts Church
 Church Lane
 Hampsthwaite
 HG3 2HB
Resolved: The council has no objection to this application ✓

- c) For the council to note Planning Decision 25.04233.FUL
 Clifton
 17 Hollins Lane
 Hampsthwaite
 HG3 2EJ

	(Planning Granted) Resolved: The council noted the decision.	✓
	d) For the council to note Planning Decision 25.04292.TPO Coach House Church Lane Hampsthwaite HG3 2HB (Planning Granted) Resolved: The council noted the decision.	✓
	e) For the council to consider responding to NYC’s consultation to its “NYC Enforcement Policy”. Resolved: The council agreed for the clerk to respond to the consultation with a parish led, conservative view.	RB
2026.033	S106 / CIL Funding	
	a) For GH to update the council on any applications in progress for S106 Ongoing: Recent correspondence from NYC has confused the use of S106 Verges on projects that were previously considered “ok”. It was agreed that another site visit would be useful. The clerk to arrange with GH & NYC S106 Team.	RB
2026.034	Memorial Hall and The Arts & Craft Studio	
	a) For GH to update the council on the progress of the extension to the Memorial Hall and for the council to consider any further action. Ongoing: See Appendix A	GH
	b) GH to provide a financial briefing to the council on projected income and anticipated expenditures ahead of the PC Meeting. The council will also review and consider pre-approving payments for expected costs. Ongoing: GH anticipated an invoice from Calvert Carpets for internal fitting of the MH extension of approximately £1500.00. GH proposed that if further expenditure was needed on the Memorial Hall by the PC before the end of the financial year the MH will ensure the PC maintains a level of reserve, and any required funds will be transferred from the MH. The council agreed for GH & the clerk liaise and act appropriately to protect the PC from excessive financial exposure.	GH/RB
2026.035	Parish Asset Maintenance	
	a) For the council to note that there has been no response from HFSC in response to the signing of the rental agreement for the use of Feast Field and for the council to consider any further action. Resolved: The council received the document signed by HFSC.	✓
	b) For the clerk to update the council on the dispute with SSE regarding electricity usage on the Village Green and consider any further action. Ongoing: The clerk informed the council that the matter was still awaiting a decision from the Ombudsman.	RB
	c) For GH to update the council on the “picnic table”/oak tree stump on the village green and for the council to consider any further action. Ongoing: This project requires further clarity from NYC S106 team (see 2026.033 (a))	GH

- d) For the council to consider the parishioner’s offer to transform the phone box into a children’s library.
Resolved: The council agreed that once “refurbished”, the telephone box will be used as a point of local information. The clerk will contact the MoP and ask if this is a project they would like to be involved in. **RB**
- e) For the council to consider adopting the “Benches Renewal and Maintenance Policy” dated 10th February 2026.
Resolved: The council agreed to adopt the policy. ✓
- f) For the council to consider retaining NYC for the cutting of “Urban highway visibility splays” 2026 (£375.55)
Resolved: The council agreed to leave the cutting of splays with NYC. The clerk will inform them accordingly. **RB**
- g) For the clerk to update the council on the grass cutting for the 2026 season.
Ongoing: The clerk confirmed that they now had the cutting information for the parish and that they would contact GC Groundcare as they had expressed an interest in taking on the grass cutting within the parish **RB**

2026.036

Budget, Banking & Policy Matters

- a) For the council to consider the Bank Reconciliation for January 2026.
Resolved: The council received and noted the Bank reconciliation. ✓
- b) For the council to consider the Budget Report dated 5th February 2026.
Resolved: The council received and noted the Budget Report. ✓
- c) For the council to consider the Precept Increase Response Pack
Resolved: The council welcomed the “pack” and agreed that responses would be best issued in the event on any comments or complaints being received. The clerk was delegated the authority to respond accordingly within the confines of the “Response Pack.” **RB**
- d) For the clerk to update the council on the “Audit Action Plan for 2024/2025 and consider any actions
Ongoing: The clerk confirmed they were still working through the action points but fully expects to have them completed by the next meeting. **RB**

2026.037

Financial Matters

- a) For the council to consider the clerks salary for January 2026 (£611.38)
Resolved: The council approved the payment ✓
- b) For the council to consider payment to HMRC for month 10 (£193.62)
Resolved: The council approved the payment ✓
- c) For the council to consider payment to Vision ICT for Inv-21384 (£11.67 + £2.33 Vat)
Resolved: The council approved the payment ✓
- d) For the council to note payment to B&Q for Order 1059409316 (£741.60)
Resolved: The council noted the payment ✓
- e) For the council to note payment to New Lodge for Inv-1371 (£20312.10 + £4062.42 Vat)
Resolved: The council noted the payment ✓

- f) For the council to note payment to Windowcraft Ltd Inv-5683 (£5080.00 + £1016.00 Vat) ✓
Resolved: The council noted the payment

2026.038

Summary of Payments:

Payments to Consider:

	Amount
a) R Bareham (January 2026)	£611.38
b) HMRC (Month 10)	£193.62
c) Vision ICT (Inv-21384)	£14.00
Total Payments (a)	£819.00

Payments to Note:

d) B&Q (Order 1059409316)	£741.60
e) New Lodge (Inv-1371)	£24374.52
f) Windowcraft Ltd (Inv-5683)	£6096.00
Total Payments (b)	£31212.12
Total (a + b)	£32031.12

- Resolved:** The payments were approved/noted ✓

2026.039

Staffing & Training Matters

- a) For the clerk to update the council on any staffing matters. ✓
 There were no staffing matters to discuss.

2026.040

To confirm the date of the next Council meeting(s):

- a) **Ordinary Meeting of the Parish 10th March 2026 @ 7.30pm**
Council
(Cut-off date for agenda items 3rd March 2026 please) ✓
Resolved: The council noted the meeting date.

- b) **Annual Meeting of the Parish 17th March 2026 @ 7.30pm**
Resolved: The council noted the meeting date. ✓

- c) **Ordinary Meeting of the Parish 14th April 2026 @ 7:30pm**
Council
(Cut-off date for agenda items 7th April 2026 please) ✓
Resolved: The council noted the meeting date.

The meeting closed at 9:04pm

Signed.....

Dated.....

Appendix A

MEMORIAL HALL : ARTS AND CRAFTS STUDIO (aka COMMUNITY SHED) UPDATE February 10th 2026

All plastering now completed, the main areas were fitted with their own independent heating system comprising a combi boiler and five radiators. This installation, taken together with the well insulated structure, proved itself extremely effective during the coldest of January days and augurs well for economic heating when fully in service.

The Community Payback Team have made a good start applying a first mist coat to the plasterwork having started in the smaller areas: i.e. Chair Store, Accessible WC and Brew Station Area to date. This work will continue throughout the main areas. They will also assist in laying a laminate floor to the Costume Store and Brew Station area in readiness for a self-help installation of the kitchen units now ordered for delivery at the end of the month.

The main construction work by New Lodge has been the building of steps and loading bay platform to the rear of the extension. This new rear access to the Hall replaces existing access steps from the verge on the route between the bus shelter and the packhorse bridge which had to be removed because of the extension. As a consequence, we have agreement from NYC they are eligible for funding from the Section106 Verges allocation. The steps and platform now await handrails to be fitted.

A parallel development to the building of the 'Community Shed' has been the installation of French Doors opening out the Sun Room on to the newly formed Terrace. This revisits community use of the original Memorial Hall as seen on photos from the mid 1960s. It is anticipated this will be an attraction to future hirers of the Hall for major events.

MEMORIAL HALL : ARTS & CRAFTS STUDIO : PROGRESS THROUGHOUT JANUARY 2026



Rear entrance to Community Shed waiting now only for handrail, inside we have heating and our Sun Room is now graced with French Doors giving access to the new Terrace - roll on summer - G&T anyone?

Budget:

New Lodge invoices have consistently kept to their quoted Price to Fit of the 'basic shell'. Additional funding was transferred from the Memorial Hall to the PC which enabled the latest invoice from New Lodge, together with an invoice from WindowCraft for the French Doors, plus a small order from B&Q for kitchen unit to be paid in full with a net amount of £16,657.91 still to pay

Subsequent donations enabled the project to continue beyond 'basic shell' thus far, hence the main work area wall plastering now in progress.

There has also been some success in that we were awarded a £5000.00 grant for the French Doors Section106. An application has been made for funding from Verges allocated to creating access to the front of the extension from the verge alongside Hollins Lane.

See over for more detail.

Geoff Howard

INVOICES					
DATE	VALUATION	INVOICE NO.	NET	VAT	GROSS
27 May 25	Valuation 1	1328	£26,193.94	£5,238.79	£31,432.73
12 Jun 25	Valuation 2	1332	£35,047.10	£7,009.42	£42,056.52
21 Jul 25	Valuation 3	1336	£20,160.79	£4,032.15	£24,192.94
5 Sep 25	Valuation 4	1348	£47,718.83	£9,543.76	£57,262.59
20 Oct 25	Valuation 5	1355	£48,713.18	£9,742.64	£58,455.82
4 Dec 25	Valuation 6	1364	£32,841.92	£5,568.38	£38,410.30
26 Jan 26	Valuation 7	1371	£20,312.00	£4,062.42	£24,374.52
			Total =	£230,987.76	£276,185.42
				(to reclaim)	
			Price to Fit-Out =	£247,645.67	£297,174.80
			Still to Pay =	£16,657.91	£19,989.49
ADDITIONS					
DATE	VALUATION	INVOICE NO.	NET	VAT	GROSS
22 Jan 26	WindowCraft	5683	£5,080.00	£1,016.00	£6,096.00
20 Jan 26	B&Q		£741.60		£741.60
			Total =	£1,016.00	£6,837.60
BUDGET					
	Section 106 (Memorial Hall)		£140,000.00		
	FCC		£82,000.00		
	Parish Council				
	Memorial Hall		£10,000.00		
	Players		£5,000.00		
	Memorial Hall		See below		
			Current PC Total =	£237,000.00	
	Donations to Oct 2025 (Misc)		£5,000.00		transferred to PC
	Section 106 (Verges)		£4,300.00		*not yet transferred to PC
	Donations to Dec 2025		£10,000.00		£3K transferred to PC
			Total =	£19,300.00	
			Grand Total =	£256,300.00	
			Difference (Budget Total – Price to Fit-Out) =	£8,654.33	
EXTRAS?					
				OR with possible savings	
	Wall Plastering		£3,880.00	£3,880.00	In Progress
	Floor Coverings		£5,495.78	£5,495.78	Paint
	External Works		£5,000.00	£2,000.00	Section106
	Decoration		£7,360.00	£3,000.00	PayBack
			Extras Total =	£14,375.78	
			2nd Grand Total =	£275,203.05	Price to Fit-Out plus Extras
				OR	£267,843.05
			Difference (Budget Total – Price to Fit-Out plus Extras) =	-£18,903.05	deficit
				OR	-£11,543.05

Appendix B

Dear Planning Officer,

Killinghall Parish Council considered planning application 26.00434.FUL at its recent meeting. The Council resolved to support Option B as its preferred response, based on concerns regarding the overdevelopment of the site.

Council's Comments

- **Overdevelopment:** The Council considers that the proposed scheme represents an excessive density of development for the site. This is likely to result in:
 - Inadequate amenity space for future residents
 - Increased pressure on local infrastructure and services
 - Potential negative impact on the character and appearance of the surrounding area
- **Local Context:** The scale and intensity of the proposed development are not in keeping with the established pattern of development in the locality.
- **Sustainability and Infrastructure:** The Council is concerned that the proposal may place undue strain on local roads, schools, and other community facilities.

Conclusion

For these reasons, the Parish Council supports Option B and requests that the planning authority considers the issue of overdevelopment and its potential impacts when determining this application.

Yours sincerely,

Robert Bareham

Clerk to Killinghall Parish Council

